



Chief of Police
Herman Nixon

WILLIAMS POLICE DEPARTMENT

501 W. ROUTE 66 • WILLIAMS ARIZONA 86046

(928) 635-4461

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Police Officer Lateral

The Williams Police Department is accepting applications for the position of certified police officer. Starting salary \$42,000.00 annually plus \$1,200.00 uniform allowance annually. Must meet all AZPOST standards including physical standards. Application and AZPOST background paperwork must be submitted to be considered for position. Applications can be picked up at 501 West Route 66, Williams AZ, 86046. Position open until filled.

**POSITION DESCRIPTION
POLICE OFFICER 1**

JOB CLASSIFICATION 20

\$29,307 - \$38,043

DEFINITION

Under general supervision of the Police Chief or his designee, performs beginning level police work, police support service work, or investigative police work of average difficulty on a general assignment basis in all units of the department and performs related work as required.

TYPICAL TASKS (Including but not limited to)

Assist in the patrol of regular or high crime rate areas as assigned, maintaining order, enforcing laws, and protecting life and property; assist in surveillance work; assist in riot and crowd control; assist with initial and supplementary investigation of crimes; assist in the identification, collection and preservation of evidence; assist in the execution of various writs, the service of various civil and criminal subpoenas, and other court orders; apprehends persons who violate the law; interview witnesses and suspects and interrogates criminals; makes arrests, processing and transporting persons arrested; keeps records and prepares reports; appears in court as a witness; operate and maintain photo laboratory and fingerprint files; performs crime scene photography and evidentiary photography; maintain chain of evidence on all evidence pertinent to criminal investigation.

KNOWLEDGE, SKILLS AND ABILITIES

Some knowledge, where applicable, of police principles, practices, methods, techniques and equipment; some knowledge of relevant laws, rules and regulations; some knowledge of City geography.

Ability to learn and apply police principles, practices, methods, techniques and use of equipment to work as required; ability to act with judgment in emergency situations; ability to establish and maintain effective working relationships with others; ability to operate a motor vehicle safely; ability to keep records and prepare reports; ability to observe proper chain of command; ability in written and oral expression . Skill in the use of firearms.

MINIMUM QUALIFICATIONS

21 years of age at the time of appointment, high school graduate (or G.E.D.), proportionate height and weight, no criminal conviction record, good physical condition, valid Arizona drivers license; Arizona POST certification or the ability to become certified within 9 months of application.