



City of Williams **EASYPAY INFORMATION**

EasyPay is the simple, safe and speedy way to pay your City of Williams utility bills (*water and/or electric*) automatically from your bank account. There is no need to worry about whether your check arrives in time, there's no time wasted in lines and no postage to pay.

Advantages Of EasyPay:

Save Time: You don't have to spend time standing in line or writing checks to pay your bills.

Peace of Mind: Your bills are paid on time.

Security: EasyPay is safer than a check.

Convenient: You'll receive a monthly bill as usual before your bank makes the payment.

Answers To Your Questions:

Q. What happens when my payment due date falls on a weekend or bank holiday?

A. Your payment will be made the next business day.

Q. Can I discontinue this service?

A. You can cancel your authorization at any time by contacting the City of Williams.

Q. How will I know how much is being paid by my bank?

A. Each month you will receive a bill showing the amount due with the date the amount will be paid to the City of Williams by your financial institution.

Q. Can I become ineligible for this program?

A. If two payments are returned by your bank for insufficient funds, you may be ineligible for this program and your payment will be due by check, cash or money order.

Q. What happens if my payment is late?

A. Late payments are subject to late fees. All City of Williams credit terms still apply. If you have two late payments in a 12-month period, you will be removed from the program.

Still have questions? Call the City of Williams at 928-635-4451

TO ENROLL: Complete, sign and date the EASYPAY AUTHORIZATION FORM that is on the reverse, attach a voided check or savings account deposit slip and deliver or mail to:

**City of Williams
113 South 1st Street
Williams, AZ 86046**

