

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

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MAY 27, 2010  
COUNCIL ACTION

**I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Al Richmond led the pledge of allegiance and Councilman Hamby offered the invocation.
- C. Roll Call Mayor John Moore and Councilmen Don Dent (Vice-Mayor), Andrew Hamby, Frank McNelly, Bill Miller, James Wurgler and Kevin Young were present and constituted a quorum. Also present was Councilman-Elect Lee Payne.  
  
Present from City Staff were Assistant City Manager/Finance Director Joe Duffy, Public Works Director Glenn Cornwell, and City Clerk/HR Director Susan Kerley. Rhonda Rosinski, President/CEO Williams-Grand Canyon Chamber of Commerce was present.
- D. Approval of Minutes for May 13, 2010 Regular Session, May 19 and May 20, 2010, Work Sessions Councilman Dent moved to approve the minutes of May 13, 2010, May 19 and May 20, 2010. Councilman Young seconded, and the motion carried 6-0.
- E. Adoption of Agenda Mayor Moore said that he believes it is not necessary for road closure requests to come before Council. Councilmen McNelly and Dent agreed with Councilman Dent adding that he would still like notification of approved closures.  
  
Councilman Wurgler moved to adopt the agenda. Councilman McNelly seconded and the motion carried 6-0.

**II. PRESENTATIONS: NONE**

**III. PUBLIC PARTICIPATION:**

Al Richmond stated that there is a long way to go with the Railroad Museum; however, it is this far along because of the support of City Council. He thanked Council members who have been helpful in the past, Kevin Young and Andrew Hamby.

Ruth Sanzari asked the outcome from Vice Mayor Dent's attempt to negotiate a settlement with Mr. Gary at Highland Meadows. Vice Mayor Dent responded that there are no results yet, but there should be something to announce in the near future.

**IV. CONSENT AGENDA ITEMS:**

- A. Approval of Purchase Orders: J. Duffy Councilman Wurgler moved to approve the Consent Agenda items, Councilman Miller seconded and the motion carried 6-0.
- B. Approval of Road Closure Request for Rendezvous Days/Memorial Day Parade: Close 9<sup>th</sup> Street for line-up at 9:30 a.m. and close Route 66 for parade at 11:00 a.m. on Saturday the 29<sup>th</sup>. Reserve Glassburn Park for bounce houses and the east end of the City Parking Lot for vendors from Friday through Sunday, May 28<sup>th</sup> – 30<sup>th</sup>.

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V. *NON-CONSENT AGENDA ITEMS:*

- C. Discussion and decision regarding Young Life Water Line Agreement: J. Duffy  
The Young Life Agreement has grown into a Development Agreement. Attorneys for both the City and Young Life have reviewed the document and are down to one section. The Agreement calls for construction of a 4" water line on the east side of Perkinsville Road. Young Life will have to pump water and would like to use the City's unused pump house to do so. Young Life will deed the line to the City up to their property line where the new pavement starts on the curve. They will not be responsible for under pavement construction; however, they will put \$25,000 toward resurfacing the last mile on Perkinsville Road. They would like for the City to accept responsibility for the under pavement sewer line as well. Permit fees of about \$5,000 would be waived. Whether or not the water line should be upsized and whether or not to approve the Agreement with the size of the water line becoming an amended piece were points of discussion. Councilman Wurgler made a motion to table this item until June 10<sup>th</sup>, and it was seconded by Councilman Miller. The motion carried 6-0.
- D. Discussion and decision Appointment of Commissioner to Parks and Recreation Commission: J. Moore  
Councilman McNelly moved to appoint Bobby Patricca to the Parks and Recreation Commission. Councilman Wurgler seconded, and the motion carried 6-0.
- E. Discussion and decision regarding SBA tower lease prepayment proposal to pay one lump sum payment of \$250,000 in lieu of monthly lease payments for 30 years: J. Duffy  
We entered into a lease 10 years ago, and we have received about \$1,000 per month for the lease over that time. SBA has made an offer to prepay in a lump sum for the 30-year lease. The present value @ 4% would come to about \$282,000 over 30 years. Taking this lump sum payment would help heal our General Fund balance this year. From a finance perspective, it would be wise to take the money. If their technological requirements changed, they would be using the same property. Because they operate under a Conditional Use Permit, Council would have control over any potential new equipment. If the payments continued as they are established, it would take about 12 years to accumulate \$250,000 if the funds were saved. Councilman Dent pointed out that the numbers really change after 10 years. Joe Duffy will recalculate and bring adjusted numbers to the next Council meeting.
- F. Discussion and decision on Forest Service Agreement No. 10-MU-11030701-XXX,  
Coconino County and the Forest Service are ready to sign this Memorandum of Understanding between the Forest Service, Coconino County and the City of Williams to master plan the Cataract Campgrounds and surrounding area. This will give the City a voice in the planning process. The County has \$400,000 set aside for this park.

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regarding establishing “a framework for cooperation upon which mutually beneficial long-term design and management decisions for recreation facilities and lands in the Cataract Lake area may be made.”: J. Duffy

The County’s goal is to match these funds and use them for construction. The money came from a bond for county parks. To have any influence in planning, we need to join the group. The County has control of the money, but they are inviting us to join the table. It costs us nothing to enter the MOU, and the leverage we bring is water and sewer up to the driveway. Councilman Wurgler made a motion that the City enter the MOU with the Forest Service and Coconino County, and Councilman Miller seconded the motion. It carried 6-0.

G. Discussion and adoption of Resolution No. 1254 to accept membership in the Rural Arizona Group Health Trust: S. Kerley

The details of insurance coverage for employees through this Trust were explained by Gregg Fendley at the May 20<sup>th</sup> Work Session. In addition to accepting membership, this Resolution names Joe Duffy as Trustee with Susan Kerley as Alternate Trustee. One or the other will attend Trust meetings and have one vote for Williams. Gregg Fendley also plans to participate in these meetings. Resolution No. 1254 was read by name and title only by Joe Duffy: “A Resolution by the Mayor and Council of the City of Williams, County of Coconino, Arizona, accepting membership in the Rural Arizona Group Health Trust.” Councilman Dent made a motion to approve Resolution No. 1254, and it was seconded by Councilman Wurgler. The motion carried 6-0.

H. Discussion and decision regarding prioritizing future road projects being funded by Transportation Enhancement Funds, NACOG Funds and GADA Funds: G. Cornwell

Glenn Cornwell provided a hand-out that outlines projects before the City for the next four years:

- (1) GADA funds – Morse and Humboldt
- (2) Downtown Business District Enhancements - lights, etc.
- (3) 2013 – Repave Route 64 through town

Grants add up to \$3.1 million, and the work adds up to \$3.2 million. Chris Fetzer from NACOG explained that every other year, cities and the county sit down to allocate funds. Every third year, the City would get funds. Every sixth year, entities would get two years worth of funds. It’s possible to try to make the 2013 funds available in 2011. It is possible we could lose \$387,000 of “old money” if it is not spent. The question of what action we should take to capture the funds and use as soon as possible was asked. The response was that GADA money could be used to do Morse Avenue (including Humboldt) and NACOG funding could be applied to the other prioritized projects.

GADA funds are not currently available, because, as of today, we need to use them to stay afloat. Joe Duffy added that one piece is refinancing GADA, WIFA, and MDA loans. The City will probably be o.k., but the question for Council is whether that risk should be taken. Mayor Moore

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pointed out that when you pass a Resolution to take funds, it is with the intent to use the money for the stated project, so we need to spend money on the stated program or give it back. Councilman Hamby added that, having been told we are not supposed to use the money and we cannot plead ignorance, he is in favor of using the money on roads. Councilman Dent clarified that GADA funds represent our cash balance, and we have dipped into it to pay bills and will probably be spending more of it as of July 1<sup>st</sup>.

Chris Fetzer confirmed that, even though the City would be looking at spring of 2012 construction season, by starting the process now, the City shows it is using the "old money" from NACOG.

Councilman Wurgler made a motion to approve Staff's recommendation for prioritization to use GADA funds for Morse Avenue and Items 2, 3, and 4 as presented. Councilman Hamby seconded the motion, and it carried 6-0.

Mark Woodson and Bob Herman of Woodson Engineering explained that his firm has been helping Winslow since 1999 with grants. For a new grant cycle of a \$750,000, Woodson can do the total grant application or coach Staff on how to do so. ARRA funds have freed up some other monies. Transportation Enhancement Grant funds cannot be used for basic paving, gutter and sidewalks, but are eligible for use for ADA ramps on corners, bike lanes, Welcome Center facilities, streetscaping, bump outs, etc. They need to work on a project through the downtown corridor and to apply for the \$750,000. Success demonstrated may generate more grants awarded.

**VI. REPORTS AND INFORMATION ITEMS:**

- A. Mayor and Council Mayor: For grad night, the Court gave the same amount of money as the City did last year. It all comes out of the City's budget.
- Councilman Hamby: He noted that it would be his last full Council meeting and that he enjoyed working with all Council members during the past four years.
- Councilman Miller: The first draft of the operations manual for the Airport has been received from Embry Riddle. The Airport Advisory Committee is trying to put together a fly-in pancake breakfast. It is possible a work session should be scheduled to reach consensus on potential uses for the Coconino Community College campus in Williams.
- Councilman Dent: One issue that came up at last week's budget meeting was golf packages. Brent Redman has created a package with the Railway and has brochures to distribute to other hotels. He thanked Kevin and Andrew for serving the City.

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Councilman McNelly offered his appreciation to Councilmen Young and Hamby for their hard work.

Councilman Wurgler noted that he and Thad Johnson are doing a presentation on economic development in Williams, showing the SEDI Board how the City moved Bearizona through in such an expedited fashion.

B. Staff Reports

Susan Kerley said that Open Enrollment for employee health, dental, vision and life insurance would be held on June 1<sup>st</sup> and 3<sup>rd</sup>.

Joe Duffy said that Staff Day would be next Friday (June 4<sup>th</sup>), and the Rec Center would be painted. He encouraged Council members to join in. Legal RFQs will be opened on June 1<sup>st</sup>.

Rhonda Rosinski reviewed several items:

- Jan Shirley and Sierra Miller represented the City at the Arizona Highways Trade Show last weekend, and attendance exceeded 3,200.
- For Memorial Day Weekend, there will be a Rendezvous Days Parade at 11:00 a.m. on Saturday, a craft show, a 4-H Barbeque, and 12 bounce houses along Railroad Avenue. Proceeds from the bounce houses will go to Williams Head Start and Heritage School.
- Over 200 bikes came in for Run for the Wall
- Bearizona had its ribbon cutting and will have a large, more formal opening later in the summer.
- The State HOG Rally is scheduled for June 10<sup>th</sup>. Over 600 riders are pre-registered along with 25 vendors.
- The Christmas Committee is planning a fundraiser on Saturday, July 24<sup>th</sup> at Bearizona.
- Passports are now being given out at the Visitor's Center
- Stats through May 26<sup>th</sup> show 8,578 visitors and 665 phone calls in May.

Mike Dulay with the Friends of the Aquatic Center said their Ducky Swim made \$1,295, and they are waiting on their 501(c)(3).

VII. ADJOURN:

Councilman McNelly made a motion to adjourn, seconded by Councilman Wurgler, and it carried 6-0. The meeting adjourned at 8:49 p.m.

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Mayor John Moore

ATTEST

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City Clerk