

**CITY OF WILLIAMS CITY COUNCIL**

**REGULAR MEETING  
AUGUST 22, 2013  
7:00 P.M.**

**CITY COUNCIL CHAMBERS  
113 S. FIRST STREET  
WILLIAMS, ARIZONA**

**AGENDA**

***I. PROCEDURES:***

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Gene Owens led the pledge of allegiance, and Alyson Fritsinger offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne, and James Wurgler were present and constituted a quorum.  
Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Finance Director Keith Buonocore, Water Superintendent Jim Courchaine, Maintenance Superintendent Gene Owens, and City Clerk/HR Director Susan Kerley.
- D. Approval of Minutes August 8, 2013 Councilman Dent made a motion to approve the minutes as presented. Councilman Hiemenz seconded the motion, and it carried 6-0.

***II. PRESENTATIONS***

- A. • New Employees were introduced by Police Chief Herman Nixon:
- April Garrett will dispatch and is a certified EMT.
  - Blake Bowen is CSO/Evidence Tech. He did his internship with Coconino County.
  - Jason Nicolls, patrol officer, served 5.5 years with the Coconino County Sheriff's Department.
- Water Superintendent Jim Courchaine introduced:
- Albert Rincon is on the swing shift and is proving to be a jack-of-all trades.
  - Daniel Welch is in his first week and is the new meter reader.
- B. Representatives from the Forest Service provided the status on the Mud Fire south of Williams and reviewed their plans for fall prescribed burns in the Williams Ranger District.  
Tony Martoglio, James Pettit, and Holly Krake provided Council with informational packets and showed a Power Point presentation.
- The Mud Fire was naturally caused by lightning. It has consumed 308 acres and is still going. It has had no growth because of monsoon activity. There is negligible smoke impact to town.
  - The first two priority projects are four miles and five miles southeast of Williams. Before prescribed burns are started, the FS checks with the AZ

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Department of Environmental Quality and the National Weather Service to identify windows of opportunity.

**III. PUBLIC PARTICIPATION - None**

**IV. CONSENT AGENDA ITEMS**

- A. Approval of Purchase Orders: Councilman Fritsinger made a motion to approve the Purchase Orders as written. Councilman K. Buonocore Wurgler seconded the motion, and it carried 6-0.

**V. NON-CONSENT AGENDA ITEMS**

- B. Council will review estimate for street sweeper repairs and may authorize Staff to proceed with repairs: B. Buchanan/S. Johnson This is a significant but not quite a complete rebuild. The sweeper part is just worn out, but the truck itself is in good shape. Councilman Wurgler asked if this repair will improve the capability of the machine, and Sheldon Johnson said that it would be improved somewhat. Councilman Wurgler made a motion to have Staff proceed with these repairs, and it was seconded by Councilman Payne. The motion carried 6-0.
- C. Council will review bids and may accept a bid for a maintenance building for Cureton Park After a brief discussion, Councilman Wurgler made a motion to table this item until the next Council meeting on September 12, 2013. Councilman Dent seconded the motion, and it carried 6-0.
- D. Council will read, discuss and may adopt Resolution No. 1296, regarding changes to some Impact Fee categories: B. Buchanan After a brief discussion, Councilman Dent pointed out that while he could see the analysis submitted by the City Manager, he would like to see the numbers off the projects already on Tim's desk. Brandon Buchanan noted that no plans have been submitted. Councilman Dent said he would not be ready to vote until he gets his question answered. Councilman McNelly made a motion to table this item until the next Council meeting on September 12, 2013. Councilman Payne seconded the motion, and it carried 6-0.

**VI. CONVENE TO EXECUTIVE SESSION**

*Councilman Fritsinger made a motion to convene to Executive Session. Councilman McNelly seconded the motion, and it carried 6-0.*

**E. EXECUTIVE SESSION**

*Pursuant to A.R.S. 38-431.03 A- 4, City Council will consult with the City's Attorney regarding a Superior Court summons received by the Board of Adjustments(Chuck Sandoval, Inc. vs. Williams City Board of Adjustments).*

**RE-CONVENE TO REGULAR SESSION**

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*Councilman Payne made a motion to re-convene to Regular Session, and it was seconded by Councilman Dent. The motion carried 6-0*

- F. Council may make decisions NONE related to the matters discussed in Executive Session: J. Moore

**VII. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS**

G. Mayor and Council - NONE

H. Staff Reports - NONE

I. Water/Wastewater Report: Jim Courchaine, Superintendent  
Jim Courchaine's report included:

- No one has looked more than six months ahead. We need an Emergency Response Plan
- It was pretty bad a couple of months ago.
- He is working on a conservation and public education plan. He will also develop a strategic plan.
- He plans to pull a dozen commercial meters to test for accuracy. He can't guarantee that, for the past 20-25 years, the right meters have been out there.
- When asked about re-activating the Rodeo Well, he replied that technology has improved since this well was drilled.

**VIII. ADJOURN**

Councilman Wurgler made a motion to adjourn, and it was seconded by Councilman McNelly. The motion passed 6-0, and the meeting adjourned at 8:24 p.m.

*Agenda revised (Item V. D. added) and re-posted 4:15 p.m., Tuesday, August 20, 2013.*

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*Susan Kerley, City Clerk*