

I. PROCEDURES:

- A. Call to Order Chairperson Walt Eastland called the meeting to order at 5:30 p.m.
- B. Roll Call Committee members Walt Eastland (Chairman), Eric Savage (Vice-Chairperson) John Ferrier and Laird Moody were present and constituted a quorum. Committee members Paul Cook, Mike Cowen and Wayne Marx were not present. Administrative Assistant Pamela Galvan represented City Staff and Councilman Miller arrived just minutes late.
- C. Approval of minutes: August 15, 2011 Eric Savage made a motion to approve the minutes, John Ferrier seconded, and the motion carried 4-0.
- D. Approval of Agenda Eric Savage made a motion to adopt the agenda as presented, John Ferrier seconded, and the motion carried 4-0.

II. AGENDA ITEMS:

- A. Discussion and decision on the request from Embry-Riddle Aeronautical University for the precision flight team to use the Clark Airfield for training.
- Walt Eastland asked if everyone had a chance to review the email he sent out to the group. He discussed the University's need for an airfield to practice at and chalking grid lines at both ends of the field. Both parties, (ERAU and Airport Advisory) feel this will work. It was agreed, chalk lines for now, no paint. They will use the lobby for indoor presentation and use the airfield on the weekends. They will be allowed to make paint marks on the side of the field for future re-chalking. They will be buying fuel from us. The University suggested they would bring their own tables and would need to store them here. They provided insurance rider to Walt who then sent it to Susan Kerley (City Clerk). A contract has been drawn and was sent to the City's legal counsel for review. This will go before City Council on January 12, 2012.
 - Walt Eastland explained why all the emails and then opened it up for discussion and the opportunity to recommend or not to Council.
 - Laird Moody asked the purpose of the chalk. Walt explained, "They are for spot landing."
 - Walt Eastland said Stantech had no negative comment regarding the markings, because they are away from the approach marking.
 - Eric Savage inquired if Stantech made any mention that the markings had to be at the approach ends; perhaps it may be against regulation to put them elsewhere.
 - Walt Eastland said that the placement of the lines at

the approach ends never got to Stantech.

- Eric Savage expressed that this could be a mutually beneficial long-term arrangement between the University and City. He informed the Committee of the various stages of competition and the progression from regional to national competition with other Universities, as well as, additional events they participate in thought out the year. ERAU is one of the top winning Universities in the United States and the fact that they would want to use our airport to have a different site picture, different altitude, different approach; we get a benefit of exposure; it appears to be a win, win.
- Eric Savage explained to the Committee why ERAU is looking for a practice field.
- Bill Miller inquired on the number of students (25) and suggested the City purchase four tables for the airport because they are used all the time.
- Walt Eastland asked Eric Savage, “You mentioned home field.” If, they are not allowed to train in Prescott and Clark Airfield is their home training field would that not maybe apply. Eric Savage stated “maybe!” but made it clear that it is not his decision; but possible that it could be their home airport for their regional and national competition; national competition not likely to take place at the airport; regional possible.
- Bill Miller inquired if spectators could be present or possible.
- Eric Savage explained that it is more of a technical event that a spectator event.
- Walt Eastland still sees this as a benefit.
- John Farrier asked if the airport gets credit for use of our runway usage for the touch and go’s.
- Walt Eastland said we could ask them to keep a tally and slip it under the door; it would benefit the airport.
- John Farrier asked if a fire engine would be on stand-by. Walt Eastland said “No” because we do not have anyone trained.
- Eric Savage confirmed that no one from the city is ARF trained. Walt Eastland confirmed, “No”.
- Bill Miller inquired if there was any cross communications with the police department out here.

Walt Eastland said "No".

- Walt Eastland reiterated that ERAU is just looking for a facility to use.
- John Farrier likes the idea of them using our field.
- Eric Savage explained how the idea of using Clark Field came to be.
- Bill Miller said all the city needs to do is make an agreement with ERAU.
- Bill Miller feels that the, (Brandon Buchanan) new City Manager should to attend at least one of the meetings to get familiar.
- Walt Eastland asked for someone to entertain a motion to recommend the University flight team to use the field.
- Laird Moody moved to make the motion to recommend and Eric Savage seconded the motion. The motion carried 4-0.
- Walt Eastland spoke to the Chamber regarding tying in the Train Days again and suggested further discussion at the January meeting.
- Eric Savage wants to have a 1 hour 90 minute session; one hour in the a.m. and one in the p.m. for SIMS; children only! He will introduce principals of flight and provide a certificate.
- Bill Miller noted that the breakfast put on by the ~~Kiwanis~~ *Scouts* went well, scraping the lunch.
- Walt Eastland pointed out that the bus worked well last year.
- Laird Moody would like to include Luke Air force. Walt mentioned budget cuts that have taken place and does not think it will happen. Eric Savage reminded him that there was a time line for paper work submission and we missed it.
- Eric Savage asked, "What about DPS rotor craft?" Walt Eastland he will talk to them; last year they had budget and pilot issues.
- Bill Miller thinks we should go through the City management to obtain the attendance of DPS at the Open House.
- Young Eagle flights should not be a problem again this year; they only require a few gallons of fuel, everything else is donated.

B. Discuss 2012
Open House

- Maybe static displays from Valle Airport.
 - Bill Miller would like to get the Forestry involved, maybe a “water drop” on the runway. There was additional discussion on how and where they would fill up and where to drop the water.
 - John Farrier suggested eliminating the pot-o-lets, there was no use last event.
 - Open House, report from council regarding decision on ERAU use of airfield, nomination of Committee member to head the 2012 Open House, and annual election of Committee Chairperson.
- C. Set agenda items for next meeting

IV. REPORTS AND INFORMATIONAL ITEMS

- A. Council (ex-officio) and Committee Members
 - Memo read aloud to the Committee regarding future meeting location.
- B. City Staff
 - None

V. ADJOURN

John Ferrier made a motion to adjourn, Laird Moody seconded, and the meeting adjourned at 6:50 p.m. on a 4-0 vote.