

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 1

APRIL 22, 2010
COUNCIL ACTION

I. PROCEDURES:

- A. Call to Order **Mayor Moore** called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation **Chuck Vaughan** led the pledge of allegiance and **Councilman Hamby** offered the invocation.
- C. Roll Call Mayor John Moore and Councilmen Don Dent (Vice-Mayor), Andrew Hamby, Frank McNelly, James Wurgler and Kevin Young were present and constituted a quorum.
Present from City Staff were Assistant City Manager/Finance Director Joe Duffy, Police Chief Herman Nixon, Public Works Director Glenn Cornwell, Chief Building Inspector Tim Pettit, Water Superintendent Ron Stilwell, and Human Resources Director/City Clerk Susan Kerley
- D. Approval of Minutes **Councilman Wurgler** moved to approve the minutes of March 29, 2010, and April 8, 2010, and **Councilman Young** seconded, and the motion carried 5-0.
- E. Adoption of Agenda Councilman McNelly moved to adopt the agenda. Councilman Dent seconded, and the motion carried 5-0.

II. PRESENTATIONS: NONE

III. PUBLIC PARTICIPATION:

Jeff Pruitt, owner of Grand Canyon Coffee and Café, stated that he would like to have the reserved bus parking on Route 66, near the intersection of Second Street, removed to open up more parking spaces. **Councilman Hamby** said that he has received complaints from business owners about cars parking in the reserved bus spaces because they get business from the bus traffic. **Mayor Moore** asked that this item be put on Council's Agenda for May 13, 2010.

IV. CONSENT AGENDA ITEMS:

- A. Approval of Purchase Orders: J. Duffy **Councilman Dent** moved to approve the consent agenda Items A and B. **Councilman Hamby** seconded, and the motion carried 5-0.
- B. Approval of Parade Road Closure for Memorial Day Weekend: S. Atkinson

V. NON-CONSENT AGENDA ITEMS:

- C. Parks & Recreation Commission recommendation on Cowpunchers' Rodeo fees: C. Glassburn **Carol Glassburn** was not present, so **Mayor Moore** asked the City Clerk to read this recommendation. It suggests that, in exchange for fees for use of the rodeo grounds facilities for 2010, the Cowpunchers provide labor and materials worth \$2,500 for repairs necessary at the Rodeo Grounds. The Commission will determine a fee structure and/or improvements in lieu of fees in a 5-year plan to be presented to Council for approval sometime later this year. **Councilman Wurgler** moved to approve this recommendation. **Councilman McNelly** seconded, and the motion carried 5-0.
- D. Discussion and decision regarding **David Haines** said they were planning a sanctioned BBQ event on Saturday, July 3rd and an amateur BBQ on Sunday the fourth that locals

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 2

APRIL 22, 2010
COUNCIL ACTION

- Main Street BBQ special event license and road closures: David Haines Main Street Association
- could enter. **David Vaughan** added that they began with \$5,000, then the Special Olympics group added another \$5,000. Then it became a Kansas City Society function that will be limited to 27 teams. The cooking will be confined to the Visitors' Center parking lot, and the beer garden will be sequestered inside a 6' high chain link fence. **Councilman McNelly** asked if the liability insurance for the event would be provided through the Chamber of Commerce, and **Mr. Haines'** response was "yes." **Councilman Young** made a motion to approve the Main Street BBQ event, road closure and special event license. **Councilman McNelly** seconded the motion, and it carried 5-0.
- E. Discussion and decision regarding Service Agreement with smartworksplus *Phased Retirement* (tabled from 4.08.10): S. Kerley
- Susan Kerley** reported that she had spoken with an Arizona State Retirement System representative who said that smartworksplus is the major company they deal with regarding phased retirement. She said other staff members may work with other companies, but she is not aware of any. One other company emerged from research, but it does employee leasebacks, different from phased retirement. After a brief discussion, a motion was made by **Councilman Wurgler** to approve entering into the Service Agreement with smartworksplus. The motion was seconded by **Councilman Hamby**, and a roll call vote was taken:
- | | | | |
|---------------------|-----|---------------------|-----|
| Councilman Dent: | No | Councilman Wurgler: | Yes |
| Councilman Hamby: | Yes | Councilman Young: | Yes |
| Councilman McNelly: | No | | |
- The motion carried 3-2.
- F. Discussion and decision regarding leasing of parking lot at 1st Street and Route 66: J. Moore
- Mayor Moore** suggested that having use of this corner lot would add more parking to the downtown area. He talked with **Joe Duffy**, and the idea would be to asphalt the lot and to amortize it over five years. The owner said they would like to help the City. **Joe Duffy** gave a rough estimate of the costs, saying it would take about \$15,000 to pave the lot. One possibility would be to offer to lease the lot at \$250 per month and amortize the paving over 60 months. At that time, the improved property could be given back to the owner, or the City could continue its lease. **Councilman Hamby** made a motion to ask City Staff to enter into a lease with the property owners and bring it to Council for final approval. The motion was seconded by **Councilman Wurgler**, and it carried 5-0.
- G. Discussion and decision regarding approval of Resolution #1250, designating the Interim City Manager, Joe Duffy, to act on
- Susan Kerley** read the Resolution by title only, and **Councilman Hamby** made a motion to approve Resolution #1250. The motion was seconded by **Councilman Young**, and it carried 5-0.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 3

APRIL 22, 2010
COUNCIL ACTION

behalf of the City in
dealing with the
Arizona Division of
Emergency
Management: J.
Moore

H. **CONVENE TO PUBLIC HEARING**

Presentation regarding use of FYIU Federal CDBG funds from the Arizona Department of Housing Regional Account(s). Discussion of potential projects: Sheree Bouchee

Sheree Bouchee from NACOG gave a brief definition of the Community Development Block Grant program and facilitated the ranking and selection of the project submissions. CDBG is a federally funded program and to be eligible for CDBG funding, a project must meet one of the three National Objectives, which are:

1. At least 51% of the project beneficiaries must be low-to-moderate income.
2. The project must aid in the prevention and elimination of slums or blights.
3. The project must solve an urgent need or health hazard.

The City has been awarded \$339,415.00 this year.

Representatives from the following organizations described their eight proposed project(s):

Inspirations, Inc. (2 applications)

Camp Civitan (2 applications)

Williams Senior Center

Coconino County Community Services

St. Agnes

City of Williams

RECONVENE TO REGULAR SESSION

I. Selection and decision on final FY 10 Federal CDBG projects: J. Moore

Council members discussed their individual prioritizations of the eight projects. Then, they reached consensus on their selections:

- | | |
|--|-------------------|
| 1. Senior Center | Awarded \$50,000 |
| 2. Inspirations, Inc. (Facilities) | Awarded \$49,616 |
| 3. City of Williams (Streets) | Awarded remainder |
| 4. Inspirations, Inc. (Public Service) | |
| 5. St. Agnes | |
| 6. Camp Civitan (Employment) | |
| 7. Coconino County (Housing Stabilization) | |
| 8. Camp Civitan (Facilities) | |

Councilman Wurgler made a motion to award \$50,000 to the Senior Center, \$49,616 to Inspirations, Inc., and the balance to the City of

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 4

APRIL 22, 2010
COUNCIL ACTION

Williams (Streets). **Councilman Dent** seconded the motion, and it carried 5-0.

- J. Discussion and decision regarding approval of Resolution 1251, Authorization to Submit Application(s) and Implement CDBG Projects: J. Duffy

Councilman Hamby asked if the CDBG approves the applications and was given a positive response. **Councilman Hamby** made a motion to approve Resolution 1251, and it was seconded by **Councilman Wurgler**. The motion carried 5-0.

- K. Discussion and decision regarding approval of Resolution 1252, Relocation Assistance Plan as required under Section 104(d) of the Housing and Community development Act of 1974 as Amended: J. Duffy

Councilman Hamby made a motion to approve Resolution 1252, and it was seconded by **Councilman Dent**. The motion carried 5-0.

L. **CONVENE TO PUBLIC HEARING**

Presentation of Minor Zoning Changes and Amendments approved by Planning & Zoning Commission, including (1) Deleting from the Permitted Use Table; (2) Additions to the Permitted Use Table; and (3) Changes to the Permitted Use Table

Public Works Director Glenn Cornwell and Building Inspector Tim Pettit presented the following changes that were recommended by Staff and Planning and Zoning Commission:

Storage containers and trailers –

Zoning uses chart states that this is an allowed usage in RR, AR, R1-43, ER, R1-7, R-3, CBD, CR & HC then references paragraph (ee) which says it is not an allowed use, except for temporary use during construction only. This is an oversight and Staff recommends removing the “X” for allowed use in the chart and leaving (ee) for reference only.

Recreational Vehicle Park –

Zoning uses chart shows this as a Conditional use in HC & I-1 districts. We have a total of 4 RV parks in the City. Three out of the four are in the CBD District, and our zoning usage chart doesn't allow the usage in this district. All of the RV Parks have gone through the process and have received Conditional Use Permits. Staff recommends that we change the usage to a Conditional use in the CBD District.

Congregate Care –

Zoning uses chart shows this is a Conditional use in the R-2 zoning and an allowed use in the

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 5

APRIL 22, 2010
COUNCIL ACTION

R-3, CBD and CR districts.

Group Home –

Zoning uses chart shows that this use is allowed in all residential zoning districts and CBD, CR and HC.

Shelter Care –

Zoning uses show this use as a Conditional use in the R-3 zoning and an allowed use in the CBD & HC. Staff has received many concerns and issues with these types of permanent and transient facilities within the Commercial districts. These concerns are negative impact on surrounding businesses, effect on sale and property values, disrupting the continuity of the tourist activity through town, etc. Staff and the community feel that these usages are important, but the location of these facilities is more important. Staff recommends that these three usages be a Conditional use in all the Commercial Districts.

NO PUBLIC COMMENTS

RECONVENE TO REGULAR SESSION

- M. Decision on proposed Zoning Changes and Amendments: J. Moore **Councilman Hamby** made a motion to adopt the recommendations presented by Staff. **Councilman McNelly** seconded the motion, and it carried 5-0.

VI. REPORTS AND INFORMATION ITEMS:

- A. Mayor and Council **Mayor Moore** and **Al Richmond** will meet with the Grand Canyon Railway tomorrow on the potential land exchange. The **Mayor**, a member of its Executive Board, met with NACOG this morning. The funds for construction of Morse Avenue (Rodeo Road) were approved. He will be on vacation beginning May 1st.
Councilman Dent will meet with the Chamber of Commerce and Main Street and will ask them to send a note to business owners, asking them to park farther from their doors to leave free spaces for customers.
Councilman Hamby reported that some business owners have spoken with him about their concerns with bus parking. They are interested in keeping free parking spaces for their customers. .
Councilman Wurgler said that National Train Day will be celebrated on May 8th and 9th at the Grand Canyon Railway.
Councilman Young asked for an update on questions he had posed earlier: Status of the website, how \$9,000 is saved by closing City Hall on Fridays, the status of donating the ice rink to Flagstaff and of the flags at the east end of town. **Joe Duffy** said that work is in process on the website, and that he will discuss the Friday closing of City Hall during budget hearings. **Glenn Cornwell** said that Flagstaff is still considering the donation of the ice rink. Work was completed on the flag, including the repair of cables, but the ballast broke the same day. The vendor will be completing repairs as soon as possible.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 6

APRIL 22, 2010
COUNCIL ACTION

B. Staff Reports

Joe Duffy asked Council whether or not the request from Kiwanis for use of City property on the west end of town for their Swap Meets needed to be on a future Agenda or is it a continuation from previous years? The consensus was to treat this event as a continuation that would not need additional Council approval; however, Kiwanis should caution the vendors about the use of restrooms.

FEMA will cover the insurance deductible for the mold and water damage. The cost of repairs will be approximately \$8,800, \$3,000 to \$4,000 will be out of pocket. **Councilman Hamby** believes the mold problems in the building have not been remediated

It was determined that Council would meet on Monday, May 17th and Wednesday, May 19th at 5:00 p.m. to discuss budgets.

The Country Club tunnel can be replaced for about \$8,000, and work can be started tomorrow. **Councilman Dent** asked since there is still water collected there, could temporary repairs be made until the water dries up? **Glenn Cornwell** said there are not enough materials left in the tunnel to make any repairs. **Joe Duffy** stated that they will move forward and will bring purchase orders to the next Council meeting.

Public Participant, Ruth Sanzari, asked why 24-inch pipe would not be used rather than 18-inch pipe in order to get the job done right.

Rhonda Rosinski, President/CEO, Williams-Grand Canyon Chamber of Commerce reported that Grand Canyon Railway is donating new signs for the Visitors' Center/Chamber Building – one for Railroad Avenue and one for Grand Canyon Blvd. The Visitors' Center has welcomed about 7,000 visitors in April. Saturday is Clean & Beautiful's Clean Up Day, beginning at 9:00 a.m. at the Visitors' Center parking lot. A ribbon-cutting will be held on Friday at Kiddie Cottage and will be followed by an Ambassador's mixer at Doc Holliday's to honor volunteers for National Volunteer Week. After meeting with one of the organizers of the proposed drag race, it appears as if this event may not come together this year.

VII. **ADJOURN:**

Councilman Wurgler made a motion to adjourn, seconded by **Councilman McNelly**. The motion carried 5-0, and the meeting adjourned at 8:59 p.m.

Mayor John Moore

City Clerk

ATTEST