

I. PROCEDURES:

- A. Call to Order Walt Eastland called the meeting to order at 5:35 p.m.
- B. Roll Call Committee members Walt Eastland (Chairman), Paul Cook, Mike Cowen, John Ferrier, and Laird Moody were present and constituted a quorum. Eric Savage (Vice-Chairman) and Wayne Marx were not present. Sue Atkinson Events Coordinator for the Chamber of Commerce attended.
- C. Adopt Agenda Paul Cook moved to adopt the agenda as presented, John Ferrier seconded and the motion carried 5-0.
- D. Approval of minutes: None took prior, none to approve at this time.

II. AGENDA ITEMS:

- A. Discussion of Spring "Fly-in"
 - There was discussion of possibly obtaining 20 to 50 planes for the event. Walt Eastland will be checking on getting fuel donated to fly the Young Eagles and get the Tri-Motor here for the event.
 - It was suggested that a fuel discount be offered to attendees of the Fly-in. Paul Cook made a motion for a recommendation to Council for a "fuel discount." John seconded, the motion carried 5-0.
 - Walt Eastland talked about the Young Eagle flights for the event.
 - There will not be an entrance or tie-down fee for the event.
 - Sue Atkinson said she would talk to GCR about transportation to and from the airport. She will also check on port-o-lets
- B. Discussion and decision of Airport Beacon Towers' future.
 - Paul Cook would like to see the tower stay local however, if it should leave Williams, a requirement should be made in writing for it to be restored "as is" and erected for aviation. Paul Cook made the motion and Laird Moody seconded, the motion carried 5-0.
- C. Discussion and decision of AAC future meeting dates and times.
 - Walt Eastland will inquire with Susan Kerley on available dates for meeting; until it's changed the meeting date will be February 15th, 2011 at 5:30 p.m.

III. REPORTS AND INFORMATIONAL ITEMS

- A. Council (ex-officio) and Committee None
- B. Members

I. PROCEDURES:

- A. Call to Order Chairperson Walt Eastland called the meeting to order at 5:41 p.m.
- B. Roll Call Committee members Walt Eastland (Chairman), Paul Cook, Mike Cowen, John Ferrier, Wayne Marx (left early) and Laird Moody were present and constituted a quorum. Eric Savage (Vice-Chairperson) was not present. Council member Bill Miller attended as ex-officio member. Public Works Director Glenn Cornwell and Administrative Assistant Pamela Galvan represented City Staff. Events Coordinator Sue Atkinson represented the Chamber of Commerce.
- C. Adopt Agenda Mike Cowen made a motion to adopt the agenda as presented, Paul Cook seconded, and the motion carried 6-0.
- D. Approval of minutes: Minutes had not been done for months of January and February; they will be presented at the next meeting, April 11, 2011.

II. AGENDA ITEMS:

- A. Discussion of ERAU projects
- Kyle Heffeling presented his Wildlife Assessment to the Committee; he went through his entire assessment. If H. A. Clark Memorial Field is to become Plan 139 certified it will have to hire a certified wildlife biologist to evaluate the airport with a yearlong study. Following, it will have to write an official Wildlife Hazard Management Plan in accordance with 14 CFR 139.337 which will be the guiding force for future improvements and eligibility for federal funding.
 - Chairperson Eastland asked for questions, Councilmen Miller inquired on chemical treatment of vegetation at the airport. Glenn Cornwell pointed out that staff is currently going through certification training.
- B. Discussion of "Spring Fly-In"
- Paul Cook started the discussion with an inquiry on hand washing (port-o- stalls) stations for campers. Sue Atkinson is ordering them at a cost of \$375.00 for the weekend.
 - Paul Cook moved on to transportation for the attendees. A bus will be used at the cost of \$317.00. It will shuttle people from 9 a.m. to 6 p.m., every 30 minutes, making 18 trips, 6 miles each way.
 - Glenn Cornwell suggested that Bearizona might participate in transportation as well as GCR.
 - Laird Moody questioned the anchoring of planes with tie-downs. It was suggested that buckets filled with gravel along with tie-downs be used. Location of campers was also discussed and Paul Cook will be drawing a draft for location of not only campers and their planes but, also, static displays, simulator, port-o-

stalls etc.

- Boy Scouts will direct traffic for parking.
- Sue Atkinson will obtain coupons from local merchants for attendees' use.
- Staff member Cornwell will order "Airport" stamp for merchant coupons to be stamped and tracked.
- Mike Cowen inquired about T-shirts; Sue Atkinson presented artwork for the shirts. Cowen will place an order for 100 to 150 shirts. Shirts will be sold at the Airport and the Chamber of Commerce.
- Glenn Cornwell will look into "two for one" golf play card(s).
- City will bring out extra trashcans.
- City will provide vests and caution tape for event.
- Certificates of Insurance need to read "Williams Air Show" and Williams Unified School District needs to be added as additionally insured.
- Glenn Cornwell will follow-up with DPS and their participation at this event.
- Paul Cook requested Councilman Miller to contact the Kiwanis to let them know that they will be the sole supplier of food and drink.

IV. REPORTS AND INFORMATIONAL ITEMS

A. Council (ex-officio) and Committee Members

- Mike Cowen informed the Committee that the Historic Preservation Commission approved the donation of the old airport beacon tower to Grants, New Mexico, where it will be reassembled and a plaque noting City of Williams as benefactor will be erected.
- Paul Cook inquired on the response on future "Hanger interest forms".

B. City Staff

- Glenn Cornwell noted that a group is coming to do a WEFAC drill the second Monday in April, as well as a gun safety class. We also have a bid out for the hanger door.

V. ADJOURN

Paul Cook made a motion to adjourn, Mike Cowen seconded, and the meeting adjourned at 7:46 p.m. on a 5-0 vote.

I. PROCEDURES:

- A. Call to Order Chairperson Walt Eastland called the meeting to order at 5:43 p.m.
- B. Roll Call Committee members Walt Eastland (Chairman), Paul Cook, Mike Cowen, John Ferrier, and Laird Moody were present and constituted a quorum. Eric Savage (Vice-Chairperson) and Wayne Marx were not present. Council member Bill Miller attended as ex-officio member. Public Works Director Glenn Cornwell and Administrative Assistant Pamela Galvan represented City Staff.
- C. Adopt Agenda Mike Cowen made a motion to adopt the agenda as presented, Laird Moody seconded, and the motion carried 5-0.

II. AGENDA ITEMS:

- A. Discussion of “Spring Fly-In”
- Paul Cook presented a map of the airport and the planned locations of vendors etc.
 - Walt announced that Sue Atkinson from the Chamber would not be attending and provided each attendee with a copy of an email she had sent regarding the “Fly-In”.
 - Bill Miller noted the Kiwanis want to set-up on Friday.
 - Paul Cook presented an interior map of the airport showing vendor spacing.
 - Glenn noted that the dumpsters will be delivered on Thursday the 5th of May; also, following up on buckets at Rodeo ground for our use and looking into use of barricades.
 - Paul Cook suggested the entrance be through the front doors only along with directional signs as well as static display signs.
 - Clean up will be done by the AAC.
 - Walt Eastland suggested helicopter rides and it appears that DPS will be attending.
 - Glenn is to put together a list of cell phone numbers for those working the airport that weekend.
 - The question arose about “ground control”; Walt Eastland said he would be present through the “Fly-In”.
 - The question arose regarding “age restriction” for the flight simulator. It was decided that Eric Savage will decide.
 - It was decided there would be a sign-in logbook for the overnight campers; signs for bus shuttle to the airport

posted in town at the visitors center.

- Mike Cowen contacted his vendor for T-shirts; Sue Atkinson told Mike there is a chamber member who can make them. Mike attempted to contact Sue to confirm without success. If he needs to order them, he needs to do it now. Bill Miller said he would follow up with Sue on the T-shirts.
- Propeller signs need to read, "Do not touch".
- Who is going to M.C. the event and Walt said he would.
- It was asked how many planes could be parked at the airport; 50 to 100.
- Bill Miller suggested someone should be at the airport overnight because of the under wing camping. Paul Cook along with John Ferrier will be staying. Walt will provide Paul with keys to the airport.

IV. REPORTS AND INFORMATIONAL ITEMS

A. Council (ex-officio) and Committee Members

- Paul Cook added email address option on the "Hanger interest forms".
- Next Regular meeting to be on the Monday May 16th, 2011.
- April 25, 2011 is the next "special meeting".

B. City Staff

V. ADJOURN

Mike Cowen made a motion to adjourn, Laird Moody seconded, and the meeting adjourned at 6:50 p.m. on a 5-0 vote.

I. PROCEDURES:

- A. Call to Order Chairperson Walt Eastland called the meeting to order at 5:37 p.m.
- B. Roll Call Committee members Walt Eastland (Chairman), Paul Cook, Mike Cowen, John Ferrier, Wayne Marx and Laird Moody (arrived late) were present and constituted a quorum. Eric Savage (Vice-Chairperson) was not present. Council member Bill Miller (arrived late) attended as ex-officio member. Public Works Director Glenn Cornwell and Administrative Assistant Pamela Galvan represented City Staff. Sue Atkinson (arrived late) represented the Chamber of Commerce.
- C. Adopt Agenda Mike Cowen made a motion to adopt the agenda as presented, Paul Cook seconded, and the motion carried 5-0.

II. AGENDA ITEMS:

- A. Discussion of
 "Spring Fly-In"
- Paul Cook opened the discussion with the "punch list" made up by Pamela Galvan.
 - Glenn Cornwell mentioned the insurance certificate will be forthcoming.
 - Paul Cook spoke of entering through the front doors.
 - Glenn Cornwell noted that parking would be entirely out front.
 - Mike Cowen noted the order of T-shirts was cut back to 100 and shirts are at the Visitors Center.
 - Pamela Galvan confirmed the need of six volunteers for the event; will call Carol Glassburn with number.
 - Eric Savage will be at the airport the Friday before the event and will decide who will run his simulator.
 - Walt Eastland mentions that Tri-motor will not be present due to motor mount issues.
 - Paul Cook went over the various signs needed for the event. Pamela Galvan will create them.
 - Glenn Cornwell has the caution tape, vests and barricades arranged.
 - Paul Cook passed the map for the event with vendor locations marked; will provide Pamela Galvan with one next week.
 - Boy scouts will be here at 7:30-8:00 a.m. or possibly stay overnight on the Friday before. Bill Miller shared concerns with the possibility of open campfires by the Boy scouts. Glenn Cornwell said he would check with Joe Duffy.

- Bill Miller confirms that the Kiwanis are all set to be here. It was decided that the windows facing the airstrip should and would be left unobstructed; for viewing purposes.
- Bill Miller will provide city maps.
- Glenn Cornwell will get tables out here next week.
- Sue Atkinson stated that the “Coke” trailer will be delivered on Friday before the event; as well as port-o-lets.
- Bill Miller suggested that we have a safety officer on site. Walt Eastland will be.
- John Ferrier inquired on a cell phone list for event. Paul Cook is creating a list for the event; Pamela Galvan will distribute via email.
- Paul Cook will be staying Friday evening and Glenn Cornwell will notify the police department.
- Realtors will set-up and run Chamber booths.
- Paul Cook will contact individuals with Ultra lights to see if they would like to participate in this event.
- The Fly-In will be announced on the radio beginning next week.
- Sue Atkinson noted that Sean Casey from Bearizona will be running an ad on their digital billboard beginning Monday, May 2nd for the event.
- John Ferrier questioned whether the “touch and gos” would be logged.
- Paul Cook spoke of age range for flight simulators; all agreed minimum 12 years.
- Sue Atkinson will be inquiring with the Williams Newspaper on their attendance and coverage of the event.
- Glenn Cornwell will check with Joe Duffy on setting up an account for future events at Clark Field.
- If anyone needs to bring something to the airport, please contact Walt Eastland.

IV. REPORTS AND INFORMATIONAL ITEMS

A. Council (ex-officio) and Committee Members

- Next Regular meeting to be on the Monday May 16th, 2011 at 5:30p.m.

B. City Staff

- None

V. *ADJOURN*

Paul Cook made a motion to adjourn, Wayne Marx seconded, and the meeting adjourned at 6:54 p.m.

I. PROCEDURES:

- A. Call to Order Chairperson Walt Eastland called the meeting to order at 5:45 p.m.
- B. Roll Call Committee members Walt Eastland (Chairman), Paul Cook, Mike Cowen and John Ferrier were present and constituted a quorum. Committee members Wayne Marx, Laird Moody and Eric Savage (Vice-Chairperson) were not present. Council member Bill Miller attended as ex-officio member. Administrative Assistant Pamela Galvan represented City Staff. Cathy Cook assisted with the Fly-In, public participation.
- C. Adopt Agenda Paul Cook made a motion to adopt the agenda as presented, Mike Cowen seconded, and the motion carried 4-0.
- D. Approval of minutes: January 18,2011, March 28,2011, April 11, 2011 and April 25, 2011 Paul Cook made a motion to approve the minutes, Mike Cowen seconded, and the motion carried 4-0.

II. AGENDA ITEMS:

- A. Discussion of “Spring Fly-In” outcome/results
- Paul Cook opened the discussion with a list he put together of review and thoughts.
 - Paul Cook stressed the need for more signs at the next event. Also discussed and agreed upon was for a permanent restroom sign at hallway entrance.
 - Paul Cook would like to see radios purchased for use at future events.
 - John Ferrier has two PA systems that can be hooked up so that the airport terminal can have background music.
 - Mike Cowen inquired on the number of planes that came. Walt Eastland estimated 16-25.
 - Paul Cook inquired on the number of gallons of fuel sold during the event. Walt Eastland estimated 350 to 450 gallons sold.
 - Paul Cook inquired on the number of Young Eagle flights. Walt Eastland estimated 8-12 due to the winds.
 - Paul Cook has an enveloped with money from the T-shirt sales and will deliver it next meeting.
 - Cathy Cook suggested the monies from the T-shirt sales go to permanent signage.
 - There was discussion for having the Fly-In during another time of the year; however, that would remove

it from the tie-in with Train, Planes and Automobiles.

- John Ferrier suggested bringing in War Birds; people love them.
- Bill Miller noted that this year seems to have been a success, and we should make a go of it again next year.
- There was discussion of advertisement timing and possible participation from the military.
- Bill Miller noted that the Forest Service would like to be more involved with City functions.
- Cathy Cook suggested having events scheduled for later in the day, as there were several late attendees to the event.
- Bill Miller spoke of a possible permanent simulator here in the future, for both drivers and pilots.
- Bill Miller suggested aircraft tours, guided tours of planes and hangers.
- Walt Eastland spoke of changing the name to “Open House” instead of “Fly-In” in hopes of bringing in more locals/residents.
- Bill Miller suggested scheduling a “fresh” crew to come in around 3-4 p.m. to perform clean up.
- Walt Eastland opened with the news that the airport has purchased a brush hog for \$250.00.
- Walt Eastland reported that the City has one individual that has passed the herbicide course.
- There was discussion regarding a type of mower that belongs to Clean & Beautiful. We will be running the power broom for now.
- Walt Eastland spoke to Judge Krombeen regarding the great work the workers performed clearing weeds.

B. Discussion of
weed
control/abatement

IV. REPORTS AND INFORMATIONAL ITEMS

A. Council (ex-officio) and
Committee
Members

- Walt Eastland reported fuel sales this month at 1,200 gallons so far.
- Walt Eastland noted that Clark Air Field has the least expensive fuel at \$4.95 per gallon. Currently we have a fuel inventory of 5,000 gallons.

B. City Staff

None

V. ADJOURN

Paul Cook made a motion to adjourn, John Ferrier seconded, and the meeting adjourned at 6:54 p.m. on a 4-0 vote.

I. PROCEDURES:

- A. Call to Order Chairperson Walt Eastland called the meeting to order at 5:37 p.m.
- B. Roll Call Committee members Walt Eastland (Chairman), Paul Cook, Mike Cowen, John Ferrier, Laird Moody and Wayne Marx were present and constituted a quorum. Committee member Eric Savage (Vice-Chairperson) was not present. Administrative Assistant Pamela Galvan represented City Staff.
- C. Adopt Agenda Paul Cook made a motion to adopt the agenda as presented, Wayne Marx seconded, and the motion carried 6-0.
- D. Approval of minutes: July 20th, 2011 Paul Cook made a motion to approve the minutes, John Ferrier seconded, and the motion carried 6-0.

II. AGENDA ITEMS:

- A. Discuss 2010 of Airport Open House
- Paul Cook started the meeting off questioning the acceptance of dogs inside the terminal. It was agreed that no dogs with the exception of “service dogs” to be allowed inside the terminal.
 - Walt Eastland noted a name change to “Open House” instead of Spring Fly-In.
 - Paul Cook brought up advertizing inexpensive fuel.
 - Wayne Marx brought up Bill Miller’s interest in bringing in a chopper.
 - Mike Cowen agreed they would be selling residual T-shirts next Open House.
 - Walt Eastland noted he would be in talks with the City to purchase new chains for tie-downs because of the current condition of the existing ones.
 - John Ferrier inquired as to the conditional of the existing chains; rust?
 - Walt Eastland said they where cut up from the mower; rusted.
 - John Ferrier asked if we could purchase galvanized chain. Walt Eastland responded, “Yes, we just need to collect them up and not leave them out in the weather.”
 - Wayne Marx inquired on the possibility of changing the date of the Open House.
 - Paul Cook stated in order to tie in with Trains, Planes and Automobiles we need to keep it the same time of year.
 - Walt Eastland noted that the shuttle bus was worth the cost, and all agreed.

- Paul Cook mentioned changing the hours from 9 a.m.- 6 p.m. to 6 to 3 p.m.
- Mike Cowen and John Ferrier agreed the Kiwanis's breakfast was good.
- Paul Cook inquired if there was any more interest in hangers.
- There was discussion of additional planes kept here at the airport.
- Paul Cook pointed out that we need to advertise, post flyers and emails sooner for 2012; this year's advertising was not out soon enough.
- Paul Cook pointed out that a request needs to be submitted to the Pentagon by October 2011 for military attendance at our 2012 Open House.
- John Ferrier inquired on historic planes to be present.
- John Ferrier spoke of the Planes of Fame museum in Valle; we would have to work with Planes of Fame to get some planes in from Chino.
- Walt Eastland spoke of Valle's tri-motor might come down.
- Wayne Marx has a restroom sign to donate to the terminal.
- Walt Eastland suggested to forgo the port-o-lets at the 2012 Open House; this years not even used.
- John Ferrier has a PA system he is going to bring to the terminal.
- Wayne Marx suggested a Medivac helicopter for the Open House; Walt Eastland likes the idea.
- Walt Eastland will check with the railway on the 2012 Trains, Planes and Automobile dates.
- John Ferrier stated the Valle Museum is always inquiring on Clark Field becoming members of the museum.
- Walt Eastland noted on August 27 is Valle's Thunder over the Coconino. He will be there and see if he can generate some interest.
- Paul Cook inquired on the possibility of Young Eagles again in 2012.
- Pamela Galvan will email the committee two weeks prior to the next (tentative) meeting on September 19 for items.

B. Set agenda items
for next meeting

IV. REPORTS AND INFORMATIONAL ITEMS

- A. Council (ex-officio) and Committee Members
- Walt Eastland announced that the City would be taking over mowing the airport grounds.
- B. City Staff None

V. ADJOURN John Ferrier made a motion to adjourn, Mike Cowen seconded, and the meeting adjourned at 6:30 p.m. on a 6-0 vote.

Chairperson

Attest:

I. PROCEDURES:

- A. Call to Order Chairperson Walt Eastland called the meeting to order at 5:30 p.m.
- B. Roll Call Committee members Walt Eastland (Chairman), Eric Savage (Vice-Chairperson) John Ferrier and Laird Moody were present and constituted a quorum. Committee members Paul Cook, Mike Cowen and Wayne Marx were not present. Administrative Assistant Pamela Galvan represented City Staff and Councilman Miller arrived just minutes late.
- C. Approval of minutes: August 15, 2011 Eric Savage made a motion to approve the minutes, John Ferrier seconded, and the motion carried 4-0.
- D. Approval of Agenda Eric Savage made a motion to adopt the agenda as presented, John Ferrier seconded, and the motion carried 4-0.

II. AGENDA ITEMS:

- A. Discussion and decision on the request from Embry-Riddle Aeronautical University for the precision flight team to use the Clark Airfield for training.
- Walt Eastland asked if everyone had a chance to review the email he sent out to the group. He discussed the University's need for an airfield to practice at and chalking grid lines at both ends of the field. Both parties, (ERAU and Airport Advisory) feel this will work. It was agreed, chalk lines for now, no paint. They will use the lobby for indoor presentation and use the airfield on the weekends. They will be allowed to make paint marks on the side of the field for future re-chalking. They will be buying fuel from us. The University suggested they would bring their own tables and would need to store them here. They provided insurance rider to Walt who then sent it to Susan Kerley (City Clerk). A contract has been drawn and was sent to the City's legal counsel for review. This will go before City Council on January 12, 2012.
 - Walt Eastland explained why all the emails and then opened it up for discussion and the opportunity to recommend or not to Council.
 - Laird Moody asked the purpose of the chalk. Walt explained, "They are for spot landing."
 - Walt Eastland said Stantech had no negative comment regarding the markings, because they are away from the approach marking.
 - Eric Savage inquired if Stantech made any mention that the markings had to be at the approach ends; perhaps it may be against regulation to put them elsewhere.
 - Walt Eastland said that the placement of the lines at

the approach ends never got to Stantech.

- Eric Savage expressed that this could be a mutually beneficial long-term arrangement between the University and City. He informed the Committee of the various stages of competition and the progression from regional to national competition with other Universities, as well as, additional events they participate in thought out the year. ERAU is one of the top winning Universities in the United States and the fact that they would want to use our airport to have a different site picture, different altitude, different approach; we get a benefit of exposure; it appears to be a win, win.
- Eric Savage explained to the Committee why ERAU is looking for a practice field.
- Bill Miller inquired on the number of students (25) and suggested the City purchase four tables for the airport because they are used all the time.
- Walt Eastland asked Eric Savage, “You mentioned home field.” If, they are not allowed to train in Prescott and Clark Airfield is their home training field would that not maybe apply. Eric Savage stated “maybe!” but made it clear that it is not his decision; but possible that it could be their home airport for their regional and national competition; national competition not likely to take place at the airport; regional possible.
- Bill Miller inquired if spectators could be present or possible.
- Eric Savage explained that it is more of a technical event that a spectator event.
- Walt Eastland still sees this as a benefit.
- John Farrier asked if the airport gets credit for use of our runway usage for the touch and go’s.
- Walt Eastland said we could ask them to keep a tally and slip it under the door; it would benefit the airport.
- John Farrier asked if a fire engine would be on stand-by. Walt Eastland said “No” because we do not have anyone trained.
- Eric Savage confirmed that no one from the city is ARF trained. Walt Eastland confirmed, “No”.
- Bill Miller inquired if there was any cross communications with the police department out here.

Walt Eastland said "No".

- Walt Eastland reiterated that ERAU is just looking for a facility to use.
- John Farrier likes the idea of them using our field.
- Eric Savage explained how the idea of using Clark Field came to be.
- Bill Miller said all the city needs to do is make an agreement with ERAU.
- Bill Miller feels that the, (Brandon Buchanan) new City Manager should to attend at least one of the meetings to get familiar.
- Walt Eastland asked for someone to entertain a motion to recommend the University flight team to use the field.
- Laird Moody moved to make the motion to recommend and Eric Savage seconded the motion. The motion carried 4-0.
- Walt Eastland spoke to the Chamber regarding tying in the Train Days again and suggested further discussion at the January meeting.
- Eric Savage wants to have a 1 hour 90 minute session; one hour in the a.m. and one in the p.m. for SIMS; children only! He will introduce principals of flight and provide a certificate.
- Bill Miller noted that the breakfast put on by the ~~Kiwanis~~ *Scouts* went well, scraping the lunch.
- Walt Eastland pointed out that the bus worked well last year.
- Laird Moody would like to include Luke Air force. Walt mentioned budget cuts that have taken place and does not think it will happen. Eric Savage reminded him that there was a time line for paper work submission and we missed it.
- Eric Savage asked, "What about DPS rotor craft?" Walt Eastland he will talk to them; last year they had budget and pilot issues.
- Bill Miller thinks we should go through the City management to obtain the attendance of DPS at the Open House.
- Young Eagle flights should not be a problem again this year; they only require a few gallons of fuel, everything else is donated.

B. Discuss 2012
Open House

- Maybe static displays from Valle Airport.
 - Bill Miller would like to get the Forestry involved, maybe a “water drop” on the runway. There was additional discussion on how and where they would fill up and where to drop the water.
 - John Farrier suggested eliminating the pot-o-lets, there was no use last event.
 - Open House, report from council regarding decision on ERAU use of airfield, nomination of Committee member to head the 2012 Open House, and annual election of Committee Chairperson.
- C. Set agenda items for next meeting

IV. REPORTS AND INFORMATIONAL ITEMS

- A. Council (ex-officio) and Committee Members
 - Memo read aloud to the Committee regarding future meeting location.
- B. City Staff
 - None

V. ADJOURN

John Ferrier made a motion to adjourn, Laird Moody seconded, and the meeting adjourned at 6:50 p.m. on a 4-0 vote.