

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 1**

**JANUARY 9, 2014  
COUNCIL ACTION**

***I. PROCEDURES:***

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Police Chief Herman Nixon led the pledge of allegiance, and Judge Rob Krombeen offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Lee Payne and James Wurgler were present and constituted a quorum. Councilman Frank McNelly was absent.  
  
Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Finance Director Keith Buonocore, and City Clerk/HR Director Susan Kerley.  
  
Brandon Kavanaugh, representing Mangum, Wall, Stoops and Warden, was present telephonically for the Executive Session.
- D. Approval of Minutes December 12, 2013 Councilman Fritsinger made a motion to approve the minutes as presented. Councilman Dent seconded the motion, and it carried 5-0.
- E. Adopt Agenda Councilman Dent made a motion to adopt the Agenda as presented. Councilman Hiemenz seconded the motion, and it carried 5-0.

***II. PRESENTATIONS - NONE***

***III. PUBLIC PARTICIPATION - None***

***IV. CONSENT AGENDA ITEMS***

- A. Approval of Purchase Orders: K. Buonocore Councilman Wurgler made a motion to approve the Consent Agenda Items as presented. Councilman Fritsinger seconded the motion, and it carried 5-0.
- B. Approval of Check Register for Month Ending December 31, 2013: K. Buonocore

***VI. NON-CONSENT AGENDA ITEMS***

- C. Council will review and may approve new water dock sales system: B. Buchanan Once this sales system is paid off after two years, a fee of \$.10 per transaction will be paid to Aqua Flow. Councilman Wurgler made a motion to approve the new water dock sales system. The motion was seconded by Councilman Payne and carried 5-0.

***VII. REPORTS AND INFORMATION ITEMS:***

- D. Mayor and Council Mayor Moore introduced Chase Pearson, Williams' new volunteer Fire Chief. He has been with the Fire Department for 15 years. He works full-time with the Ft. Mohave Fire Department. He is looking at fine-tuning some things the Department does in the coming year.
- E. Staff Reports Brandon Buchanan pointed out three items under Reports (Section E) in Council Members' notebooks: (1) Implementation Schedule for

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

JANUARY 9, 2014  
COUNCIL ACTION

Impact Fees; (2) Update on Hoover Power Marketing from K. R. Saline; and (3) Magistrate’s monthly report.

**VIII.**

*CONVENE TO EXECUTIVE SESSION 7:10 p.m.*

*Councilman Fritsinger made a motion to convene to Executive Session, seconded by Councilman Hiemenz, carried with a vote of 5-0.*

*EXECUTIVE SESSION*

*Pursuant to A.R.S. 38-431.03 4. Council consulted with City Attorney Brandon Kavanaugh by telephone regarding contract negotiations for real estate agreement (water tank).*

*RE-CONVENE TO REGULAR SESSION 7:24 p.m.*

*Councilman Fritsinger made a motion to end Executive Session and return to Regular Session, seconded by Councilman Hiemenz, carried with a vote of 5-0.*

- L. Council may make decisions related to the matters discussed in Executive Session: J. Moore

Mayor Moore reported that the Agreement for use of the water tank by the proposed mill will be for non-exclusive use of the water tank for fire suppression. Chris Stephan, representative for the mill, said the mill will maintain the tank and make necessary repairs. However, when others use water stored in the tank, they will be expected to replace it. Councilman Dent made a motion to approve the City’s Agreement for use of the water tank by the proposed mill. Councilman Hiemenz seconded the motion, and it carried 5-0.

**IX.**

**ADJOURN:**

Councilman Wurgler made a motion to adjourn, and it was seconded by Councilman Fritsinger. The meeting adjourned at 7:26 p.m.

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Mayor John Moore

\_\_\_\_\_  
City Clerk

ATTEST:

## CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 1

JANUARY 23, 2014  
COUNCIL ACTION

### ***I. PROCEDURES:***

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Police Chief Herman Nixon led the pledge of allegiance, and Ruth Sanzari offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Bernie Hiemenz, Frank McNelly, and Lee Payne were present and constituted a quorum. Councilmen Craig Fritsinger and James Wurgler were absent.  
  
Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Finance Director Keith Buonocore, Building Inspector Tim Pettit, and City Clerk/HR Director Susan Kerley.
- D. Approval of Minutes January 9, 2014 Councilman Dent made a motion to approve the minutes as presented. Councilman Hiemenz seconded the motion, and it carried 4-0.
- E. Adopt Agenda Councilman McNelly made a motion to adopt the Agenda as presented. Councilman Payne seconded the motion, and it carried 4-0.

### ***II. PRESENTATIONS***

- A. Catholic Charities Community Services/ Supportive Services for Veteran Families: Andrea Leggett, Outreach Specialist  
Andrea Leggett and Mark Tierce explained the Supportive Services for Veterans and Families program:
- Its goal is to prevent homelessness and evictions.
  - They've received more than \$1 million for assistance.
  - They can pay five months of housing expenses forward or backward.
  - Other expenses, like childcare, transportation, and utilities, can be covered.
  - The region they cover includes Coconino County and East Yavapai County.
  - They are trying to get support from outlying communities.
  - Part of their job is to go around getting support from local authorities, churches, motels, apartments, etc.
  - Veterans need only to call an 800 number and fill out minimal paperwork to get assistance.
  - Assistance is available for an individual veteran, veteran and spouse, veteran and significant other, or veteran and unrelated group.
  - This grant is good for one year, and they anticipate getting it for another two years.
  - Mark said his forte is getting out into the woods and remote areas, taking donations of water, sleeping bags, blankets, and hygiene packs to those who do not want to be

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

JANUARY 23, 2014  
COUNCIL ACTION

housed.

- Mayor Moore told them he thinks they will find our community to be supportive of their program.
- Vice-Mayor Dent asked for an estimate of homeless veterans in Coconino County. Andrea replied that approximately 200 were assisted in Coconino County and East Yavapai County last year; however, some don't want to be housed.
- Mark added that last winter in Flagstaff alone over 200 veterans were assisted, but this is a highly transient population.
- They left business cards and pens for distribution.

**III. PUBLIC PARTICIPATION** – Chris Novosol reported that, during Polar Express season, it was great to see lights in the Park at 1<sup>st</sup> Street and Railroad Avenue. She believes it would be nice to have lights on a timer at least from November through March for security reasons. She finds the Park to be a cool little place. Mayor Moore thanked Ms. Novosol for her interest and noted that Council cannot respond at this time, but they will look at maybe placing it on a future Council Agenda.

**IV. CONSENT AGENDA ITEMS**

B. Approval of Purchase Orders: K. Buonocore

Councilman Dent made a motion to approve the Consent Agenda Items as presented. Councilman Hiemenz seconded the motion, and it carried 4-0.

***CONVENE TO PUBLIC HEARING (7:14 p.m.)***

***Pursuant to A.R.S. 9-462.04, the public will be heard on its comments regarding a Request by Cannabis Research Group for a Conditional Use Permit to relocate its Marijuana Dispensary to a better-equipped building on (APN) Assessor's Parcel Number 200-07-006, located at 324 East Railroad Avenue.***

Mayor Moore explained that this Public Hearing is not to discuss the use of marijuana. It relates only to a request for a Conditional Use Permit for 324 East Railroad Avenue. He then invited the public to speak.

Ruth Sanzari of 2900 W. Luces Road believes that something this important should be brought to residents on a ballot or a survey. She continued by saying a ramp could be built at the present location. A contractor who looked at it said one could be built on the east side of the steps. She concluded by adding that three members of P & Z voted "no, and they must have a good reason and suggested that Council deny the move.

Judy Givens, no address given, said her only concern is the unresolved question of whether they are planning for further expansion.

Ryan Schmitz, 420 S. 4<sup>th</sup> Street, thinks that some townspeople have reached a consensus that they don't want this move/expansion, not from its inception, not for its expansion.

High School Student, no name or address given, sees that an expansion will allow a better product. He doesn't think the town needs an increase in medical marijuana and asked Council to deny this request.

Tim Moore, Cannabis Research Group, explained that this relocation is not about expansion; it allows addition of handicap access, a kitchen for preparing edibles, and a wall for patient

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

JANUARY 23, 2014  
COUNCIL ACTION

privacy. He pointed out what would happen if the dispensary were not here: Under Proposition 203, 96% of the State is covered by halos. This means patients or caregivers cannot grow their own medical marijuana. If the dispensary were not here, up to 12 lbs. per patient could be grown every ninety days. The dispensary deters growing plants in town and distributing marijuana onto the black market.

**RE-CONVENED TO REGULAR SESSION (7:27 p.m.)**

**VI. NON-CONSENT AGENDA ITEMS**

C. Council will consider this request and may approve it: J. Moore

Councilman McNelly asked Chief Nixon about experience with the dispensary since its opening. Chief Nixon said if you didn't know it was there, you wouldn't know it was there. The Department has received one call for service in one year and that was generated by the owners because of a separating employee. They haven't had one problem. If the dispensary were not here and people in the community were allowed to grow their own marijuana, it would be a nightmare for the City. Patients who purchase medical marijuana may put some on the street, but the cost of medical marijuana would prohibit most users from purchasing it.

Councilman Dent said he understands it is the right decision for the community. The law allowing dispensaries is here, and we have to deal with it. The expansion to have a kitchen will allow them to produce and to sell to other facilities that don't have kitchens.

Councilman Payne asked if the new location will be as secure as the current one. Tim Moore said the security level will be exactly the same except that they are adding cameras for the kitchen.

Mayor Moore concluded the discussion by adding that folks initially had concerns about the dispensary locating on Route 66. This was one of the bigger objections. The dispensary's move off Route 66 should ease those concerns.

Councilman Dent made a motion to allow the Request for a Conditional Use Permit for APN 200-07-006, 324 E. Railroad Avenue. Councilman McNelly seconded the motion, and a roll call vote was taken.

- Councilman Dent      *Yes*
- Councilman McNelly   *Yes*
- Councilman Hiemenz   *Yes*
- Councilman Payne      *Yes*
- Mayor Moore            *Yes*

The motion carried 5-0.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 4

JANUARY 23, 2014  
COUNCIL ACTION

**VII.        *REPORTS AND INFORMATION ITEMS:***

- D. Mayor and Council   None
- E. Staff Reports        None

**IX.        *ADJOURN:***

Councilman McNelly made a motion to adjourn, and it was seconded by Councilman Payne. The meeting adjourned at 7:35 p.m.

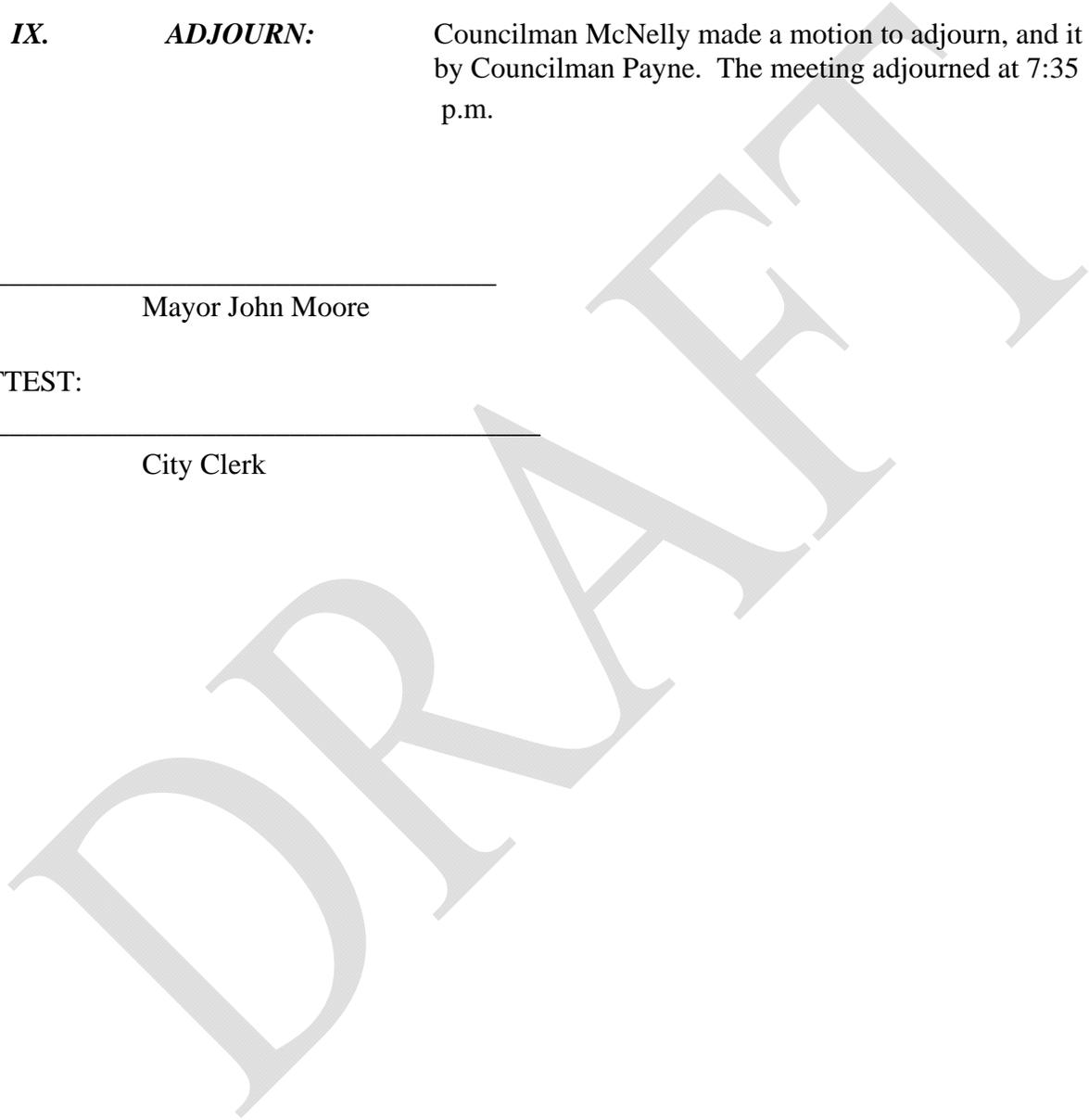
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Mayor John Moore

ATTEST:

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City Clerk



**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 1**

**FEBRUARY 13, 2014  
COUNCIL ACTION**

***I. PROCEDURES:***

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Police Chief Herman Nixon led the pledge of allegiance, and Barbara Brutvan offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler (late) were present and constituted a quorum. Councilman Craig Fritsinger was absent.  
Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, and City Clerk/HR Director Susan Kerley.  
Kellie Peterson, representing Mangum, Wall, Stoops and Warden, was present.
- D. Approval of Minutes January 23, 2014 Councilman Dent made a motion to approve the minutes as presented. Councilman Hiemenz seconded the motion, and it carried 4-0.
- E. Adopt Agenda Councilman Payne made a motion to adopt the Agenda as presented. Council McNelly seconded the motion, and it carried 4-0.

***II. PRESENTATIONS***

- A. Commendations awarded to firefighters, Dylan Mace and Cody Watson: J. Moore  
Mayor Moore asked Jeff Dent, former Fire Chief, to present these commendations. On behalf of Chief Pearson, who could not attend, Jeff Dent made these comments:
- An Incident Commander (IC) must decide whether to treat a fire aggressively or defensively. The IC probably knew this would be a recovery, not a rescue.
  - Dylan Mace and Cody Watson were the first on the scene and were commended for their meritorious conduct in the line of duty and presented plaques.
- B. Parents Who Care presented their plans for Grad Night:  
Joyce McNelly, parent, and Natalie Mann, teacher, along with three seniors, were present to provide information about Grad Night:
- It started in 2008, and this will be its 7<sup>th</sup> year. It was started to give kids a safe, alcohol- and drug-free celebration.
  - There are 45 seniors this year, and those attending stay until 5:00 a.m.
  - Grad Night is open to the public from 10:00 p.m. until 2:00 a.m.
  - The Parents and seniors have done several fundraisers and will be doing additional ones. They've been receiving a grant of \$3,000 each year, but it will not be available this year.
  - In the past Council has earmarked \$1,000 for Grad Night.

***III. PUBLIC PARTICIPATION - None***

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

FEBRUARY 13, 2014  
COUNCIL ACTION

**IV. CONSENT AGENDA ITEMS**

C. Approval of Purchase Orders: K. Buonocore

Councilman McNelly made a motion to approve the Consent Agenda Items as presented. Councilman Payne seconded the motion, and it carried 5-0.

D. Approval of Check Register for Month Ending January 31, 2014: K. Buonocore

**V. NON-CONSENT AGENDA ITEMS**

E. Council will consider and may approve financial support for Grad Night in May 2014: J. Moore

Council Hiemenz made a motion to give \$1,500 in support of Grad Night 2014. Councilman Wurgler seconded the motion, and it carried 5-0.

F. Council will consider and may approve Resolution 1298-A, reapproving the application for an airport development loan for hangar development at H.A. Clark Memorial Field: B. Buchanan

Councilman Dent made a motion to read Resolution No. 1298-A by number and title only. Councilman McNelly seconded the motion, and it carried 5-0. City Clerk Susan Kerley read the Resolution by number and title only. Councilman McNelly made a motion to adopt Resolution No. 1298-A, and it carried 5-0.

G. Council may adopt Resolution No. 1300, urging the Governor and State Legislature to restore full funding of the HURF account: B. Buchanan

Councilman Wurgler made a motion to read Resolution No. 1300 by number and title only. Councilman Payne seconded the motion, and it carried 5-0. Councilman Payne made a motion to adopt Resolution No. 1300. The motion was seconded by Councilman Dent, and it carried 5-0.

H. Council may adopt Resolution No. 1301, pertaining to the submission of projects for consideration in Arizona's 2014 Highway Safety

Mayor Moore read Resolution No. 1301 by name and title only. Councilman McNelly made a motion to adopt Resolution No. 1301, and it was seconded by Councilman Dent. The motion carried 5-0.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

FEBRUARY 13, 2014  
COUNCIL ACTION

Plan: H. Nixon

- I. Council may consider and approve acceptance of bids for purchase of new weapons for the Police Department: B. Buchanan/H. Nixon  
Police Chief Herman Nixon explained that there is a problem with the springs in the Department's current weapons – they're malfunctioning. The Glock is the gun used by around 90% of all law enforcement agencies. They want to go with the Glock as they represent the lowest bid. They can sell their current weapons. Councilman McNelly asked if they would be getting a smaller version of the same gun for undercover work. The response was "yes." Councilman Payne made a motion to accept the bid from Pro Force for \$8,796. The motion was seconded by Councilman McNelly, and it carried 5-0.
- J. Council will discuss and may approve the "Piggy-Back" bid proposal from Rush Truck Center for a sanitation truck (Peterbilt truck chassis with a DaDee Scorpion Body) and the Wells Fargo proposal for the lease financing of this vehicle: K. Buonocore/D. Owens  
Councilman Hiemenz noted that this item is in the current budget, but the City may not have payments in this budget year. Brandon Buchanan said that the lease purchase would be for five years then the truck could be purchased for \$1.00. Sanitation Equipment Operator, Jeff Pettit, commented that they went to Prescott to see the truck. He said that Shop Superintendent, Sheldon Johnson, agrees this would be a good truck for the City. Upon its arrival, they plan to retire one older truck.  
Councilman McNelly made a motion to approve the "Piggy-Back" bid proposal from Rush Truck Center and the Wells Fargo proposal for the lease financing of a sanitation truck (Peterbilt truck chassis with a DaDee Scorpion Body). Councilman Wurgler seconded the motion, and it carried 5-0.

**VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS**

- K. Mayor and Council *NONE*
- L. Staff Reports  
Brandon Buchanan explained that copies of the Final Draft of the Sign Code from the Ad Hoc Sign Committee had been distributed to give ample time for review before Council will make a decision in late March.

**VII. CONVENE TO EXECUTIVE SESSION** – Councilman Wurgler made a motion to convene to Executive Session (7:27 p.m.). It was seconded by Councilman Hiemenz, and it carried 5-0.

**EXECUTIVE SESSION**

Pursuant to A.R.S. 38-431.A.04, City Council will seek legal advice regarding retroactive wage payments from the City's Attorney.

**RE-CONVENE TO REGULAR SESSION**

- L. Council may make decisions related to the matters discussed in  
Councilman Wurgler made a motion, asking Staff to do the calculation of what is owed since February 11, 2010, to make the employee's current hourly rate what it would have been for any Water Department employee who had received two certifications

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 4**

**FEBRUARY 13, 2014  
COUNCIL ACTION**

Executive Session: from ADEQ at that time, and to issue a check accordingly with the  
J. Moore City's apology. Councilman Dent seconded the motion, and it  
carried 5-0

**IX. ADJOURN:** Councilman Payne made a motion to adjourn; it was seconded by  
Councilman McNelly, and it carried 5-0. The meeting adjourned at  
7:47 p.m.

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Mayor John Moore

ATTEST:

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City Clerk

DRAFT

## CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 1

FEBRUARY 18, 2014  
COUNCIL ACTION

### *I. PROCEDURES:*

- A. Call to Order Mayor Moore called the meeting to order at 6:00 p.m.
- B. Pledge and Invocation None
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Bernie Hiemenz (late), Frank McNelly, Lee Payne and James Wurgler were present and constituted a quorum. Councilmen Craig Fritsinger and Frank McNelly were absent.  
Present from City Staff were Brandon Buchanan, City Manager, Finance Director Keith Buonocore, Street Superintendent Hoch Ortiz, Water/Wastewater Superintendent Jim Courchaine, Water/Wastewater Department employees Kathy Fuller, Bill Pruett, Aaron Anderson, and James Grantham, and City Clerk/HR Director Susan Kerley.
- D. Adopt Agenda Councilman Payne made a motion to adopt the Agenda as presented. Councilman Dent seconded the motion, and it carried 4-0.

### *II. AGENDA ITEMS*

- A. Discussion of budgeting issues for 2014-2015, including Water/Wastewater and Streets Departments: B. Buchanan/K. Buonocore/Jim Courchaine/Hoch Ortiz  
Brandon Buchanan began by saying that the focus of this Work Session would be the two most pressing issues – first, water, and second, streets. The idea for tonight is informational. Everything will be on the table to see what Staff needs to do. The next Work Session on March 6<sup>th</sup> will be a follow up to this session. Council will have had a chance to review the materials handed out tonight, and Staff will bring back requested information to Council.

#### **WATER**

Initial Comments by Jim Courchaine:

- Sustainability is a huge piece of everything he does.
- Out of five reservoirs, two are usable: Cataract and Santa Fe.
- In the past, numbers for how much water was available were never correct. City Dam had to be stopped because the water is untreatable at the 10-million gallon point. Santa Fe is down to 36 million gallons and will be used until the limit of where the water becomes untreatable is reached. The next usable location is Cataract Lake.
- 1.5 million gallons per month is lost through evaporation. Currently, water is being pumped from wells into Dogtown Lake to use later. Water from Santa Fe Dam is being used now.
- We pump 440 gallons per minute and 630,000 gallons per day if both wells are in operation.
- Councilman Dent asked what the demand has been (historical numbers) under water restrictions. Brandon Buchanan said we don't know what the demand will be with

## CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

FEBRUARY 18, 2014  
COUNCIL ACTION

restrictions.

Several ideas, such as putting bigger pumps on the wells, and looking at water sources other than the reservoirs, were mentioned. Mayor Moore recapped actions that need to be taken:

1. Need to start putting water restrictions in place.
2. Send a delegation to SRP to see if pumping limits could be increased.
3. Start exploring existing Rodeo Road well to see if its deficiencies can be remedied.

In addition, the availability of an unused well on Young Life property will be explored.

One problem with imposing water restrictions in the past has been enforcement. We need to let people know *now* that they should not plant gardens as water for them will not be available. This time, no warnings should be given. If people are operating in defiance of the water restrictions imposed, they should be given a citation immediately.

In addition to the shortage of water issues, the Huber, or grinder, at the Wastewater Plant broke and will be out of service for 6-8 weeks. The City will not be able to process wastewater or produce effluent. The Golf Course depends upon the City's effluent supply. The Mayor noted that, if we don't water the Golf Course, the City loses income.

James Grantham reported that there are two problems with the Rodeo Road Well: (1) It eats up pump impellers; and (2) there is a higher-than-allowable amount of arsenic in the water.

Mayor Moore said that brings us to water restrictions. Brandon Buchanan said that all steps must happen simultaneously.

Brandon Buchanan asked that Council consider that, under the present circumstances, if permits are written before August 1<sup>st</sup> for commercial projects, they will qualify for impact fees. The money from these permits could be used to fix some of the water issues.

It was suggested that Patch Carr be contacted for his expertise on our wells and the information regarding their capacity he may have.

Level 4 Water Restrictions as described in City Code were reviewed. It was determined that as Code directs, the City Manager will put Level 4 Restrictions into effect. Also, he will check with SRP to begin the process of requesting an increase in the City's pumping allocations.

Keith Buonocore noted that of \$2 million in water revenue last year, \$1.1 million was lost. Brandon Buchanan added that 50% of the water coming out of the plant each year has not been billed, resulting in a loss of \$750,000 - \$800,000 per year. Meters will be tested, beginning within the next two weeks.

Councilman Dent asked that a copy of the Young Life well information be sent to Council. He said that over 20 years ago, 10-12 test wells were done. If one were drilled at the intersection of two faults it could pump 1,200 gallons/minute. At some point, we will need to separate well lines from lake lines. Because of the shortage of effluent, the Golf Course Staff will just have to water tees and greens only. Council wants to be informed, step by step, as this situation unfolds.

### ***STREETS***

Brandon Buchanan introduced this segment of the meeting by saying that everyone had in front of them a report from the engineer who went through every street in town and noted its PQI (Pavement Quality Index). Lots of pavement replacement is called for, but also lots of

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

FEBRUARY 18, 2014  
COUNCIL ACTION

chip seal and crack seal are needed. The estimate to repair and replace the pavement is \$17.1 million. Mayor Moore said the question is always the same: Maintain the better streets or fix the worse ones? Brandon Buchanan suggested keeping the newer streets in good condition first and then repairing some of the worse ones.

Hoch Ortiz said the County has a machine to chip seal and in the past has furnished this equipment to the City. However, we don't have the manpower to do it in-house. From Pine Street to 4<sup>th</sup> Street, they need crack sealing.

Keith Buonocore noted that there is \$350,000 available to spend on streets this year before July. Brandon Buchanan pointed out that the maps accompanying the Streets Report have the treatment options color coded. We have money in flood control to use for full-depth replacement (approximately \$200,000). He suggested that we start with two things: (1) Maintain newer streets; and (2) Use Flood Control money on really bad streets. He wants Council to start thinking about the potential projects and assign them a priority. He believes the City should preserve what it can – chip seal as much as possible and then re-crown roads with flood control money.

Hoch Ortiz added that we can maintain the newer streets with chip sealing now. That is not expensive relative to building a roadway from the ground up. Mayor Moore said that both of the City's parking lots could use chip sealing, and Brandon Buchanan said he would get the cost of doing that. Staff will come up with a plan for this year and next year and then ask Council to review it.

Brandon Buchanan, Keith Buonocore, and Hoch Ortiz will put together a proposal for streets to be reviewed at the March 6<sup>th</sup> Budget Work Session.

**IX. ADJOURN:** The meeting adjourned at 8:10 p.m.

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Mayor John Moore

ATTEST:

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City Clerk

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 1**

**FEBRUARY 27, 2014  
COUNCIL ACTION**

***I. PROCEDURES:***

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Police Chief Herman Nixon led the pledge of allegiance, and Judy Givens offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler were present and constituted a quorum.  
Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Finance Director Keith Buonocore, Building Inspector Tim Pettit, Planner I/Abatement Coordinator Harry Holmes, and City Clerk/HR Director Susan Kerley.  
Kellie Peterson, representing Mangum, Wall, Stoops and Warden, was present.
- D. Approval of Minutes February 13, and February 18, 2014 Councilman Wurgler made a motion to approve the minutes as presented. Councilman McNelly seconded the motion, and it carried 6-0.
- E. Adopt Agenda Councilman Hiemenz made a motion to adopt the Agenda as presented. Councilman Dent seconded the motion, and it carried 6-0.

***II. PRESENTATIONS***

- A. Mayor Moore introduced Colton Adams whose essay on the purpose of local government won the Mayor for A Day Contest at the High School. He accompanied the Mayor to a NACOG meeting and sat in on this Council Meeting. The Mayor thanked him for his participation.  
Presentation to provide Council with information regarding the possibility of turning the old elementary school building into a center for the arts: Kris Williams, representing Williams Alliance for the Arts:  
The monthly Art Walk is the Alliance's community event. Their big project is the Old School Building. They believe that having this as a Center for the Arts will be a big draw in the community and region. Artspace is based in Minnesota and assists in setting up artists' spaces across the country. They offer a feasibility study. The local group applied for and received a grant from the Arizona Commission for the Arts for \$10,000 that will pay for reps from Artspace to come to Williams to do a feasibility study. They are scheduled to be here for two days, but the local group hopes to convince them to come a day earlier. Ms. Williams closed by saying her purpose in appearing before Council is informational and to solicit support for this project.

***III. PUBLIC PARTICIPATION***

Bobby Patricca, a frequent public participant and member of the Parks and Recreation Commission, bid "Farewell to Williams" as he will be moving to Prescott. He implored Council to explore ways of bringing new jobs for the town so younger residents won't have to move away

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

FEBRUARY 27, 2014  
COUNCIL ACTION

in order to earn high enough wages on which they can support a family.

**IV. CONSENT AGENDA ITEMS**

B. Approval of Purchase Orders: K. Buonocore

Councilman Dent made a motion to approve the purchase orders as presented. Councilman Fritsinger seconded the motion, and it carried 6-0.

***CONVENE TO PUBLIC HEARING (7:19 p.m.)***

***Request by Logan Checketts for a Special Use Permit to continue the operation of the Soaring Eagle Zipline on City property (Parcels 200-10-001R & 200-10-001Y) north of Railroad Avenue between the Recreation Center and the east boundary of the public parking lot.***

- **Logan Checketts** said he recently received two phone calls: One in which Rick from Kansas City who travels Route 66 will be here this summer with his wife and her 20 friends who chase zip lines. The second call came from Beverly from Nashville who is excited to hear about a zip line near the Grand Canyon. She will be here on March 18<sup>th</sup>.
- He appreciates the local support and the opportunity for those opposing the zip line to have a chance to be heard.
- **Daniel Robert Watt, 8348 Red Butte Road:** He and two partners opened a new business, South Rim Wine and Beer Garage. Money comes in two forms – tax revenues or new businesses. He was here to advocate for new businesses. His business did not close this winter. He encouraged Council members to vote for the Zip Line. His grandchildren love it.
- **Dennis Nelson, 366 N. Lakin Drive:** His views were expressed in a letter to the editor in the local newspaper. Some people are not opposed to the Zip Line but are opposed to its location. Lots of time was put into doing the Community Stage correctly. He doesn't think anything can be done to the Zip Line to give it a historic look that fits into downtown.
- **Dan LaPaglia, Canyon View Realty:** He is not opposed to the Zip Line – he is opposed to its location. Parking is a major issue. His desk is directly across from the Zip Line. He urges his employees not to park on Railroad Avenue. No parking is available in the summer months. The noise factor is a disruption to his real estate business. He has found the Zip Line folks to be very cooperative. If his building were to be sold, he would have to disclose to the buyer the parking and noise issues, and that would be detrimental to the price of the building.
- **Sean Casey, Bearizona:** He is not a Williams resident most of the time. He said the community was dying in the 1980's when it was saved by an attraction: the Grand Canyon Railway. In Williams, tourists have less than a 1.5 day average stay. In the Black Hills where there are 50 attractions, the average stay is 4.5 days. He believes that area of Railroad Avenue looks semi-ghettoish with the Lady of the Evening hanging from a window to represent Route 66. He thinks the Zip Line improves the neighborhood. His main point is that this is a pivotal decision for Council members.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

FEBRUARY 27, 2014  
COUNCIL ACTION

- **John Holst, Red Garter Bed & Bakery:** He believes City Council is making a decision that will have an impact for a long time. He believes the Zip Line is a good thing in a wrong location. P & Z found the Zip Line to be an appropriate use for this location while the Historic Preservation Commission found it didn't fit into the neighborhood. His suggested compromise: Have another year in the same location and determine with the Special Use Permit a date certain to move to a different location. This will give it a chance to be a viable business.
- **Thomas Ross, 2750 Country Club Road, I-40 Fleet Rentals:** He heard three people speak against it, and they were all against the location, not the Zip Line itself. The Zip Line uses no water. Right now, we have one attraction, and we're showing them the door. Along with many other residents, he wanted to encourage City Council to support the Zip Line.
- **Bobby Patricca:** Passengers on the departing trains ask their parents to go on the Zip Line after they return from the Grand Canyon. He's seen enthusiasm for the Zip Line he hasn't seen otherwise. His hope was that City Council gives the Zip Line another year.

*RE-CONVENED TO REGULAR SESSION(7:56 p.m.)*

VI. *NON-CONSENT AGENDA ITEMS*

- C. Council may discuss and make a determination on the issuance of a Special Use Permit to Logan Checketts: J. Moore
- **Councilman McNelly** asked what liability insurance they carry. The response was \$1,000,000 per incident and \$2,000,000 aggregate. **Kellie Peterson** added that this is dictated by the lease that also has an indemnification clause.
  - **Logan Checketts** said they made \$30,000 operating profit last year. He believes the goal is \$100,000 this year. They have no debt service. They have a good marketing plan and experience.
  - **Councilman Dent** introduced a "real" discussion by saying that there are a lot in town who don't want it in that location. The City spent 20 years getting the parking lots and have lost part of the lots and invalidated the integrity of the Historic District. If we are in the business of renting parking lots, we should have done an RFP. It is not the goal of the City to leave it where it is.
  - **Logan Checketts** said it takes up eight parking spaces. Councilman Dent replied that this is a matter of interpretation.
  - **Councilman McNelly** suggested that some kind of surety bond be required.
  - **Councilman Payne** believes this is a fabulous idea for Williams but doesn't think it should be there forever. He would support giving the Zip Line one-two years there, and then find another location.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 4

FEBRUARY 27, 2014  
COUNCIL ACTION

- **Kellie Peterson** advised that the Special Use Permit and the terms of a lease are two separate matters. Just the Special Use Permit is before Council now. The City’s role as a property owner cannot be mixed up. These are two different actions.
- **Councilman Payne** made a motion to approve a Special Use Permit for the Zip Line for a period not to exceed two years and to bring before City Council the modification of the terms of their lease. **Councilman Fritsinger** seconded the motion, and a roll call vote was taken:

Councilman Payne: Yes  
 Councilman Fritsinger: Yes  
 Councilman Wurgler: Yes  
 Councilman McNelly: Yes  
 Councilman Dent: Yes  
 Councilman Hiemenz: Yes

The vote was unanimous, 6-0.

D. Council may discuss and recommend/not recommend that the Arizona Department of Liquor Licenses and Control issue a Series 7 (Beer and Wine Bar) license to John Kennelly for 138 W. Route 66: S. Kerley

Councilman Dent made a motion to recommend the issuance of this license. Councilman Hiemenz seconded the motion, and it carried 6-0.

E. Council may discuss and approve the purchase of carpeting for the Golf Course Club House and Events Building: B. Buchanan

After a brief discussion, Councilman Wurgler made a motion to allow expenditure for carpeting for the Events Building only at this time. Councilman Payne seconded the motion, and it carried 6-0.

F. Council may review and discuss revisions to Title

Brandon Buchanan indicated that the intent for this meeting was to answer any questions from Council members who have reviewed this document. As questions arise, please see Tim Pettit or Brandon

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 5

FEBRUARY 27, 2014  
COUNCIL ACTION

12, Chapter 13 of Buchanan.  
the City Code  
pertaining to  
Permitted Signs

**VII. REPORTS AND INFORMATION ITEMS:**

G. Mayor and Council *NONE*

H. Staff Reports *NONE*

**IX. ADJOURN:** Councilman Wurgler made a motion to adjourn, and it was seconded by Councilman Payne. The meeting adjourned at 8:34 p.m.

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Mayor John Moore

ATTEST:

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City Clerk

## CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 1

MARCH 6, 2014  
COUNCIL ACTION

### ***I. PROCEDURES:***

- A. Call to Order Mayor Moore called the meeting to order at 4:59 p.m.
- B. Pledge and Invocation Mayor Moore led those present in the Pledge of Allegiance. Invocation led by Katie Glen.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent (left at 6:10 p.m.), and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler were present and constituted a quorum. Present from City Staff were Brandon Buchanan, City Manager, Finance Director Keith Buonocore, Street Superintendent Hoch Ortiz, Water/Wastewater Superintendent Jim Courchaine Water/Wastewater Department employees Kathy Fuller, Bill Pruett, Aaron Anderson, and James Grantham. Also present were City Attorney Kellie Peterson and Executive Assistant Jan Shirley.
- D. Adopt Agenda Councilman Dent made a motion to adopt the Agenda as presented. Councilman Fritsinger seconded the motion, and it carried 6-0.

### ***II. PUBLIC PARTICIPATION:***

Mayor Moore had several questions from the public regarding the water issue. Since the water issue would be discussed later in the meeting, he set aside those questions until then.

### ***III. NON-CONSENT AGENDA ITEMS***

- A. Council will consider and may approve a contract with Zip Adventures, L.L.C.: B. Buchanan  
Comments on the contract:
- Regarding lightning protection, Councilman Dent asked that the engineering report be reviewed to make certain that adequate lighting protection is assured.
  - Councilman McNelly asked whether there was a County or Federal agency whose job it was to inspect amusement rides. Brandon Buchanan said that he was not aware of one.
  - Council discussed the \$5000 performance bond which had been added to the contract and the owner's request that the \$5000 be in the form of a bond or an escrow-type account. The escrow account would be owned jointly by the City and the owner of the Zip Line. This was acceptable to Council.
- B. Council will review and may accept a bid for bleacher covers for the Rodeo Grounds.  
No discussion.

Councilman Wurgler made a motion to approve the contract with Zip Adventures, L.L.C. and to accept a bid for bleacher covers for the Rodeo Grounds. Motion was seconded by Councilman Hiemenz and approved by all.

### ***C. CONVENE TO WORK SESSION***

- Budget Presentation from the Chamber of Commerce: Gioia Goodrum; Heather

## CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

MARCH 6, 2014  
COUNCIL ACTION

Hermen; Doug Wells:

The Chamber asked for a reinstatement of \$26,000 which had been cut from the budget the last two years, and for an additional \$24,000. The monies would help sustain the Chamber, allow it to more effectively compete for tourism nationally and internationally, and to take advantage more fully of opportunities offered by the Arizona Office of Tourism program. A hard copy of the presentation was given to each Councilman which included copies of ads placed in the last year.

Councilman Fritsinger asked how the Chamber measures the impact of the travel and tourism events. Heather Hermen said that she handled the media portion of Pow Wow last year. She received a media list of 75 journalists from around the world and added them to the Chamber's media list; Chamber staff handled the tour operators and travel agents who want to book travel to Williams. Those contacts can be targeted and tracked to know who is coming to Williams based on that particular event.

Council McNelly asked what the Chamber membership has been in the last four years. Doug Wells responded by saying that membership was at 210, but that non-paying members had been part of that count. Those members were removed and membership is now at about 190. The Chamber Board of Directors is strong and diverse, with representatives from Williams hotels, attractions, retail and restaurants. Because of the cooperative program with the Arizona Office of Tourism, AOT has been sending many travel writers to Williams for FAM tours. The Chamber, reaching into its reserves and with donations from many hotels, restaurants and attractions, has invested thousands of dollars to host these tours. Since 2010 the BBB is projected to increase over \$100,000, which translates into over \$5 million in sales, and the Chamber wants to keep that positive growth happening. A cooperative marketing program is underway with the Chambers in Sedona and the Grand Canyon. Mountain Village Holiday has helped bring people into downtown from the Polar Express.

- Water Issues
  - Water Restrictions (Issuance of Building Permits, Ball Fields, Triggers for Excessive Rates, etc.)

Brandon Buchanan asked for guidance and clarification on issues staff has encountered regarding issuance of building permits, among them whether to issue building permits for construction not requiring water. Tim Pettit asked whether the restrictions were strictly for new buildings, and also asked whether areas such as Pine Meadows and the ski run, which have their own systems, were part of the restrictions. Mayor Moore asked about the restrictions being put in place when only lake water was used. Councilman Dent said eight years ago the city had restrictions; factoring in all water currently available from the wells and lakes, the town is running out of water; can change the criteria, but need to have the restrictions in place today.

Councilman McNelly said building should be encouraged. Brandon Buchanan said that it takes six months to build a house and longer to build a

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 3**

**MARCH 6, 2014  
COUNCIL ACTION**

larger project; which means water would not be used for maybe a year. Part of the discussion has been whether to issue the permits, collect money from the building permits and impact fees which can be used for the development of water. Councilman McNelly asked what percentage of water was used by new houses. Tim Pettit said that 18 building permits were issued last year and two the year before, but he did not know the percentage. Brandon Buchanan said that a house uses on average about 5000 gallons, so it is not a significant amount. Councilman McNelly said that, if it is not a significant amount, perhaps building permits should be allowed. Councilman Dent pointed out that the building permits would also include larger developments. Mayor Moore asked City Attorney Kellie Peterson whether the city could pick and choose to whom building permits could be issued. Kellie Peterson said yes, if the city established reasonable criteria, e.g. the number of fixtures, etc., or a garage that does not need water, etc. Brandon Buchanan pointed out that larger projects would bring in larger impact fees. Councilman Payne said that the water problem would not go away and the issue of producing more water cannot be put on the back burner to be dealt with in a later year.

Mayor Moore then went to the written questions from the audience and called on Kevin Young. Mr. Young (owner of Canyon Motel and RV Park) said that in the last month the shower cartridges in his rooms have been filling with rocks and debris from the water line which he has had a problem with in the past. Mr. Young said that work is being done on Forest Purdy's property and asked whether the water line would also service that property. Mayor Moore interrupted by saying that it is not the intent of the City at this time nor have there been any discussions or plans for Forest Purdy to do anything up on that hill and that Forest Purdy has nothing to do with the water issue. Mr. Young said that whenever there is a surge in the water and because of the age of that pipe the water supply is filled with debris. He asked whether money was allocated in the budget to repair the water line. Brandon Buchanan said that the budget this year does not include capital projects and, therefore, there is no money to replace the water lines. In response to Mr. Young's question as to what the City could do to help him, it was suggested that he put in a filter on his line, which is what many businesses have done. Mr. Young said that his line was replaced in 2003 and he was told then that it was not on his side of the service.

Mayor Moore then called on Dwayne Weston, attorney from Flagstaff, who wanted to speak on the issuance of new building permits. Mr. Weston said that he represented the Williams Lodging and Business Coalition, a group of Williams businesses that are concerned about the water issue. Mr. Weston pointed out that Williams has had drought conditions since 1995, and that this year has only received 10% of normal precipitation. Under the current restrictions residents and businesses can only use the amount of water they used in April of last year. He urged caution in issuing new building permits to new housing or new hotels, which could use 200,000 to 400,000 gallons of water a month.

- Ball Fields:

Discussion included: it takes about 60,000 gallons a year to water the ball fields and about 227 kids use the fields. Councilman Payne said that the ball fields should be kept alive. Mayor Moore felt that there are some things that should be maintained, and ball fields were one of them. The City has invested millions of dollars in the ball fields and the golf course. Mayor Moore added that the City needs to start tomorrow to find more water as well as to make plans for today's issues. Mayor Moore recommended asking staff to take care of the ball fields with the minimum amount of water.

Councilman Fritsinger asked about the criteria for using reclaimed water. Jim Courchaine said that it needs to meet a certain criteria and what the City has does not. There is not enough reclaimed water now to keep the golf course green. And now the County, which had been shut off, wants 4 million gallons and the Grand Canyon Railway wants reclaimed water. Councilman Dent said that 8 or 9 years ago the City only watered the tee boxes and the greens and did not water the fairways. Jim Courchaine was told by Council to tell the County and the Railway that the city cannot supply them with the water.

- Brandon Buchanan asked for direction on building permits and whether changes to the ordinance should be drafted. The current ordinance says to issue no building permits. Changing the trigger rates and penalties is a longer process.

Councilman Dent said that the city should not be doing anything with building permits until a discussion with SRP takes place. Brandon Buchanan asked Jim Courchaine to talk about Dogtown well: Mr. Courchaine brought in Scott Martin who has been working on the wells with Tiger for a number of years. Dogtown-3 was brought up to produce 15-20 gallons/minute (just under the maximum) and Dogtown-1 was brought up to 75-80 gallons/minute. Can produce about 720,000 gallons, but need to have variable speed pumps to move the water around; right now have to close and open valves or shut off a well. The city is meeting the 600,000 gallon demand, but putting pressure on the old plastic city line. Can draw down 227 million, but at the rate it is going will be up to 331 million. Kellie Peterson pointed out that if the city goes over its allotment, it would risk facing fines and losing the water supply. Kellie said the city needs to start the process for requesting more water. Mayor Moore asked that staff make plans tomorrow to meet face-to-face with SRP. Mayor Moore also said that, in the long run, need to go through State legislation to make changes to the statute to pump more water. Brandon Buchanan said that if the system pumps more water, it may not be able to handle it. Councilman Wurgler said the Council does not tell the water department how to operate the system. Brandon Buchanan said the issue is that whatever is done will require a lot of money and has other policy implications outside of operating the system.

## CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 5

MARCH 6, 2014  
COUNCIL ACTION

Brandon Buchanan asked Jim Courchaine to look into the four different water supply issues. Jim Courchaine was asked about the Rodeo well. Mr. Courchaine reported that the arsenic level is .01 now. In 2000-2001 it was .027 which is three times the maximum EPA standard. This well has not been looked at in over 14 years and he doesn't know whether it is good. And if it is good, he doesn't know how many gallons it will yield and at what cost. Councilman Dent said that the proposal from HIS included a quote for \$180,000 to lease a test pump and equipment, and then \$60,000 to purchase the pump. Councilman Dent suggested just buying a pump for \$60,000 and installing it ourselves at a cost of \$20,000. There was much discussion about the cost of renting a pump versus buying a pump and installing it; testing of the well; dissolved oxygen; water quality; electrolysis and corrosion issues; the problem of pumps being damaged and other issues that may be effecting the pumps; as well as new technology that may be available. Councilman Payne asked for clarification as to the short term and the long term fixes: SRP is a short term solution; Rodeo well may be a long term solution. And he asked what the best, most cost effective, common sense solution would be. Long term solutions would include the Rodeo well and the Young Life well, in addition to drilling a new well. Brandon Buchanan pointed out that all the solutions were just best guesses. Rodeo well is currently the cheaper and faster possibility. Jim Courchaine said that treating the arsenic is an easy problem to fix. Patch Carr said that the Rodeo well is tied into the Kaibab line and into the raw water.

- Meter Replacement Program

Jim Courchaine said that 21 meters were selected from a wide-range of usage and were sent out for testing. Brandon Buchanan said there are about 1500 water meters in town and some are 50 years old. He explained that as soon as a meter is put in the ground it starts degrading. It has been estimated that 50% of the water being used is not being billed, because the meters are underestimating water usage. This means the city loses about \$900,000 per year. Jim Courchaine said that a new meter reading system is also needed. Mayor Moore asked staff to come back with a finance plan to install all new meters, which Brandon Buchanan estimates would cost one million dollars.

- Street Rehabilitation Program

Brandon Buchanan said that staff is working on recommendations for next year. They are focusing on the \$300,000 in the street fund generated from the sales tax increase a year and a half ago, and starting with chip sealing to preserve what is in decent condition now. The engineers are looking at what projects need only street resurfacing and could be paid for from the flood control money of about \$200,000. Brandon should have a final recommendation in one to two weeks.

- Other 2014-2015 Budget Issues.

Brandon Buchanan said that he and Keith Buonocore are working to have a the preliminary budget ready to present to Council in April.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 6

MARCH 6, 2014  
COUNCIL ACTION

***RE-CONVENE TO REGULAR SESSION***

- D. Council may direct Staff or take action on the items discussed during Work Session: J. Moore
- Issuance of Building Permits  
Brandon Buchanan summarized the issue by asking whether citizens are willing to sacrifice and come up with \$2.5 million to find additional water sources or does the put that cost on the back of new development. Councilman Wurgler asked how practical it is to set criteria for different types of permits. Kellie Peterson said that the city could set criteria for new permits when the city is in a Level 4. The restrictions on water usage would be the same. Council directed staff to draft an ordinance proposing new criteria. In the meantime Council directed staff to use common sense with building permits on a case by case basis. Cannot water the ball fields or the golf course until ordinance is changed.
  - Water supply  
Motion made by Councilman Wurgler and seconded by Councilman Fritsinger to authorize the City Manager and staff to use emergency funds on the first step to determine whether Rodeo well can be used and to report back to City Council at its meeting on March 13. Approved by all.

**IX. ADJOURN:** Motion made by Councilman Wurgler to adjourn; seconded by Councilman Fritsinger. The meeting adjourned at 6:40 p.m.

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Mayor John Moore

ATTEST:

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City Clerk

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 1**

**MARCH 13, 2014  
COUNCIL ACTION**

**I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 7:01 p.m.
- B. Pledge and Invocation Jason Engelke led the pledge of allegiance, and Bud Parenteau offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler were present and constituted a quorum.  
Present from City Staff were Brandon Buchanan, City Manager, Finance Director Keith Buonocore, Water/Wastewater Superintendent Jim Courchaine, Planner/Abatement Coordinator Harry Holmes, Magistrate Rob Krombeen, and City Clerk/HR Director Susan Kerley.  
Kellie Peterson, representing Mangum, Wall, Stoops and Warden, was present.
- D. Approval of Minutes February 27 and March 6, 2014 Councilman McNelly made a motion to approve the minutes as written. Councilman Fritsinger seconded the motion, and it carried 6-0.
- E. Adopt Agenda Councilman Hiemenz made a motion to adopt the Agenda, and Councilman McNelly seconded the motion. It carried 6-0.

**II. PRESENTATIONS - NONE**

**III. PUBLIC PARTICIPATION - NONE**

**IV. CONSENT AGENDA ITEMS**

- A. Approval of Purchase Orders: K. Buonocore Councilman Fritsinger made a motion to approve the Consent Agenda Items as presented.
- B. Approval of Check Register for Month Ending February 28, 2014: K. Buonocore Councilman Hiemenz seconded the motion, and it carried 6-0.

**V. NON-CONSENT AGENDA ITEMS**

- C. Council may adopt Resolution No. 1302, approving and authorizing the purchase of a sanitation truck: J. Moore Councilman Dent made a motion to read Resolution No. 1302 by number and title only, and it was seconded by Councilman Hiemenz. It carried 6-0. Susan Kerley the Resolution by number and title only. Councilman Dent made a motion to adopt Resolution No. 1302 as presented. Councilman Hiemenz seconded the motion, and it carried 6-0.
- D. Council may appoint Barbara Brutvan and Tony Robertson to the Planning & Zoning Commission and Mayor Moore thanked Ms. Brutvan and Mr. Robertson for being the first to submit their applications following the resignation of two P & Z Commissioners. Councilman McNelly made a motion to appoint Ms. Brutvan and Mr. Robertson as Planning & Zoning Commissioners and Mr. Engelke as an Airport Advisory Committee

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

MARCH 13, 2014  
COUNCIL ACTION

- Jason Engelke to Member. Councilman Payne seconded the motion, and it carried 6-0.  
the Airport  
Advisory  
Committee: J.  
Moore
- E. Council may Susan Kerley noted that the requirements for posting notice for 20  
approve a recommendation to days had been met, and no responses were received. John Kennelly  
to the Department of added that stacking two licenses will give them the ability serve wine  
Liquor Licenses and and beer. Councilman McNelly made a motion to recommend  
Control to approve approval of the license to the Department of Liquor Licenses &  
a Series 13 License Control for 138 W. Route 66. Councilman Payne seconded the  
(Domestic Farm motion, and it carried 6-0.  
Winery) for John  
Kennelly/ Grand  
Canyon Winery,  
138 W. Route 66:  
S. Kerley
- F. Council will review Councilman Dent admitted he was shocked that Rick Stephens was  
and may approve able to secure a renewal from Travelers at a premium that will be  
insurance coverage \$5,000 less than the expiring one. He congratulated Rick and Susan  
proposal for Kerley on their work to accomplish this renewal. Councilman Dent  
4/01/2014 – 2015 made a motion to renew Travelers insurance coverage for 2014-2015.  
from Rick Councilman Payne seconded the motion, and it carried 6-0.  
Stephens, NFP: S.  
Kerley
- G. Council will Mayor Moore thanked Kiwanis for cleaning up the Swap Meet and  
consider and may said it was better last year.  
approve a request Bud Parenteau, representing the Kiwanis' Club, announced that the  
from Kiwanis to event would be known as the "Kiwanis Route 66 Street Market."  
carry on annual Scholarships were reduced because of lower revenues last year,  
Street Markets: Pat which was a direct result of no dry camping. They were asking to  
Schlecht, President- change that and allow dry camping. They have made approximately  
Elect \$100,000 from this event over the years, and all of it has gone for  
scholarships to kids in the community. Last year revenues were  
down 27% from the previous year. They would ask dry campers to  
camp in the back of the property, not on the street. If required, they  
would put up a temporary, split-rail fence.  
Councilman Dent clarified: You want campers to be able to stay  
Friday and Saturday plus one more night if there's a holiday on  
Monday or Friday. The issue was those camping longer than the  
event lasted.  
Mayor Moore asked if Council could decide or does the camping

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

MARCH 13, 2014  
COUNCIL ACTION

Ordinance prohibit action? Councilman McNelly said that whether it's the swap meet or rodeos, events themselves sanction camping. Kellie Peterson said her concern is what kind of sanitation facilities are available. Bud Parenteau responded that City bathrooms and business bathrooms are available.

Pat Schlecht, representing the Kiwanis, added that for every local person, 10-12 visitors stop and shop. They would hope to do without the fence because it would cost at least \$750 (the equivalent of one scholarship). It may take a couple of years to build the event up again. They are asking for a three-year period during which they can keep improving the event each year. Bud Parenteau added that, if extended for three years, only a 30-day notice to vacate would be o.k.

Councilman Dent made a motion approving Kiwanis' Swap Meet in the same location on West Railroad Avenue for three years, allow dry camping on the nights during the event, and not require a fence.

Councilman Fritsinger seconded the motion, and it carried 6-0.

- H. Council will review progress and may direct Staff on water issues: B. Buchanan

Jim Courchaine reported that tomorrow the Rodeo Well will be videotaped. This will take two to three days. Rather than outsourcing the water quality testing, City employees will take the samples to save money. The estimate is for \$80,000 to run the pump for 30 days and \$100,000 to mobilize/demobilize the pump. Brandon Buchanan added that he will work on getting a formal proposal for the well evaluation and that he should have that by the next meeting.

Mayor Moore said that he, Councilman Dent, Brandon Buchanan, and Kellie Peterson met today with representatives of Arizona Department of Water Resources. The Mayor felt better with assurance of the Director that he will contact SRP to set up a meeting for them. Then they met with WIFA and had a brief discussion concerning possible funding for water supply projects. They also met with some state legislators to let them know we have some water issues.

Regarding the potential meter replacement program, 21 residential meters, none commercial, were tested. Three were deemed acceptable and 18 unacceptable. The total average under-registering was 28%. We have 1,000 to 1,050 meters. A replacement meter would run \$175, plus MXU and saddles. There are 200-300 that represent a greater expense because they cannot be replaced without replacing the piping to the main. The average, usual life expectancy of meters is now 10 years. Councilman Dent understood that 30-50 meters had been replaced each year for some years past. Jim Courchaine replied that this was not the case: Approximately 20-30 meters a year have been replaced.

Brandon Buchanan pointed out that the financing part will be

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 4

MARCH 13, 2014  
COUNCIL ACTION

difficult. There's not enough money coming in from water to pay for water itself. This will be a tough conversation as no one wants to raise rates. One way to raise money is to meter and bill accurately. Councilman Dent asked that Council receive a report on the meters, and Mayor Moore requested a report of how many meters have actually been installed in recent years.

- I. Council will review and may approve Ordinance No. 940, amending Title 8, Chapter 4 of the City Code pertaining to Water Related Emergencies: J. Moore

Councilman Payne wanted to make certain this includes the high school fields. Brandon Buchanan and Kellie Peterson replied that the intent was to include the sports fields in an effort to balance the benefit to the public until it comes down to the point where the City Manager may say the need to conserve water outweighs the need to keep the grass green.

Public Participant Duane Weston of 508 N. Humphrey, Flagstaff, AZ, attorney, spoke: On issuing building permits, he believes there to be a question of fairness for everyone who lives here now to allow others to come in. When you're in the hole, you stop digging. The City may want to find out how much water is available. Others in town have invested in landscaping, and theirs will die. This puts pressure on those already here. Businesses already here you're asking to use no more water than last year. They want to grow and use more water. If permits are issued, you'll be punishing those already here. If new businesses build and come in for water, will there be enough water for new businesses to open? You want to be careful how building permits are issued – this could be a problem. Last week, you talked about issuing permits to raise revenue. The State raised sales tax by 1% temporarily till necessary revenues were raised. He thinks Council needs to think through this decision. Council went from normal water use to level 4 restrictions. Why such a jump? A regional water study is to be done – City may want to join it. Does the City know the commitments for water it has already made and has that been factored into requirements? He would like Council to consider the situation carefully.

Councilman Dent told Mr. Weston that he had covered so many rumors, no one knew where to start with a response.

Councilman Payne explained that restrictions rose from Level 1 to Level 4 because we've had little snow. Had there been more, restrictions would have been increased to Level 2 or Level 3.

Responding to a request to read Ordinance No. 940, Kellie Peterson reviewed the pertinent sections in Article 8-04.08, (C) (3), (D) (2), and (5).

Councilman Wurgler made a motion to read Ordinance No. 940 by number and title only, and it was seconded by Councilman Dent. The motion carried 6-0, and Susan Kerley read Ordinance No. 940 by

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 5

MARCH 13, 2014  
COUNCIL ACTION

number and title only. Councilman Wurgler made a motion to adopt Ordinance No. 940, and it was seconded by Councilman Dent. The motion carried 6-0.

- J. Council may review and discuss revisions to Title 12, Chapter 13 of the City Code, pertaining to Permitted Signs: B. Buchanan  
Mayor Moore encouraged Councilmen to review this document prior to their March 27<sup>th</sup> meeting when it will come before them for adoption. Brandon Buchanan noted that it has already been reviewed by the Historic Preservation Commission with suggestion for one minor change. It is on P & Z's Agenda for March 20<sup>th</sup> and scheduled for consideration by Council on March 27th.

**VI. REPORTS AND INFORMATION ITEMS:**

- K. Mayor and Council
  - Mayor Moore thanked Don Dent, Brandon Buchanan and Kellie Peterson for spending all day in Phoenix in meetings.
  - Councilman McNelly had a question for Judge Krombeen: Any ideas on how to beef up security at the Court? The Judge said they're having keyless locks installed on interior doors, and they're approaching Coconino County to expand the hours for which they provide funding for a bailiff from 19 to 25 hours. When the Court is open to the public, security funding is available for security projects.

- L. Staff Reports *NONE*

**VII. ADJOURN:** The meeting adjourned at 8:09 p.m.

\_\_\_\_\_  
Mayor John Moore

ATTEST:  
\_\_\_\_\_  
City Clerk

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 1

MARCH 27, 2014  
COUNCIL ACTION

**I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Chief Herman Nixon led the pledge of allegiance, and a public participant offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler were present and constituted a quorum.  
Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Finance Director Keith Buonocore, Building Inspector Tim Pettit, Water/Wastewater Superintendent Jim Courchaine, Kathy Fuller, Water Department, Harry Holmes, Building Department, Rob Krombeen, Magistrate, and City Clerk/HR Director Susan Kerley.  
Brandon Kavanaugh, representing Mangum, Wall, Stoops and Warden, was present.  
Sign Committee Chairperson, Mike Besler and Committee Member, Jerry Anthony, were present.
- D. Approval of Minutes March 13, 2014 Councilman Fritsinger made a motion to accept the minutes as presented. Councilman Hiemenz seconded the motion, and it carried 6-0.
- E. Adopt Agenda Councilman Payne made a motion to adopt the Agenda as presented, and Councilman Dent seconded the motion. It carried 6-0.

**II. PRESENTATIONS - NONE**

**III. PUBLIC PARTICIPATION - None**

**IV. CONSENT AGENDA ITEMS**

- A. Approval of Purchase Orders: K. Buonocore

Councilman McNelly made a motion to approve the Consent Agenda Items as presented. Councilman Fritsinger seconded the motion, and it carried 6-0.

**CONVENE TO PUBLIC HEARING (7:07 p.m.)**

**Pursuant to A.R.S. 9-462.04, Council will convene a public hearing on proposed changes to Title 12, Chapter 13 of the City Code, pertaining to Permitted Signs.**

Mayor Moore opened this Public Hearing by saying that the proposed revisions to the Sign Code have been recommended for approval by the Historic Preservation Commission and the Planning & Zoning Commission.

Jeremy Hassen, business owner, Addicted to Deals, 124 W. Route 66, said the town has done great with the Sign Code, but completely changing parts of the Ordinance seems overreaching. He objects to the regulation of businesses' windows, limiting signage size to 25% of the window's size. He believes businesses should have the ability to advertise in their windows and that the 25% rule is ridiculous. Since the existing Sign Code is not

CITY OF WILLIAMS CITY COUNCIL

enforced, he wondered who's going to enforce the new sign ordinance. What made Route 66 great was people doing what they wanted to do. There is no need to make it more stringent, and it doesn't make sense overall.

Leah Bowden: Her parents and grandparents have operated on Route 66 for many years. She thinks the sign codes are not acceptable. These issues are not for the City to decide but for business owners. She asked for Council to table approval of the revisions to Code and to review and make some revisions before adopting.

Sandy Jensen said her Turquoise Tee Pee sign has been pictured in many books. The purpose of a Historic Commission is to preserve history as good as it can be. She believes some are trying to destroy the uniqueness of town. Council needs to re-think what Route 66 is and stop trying to get rid of history. Who decides who likes the signs? It should not be based on personal likes/dislikes but should adhere to standards – not be a popularity contest. Something is wrong that Council needs to fix.

**RE-CONVENED TO REGULAR SESSION (7:16 p.m.)**

**VI. NON-CONSENT AGENDA ITEMS**

- B. Council may approve Resolution No. 1303 and Ordinance No. 939, making revisions to Title 12, Chapter 13 of the City Code pertaining to Permitted Signs: J. Moore
  - Councilman Dent confirmed with Tim Pettit that older, non-conforming signs are allowed to remain in most cases.
  - Councilman Wurgler made a motion to read Resolution No. 1303 by number and title only. Councilman Fritsinger seconded the motion, and it carried 6-0. Susan Kerley read Resolution No. 1303 by number and title only.
  - Councilman Wurgler made a motion to Adopt Resolution No. 1303, and it was seconded by Councilman Hiemenz. It carried 6-0.
  - Councilman Dent made a motion to read Ordinance No. 939 by number and title only. It was seconded by Councilman Wurgler and carried 6-0. Susan Kerley read Ordinance No. 939 by number and title only.
  - Councilman Wurgler made a motion to adopt Ordinance No. 939, and it was seconded by Councilman McNelly. It carried 6-0.
  
- C. Council may recommend approval to the Arizona Department of Liquor Licenses and Control for a Series #11 Hotel/Motel License to be issued to Alice Opal-Reed Arnold for Alley Kats at 437 W. Route 66: S.
  - Councilman McNelly asked the parameters of a Series #11 Hotel/Motel license. Brandon Kavanaugh read the description from the Department's website:
  - This non-transferable, on-sale retail privileges liquor license allows the holder of a hotel/motel license to sell and serve spirituous liquor solely for consumption on the premises of a hotel or motel that has a restaurant where food is served on the premises. The restaurant on the licensed premises must derive at least forty percent (40%) of its gross revenue from the sale of food. The holder of this license may sell spirituous liquor in sealed containers in individual portions to its registered guests at any time by means of a mini-bar located in the guest rooms of registered guests. The registered guest must be at least twenty-one (21) years of age. Access to the mini-bar is*

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

MARCH 27, 2014  
COUNCIL ACTION

- Kerley *provided by a key or magnetic card device which may not be furnished to a guest between the hours of 2:00 a.m. and 6:00 a.m..*  
Councilman McNelly made a motion to recommend approval of the Series #11 license. The motion was seconded by Councilman Hiemenz, and it carried 6-0.
- D. Council will discuss and may approve an IGA with Coconino County for probation services: R. Krombeen  
Magistrate Rob Krombeen explained that supervised probation is not in place with the City Court, but this IGA with Coconino County would provide this service at no cost to the City. Costs of about \$75/month would be passed to the defendant. Mayor Moore asked what would happen if defendants didn't pay. The Magistrate said additional sanctions would be imposed by the Court. Those on probation would be supervised by Coconino County personnel who come in weekly. This Agreement would allow the County to provide these services. Councilman Hiemenz asked how many this would involve. The Magistrate said there are none right now, but in some cases, like domestic violence, it would be a good tool to have available. Chief Nixon added that unsupervised probation is ineffective, and he would prefer to see supervised probation instead. Councilman Wurgler made a motion to approve this IGA with Coconino County to provide supervised probation for the City Court at no cost to the City. Councilman Fritsinger seconded the motion, and it carried 6-0.
- E. Council may review and approve Flood Control Fund projects: B. Buchanan  
Mayor Moore noted that this is flood money we've had laying around for a while. Councilman Payne made a motion to approve these flood control fund projects, and it was seconded by Councilman McNelly. The motion carried 6-0.
- F. Council may discuss and approve expenditures for evaluation of Rodeo Well: B. Buchanan  
Mayor Moore said that some went out to Rodeo Well and saw the camera put down into the well. Councilman Payne asked Jim Courchaine if it were rented for 30 days, would the pump appurtenances be pulled if we don't buy the pump. Jim Courchaine replied in the affirmative. He explained that, if the City were to purchase everything in the ground, it would cost an additional \$60,000. He reported that the first event on the pump at the Rodeo Well was that its motor failed; then, its transducer failed; and, finally, the regular pump failed. A new pump would carry a one-year warranty as long as it's not in an open hole. Using perforated casing would dissipate more gasses, and the pump impeller would be more resistant to the elements. Councilman Dent believed that the pump was already cased; however, Jim Courchaine clarified that it is cased down to only 3,100 feet. He pointed out that detailed drawings would accompany a formal proposal. Councilman Dent said that the City needs to come up with specs and design of a pump and then put

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 4

MARCH 27, 2014  
COUNCIL ACTION

it out to bid. Brandon Buchanan said if Council approved moving forward at this meeting, it would be two months before they could get here. He will do everything to fast track it. We do not have an individual third party to identify what type of pump would be needed. Jim Courchaine said he has talked with a hydrologist and two or three individuals who all recommended a 9 Chrome Molly as the most resistant to the elements. Councilman Wurgler suggested that several Council members be appointed to meet with Brandon Buchanan, Garth, and whoever else is necessary to come to some conclusion as early as tomorrow or next week.

Mayor Moore asked Councilmen Payne, Fritsinger, and Dent to take care of this matter. Councilman Payne said it would be a good idea to look into purchasing another pump as back up for existing wells. Could we get one right away? Jim Courchaine suggested purchasing a pump similar to what is in use at Dog Town Wells #1 and #3 so they would be interchangeable. Mayor Moore asked Brandon Buchanan to get on this.

Councilman Dent said he would love to pursue the South Road site. In the past, drillers hit shallow water near Santa Fe Dam; however, they stopped drilling before they reached the Red Wall.

Mayor Moore shared his thoughts that we need to pursue every possibility – just bite the bullet. Water, right now, is most important for our community.

Council discussed the proposal for geophysical testing of potential well sites. Consensus of Council was to proceed with testing both locations simultaneously.

- G. Council may discuss and direct Staff on water supply/meter issues:  
B. Buchanan

An attendee, Mr. Saya, asked why meters read only in thousands of gallons. He was told that older meters measure only in thousands. Mayor Moore said that’s what we’re trying to resolve tonight. On the sewer side, lost revenues run \$200,000 - \$250,000 per year because meters are not reading accurately.

Mayor Moore asked Staff to bring information on water meters to the City Council meeting after the next Council meeting.

**VII. REPORTS AND INFORMATION ITEMS:**

- J. Mayor and Council NONE
- K. Staff Reports NONE

**VIII. ADJOURN:**

Councilman Fritsinger made a motion to adjourn, and it was seconded by Councilman Hiemenz. The meeting adjourned at 8:29 p.m.

ATTEST:

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 5**

**MARCH 27, 2014  
COUNCIL ACTION**

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Mayor John Moore

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Susan Kerley, City Clerk

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CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 1

APRIL 10, 2014  
COUNCIL ACTION

**I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Police Chief Nixon led the pledge of allegiance, and Judge Rob Krombeen offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler were present and constituted a quorum.  
Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Finance Director Keith Buonocore, and City Clerk/HR Director Susan Kerley.
- D. Approval of Minutes March 27, 2014, and April 3, 2014 Councilman Fritsinger made a motion to approve the minutes as presented. Councilman Wurgler seconded the motion, and it carried 6-0.

**II. PRESENTATIONS**

- A. U. S. Forest Service Updates: Holly Krake, Fire Information Officer and others.  
Holly Krake, Fire Information Officer, provided a seasonal outlook. She said that we have 25% of the normal snow pack in higher elevations, and that temperatures are projected to be higher than normal May into June. Fire season is dependent on what happens with El Nino. The 2014 season may be an above average fire season. What does that mean for the Kaibab District? The weather is running about a month ahead of normal, posing a high fire danger. The last time all of Kaibab was closed was in 2002 when less moisture was received than in 2013-2014. She suggested staying informed through Internet social media sites, [www.wildfireaz.gov](http://www.wildfireaz.gov) or their 24-hr. phone line and performing a Home Risk Assessment to make certain a defensible space around property is maintained. Whether or not closures are upcoming will be determined over the next couple of weeks. The two factors that would push closures are early high temperatures (high 70's) and high winds.  
DeeDee Harrison, District Ranger, provided a 4FRI update. Good Earth has announced its opening in Williams. There will be limitations on work hours around Dog Town because they realize this is a very popular recreational area. In answer to the question of how long completion of this task will take, she said they will negotiate with the contractor after the Notice to Proceed is issued. Since they don't want to curb recreation, she thinks two-three years at most. She will come back or will advise Council after negotiations have been completed.

**III. PUBLIC PARTICIPATION - None**

**IV. CONSENT AGENDA ITEMS**

- B. Approval of Purchase Orders: K. Buonocore Councilman McNelly made a motion to approve the Consent Agenda Items as presented. Councilman Fritsinger seconded the motion, and it carried 6-0.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

APRIL 10, 2014  
COUNCIL ACTION

- C. Approval of Check Register for Month Ending March 31, 2014: K. Buonocore

V. D. **CONVENE TO PUBLIC HEARING**

*Pursuant to A.R.S. 41-563.01, the public may be heard on the question of an alternative expenditure limitation – home rule option that will appear on the ballot at the primary election to be held on August 26, 2014. (Second of two public hearings on this matter.)*

Mayor Moore asked the audience if they understood the Home Rule Option. No replies were made so he asked Keith Buonocore to offer brief comments. Keith Buonocore explained that this is a process the City must go through every four years. The State puts an expenditure cap on cities for the next four years. The City must estimate its expenditures for 2014, 2015, 2016, and 2017, and voters must choose the Home Rule Option; otherwise, we will have to follow the limits determined by the State for the next four years.

Mayor Moore added that it lets the City control its own funds without the State doing it.

**END OF PUBLIC HEARING (7:26 p.m.)**

**CONVENE TO SPECIAL MEETING**

*Council will discuss and may vote to approve the proposed alternative expenditure limitation – home rule option of \$19,976,079 so that it may appear on the ballot at the primary election on August 26, 2014.*

Councilman Wurgler made a motion to approve the proposed alternative expenditure limitation – home rule option of \$19,976,079 so that it may appear on the ballot at the primary election on August 26, 2014. Councilman Fritsinger seconded this motion, and it carried 6-0.

**END SPECIAL MEETING (7:29 p.m.)**

**RE-CONVENE TO REGULAR SESSION**

VI. **NON-CONSENT AGENDA ITEMS**

- E. Council will consider and may determine whether to open the swimming pool this summer: B. Buchanan/Rose Newbold

Councilman McNelly asked how this differs from watering the ball fields, and Brandon Buchanan pointed out that the water restrictions contain a provision for the ball fields. Councilman McNelly said that children need to learn how to swim for public safety. Councilman Dent said this is the same case as the ball fields – it is good for children and the public. Councilman Wurgler added that the single most important thing in controlling the water usage would be to install shower turn-offs.

Councilman McNelly made a motion to keep the pool open for the season. Councilman Hiemenz seconded the motion, and a roll call vote was taken:

Councilman McNelly	Yes
Councilman Hiemenz	Yes
Councilman Dent	Yes

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

APRIL 10, 2014  
COUNCIL ACTION

Councilman Fritsinger	Yes
Councilman Payne	Yes
Councilman Wurgler	Yes

The motion carried 6-0.

- F. Council may discuss and direct Staff on water supply/meter issues: B. Buchanan  
 Brandon Buchanan said this will be a standing Agenda item. He has no new information. Next week Drill Tech will be here to measure the depth of Rodeo Well and remove the bands, make sure the well hasn't collapsed, and take preliminary water samples to test. We will be buying one or two pumps and motors. We are looking at doing two well studies on the other sites. The more data we can get, the better. We are looking at the end of the month for this. Councilman Dent reported that some Council members and Staff met with Drill Tech. Their belief is that the tubing column and design of Rodeo Well are faulty and that this is not a water quality problem. They believe the diameter of the existing tubing is too small for the volume of water pumped so they want to go back to 4 1/2" tubing. They were impressed with the Drill Tech rep and found him to be very informative. Mayor Moore added that we should keep moving forward as fast as we can.

**VII. REPORTS AND INFORMATION ITEMS:**

- G. Mayor and Council Mayor Moore has made our legislators aware of our water situation.
- H. Staff Reports Keith Buonocore reported that he has submitted a WIFA loan application for funding of the wells.

**VIII. ADJOURN:**

Councilman Payne made a motion to adjourn, and it was seconded by Councilman Fritsinger. The meeting adjourned at 7:41 p.m.

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Mayor John Moore

ATTEST:

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City Clerk

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 1

APRIL 3, 2014  
COUNCIL ACTION

**I. PROCEDURES:**

- A. Call to Order Vice Mayor Dent called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation The group recited the pledge of allegiance.
- C. Roll Call Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Lee Payne and James Wurgler were present and constituted a quorum. Mayor John Moore and Councilman Frank McNelly were absent.  
Present from City Staff were Finance Director Keith Buonocore and City Clerk/HR Director Susan Kerley.
- D. Adopt Agenda Councilman Wurgler made a motion to adopt the Agenda as presented, and Councilman Hiemenz seconded the motion. It carried 5-0.

**II. CONVENE TO PUBLIC HEARING (7:03 p.m.)**

*Pursuant to A.R.S. 41-563.01, the public may be heard on the question of the continued use of the proposed alternative expenditure limitation – home rule option that will appear on the ballot at the primary election to be held on August 26, 2014.*

The only attendee was a reporter from the Williams News.

Keith Buonocore refreshed Council members on the process required by A.R.S. Cities must go through this process every four years. The proposed budget and home rule option for 2014-2015 is approximately \$19 million and the state-imposed limitation would be approximately \$11 million. If we don't receive voters' approval for the home rule option, the budget reverts to the \$11 million limit. Councilman Dent doesn't believe it has ever not passed in any City in Arizona. Councilman Fritsinger asked if the numbers include any projected grants that might come in. Keith Buonocore replied in the affirmative. Councilman Dent stressed that this will be the most important item on the ballot in August – it doesn't matter who they elect.

**RE-CONVENE TO SPECIAL MEETING (7:04 p.m.)**

- III.** Council may discuss the proposed alternative expenditure limitation – home rule option: D. Dent Councilman Hiemenz suggested that Staff get articles in the local newspaper closer to election time.

**IV. ADJOURN:**

Councilman Hiemenz made a motion to adjourn that was seconded by Councilman Payne. The meeting adjourned at 7:10 p.m.

ATTEST:

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Vice Mayor Don Dent

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Susan Kerley, City Clerk

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 1**

**APRIL 24, 2014  
COUNCIL ACTION**

***I. PROCEDURES:***

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Police Chief Herman Nixon led the pledge of allegiance, and George Glenn offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler were present and constituted a quorum.  
Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Finance Director Keith Buonocore, Public Works Director Kyle Christiansen, and City Clerk/HR Director Susan Kerley.
- D. Approval of Minutes April 10, 2014 Councilman Fritsinger made a motion to approve the minutes as presented. Councilman Hiemenz seconded the motion, and it carried 6-0.
- E. Adopt Agenda Councilman McNelly made a motion to adopt the Agenda as presented. Councilman Payne seconded the motion, and it carried 6-0.

***II. PRESENTATIONS - NONE***

***III. PUBLIC PARTICIPATION***

Ms. Opal Means reported seeing a tanker filling up at Santa Fe Dam twice with approximately 7,000 gallons of water each time. They were taking it to Woods Subdivision to water the streets. She believes it is a violation for the City to give them water out of Santa Fe Dam. She gave copies of a letter to City Clerk for all Council members and Mayor.

***IV. CONSENT AGENDA ITEMS***

- A. Approval of Purchase Orders: K. Buonocore

Councilman Fritsinger made a motion to approve the Consent Agenda Items as presented. Councilman Payne seconded the motion, and it carried 6-0.

***V. NON-CONSENT AGENDA ITEMS***

- B. Call to 2014 Election – Resolution No. 1304: S. Kerley Councilman McNelly made a motion to read Resolution No. 1304 by number and title. It was seconded by Councilman Hiemenz and carried 6-0. Susan Kerley read the Resolution by number and title. Councilman McNelly made a motion to adopt Resolution No. 1304. It was seconded by Councilman Fritsinger and carried 6-0.
- C. Council will review and discuss the tentative 2014-2015 Budget Councilman Hiemenz asked if employee increases had been plugged in, and Brandon Buchanan replied that the money is there if a decision is made, based on up to a 3% raise. Councilman Hiemenz asked for a breakdown of offering a \$.25/hr. raise compared to a \$.50/hr. raise. Councilman Fritsinger asked if raises would be based on length of employment. Brandon Buchanan replied that they

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

APRIL 24, 2014  
COUNCIL ACTION

would be merit or COLA increases. Job descriptions are almost complete, and an evaluation tool must be chosen. These items will be ready concurrent with the finalization of the budget. Councilman Dent doesn't like straight percentages as this rewards higher-paid employees. He requested the same information as Councilman Hiemenz.

Councilman Dent noted that the workers' compensation insurance rates seemed to show irregular increases among departments. Brandon Buchanan replied that rates vary by class. Councilman Dent said that they go all over the board with the library going from \$200 to \$1,600. He asked Brandon Buchanan and Keith Buonocore to check on the accuracy of these rates.

Councilman Dent asked what the Professional Legal and the Other Professional accounts cover. Brandon Buchanan explained that the Professional Legal account covers prosecution fees while the Other Professional account covers the IGA with Coconino County to staff the Magistrate Court.

Councilman Fritsinger said that the Forest Service Building regular employee costs went up and asked if an employee had been added. Keith Buonocore said that the change resulted from costing it out correctly.

Mayor Moore said a special budget session is not needed. Staff will get back to Council Members with answers to their questions and other questions can be directed to Brandon Buchanan or Keith Buonocore. The Mayor asked that 3% in employee increases be put in but not across the board.

- D. Council may discuss and direct Staff on water supply/meter issues:
  - B. Buchanan

Brandon Buchanan reported that last week Drill Tech pushed the bands down in the Rodeo Well, and results from the samples they took came back today. The CO<sub>2</sub> levels are negligible, and the dissolved oxygen levels are workable. The question is whether the arsenic level is workable or is it so far out of bounds that we need to walk away. The economic feasibility is what will determine the outcome. Garth came up with a proposal from beginning to end. He would like to have the pump in place, pumping for thirty days, and then test again. It will be two weeks before data is available on the other well.

Ms. Means said that 300' of water was hit with the well at Garland Prairie, and the owner wanted the City to purchase it. Councilman Dent pointed out that the owner wanted \$1 million for the well as it sat.

The water supply has been switched over to wells as the supply of usable water from Cataract Lake has been exhausted.

Councilman Dent asked that Brandon Buchanan provide Council

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 3**

**APRIL 24, 2014  
COUNCIL ACTION**

Members with numbers that reflect water usage since restrictions were put in place. Brandon Buchanan replied that, according to those at the Water Plant, usage has not declined much. A few tickets have been issued for violations of the water restrictions.

Mayor Moore said we are not going to move slowly – we are going to push on these water projects.

There was no update on water meters.

**VI.           *REPORTS, CURRENT EVENTS AND INFORMATION ITEMS***

- E.   Mayor and Council
  - Mayor Moore said that the dedication of the new playground at Parks and Rec will be held tomorrow from 9:00 till noon.
  - Councilman Wurgler said that, due to incoming weather, the Clean and Beautiful barbeque is off. The e-waste collection at the Rodeo Grounds will continue along with morning coffee and refreshments at the Recreation Center.
  
- F.   Staff Reports
  - Brandon Buchanan is working on the Meant-To-Rescue Shelter. The Rodeo Ground Bleacher covers must be installed before June 7<sup>th</sup>. He has handed this project to Kyle Christiansen.

**VII.           *ADJOURN***

Councilman Fritsinger made a motion to adjourn, and it was seconded by Councilman Hiemenz. The meeting adjourned at 7:29 p.m.

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Mayor John Moore

ATTEST:

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City Clerk

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 1

MAY 22, 2014  
COUNCIL ACTION

**I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Mayor Moore led the pledge of allegiance, and George Glenn offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly (arrived at 7:15), Lee Payne and James Wurgler were present and constituted a quorum. Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Finance Director Keith Buonocore, and Administrative Assistant Pamela Galvan. Kelly Peterson and Christina Parry, representing Mangum, Wall, Stoops and Warden, were present.
- D. Approval of Minutes May 8, 2014 Councilman Fritsinger made a motion to approve the minutes as presented. Councilman Hiemenz seconded the motion, and it carried 5-0.
- E. Adopt Agenda Councilman Dent made a motion to approve the agenda as presented. It was seconded by Councilman Fritsinger and carried 5-0.

**II. PRESENTATIONS -None**

**III. PUBLIC PARTICIPATION - None**

**IV. CONSENT AGENDA ITEMS**

- A. Approval of Purchase Orders: K. Buonocore

Councilman Fritsinger made a motion to approve the Consent Agenda Items as presented. Councilman Wurgler seconded the motion, and it carried 5-0.

**V. NON-CONSENT AGENDA ITEMS**

- B. Request from Kali Kaliche for exception to Level 4 Water Restrictions: K. Kaliche Ms. Kaliche brought items from her garden explaining their functions and ability to use little water. She stated that this garden is a majority of her income and food supply, as well as a learning area for the City's children. The garden supports the 4H club participants, and the surplus from the garden makes its way to the local food bank. She appeared to request that Council allow her to continue to maintain the garden. Because of a recent drought, she has reduced the size of the garden by not growing high water usage plants. She hopes three and one-half decades of work will be allowed to continue.
- Councilman Wurgler asked how many gallons she would need a month. Ms. Kaliche said she would use 5,000-6,000 gallons.
  - Councilman Dent asked, "Tell me how you would answer the several hundred plus residents wanting greater water

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

MAY 22, 2014  
COUNCIL ACTION

allowances, too.”

- Ms. Kaliche replied that depriving people of the ability to grow food is unfair. People need to be frugal with their water. It is important for children to learn to grow a garden.
- Councilman Dent noted that the City does not have the resources to police water use.
- Ms. Kaliche went on regarding her feelings on the importance of the garden.
- Mayor Moore pointed out that the Council cannot legally make an exception.
- Peterson stated there are no mechanisms to allow an exception.

Councilman Wurgler made a motion to approve an exception for Kalie Kaliche water use. Mayor Moore asked for a second, there being none, the motion died for lack of a second.

- C. Council will consider and may approve a revised Intergovernmental Agreement with Coconino County to provide Adult Probation Services:  
R. Krombeen

Mayor Moore read item C. to the Council and the change to item number eight within the agreement.

Councilman Dent made a motion to approve the revised Intergovernmental Agreement with the change of liability as presented. Councilman Fritsinger seconded the motion, and it carried 6-0.

- D. Council may adopt Ordinance No. 941, amending the City Code, Title 6, CRIMES AND OFFENCES, CHAPTER 10, ANIMALS, by adding ARTICLE 6-10.12(d) PROHIBITIVE ACTS, to prohibit dogs on public ball fields: H. Nixon/L. Payne

Councilman Wurgler made a motion to read Ordinance No. 941 by number and title only. Councilman McNelly seconded the motion, and it carried 6-0. Pamela Galvan read the Ordinance by number and title only. Councilman Fritsinger made a motion to adopt Ordinance No. 941 and it was seconded by Councilman McNelly. The motion carried 6-0.

- E. Council may adopt Ordinance No. 942, Employing the

Councilman McNelly made a motion to read Ordinance No. 942 by number and title only. Councilman Wurgler seconded the motion, and it carried 6-0. Pamela Galvan read the Ordinance by number and

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

MAY 22, 2014  
COUNCIL ACTION

City's authority over streets and roads within its boundary and choosing not to give effect to County Ordinance No. 2014-003: H. Nixon/K. Peterson

title only. Councilman Hiemenz made a motion to adopt Ordinance No. 942 and it was seconded by Councilman Payne. The motion carried 6-0.

F. Council may adopt Resolution No. 1305, authorizing the City Manager to apply for Drinking water State Revolving Fund (DWSRF) financing for critical water infrastructure projects: K. Buonocore

Councilman McNelly made a motion to read Resolution No. 1305 by number and title only. Councilman Payne seconded the motion, and it carried 6-0. Pamela Galvan read the Resolution by number and title only. Councilman Payne made a motion to adopt Resolution No. 1305 and it was seconded by Councilman Fritsinger. The motion carried 6-0.

G. Council will review and may approve an agreement with EUSI, LLC for contract operations of a portion of the water/wastewater utility: B. Buchanan/K. Christiansen

Mayor Moore briefly explained the contract and noted that Council has not had enough time to go over the contract; and if anyone would like, they could ask questions of Paul Hendricks (EUSI) and Pat Carpenter (a Quality Water Co.).

- Councilman Dent questioned the design of the contract being presented as revenue neutral. Brandon pointed out that there would or could be additional cost for emergency repairs or work outside the normal operating scope.
- Councilman McNelly asked about middle of the night emergencies and their ability to respond.
- Paul mentioned that they also assist the City of Globe.
- Councilman Payne asked if they would be comfortable working with our crew. Paul sees no issues.
- It was asked if they would assist the City with the WIFA loan and Paul responded yes.
- Paul pointed out that they are an extension of the City and they are here to fill in the gaps.

Councilman Wurgler made a motion to approve the agreement with EUSI for the contract of operations of the water/wastewater utility. Councilman Hiemenz seconded the motion, and it carried 6-0.

**VI. REPORTS AND INFORMATION ITEMS:**

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 4

MAY 22, 2014  
COUNCIL ACTION

- H. Mayor and Council *NONE*
- I. Staff Reports There was extensive discussion on the water issue and Dogtown Well 1.
- IX. ADJOURN:** Councilman Fritsinger made a motion to adjourn, and it was seconded by Councilman Hiemenz. The meeting adjourned at 8:00 p.m.

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Mayor John Moore

ATTEST:

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City Clerk

DRAFT

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 1

MAY 8, 2014  
COUNCIL ACTION

**I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Chief Herman Nixon led the pledge of allegiance, and George Glenn offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, and James Wurgler were present and constituted a quorum. Councilman Lee Payne was absent. Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Finance Director Keith Buonocore, Public Works Director Kyle Christiansen, and City Clerk/HR Director Susan Kerley.
- D. Approval of Minutes April 24, 2014 Councilman Fritsinger made a motion to approve the minutes as presented. Councilman Hiemenz seconded the motion, and it carried 5-0.
- E. Adopt Agenda Councilman McNelly made a motion to adopt the Agenda, it was seconded by Councilman Fritsinger, and it carried 5-0.

**II. PUBLIC PARTICIPATION - None**

**III. CONSENT AGENDA ITEMS**

- A. Approval of Purchase Orders: K. Buonocore Councilman Fritsinger made a motion to approve the Consent Agenda Items as presented. Councilman Hiemenz seconded the motion, and it carried 5-0.
- B. Approval of Check Register for Month Ending April 30, 2014: K. Buonocore

**IV. NON-CONSENT AGENDA ITEMS**

- C. Council may approve two applications from the Chamber of Commerce for special event licenses before their submission to the AZ Dept of Liquor Licenses & Control. The first is for a beer tent at the Hog Rally, June 6<sup>th</sup> and 7<sup>th</sup>. The second is for a beer tent at the Northern Arizona Councilman McNelly made a motion to approve both applications, and it was seconded by Councilman Fritsinger. The motion carried 5-0.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

MAY 8, 2014  
COUNCIL ACTION

BBQ Festival, June  
13<sup>th</sup> and 14<sup>th</sup>: G.  
Goodrum

- D. Council may adopt Resolution No. 1304-A which restates the four years of projected expenditures (home rule option) from Resolution No. 1304, requested by the Auditor General: K. Buonocore
- Councilman Dent made a motion to read Resolution No. 1304-A by number and title only. Councilman Wurgler seconded the motion, and it carried 5-0. Susan Kerley read the Resolution by number and title only. Councilman Wurgler made a motion to adopt Resolution No. 1304-A, and it was seconded by Councilman Dent. The motion carried 5-0.

- E. Council will review and may adopt the 2014/2015 tentative budget: B. Buchanan/K. Buonocore
- Mayor Moore noted that one issue is pay raises. He suggested approving the budget and determining later how to do pay raises. Councilman Wurgler made a motion to adopt the 2014-2015 budget. Councilman Fritsinger seconded the motion, and a roll call vote was taken:
- |                       |     |
|-----------------------|-----|
| Councilman Wurgler    | Yes |
| Councilman Fritsinger | Yes |
| Vice Mayor Dent       | Yes |
| Councilman Hiemenz    | Yes |
| Councilman McNelly    | Yes |
| Mayor Moore           | Yes |
- The motion carried unanimously.

- F. Council will consider and may approve the next phase of the Voltage Conversion Project for the Electric System: J. Carter (APS)/B. Buchanan
- Councilman Fritsinger asked why there was a \$1,000 increase. Joe Carter replied that he found one more pole that he wants to get off the street. He added that the schedule is manageable for his employees and that this will be an ongoing issue until the City is totally converted. Councilman McNelly made a motion to approve the next phase of the Voltage Conversion Project. Councilman Hiemenz seconded the motion, and it carried 5-0.

- G. Council will review and may accept a proposal from Drill Tech Inc. to provide and install a new pump/motor and related
- Mayor Moore read the following statement:  
*An emergency exists and it is in the interest of the public's health, safety, and welfare that the City Council move forward with this project immediately. Drilltech is familiar with the well and its many challenges and is prepared to act immediately for the City's benefit. For those reasons, I recommend the City Council forego the normal procurement*

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

MAY 8, 2014  
COUNCIL ACTION

appurtenances at  
Rodeo Well: B.  
Buchanan

*process and accept the proposal as presented from Drilltech for the amount of \$416,015.05.*

Councilman Dent asked for a copy of equipment and details from Drilltech. Councilman Fritsinger asked if this is a guaranteed maximum or could it go over. Brandon Buchanan said some money may be saved, possibly as much as \$30,000, if Garth can assemble the VFD. Councilman Dent added that this includes a pump and VFD for Rodeo Well and likely a back-up pump for either of the two Dogtown Wells. The pumps will be interchangeable among the three wells.

Councilman Fritsinger made a motion to accept Drilltech's proposal for \$416,015.05. Council Wurgler seconded the motion, and it carried 5-0.

H. Council will discuss the possibility of applying for WIFA funding for water supply projects: K. Buonocore/B. Buchanan

Mayor Moore said that WIFA is ready to put us on the list for funding. We may be able to include water meter replacement. We can stop the process at any time. Councilman Hiemenz asked if we could use it for some other wells. Brandon Buchanan replied in the affirmative and added that City Council's ideas on what projects to include in the application are needed. Kyle Christiansen said it will be a couple of weeks before receiving a report on the sonar tests. Mayor Moore instructed him to push to expedite this report, and Councilman Fritsinger agreed with the Mayor.

Councilman Dent said that the supply lines coming in from the south are penciled in and erased from the budget every year. Mayor Moore suggested putting all the projects in a bag and deducting what we can't do. Councilman Hiemenz would like to see the report come back on the two potential wells. Brandon Buchanan said this is a balancing act. What can we pay back with the revenues we get? What additional debt can we carry? We will work through Council's recommendations and will bring a list to the next meeting. Keith Buonocore said that meters should be looked at because that would increase revenue. If the application is made before the end of the month, they can get a couple of engineers up here soon.

V. **REPORTS AND INFORMATION ITEMS:**

J. Mayor and Council

Mayor Moore said the Court celebrated Law Day today. He will attend the Mayors' meeting at the Grand Canyon next week. He believes the City is moving along fine.

K. Staff Reports

None

VI. **ADJOURN:**

Councilman Fritsinger made a motion to adjourn, and it was seconded by Councilman McNelly. The meeting adjourned at 7:24 p.m.

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 4**

**MAY 8, 2014  
COUNCIL ACTION**

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Mayor John Moore

ATTEST:

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City Clerk

DRAFT

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 1

MAY 29, 2014  
COUNCIL ACTION

**I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Neither performed.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly and James Wurgler were present and constituted a quorum. Councilman Lee Payne was absent.  
Present from City Staff were Police Chief Herman Nixon, Finance Director Keith Buonocore, and Administrative Assistant Pamela Galvan.  
Council was not present.
- D. Adopt Agenda Councilman McNelly made a motion to adopt the Agenda, it was seconded by Councilman Fritsinger, and it carried 5-0.

**II. RECESS TO PUBLIC HEARING**

Public Hearing for the Fiscal Year 2014-2015 Budget as required by the State, so the public will be informed and has an opportunity to ask questions and offer input.

- Mayor Moore inquired if anyone would like to discuss the 2014-2015 Budget. There was no response.

**RECONVENE REGULAR SESSION- 7:01**

**III. NON-CONSENT AGENDA ITEMS**

- A. Council may adopt Resolution No. 1306 which provides for the adoption of the budget for Fiscal Year 2014-2015: B. Buchanan/K. Buonocore Councilman McNelly made a motion to read Resolution No. 1306 by number and title only. Councilman Fritsinger seconded the motion, and it carried 5-0. Pamela Galvan read the Resolution by number and title only. Councilman Fritsinger made a motion to adopt Resolution No. 1306 and it was seconded by Councilman Hiemenz. A roll call vote was taken:
- |                       |     |
|-----------------------|-----|
| Mayor Moore           | Yes |
| Vice-Mayor Dent       | Yes |
| Councilman Hiemenz    | Yes |
| Councilman Fritsinger | Yes |
| Councilman McNelly    | Yes |
| Councilman Wurgler    | Yes |
- The motion carried unanimously.
- B. Council may adopt Resolution No. 1307 which approves the waiver Councilman Wurgler made a motion to read Resolution No. 1307 by number and title only. Councilman Dent seconded the motion, and it carried 5-0. Pamela Galvan read the Resolution by number and title only. Councilman Dent made a motion to adopt Resolution No. 1307

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

MAY 29, 2014  
COUNCIL ACTION

of the Expenditure  
Limitation in Fiscal  
Year 201-2015: B.  
Buchanan/K.  
Buonocore

and it was seconded by Councilman Hiemenz. A roll call vote was taken:

Mayor Moore	Yes
Vice-Mayor Dent	Yes
Councilman Hiemenz	Yes
Councilman Fritsinger	Yes
Councilman McNelly	Yes
Councilman Wurgler	Yes

The motion carried unanimously.

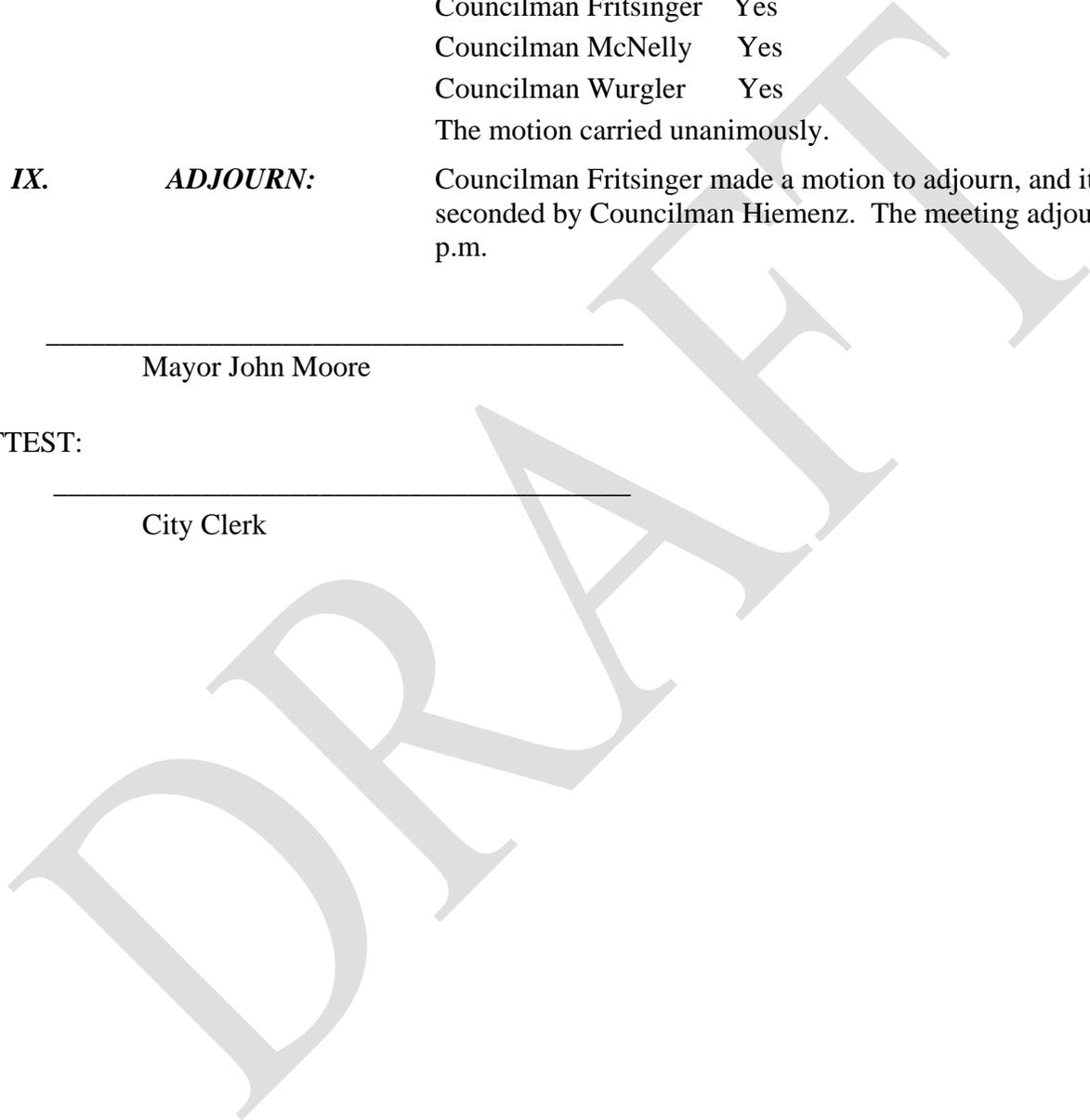
**IX. ADJOURN:**

Councilman Fritsinger made a motion to adjourn, and it was seconded by Councilman Hiemenz. The meeting adjourned at 7:05 p.m.

\_\_\_\_\_  
Mayor John Moore

ATTEST:

\_\_\_\_\_  
City Clerk



CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 1

JUNE 12, 2014  
COUNCIL ACTION

**I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Police Chief Herman Nixon led the pledge of allegiance, and George Glenn offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne (late) and James Wurgler were present and constituted a quorum.  
Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Finance Director Keith Buonocore, Public Works Director Kyle Christiansen, and City Clerk/HR Director Susan Kerley.
- D. Approval of Minutes May 22, 2014 Councilman Fritsinger made a motion to approve the minutes as presented. Councilman Hiemenz seconded the motion, and it carried 5-0.
- E. Adopt Agenda Councilman McNelly made a motion to adopt the Agenda as presented. Councilman Fritsinger seconded the motion, and it carried 5-0.

**II. PRESENTATIONS - NONE**

**III. PUBLIC PARTICIPATION - NONE**

**IV. CONSENT AGENDA ITEMS**

- A. Approval of Purchase Orders: K. Buonocore Councilman Fritsinger made a motion to approve the Purchase Orders and Check Register as presented. Councilman Hiemenz seconded the motion, and it carried 6-0.
- B. Approval of Check Register for Month Ending May 31, 2014: K. Buonocore

**V. NON-CONSENT AGENDA ITEMS**

- C. Council may adopt Ordinance No. 943, levying upon the assessed valuation of the property within the City of Williams: B. Buchanan Mayor Moore noted that the local property taxes are lower, compared to most places. Councilman McNelly made a motion to read the Ordinance by number and title only. Councilman Payne seconded the motion, and it carried 6-0. Susan Kerley read Ordinance No. 943 by number and title only. Councilman Dent made a motion to adopt the Ordinance as presented, and Councilman Fritsinger seconded the motion. A roll call vote was taken:

Vice-Mayor Dent	Yes
Councilman Fritsinger	Yes

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

JUNE 12, 2014  
COUNCIL ACTION

Councilman Hiemenz	Yes
Councilman McNelly	Yes
Councilman Payne	Yes
Councilman Wurgler	Yes

The Ordinance was adopted unanimously.

D. Council may adopt Ordinance No. 944, levying upon the assessed valuation of the property within the Williams Community Facilities District: B. Buchanan

Councilman McNelly made a motion to read this Ordinance by number and title only. Councilman Payne seconded the motion, and it carried 6-0. Susan Kerley read Ordinance No. 944 by number and title. Councilman Wurgler made a motion to adopt the Ordinance, and it was seconded by Councilman Fritsinger. A roll call vote was taken:

Vice-Mayor Dent	Yes
Councilman Fritsinger	Yes
Councilman Hiemenz	Yes
Councilman McNelly	Yes
Councilman Payne	Yes
Councilman Wurgler	Yes

The Ordinance was adopted unanimously.

E. Council may adopt Resolution No. 1308, stating volunteer firefighters' wages for Workers' Compensation insurance premiums: S. Kerley

Councilman Dent directed Staff to clarify the basis on which payments for injuries or fatalities are made. Councilman Fritsinger made a motion to table this item until the next meeting on June 26, 2014. Councilman Hiemenz seconded the motion, and it carried 6-0.

F. Council will review and may approve the IGA for polling place election services for the 2014 Primary and General Elections (August 26<sup>th</sup> and November 4<sup>th</sup>): S.

Susan Kerley explained that the \$2.00 charge per registered voter for election services is lower than anticipated because this is a combined election. If it were a local election only, the rate would be higher. Councilman McNelly asked for statistics on communities that have moved to all-mail ballots and what impact that has had on voter participation. Susan Kerley will request that information from Coconino County Election Services. Councilman McNelly made a motion to approve the IGA, and Councilman Wurgler seconded it. The motion carried 6-0.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

JUNE 12, 2014  
COUNCIL ACTION

Kerley

- G. Council may discuss and direct Staff on water supply/meter issues:
- B. Buchanan

Kyle Christiansen reported that the Rodeo Well is pumping at 120/gpm (gallons per minute). When the last samples were taken, arsenic levels were at 10.2 parts per billion and must be at 10.0 before the water can be distributed. Pat Carpenter, consultant, said samples were taken yesterday, and when the results are returned, the levels should be in the acceptable range, and the water can be put into the distribution system, blending it at the treatment plant. They do not want to attempt a higher production level because doing this might result in a higher arsenic level. Since it is stable right now, their recommendation is to continue to run it at 120/gpm. 2.3 million gallons have been pumped since it was started on June 1<sup>st</sup>. Pat Carpenter added that Dogtown Lake contained 145 million gallons with 9 million gallons used since Dogtown Well I went down. He estimates 11-12 million gallons per month will be used from this source. If Rodeo Well were on line, it would replace about one-half of the water that's being used from Dogtown Lake.

**VII. REPORTS AND INFORMATION ITEMS:**

- H. Mayor and Council
  - Mayor Moore said that AZ League representatives will be here at the meeting on June 26<sup>th</sup> to go over the new laws passed this year.
- I. Staff Reports
  - Susan Kerley said that Mayor, Council members, and spouses are registered for the AZ League Conference, August 19<sup>th</sup>-22<sup>nd</sup> and for hotel rooms. Please let her know if you will be unable to attend.
  - Kyle Christiansen reported that the bleacher covers were delayed from Tuesday. The vendor will start installation on Friday and will be out of there by next Wednesday.

**IX. ADJOURN:**

Councilman Dent made a motion to adjourn, and it was seconded by Councilman Hiemenz. The meeting adjourned at 7:30 p.m.

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Mayor John Moore

ATTEST:

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City Clerk

# CITY OF WILLIAMS CITY COUNCIL

## REGULAR MEETING ANNOTATED MINUTES AGENDA ITEM

PAGE 1

JUNE 26, 2014  
COUNCIL ACTION

### **I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Brad Olson led the pledge of allegiance, and Barbara Brutvan offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler were present and constituted a quorum.  
Present from City Staff were Brandon Buchanan, City Manager, Finance Director Keith Buonocore, Public Works Director Kyle Christiansen, and City Clerk/HR Director Susan Kerley.  
Brandon Kavanaugh, representing Mangum, Wall, Stoops and Warden, was present.
- D. Approval of Minutes June 12, 2014 Councilman Hiemenz made a motion to approve the minutes as presented. Councilman Dent seconded the motion, and it carried 6-0.
- E. Adopt Agenda Councilman Fritsinger made a motion to adopt the Agenda as presented. Councilman Hiemenz seconded the motion, and it carried 6-0.

### **II. PRESENTATIONS**

- A. *Representatives from the Arizona League of Towns and Cities will talk about important bills and back-stories of this last State legislative session.*

Rene Guillen and Ken Belshe provided some information on the 2014 Legislative Session:

- The League is the only organization that represents Arizona cities and towns.
- The legislative session was two months shorter this year. It ran less than 100 days.
- 1,205 bills were introduced this year, 278 were signed into law by Governor Brewer, and 25 were vetoed by the Governor.
- High profile issues of the session were noted.
- Bills that affect cities and towns were reviewed.
- Potential upcoming issues were pointed out.
- What's Next?
  - Pension Reform (PSPRS)
  - Gubernatorial Debate at AZ League Conference Aug. 19 – 22.

### **III. PUBLIC PARTICIPATION - None**

### **IV. CONSENT AGENDA ITEMS**

- B. Approval of Purchase Orders: K. Buonocore

Councilman Fritsinger made a motion to approve the Purchase Orders as presented.  
Councilman Hiemenz seconded the motion, and it carried 6-0.

CITY OF WILLIAMS CITY COUNCIL

REGULAR MEETING  
ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

JUNE 26, 2014  
COUNCIL ACTION

V. *NON-CONSENT AGENDA ITEMS*

- C. Council may make a decision on the location for a replacement well: K. Christiansen Do we want to move forward with investigating the well that collapsed? Councilman Dent suggested it would be well worth spending time on research to get the cost for blowing off the pump and investigating the well. Councilman Wurgler asked how long this would take. Brandon Buchanan said getting a crew scheduled from New Mexico or Texas and Garth at the same time may take at least 30 days. Councilman Dent made a motion to move forward in locating the site for a new Dogtown well and to continue to focus on what it will take to rehab Dogtown Well #1. Councilman Fritsinger seconded the motion, and it carried 6-0.
- D. Council may recommend approval of an application for extension of premises/patio permit from the Arizona Department of Liquor Licenses and Control for Kicks on Route 66, requested by Larry N. Olson: S. Kerley Councilman McNelly made a motion to recommend approval of this application. Councilman Payne seconded the motion, and it carried 6-0.
- E. Council may recommend approval of an acquisition of control of liquor license issued to Wild West Junction, 321 E. Route 66, requested by Randy D. Nations: S. Kerley Mayor Moore has ownership of this business so he recused himself. Councilman Fritsinger made a motion to recommend approval. This motion was seconded by Councilman Hiemenz and carried 6-0.
- F. Council may review and consider an increase in meal per diems: S. Kerley Susan Kerley explained that, while little travel is done by Staff, there are times when they are “captive” in conference hotels and must exceed the current meal per diems, paying the differences personally. Councilman McNelly made a motion to approve meal per diems not to exceed \$65 day (breakfast – \$14, lunch - \$21, and dinner - \$30). Councilman Hiemenz seconded the motion, and it carried 6-0.

CITY OF WILLIAMS CITY COUNCIL

REGULAR MEETING  
ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

JUNE 26, 2014  
COUNCIL ACTION

- G. *Tabled from 6.12.2014 Meeting:* Council may adopt Resolution No. 1308, stating volunteer firefighters' wages for Workers' Compensation insurance premiums: S. Kerley  
Susan Kerley explained that, while the insurer requested a resolution, an updating of the current ordinance is the process that is necessary. She will work with the City Attorney to create a new ordinance. Councilman Wurgler made a motion to withdraw Resolution No. 1308. Councilman Payne seconded the motion, and it carried 6-0.
- H. Council will review bids and may award the contract for the Drainage Control Projects: K. Christiansen  
Kyle Christiansen said the bid opening was done in May for the flood-control related projects, including reconstruction of 2<sup>nd</sup> and 3<sup>rd</sup> Streets from Railroad Avenue to Route 66; drainage improvements at 3<sup>rd</sup> Street; and sidewalk and gutter replacement at the intersection of 5<sup>th</sup> Street and Hancock. Staff recommends awarding the base bid for reconstruction of 2<sup>nd</sup> and 3<sup>rd</sup> Streets from Railroad Avenue to Route 66 and Bid Alternate #2 to Asphalt Paving & Supply of Prescott. In addition to these projects, the City intends to install a new water main loop through the 2<sup>nd</sup> Street portion of the project. Brandon Buchanan explained that this site was chosen because it is a heavily-used area with a flood control component.
- I. Council will discuss and may make a decision on the issuance of building permits with exclusion of water and sewer services: J. Moore  
Mayor Moore said that, according to Building Inspector Tim Pettit, four to five parties want to apply for building permits with exclusion of water and sewer services. Councilman McNelly made a motion to retire to Executive Session to seek legal advice on this issue. Councilman Payne seconded the motion, and it carried 6-0.

**CONVENE TO EXECUTIVE SESSION**

**EXECUTIVE SESSION – 8:15 p.m.**

**Pursuant to A.R.S. 38-431.03 - City Council convened to Executive Session to seek legal advice on Item I.**

**RE-CONVENE TO REGULAR SESSION – 8:37 p.m.**

*Council may make decisions related to the matters discussed in Executive Session: J. Moore*

**VI. REPORTS AND INFORMATION ITEMS:**

CITY OF WILLIAMS CITY COUNCIL

REGULAR MEETING  
ANNOTATED MINUTES  
AGENDA ITEM

PAGE 4

JUNE 26, 2014  
COUNCIL ACTION

- J. Mayor and Council Mayor Moore reported that at a Mayors' Economic Development gathering yesterday, many participants had questions about Williams and its experiences. Today, he met with NACOG.  
Councilman McNelly reported that the bleacher covers have been installed at the Rodeo Grounds, and water is now available at the new stalls. He met with Robyn Eckels and discussed an animal shelter site. He will talk with Brandon Buchanan. We need to check out the appropriateness of the animal shelter for the current zoning.

- K. Staff Reports None

VII.

- L. Council may make decisions related to the matters discussed in Executive Session: J. Moore Councilman Wurgler made a motion to instruct Staff to continue to discuss and to work with legal counsel to determine the legalities of issuing building permits with exclusion of water and sewer services. Councilman Dent seconded the motion, and it carried 6-0.

- IX. **ADJOURN:** Councilman Payne made a motion to adjourn, and it was seconded by Councilman Hiemenz. The meeting adjourned at 8:39 p.m.

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Mayor John Moore

ATTEST:

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City Clerk

# CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
WORK SESSION  
AGENDA ITEM

PAGE 1

JUNE 26, 2014  
COUNCIL ACTION

## **I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 5:30 p.m.
- B. Pledge and Invocation **NONE**
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler were present and constituted a quorum.  
Present from City Staff were Brandon Buchanan, City Manager, Finance Director Keith Buonocore, Public Works Director Kyle Christiansen, and City Clerk/HR Director Susan Kerley.
- D. Adopt Agenda Councilman Dent made a motion to approve the minutes as presented. Councilman Hiemenz seconded the motion, and it carried 6-0.

## **II. PRESENTATIONS – Council**

- A. *Council will hear reports from EUSI, LLC, and Pat Carpenter on the status of the water system and supply and may enter discussions, make recommendations, or direct Staff. However, any decisions relating to these reports may be made in the next Regular Session on June 26, 2014, at 7:00 p.m.*

Paul Hendricks, EUSI, LLC, provided a report and photos to City Council.

- The Wastewater Reclamation Plant was built 8 years ago as a septage receiving facility.
- The photos he showed were from EUSI's original assessment (5-24-2014). Many items have been taken care of since that time.
- No one knew there was a potable water meter going into the plant.
- 184 million gallons have gone through that meter since the plant was built.
- He proposed that the City and EUSI/Pat Carpenter might share 50/50 in the cost of installing a spray water system to avoid the use of potable water in the process areas of the facility. If the potable water saved were billed at the lowest residential rate, it would have an equivalent value of \$114,000 annually,
- There are some equipment storage issues.
- Some chlorine equipment is not functional.
- Some equipment is out of service pending the arrival of needed parts.
- The mixers in the Aeration Basins have failed for the third time.
- Construction debris was left by the original plant contractor, CDM.
- They plan to investigate the use of the lagoons for effluent storage during the winter and pumping it to the Golf Course when it is needed.

## CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
WORK SESSION  
AGENDA ITEM

PAGE 2

JUNE 26, 2014  
COUNCIL ACTION

- They will set up computerized preventative maintenance programs.
- In the Water Treatment Plant, the pump in the raw water equipment vault is not functional.
- The automated features of chemical feed equipment should be used.
- Equipment needs a coating of corrosion protection.
- Areas that should be secured are left open.

Pat Carpenter, a Quality Water co., submitted a Water Report to Council, showing the balances of available water by location and another Report of Water Usage.

Paul Hendricks continued:

- Arsenic levels at the Rodeo Well came down from 90 to 10 parts per billion; it is now at 17. Water plant technology will remove the remaining arsenic.
- This highlights the perilous position the City is in: Pumps are mechanical. The question is not *if* but *when* they will fail.
- His recommendation to Council is to authorize the City Manager to approve their projects to perform water savings at the Wastewater Treatment Plant and well and other things.
- Pat Carpenter said that a long-term goal should be to add more water tanks.
- Paul Hendricks added that one investment strategy is to fortify storage capabilities to meet the need for peak conditions when visitors are in town. He suggested putting together a capital improvement program with funds from WIFA.
- A discussion ensued regarding whether or not the City might participate in cost sharing with EUSI/Pat Carpenter or simply move forward and pay for the project.
- Paul Hendricks noted that with their proposal, they share in the risks, get things done, and the savings go to the community.

B. *Council may discuss potential locations for a replacement well. Any decisions relating to this matter may be made in the next Regular Session on June 26, 2014, at 7:00 p.m.*

- Brandon Buchanan said that, with the failure of Dogtown Well #1, we have looked at several options and their pros and cons. He wants to line out these options and look at the pros and cons.
- Kyle Christiansen said that a hydrological study was performed by HSI in 2006. He believes that a new well should be no closer than 200' from Dogtown #1. One suggestion is to drill a new well 215° southwest from the Dogtown #1 Well. If this were done, we only would have to bring the electrical connection 200'. If this were approved tonight, drilling could begin in three months. Garth (Drill Tech) estimated \$1.1 million to drill the hold at that location.
- Brandon Buchanan added, the reason we want to stay close to Dogtown #1 is that we know there's water there. HSI recommended going ½ mile southwest, but the

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
WORK SESSION  
AGENDA ITEM**

**PAGE 3**

**JUNE 26, 2014  
COUNCIL ACTION**

challenge with whatever location is the lack of an available \$1 million.

- There was discussion on whether there is static water in Dogtown #2 Well.
- The options are to rehab Dogtown #1, rehab Dogtown #2, or drill a new well. None are a sure thing, and all will be expensive.
- Paul Hendricks said the main thing is to decide what we want to do together. Prudence is #1. We have more than one well to get done. But you do need a well. You need to maximize the Rodeo Well and have two more wells. You need the first best thing done. It's decision time. He would put the recommended replacement well within 600' of the existing well. Everything is a year away. As good as a well at Young Life might be, an agreement on that could take a year if it happens at all.

**III. ADJOURN**

Councilman Wurgler made a motion to adjourn, and it was seconded by Councilman Payne. The meeting adjourned at 6:44 p.m.

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Mayor John Moore

ATTEST:

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City Clerk

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 1**

**JULY 10, 2014  
COUNCIL ACTION**

**I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Police Chief Herman Nixon led the pledge of allegiance, and no invocation was offered.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler were present and constituted a quorum. Councilman Craig Fritsinger was absent.  
  
Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Finance Director Keith Buonocore, and City Clerk/HR Director Susan Kerley.
- D. Approval of Minutes: June 26, 2014, Work Session and June 26, 2014, Regular Meeting Councilman Wurgler made a motion to approve the minutes as presented. Councilman McNelly seconded the motion, and it carried 5-0.
- E. Adopt Agenda Councilman Hiemenz made a motion to adopt the agenda as presented. Councilman McNelly seconded the motion, and it carried 5-0.

**II. PRESENTATIONS - NONE**

**III. PUBLIC PARTICIPATION - NONE**

**IV. CONSENT AGENDA ITEMS**

- A. Approval of Purchase Orders: K. Buonocore Councilman McNelly made a motion to approve the Consent Agenda Items as presented. Councilman Payne seconded the motion, and it carried 5-0.
- B. Approval of Check Register for Month Ending June 30, 2014: K. Buonocore

**V. NON-CONSENT AGENDA ITEMS**

- C. Council may recommend for approval a Special Event Liquor License for Bearizona's Backwoods Barbeque: S. Kerley/Jocelyn Councilman McNelly made a motion to recommend for approval a Special Event Liquor License for Bearizona's Backwoods Barbeque. It was seconded by Councilman Payne and carried 5-0.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

JULY 10, 2014  
COUNCIL ACTION

Monteverde

- D. Council may recommend approval to the Arizona Department of Liquor Licenses and Control for a Series #10 Beer and Wine Store License to be issued to Christina Marie Sandoval for Sandoval's Shell at 999 N. Grand Canyon Boulevard: S. Kerley
- Councilman McNelly made a motion to recommend approval for a Series #10 Beer and Wine Store License to be issued. Councilman Hiemenz seconded the motion, and it carried 5-0.
- E. Council may adopt Resolution No. 1309, accepting the ADOT loan agreement for the construction of ten hangars at H.A. Clark Memorial Field: B. Buchanan
- Mayor Moore noted that the hangars are pretty much spoken for. Brandon Buchanan added that the time required will be for the bidding process and then construction to be completed. Councilman Wurgler made a motion to read Resolution No. 1309 by number and title only. The motion was seconded by Councilman Payne, and it carried 5-0. Susan Kerley read the Resolution by number and title only. Councilman Wurgler made a motion to adopt Resolution No. 1309, and it was seconded by Councilman Payne. The motion carried 5-0.
- F. Council may discuss and determine how employee raises will be structured for FY 2015: B. Buchanan
- Brandon Buchanan said that, beginning next year, he would like to implement merit increases based on performance. Councilman Hiemenz made a motion to increase employees' hourly rates by \$.50. Councilman McNelly seconded the motion, and it carried 5-0.

**VI. REPORTS AND INFORMATION ITEMS:**

- G. Mayor and Council
- Mayor Moore has been receiving good reports on the bleacher covers at the Rodeo Grounds. He added that there was big business in town over the Fourth of July weekend. Councilman McNelly said all 100 stalls that Jack Fuller put up were rented. Rodeo participants reported that they liked the new bleacher covers and like their event in Williams rather than in Mormon Lake.
- H. Staff Reports

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 3**

**JULY 10, 2014  
COUNCIL ACTION**

**VII. ADJOURN:** Councilman McNelly made a motion to adjourn, and it was seconded by Councilman Payne. The meeting adjourned at 7:10 p.m.

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Mayor John Moore

ATTEST:

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City Clerk

DRAFT

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 1**

**JULY 24, 2014  
COUNCIL ACTION**

***I. PROCEDURES:***

- A. Call to Order Vice Mayor Dent called the meeting to order at 7:05 p.m.
- B. Pledge and Invocation Police Chief Herman Nixon led the pledge of allegiance.
- C. Roll Call Mayor John Moore (late), Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, and James Wurgler were present and constituted a quorum. Councilman Lee Payne was absent.  
Present from City Staff were Police Chief Herman Nixon, Finance Director Keith Buonocore, Public Works Director Kyle Christiansen, and City Clerk/HR Director Susan Kerley.
- D. Approval of Minutes July 10, 2014 Councilman McNelly made a motion to approve the minutes as presented. Councilman Wurgler seconded the motion, and it carried 5-0.
- E. Adopt Agenda Councilman Fritsinger made a motion to adopt the agenda as presented. Councilman Hiemenz seconded the motion, and it carried 5-0.

***II. PRESENTATIONS - NONE***

***III. PUBLIC PARTICIPATION - NONE***

***IV. CONSENT AGENDA ITEMS***

- A. Approval of Purchase Orders: K. Buonocore

Keith Buonocore added P. O. No. 11867 to Coconino County in the amount of \$55,987.14 for the IGA to provide Court administrative services. Councilman Fritsinger made a motion to approve the Purchase Orders as presented. Councilman Wurgler seconded the motion, and it carried 5-0.

***V. NON-CONSENT AGENDA ITEMS***

- B. Council may approve an IGA with the Coconino County Free Library District: S. Kerley Councilman Fritsinger made a motion to approve this IGA. Councilman Hiemenz seconded the motion, and it carried 5-0.
- C. Council may approve Ordinance No. 945, increasing firefighters' "wage" Councilman McNelly made a motion to read Ordinance No. 945 by number and title only. Councilman Hiemenz seconded the motion, and it carried 5-0. Susan Kerley read the Ordinance by number and title. Councilman McNelly made a motion to adopt Ordinance No.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

JULY 24, 2014  
COUNCIL ACTION

for workers  
compensation  
insurance purposes  
only in order to  
meet State  
standards: S.  
Kerley

945, and Councilman Fritsinger seconded the motion. It carried 5-0.

**VI. REPORTS AND INFORMATION ITEMS:**

D. Mayor and Council None

E. Staff Reports

*Keith Buonocore* noted that he had left printouts of financial updates for Council members. Also, the new sanitation truck arrived today. *Paul Hendricks (EUSI)* and *Pat Carpenter (A Quality Water)* provided a water status report:

- Paul Hendricks was pleased to advise that the Rodeo Well was in service today with the nitrate and nitrite levels well below contaminant levels.
- This well was previously approved when it was put into service originally.
- It is sending approximately 140/150 gallons per minute into the system. Dogtown III provides 240/250 gpm.
- Thus far, a few calls have been received regarding manganese or “brown water.”
- They will be adjusting the flow rates coming from the Reservoir and will be increasing the well water.

*Kyle Christiansen* reported on the Dogtown I Well:

- Last week a charge was sent down the well to separate the column pipe. They removed all the column pipe they could.
- A camera was put down the well. The static water level, as suspected, was at 2,752'. The pump motor sits at 3,100' so it is covered. The water is very cloudy
- They will look at the next options on what to do with the pump itself: to fish it out or to push it down the well.

Councilman Wurgler asked why the Rodeo Well was abandoned for 13 years. Pat Carpenter said that, when the well was originally drilled, there were issues with the equipment in the well. The decision was made not to put more equipment in the well. (The City was out of money.) Water was cascading, creating air, which is bad for pumps. The pump is now located in a higher zone, lowering production in the well by half, but the equipment is working well.

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 3**

**JULY 24, 2014  
COUNCIL ACTION**

**VII. ADJOURN:** Councilman Fritsinger made a motion to adjourn, and it was seconded by Councilman Hiemenz. The meeting adjourned at 7:34 p.m.

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Mayor John Moore

ATTEST:

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City Clerk

DRAFT

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 1**

**AUGUST 14, 2014  
COUNCIL ACTION**

**I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Patrol Officer Anderson led the pledge of allegiance, and George Glenn offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, and Lee Payne were present and constituted a quorum. Councilmen Frank McNelly and James Wurgler were absent.  
  
Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Finance Director Keith Buonocore, Public Works Director, and City Clerk/HR Director Susan Kerley.
- D. Approval of Minutes July 24, 2014 Councilman Fritsinger made a motion to approve the minutes as presented. Councilman Hiemenz seconded the motion, and it carried 4-0.

**II. PRESENTATIONS**

- A. Introduction of two new police officers by Police Chief Herman Nixon: Tim Magnuson and Anthony Ryan.  
  
Chief Nixon introduced these two as our newest officers. Tim Magnuson has more than 20 years of service in Utah, and Anthony Ryan has more than 9 years of service with Flagstaff Police Department. He said they are great fits for the Department and welcomed them here.

**III. PUBLIC PARTICIPATION - None**

**IV. CONSENT AGENDA ITEMS**

- B. Approval of Purchase Orders: K. Buonocore Councilman Fritsinger made a motion to approve the Consent Agenda Items as presented. Councilman Hiemenz seconded the motion, and it carried 4-0.
- C. Approval of Check Register for Month Ending July 31, 2014: K. Buonocore

**V. NON-CONSENT AGENDA ITEMS**

- D. Council may recommend approval of a Series #10 (wine and beer) Liquor License for Dollar General Store #14146: S. Kerley Susan Kerley reported that the notice of license application had been posted for the required 20 days, and no responses, either positive or negative, were received. Councilman Fritsinger asked if selling liquor had always been on their agenda. Clare Abel, representative for Dollar General, indicated that they have liquor licenses in 20 states and just now are doing them in Arizona. Councilman Fritsinger made a motion to recommend approval of this license to the Department of Liquor Licenses, and it was seconded by Councilman Dent. The motion carried 4-0.
- E. Council will consider and may Mayor Moore said that there are two vacancies on the Golf Committee. Gil Hoffman was available for questions. Councilman

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

AUGUST 14, 2014  
COUNCIL ACTION

make the following appointments:  
Golf Committee:  
Marci Freshour and Gill Hoffman  
Parks and Recreation Commission:  
Rodger Ely

Dent made a motion to appoint Marci Freshour and Gil Hoffman to the Golf Committee to fill vacancies created by the resignations of Brian James and Tom Hughes. Councilman Hiemenz seconded the motion, and it carried 4-0.  
Councilman Fritsinger made a motion to appoint Rodger Ely to the Parks and Recreation Commission. Councilman Payne seconded the motion, and it carried 4-0.

F. Council will review and may approve the lease agreement and Independent Contractor Service Agreement for Jason Engelke to provide Airport Maintenance Coordinator services: B. Buchanan

Jason Engelke introduced himself, saying he now works with Grand Canyon Airlines. He has quite a few people ready to get hangars here. He will provide mechanical service, weed-eating and snow-plowing. He is an aircraft mechanic, not a pilot. He has two guys who will work part-time as needed.

Brandon Buchanan explained that we are on track to get 10 hangars next spring. In exchange for the use of one hangar, Jason will do maintenance work – what the City Staff is doing now, such as weed eating and changing light bulbs. This will take a big burden off Staff. Councilman Dent made a motion to approve the Agreement with Jason Engelke, trading hangar space for maintenance duties. Councilman Fritsinger seconded the motion, and it carried 4-0.

G. Council will consider and may approve the purchase of new vehicles: B. Buchanan

Brandon Buchanan said that both new vehicles were included in the 2014-2015 budget. Chief Nixon is graciously allowing us to use one vehicle for the time being and give it to the Police Department in the spring. He is tasking Kyle Christiansen with identifying vehicles to cycle out.

Councilman Payne made a motion to approve the purchase of these two new vehicles, and the motion was seconded by Councilman Hiemenz. The motion carried 4-0.

H. Council will consider and may approve purchase of software for the transfer station: K. Christiansen

Brandon Buchanan said this is a first step, getting software for the Transfer Station that will link with our finance software. The second step will be adding more of that system, including units in trucks with maps and records for each route. Without available data, drivers who are attempting to be helpful to customers may provide services and/or equipment that never gets reported or billed, resulting in lost revenue.

Councilman Payne made a motion to approve the purchase of software for the Transfer Station. Councilman Fritsinger seconded the motion, and it carried 4-0.

**VI. REPORTS AND INFORMATION ITEMS:**

I. Mayor and Council Mayor Moore mentioned that Arizona League Conference starts on

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

AUGUST 14, 2014  
COUNCIL ACTION

Tuesday.

J. Staff Reports

Brandon Buchanan said that he got with ADOT and should get the financial loan documents to be signed in a week or so for the hangar project. He has several meetings scheduled during the League Conference, including one with WIFA to finalize the loan for water supply projects. He added that he is immensely proud of the work everyone's done with the new building at the Transfer Station. Jeff Pettit thanked Brandon Buchanan, Kyle Christiansen, and members of the Maintenance Department for pitching in to help with their new building.

Kyle Christiansen handed out water reports from a Quality Water co. and an update on projects that have been completed.

VII. ADJOURN:

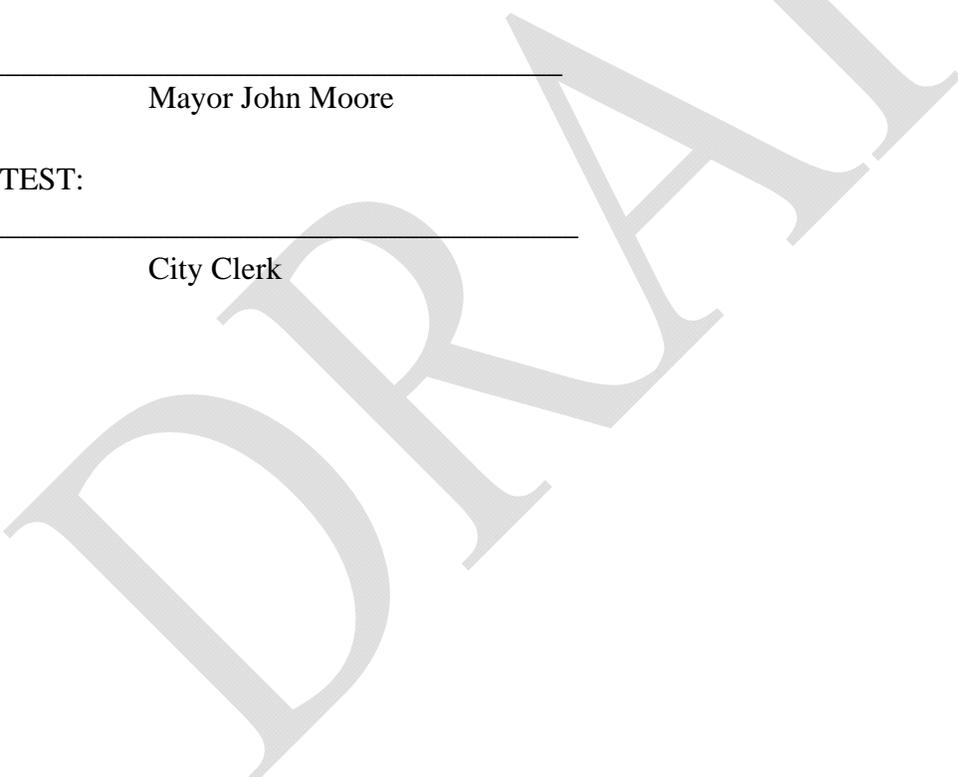
Councilman Fritsinger made a motion to adjourn, and it was seconded by Councilman Payne. The meeting adjourned at 7:26 p.m.

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\_\_\_\_\_  
Mayor John Moore

ATTEST:

\_\_\_\_\_  
City Clerk



## CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 1

SEPTEMBER 11, 2014  
COUNCIL ACTION

### ***I. PROCEDURES:***

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Police Chief Herman Nixon led the pledge of allegiance, and George Glen offered the invocation. Before the invocation, Mayor Moore asked everyone to observe a moment of silence in recognition of September 11<sup>th</sup>.
- C. Roll Call Mayor John Moore, and Councilmen Craig Fritsinger, Bernie Hiemenz, Lee Payne and James Wurgler were present and constituted a quorum. Vice Mayor Don Dent and Councilman Frank McNelly were absent.  
Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Finance Director Keith Buonocore, Building Inspector Tim Pettit, Public Works Director Kyle Christiansen, and City Clerk/HR Director Susan Kerley.  
Kellie Peterson, representing Mangum, Wall, Stoops and Warden, was present.
- D. Approval of Minutes August 14, 2014 Councilman Fritsinger made a motion to approve the minutes as presented. Councilman Hiemenz seconded the motion, and it carried 4-0.
- E. Adopt Agenda Mayor Moore announced that Items VI. and VII., *Executive Session* and *decisions related to the matters discussed in Executive Session*, and Item J., *Council may discuss and direct Staff on building permit issues* would be removed before adoption of the Agenda Executive Session. Councilman Fritsinger made a motion to adopt the Agenda with the above-noted items removed, Councilman Payne seconded the motion, and it carried 4-0.

### ***II. PRESENTATIONS***

- A. Williams Ranger District prescribed fire plans for this fall: Holly Krake, Fire Information Officer, Kaibab National Forest –South Zone  
Holly Krake reviewed the Sitgreaves Complex Fires and the Prescribed Fire for the fall. The Sitgreaves Complex resulted when two lightning strikes complexed two fires into one. There were favorable conditions to manage the fire so, rather than suppressing it, the determination was made to manage it. There were just under 20,000 acres in the planning area, and this fire has done a lot to protect the communities nearby. No fires were recorded for this area since 1916. Some areas of high intensity served to open up areas of Ponderosa pines to help aspens regenerate. Aerial missions were used to start fire on top of the area. This fall, prescribed fires are planned for 12,714 acres in the City Southeast. Like the Sitgreaves area, these areas are high in accumulated fuels. Records show no recorded fires in the City Southeast area. This area has #1 priority because it is essential to treat areas with high fuels to retard progress of fires that might start to the south, moving toward town.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

SEPTEMBER 11, 2014  
COUNCIL ACTION

**III. PUBLIC PARTICIPATION - None**

**IV. CONSENT AGENDA ITEMS**

- B. Approval of Purchase Orders: K. Buonocore

Councilman Payne made a motion to approve the Consent Agenda Items as presented. Councilman Fritsinger seconded the motion, and it carried 4-0.

- C. Approval of Check Register for Month Ending August 31, 2014: K. Buonocore

**V. NON-CONSENT AGENDA ITEMS**

- D. Pat Walker, Walker Consulting, will present her recommendation and Council may direct Staff on the future implementation of Impact Fees: P. Walker

Pat Walker said she sent a memo to Mayor and Council in November 2013, in which she divided this process into phases. A.R.S. 9463.05 has stringent rules that must be followed. She discovered that low population increases are projected for the next ten years in Williams. The Staff did all in their power to gather pertinent numbers and, in the process, discovered a disconnect between gallons of water provided to customers and gallons of water billed to customers. New water meters should provide accuracy and remedy this situation.

What has been done thus far constitutes Phase I. She recommended holding off on Phases II and III, doing the big projects at hand and, perhaps, revisiting an impact fee study down the road. If that were done, Phase I would only have to be updated with new population numbers before picking up on Phases II and III. The City can still do development agreements.

Mayor Mayor added that it would be better to get development agreements in place rather than wait for growth, and try impact fees again. Ms. Walker said she would agree with development agreements if there is no large growth. It would take about nine months to implement impact fees if large projects appear on the horizon.

Councilman Payne made a motion to table making a decision on this matter until the next Council meeting (September 25, 2014). Councilman Fritsinger seconded the motion, and it carried 4-0.

- E. Council may approve appointment of Hope Holloman to the Housing Authority Board of Directors: J. Moore

Councilman Wurgler made a motion to approve this appointment. Councilman Hiemenz seconded the motion, and it carried 4-0.

- F. Council may approve renewal of

Mayor Moore said this is a housekeeping item that must be done every five years. Building Inspector Tim Pettit added that it costs the

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

SEPTEMBER 11, 2014  
COUNCIL ACTION

- an IGA with Arizona Department of Fire, Building, and Life Safety Office of Manufactured Housing to enforce installation standards: T. Pettit
- G. Council will discuss and may direct Staff on issues concerning a possible new electric substation in City limits: B. Buchanan
- City nothing, helps citizens comply with regulations, and the City receives the fees.
- Councilman Fritsinger made a motion to approve the IGA, and it was seconded by Councilman Hiemenz. The motion carried 4-0.
- Mayor Moore introduced this item by saying that the City barely has enough power to keep going now. Council needs to give staff direction on this matter. Brandon Buchanan referred to his Staff Report that points out that the driving force is time that is limited before there will be an impact from use of the Rodeo Well and the addition of new users. This has been discussed for at least ten years. At this time, it needs a fix, not just a band-aid. What is needed tonight from Council is direction on the choice of site and understanding of the funding source. Joe Carter of APS agreed that the substation could be built in 90 days. They are just waiting for approvals and agreements to be completed.
- In response to Councilman Wurgler's question, Brandon Buchanan said that he needed direction from Council tonight on where to put the substation. He said they needed to be o.k. with proceeding, knowing that the City would be paying for it in some form or fashion. There are three maps in the Staff Report showing three possible sites with the costs going up from the first site to the third one.
- Mayor Moore said it is obvious that the Airport Rd. location makes sense. He said that he didn't know how much we can pay APS. It could be \$50 a month. After Councilman Wurgler ascertained that APS will not be participating in the payment for the substation, he made a motion to direct Staff to put the new substation at the northeast corner of the City property on Airport Rd. and directed Staff to move forward with all deliberate speed to get this done.
- Councilman Hiemenz seconded the motion, and it carried 4-0.
- H. Council may discuss and direct Staff on the proposed "Potable to Re-use Water Conversion Project" for the Wastewater
- This project was identified by EUSI. We can now fund it with part of the WIFA loan because it is considered a "green" project. Staff needs direction to proceed with the bid solicitation process.
- Councilman Wurgler made a motion to approve the recommendation to move forward with the "Potable to Re-use Water Conversion Project." Councilman Payne seconded the motion, and it carried 4-0.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 4

SEPTEMBER 11, 2014  
COUNCIL ACTION

Treatment Plant: B.  
Buchanan

- I. Council may discuss and direct Staff on water issues such as a location for a new well, ongoing work on Dogtown #1, and the portion of the City Code concerning Water Restrictions.

A motion was made by Councilman Fritsinger to table for two weeks (until the September 25<sup>th</sup> meeting) the first and third sections of this item, "location for a new well, .... and the portion of the City Code concerning Water Restrictions." Councilman Wurgler seconded the motion, and it carried 4-0.

Dogtown #1: Kyle Christiansen said that they've pulled the column pipe, did an acid wash, and went down with a special tool to remove the perforated casing. The first observation was that the well was generating 10 gallons per minute from above where the previous pump was sitting. They repeated the process (acid wash and airlifting) with the same results.

Brandon Buchanan said the next step is going fishing: applying more hydraulic pressure, putting around 3,000 lbs. of pressure along with extremely powerful hammering. This will cost significantly more money at around \$210,000. The firm has experience with deeper oil wells. Another option that would cost around \$300,000 would be to concrete this well and re-drill it.

Mayor Moore said Staff is following Council's direction, but they need instructions to continue. Pat Carpenter of A Quality Water offered a few of his thoughts:

- If the equipment can be removed from the well and replaced, he thinks the well will be viable again.
- If not, he's not sure equipment to go into a 5" casing is available.
- He believes water is still there. It's just that we can't get to it.

Attorney Kellie Peterson agreed with Mayor Moore that a motion and vote were unnecessary. Council members reached a consensus to direct Staff to proceed.

***Removed from Agenda before approval.***

- J. Council may discuss and direct Staff on building permit issues: J. Moore

- K. Mayor and Council

Mayor Moore said he has asked Planning & Zoning Commission to do a study on loading zones, more bus parking areas, and the possibility of adding parking meters.

Mayor Moore recognized Courtney Fritsinger, Chairperson of the Mayor's Youth Advisory Group. She was attending on behalf of that Group whose members will be attending Council meetings on a

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 5

SEPTEMBER 11, 2014  
COUNCIL ACTION

regular basis.

Mayor Moore said that, next year, the funds for taking this Group to the annual AZ League Conference and for matching shirts will be requested.

L. Staff Reports None

**VI. CONVENE TO EXECUTIVE SESSION**  
**EXECUTIVE SESSION - Removed from Agenda before approval.**  
**Pursuant to A.R.S. 38-431.03 - City Council will consider**  
**RE-CONVENE TO REGULAR SESSION**

**VII. Council may make** **Removed from Agenda before approval.**  
decisions related to  
the matters  
discussed in  
Executive Session:  
J. Moore

**VIII. ADJOURN:** Councilman Fritsinger made a motion to adjourn, and it was seconded by Councilman Hiemenz. The meeting adjourned at 7:54 p.m.

\_\_\_\_\_  
Mayor John Moore

ATTEST:  
\_\_\_\_\_  
City Clerk

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 1

SEPTEMBER 25, 2014  
COUNCIL ACTION

**I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Rich Millard led the pledge of allegiance, and George Glenn offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, and Lee Payne were present and constituted a quorum. Councilman James Wurgler was absent.  
  
Present from City Staff were Brandon Buchanan, City Manager, Finance Director Keith Buonocore, Public Works Director Kyle Christiansen, and City Clerk/HR Director Susan Kerley.  
Brandon Kavanaugh, representing Mangum, Wall, Stoops and Warden, was present.
- D. Approval of Minutes September 11, 2014 Councilman Fritsinger made a motion to approve the minutes as presented. Councilman Hiemenz seconded the motion, and it carried 5-0.
- E. Adopt Agenda Councilman Dent made a motion to adopt the Agenda, and it was seconded by Councilman Payne. The motion carried 5-0.

**II. PRESENTATIONS - NONE**

**III. PUBLIC PARTICIPATION - NONE**

**IV. CONSENT AGENDA ITEMS**

- A. Approval of Purchase Orders: K. Buonocore **NONE**

**VI. NON-CONSENT AGENDA ITEMS**

- B. Canvass of Votes for primary election held August 26, 2014: S. Kerley Council reviewed the Final Reports showing votes cast for:  
Mayor:  
John W. Moore 433  
Council Members:  
Donald Dent 406  
Bernie Hiemenz 386  
Lee A. Payne 427  
Proposition 402  
YES 368 NO 137
- C. Council may approve Resolution No. 1310, adopting the results of the Canvass of Votes, Councilman McNelly made a motion to read Resolution No. 1310 by number and title only. Councilman Hiemenz seconded the motion, and it carried 5-0. Susan Kerley read Resolution No. 1310 by number and title. Councilman Fritsinger made a motion to adopt the Resolution. Councilman Hiemenz seconded the motion, and it

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

SEPTEMBER 25, 2014  
COUNCIL ACTION

- including Home Rule Option (Proposition 402):  
S. Kerley
- carried 5-0.
- D. Council may approve Resolution No. 1311 that approves the form and authorizes a loan agreement with WIFA: K. Buonocore
- Councilman Dent made a motion to read Resolution No. 1311 by number and title only. Councilman Hiemenz seconded the motion, and it carried 5-0. Susan Kerley read Resolution No. 1311 by number and title. Councilman Payne made a motion to adopt the Resolution. Councilman Fritsinger seconded the motion, and it carried 5-0.
- E. Council may review and approve the Magistrate Evaluation Process: R. Krombeen
- Judge Rob Krombeen introduced Sharon Yates from Coconino County Court in Flagstaff and Jennifer Carter, Court Administrator in Williams. He has developed an evaluation form and process similar to those used in other courts. Through this process, Council would have the necessary information for a Magistrate's appointment or re-appointment.
- Mayor Moore noted that the City has an evaluation process in place that seems to be working pretty well. Evaluations are done through the City Manager and Human Resources Director. Council does not do evaluations. The Mayor asked the Judge to address why his should differ from that of the Public Works Director or any other employee. He asked Mrs. Yates how many other cities use this process. She did not know.
- Councilman Hiemenz reminded everyone that the Magistrate is a City employee. Judge Krombeen replied that the City's evaluation is based on a supervisor's view only, and no one from the City observes him in Court. His evaluation would get input from professionals who interact with the Magistrate.
- Councilman McNelly asked Attorney Kavanaugh if the City would be opening itself up to litigation or undue troubles by using outside input. Attorney Kavanaugh first issued a disclaimer that practitioners from his office appear before the Magistrate. Then he said that the Court is a different branch of government, and what's being offered would not be taking away from being a City employee but addresses the separation of powers. This is not necessarily a legal problem one way or the other. Council may accept some or all of this evaluation and incorporate it into its process. Most of all, whatever makes City Council comfortable is what should be done.
- Mayor Moore asked the Human Resources Director (Susan Kerley) to comment. She said the City's goal is to be more position-specific, using Position Descriptions as the basis for evaluations, and to move

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

SEPTEMBER 25, 2014  
COUNCIL ACTION

toward a 360-degree type of evaluation. Brandon Buchanan added that evaluations are best from those who are familiar with the work of the employee.

Brandon Kavanaugh said that this position cannot be treated the same as any other City employee because you cannot rate a Magistrate on how they ruled on a particular case, but you can evaluate on overall performance. This position is different from every other City employee – it doesn't fit inside the typical box.

Councilman Payne said it is a good idea to get input from those who are in the Court everyday whether it is the current Magistrate or if someone else is Magistrate. If everybody else is doing reviews, it would be tough for the City Council to change Magistrates if the Magistrate had gotten rave reviews. If it is just to be used as another tool, then it might be all right.

Judge Krombeen said that the attorneys who practice in the Magistrate Court solicited to complete the evaluation forms would be anonymous so the Magistrate would not know the sources of information. He added that the Magistrate serves at Council's pleasure, and they can hire whomever they want for this position. The desire of the Magistrate would be for his evaluator(s) to have the ability to make decisions based on input from professionals rather than on rumors heard around town by Council members.

Brandon Kavanaugh said Council does not have to take this evaluation and process wholesale. This evaluation is being offered by the Court Administration as a tool that can be worked into the City's process.

Mayor Moore added that he agrees with a lot of things in here, and he believes some of it is very good. He suggested taking this evaluation form to the Human Resources Director and putting it into our system. Then, let her bring it back to Council. Councilman Dent said that Brandon Buchanan could take it and use it as much as he can within the current process.

Councilman Fritsinger made a motion to take the Magistrate Evaluation Process and use it with current Human Resources evaluation procedures. Councilman McNelly seconded the motion, and it carried 5-0. Mayor Moore directed the Human Resources Director to see what parts, if any, she wants to incorporate into our current system.

F. *Tabled from  
9.11.2014 meeting:  
Pat Walker, Walker  
Consulting,  
presented her*

Mayor Moore said Mrs. Walker's recommendation is that it is too costly to proceed with an Impact Fee Study at this time, based on her projection of growth. We have to make a decision on whether she should proceed or not.

Brandon Buchanan said we would be looking at a nine-month

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 4

SEPTEMBER 25, 2014  
COUNCIL ACTION

*recommendation regarding the implementation of Impact Fees to Council on September 11<sup>th</sup>.*

Tonight, Council may make a decision on future implementation of impact fees and direct Staff on how to proceed: J. Moore

G. *Tabled from 9.11.2014 meeting: Council may discuss and direct Staff on water issues such as a location for a new well [1], ongoing work on Dogtown #1 [2], and the portion of the City Code concerning Water Restrictions [3]. [1] and [3] were the tabled portions of this item.*

Tonight, Council may discuss and direct Staff on water issues such as a location for a new well, and the portion of the City Code concerning Water Restrictions: J. Moore

process if it were picked up again. We still have connection fees and development agreements.

Councilman Dent said he believes the information provided is insufficient to make a decision. Council needs more details. We need to look at water and wastewater – how much has been collected over the last 10 years, both residential and commercial. What are we going to do to replace that money? Obviously, the growth projection for 34 homes over the next 10 years is not accurate. We need more information from her or from Staff. We need to know what money came in over the last 10 years.

Councilman Dent made a motion to table this item so that additional information can be submitted and reviewed before a decision can be made. Councilman Hiemenz seconded the motion, and it carried 5-0.

Mayor Moore said we are not ready to address Item [1].

Brandon Buchanan said he did provide an estimate on surveying property on the north side of I-40, and he recommended pursuing the additional survey. There is water near the Rodeo Grounds, evidenced by the Rodeo Well, and a well at that location would be ideal for several reasons.

Kyle Christiansen reported on Item [2]. The equipment went in last week, and the first tools went in yesterday. They are working 24 hours a day with various tools. This is not a fast process. They are discovering that silica sand has packed into the casing. The contractor is attempting to wash out that packing to get a clear shot at the end of the column pipe.

[3] Mayor Moore referenced *City Code, Title 8 – Public Works, Chapter 4 – Water System, Article 8-4.08 Water Conservation and Water Related Emergencies*, saying that his understanding of “usable water” includes what’s in lakes and what is readily available.

Attorney Tony Cullum spoke on behalf of La Quinta because they can’t proceed right now because of water restrictions. He believes the long-term aspects of what Council is doing make sense. The City needs to have well water to cover dry weather. These statutes are a little bit antiquated – surface water is finite. The only way to have growth is to have well water. On a short-term basis, La Quinta thinks it’s a good idea. They bought the land and made a deal with the construction crew working on the motel next door to work on both properties in tandem. They would not be pulling water until the end of next summer. Any help Council could give La Quinta as soon as possible would be appreciated.

Mayor Moore commented: If we change the Ordinance to count well water, that shows we have a substantial amount of water. Brandon

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 5**

**SEPTEMBER 25, 2014  
COUNCIL ACTION**

Buchanan added that well water plus ground water with Rodeo Well and Dogtown III running could provide years of water. However, right now, it could go either way very quickly if one well goes out. City Council must decide how much well water to consider – where do you find a balance?

Councilman Payne said he was teetering on the fact that we're sucking mud out of the pond. Even when Dogtown I was up, we still had a problem. When Dogtown I went down, we had a tragedy, and we are trying to remedy that. He cannot look at people who vote Council Members in and say, "You can't water your lawns or wash your cars, but we're putting in new motels." We're on the right track.

Councilman Dent agreed that Attorney Cullum was right: The Ordinance does need to be re-done. We need to determine what is a producing well. He would not gamble on counting Rodeo Well now. Somehow, what is a producing well must be defined and a determination made on whether or not to include it in production calculations. We cannot go back to the people who have let their grass die, who've supported the restrictions, and say, "Oh, we do have water." We need to know what Rodeo Well's going to do, and by springtime, find out if we have any runoff.

Councilman Hiemenz said he believes we should start on an update of the Ordinance.

Councilman McNelly noted that in these calculations a factor of wells not producing can be included. Brandon Buchanan said Staff would work on coming up with a formula. While the numbers seem encouraging, if anything happens, they could change quickly. This is just a snapshot of today.

Councilman Dent mentioned that the budgeting would have to be change if the wells are running 24/7 at \$15,000 per month. We did not used to budget for year-round pumping. He asked if finances were terminal yet. Brandon Buchanan replied that the cash flow of the City is not problematic; however, the budget will need amendment by year's end.

Mayor Moore noted that, while the attorneys are here, consideration needs to be given to La Quinta's' permit which is certainly part of water restrictions. He suggested that grading and building permits could be issued.

Attorney Kavanaugh advised that this item does not appear on the Agenda. It was not pursued.

**VII. REPORTS AND INFORMATION ITEMS:**

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 6

SEPTEMBER 25, 2014  
COUNCIL ACTION

J. Mayor and Council Councilman Dent apologized for missing the 9.11.2014 Council meeting at which a location for an electric sub-station was chosen by Council Members. He disagrees with their decision, because he believes it is a wrong decision for the value of the property and other properties nearby. He feels the substation needs to go near the back of the property.

Attorney Kavanaugh advised that this was not a Report but a discussion of an item not on tonight's Agenda. It was not pursued.

K. Staff Reports None

**IX. ADJOURN:**

Councilman Fritsinger made a motion to adjourn, and it was seconded by Councilman Hiemenz. The meeting adjourned at 8:19 p.m.

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Mayor John Moore

ATTEST:

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City Clerk

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 1**

**OCTOBER 23, 2014  
COUNCIL ACTION**

**I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Police Chief Herman Nixon led the pledge of allegiance, and George Glenn offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler were present and constituted a quorum.  
Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Finance Director Keith Buonocore, Public Works Director Kyle Christiansen, and City Clerk/HR Director Susan Kerley.
- D. Approval of Minutes October 9, 2014 Councilman Fritsinger made a motion to approve the minutes as presented. Councilman Hiemenz seconded the motion, and it carried 6-0.
- E. Adopt Agenda Councilman Payne made a motion to adopt the Agenda as presented. Councilman Fritsinger seconded the motion, and it carried 6-0.

**II. PRESENTATIONS - NONE**

**III. PUBLIC PARTICIPATION**

- Students from Mrs. Walker's Class at Williams High School were in attendance to satisfy requirements for their class in government. They included Miranda Baldosky and Courtney Fritsinger, who is also Chairperson for the Mayor's Youth Advisory Group.

**IV. CONSENT AGENDA ITEMS**

- A. Approval of Purchase Orders: K. Buonocore

Councilman Dent made a motion to approve the Purchase Orders as presented. Councilman Fritsinger seconded the motion, and it carried 6-0.

**V. NON-CONSENT AGENDA ITEMS**

- B. Council will review and may approve Request for Proposals for Water Meter Replacement Project: B. Buchanan Brandon Buchanan said that this is one of the projects to be funded with the \$3.5 million WIFA loan that we've secured. He provided information to Council in his Staff Report and was open to questions. When asked if we were going to a newer type of meter, he replied that we plan to install Sensus IPERL or equivalent meters. The meters will be networked so they can be read by a single receiver here at the City Office each month. The system also has the ability to provide more detail on usage in the event of a suspected leak or other problem than older meters. The new meters will require less staff time and will allow our meter reader to maintain the system and to spend more time working with the Water Department maintenance crew. These meters are American-made and are considered to be reliable. They have no moving internal parts that measure the flow.

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 2**

**OCTOBER 23, 2014  
COUNCIL ACTION**

This meter was the common recommendation from vendors. The meters can be bought through State contract, and they will be installed according to industry standards along with valves. There will be a good deal of ancillary work to increase efficiencies.

Kyle Christiansen noted that a third party may be used to ensure that installation of the meters is satisfactory.

Brandon Buchanan said the system will use a signal transmitted by towers installed at City Hall, the Fire Department or a high spot at some other location. To determine how many towers are needed, the supplier will perform an on-site analysis, making certain there are no signal dead spots.

Part of the proposal process is finding out what each vendor will need to do to determine how much equipment will be needed to accomplish the desired outcomes. Hopefully, this will eliminate the need for extensive change orders. The estimate for meters alone is \$400,000 - \$500,000.

It will be determined if background checks for vendor's employees will be required because of the use of federal funds.

The meters should be good for 20 years and will include equipment so we can do testing here. Hopefully, we'll be able to purchase them outright as these wear out. For all equipment, as the budget allows, we need to start putting aside money so we can write a check for capital purchases rather than having to secure a loan.

Kyle Christiansen said he believes the prime contractor will be a larger company that will hire subs, perhaps local ones. Contractors have already negotiated their rate with WIFA on similar projects in other communities. Rates are subject to the Davis-Bacon Act.

Questions were raised by Council, relating to stock, or boilerplate, language.

Brandon Buchanan ran this RFP by WIFA. WIFA made minor changes. He will remove the stock language from the RFP that is not applicable to Williams' specific situation. The purpose of the RFP is to set out what we're trying to accomplish and asking contractors what they will be doing to get us to that goal. After the proposals are received and a contractor is selected, a contract that spells out exactly what will be done will be drawn up.

Mayor Moore added that it looks like a federal government-type contract, and he's not sure we can vacate or get around a lot of the language. He's not sure we can do a whole lot of changing.

Councilman Wurgler made a motion to approve the Request for Proposals for water meters. Councilman Hiemenz seconded the motion, and a roll call vote was taken:

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

OCTOBER 23, 2014  
COUNCIL ACTION

Councilman Dent	Yes
Councilman Fritsinger	Yes
Councilman Hiemenz	Yes
Councilman McNelly	Yes
Councilman Payne	Yes
Councilman Wurgler	Yes
Mayor Moore	Yes

The Request for Proposals was unanimously approved.

**VI. REPORTS AND INFORMATION ITEMS:**

C. Mayor and Council Mayor: We were going to fly down to visit with the Havasupai Tribal Council. Now, they are planning to be here. We will see them at 1:00 p.m. at Rod's on the 31<sup>st</sup>.

D. Staff Reports Susan Kerley distributed to Council a letter from the Chairman of the Havasupai Tribal Council and evaluation forms for the City Manager. She asked that the evaluation forms be returned to her by October 30<sup>th</sup> or 31<sup>st</sup> so she can prepare the summaries before the November 13<sup>th</sup> Council meeting.

Kyle Christiansen handed out a visual aid on Dogtown I. They now have about 3,000' of pipe in the hole. They will be sending a camera down to discover the cause of the obstruction. They have been able to drill down to 3,203'.

**VII. ADJOURN:**

Councilman Fritsinger made a motion to adjourn, and it was seconded by Councilman Hiemenz. The meeting adjourned at 7:43 p.m.

\_\_\_\_\_  
Mayor John Moore

ATTEST:

\_\_\_\_\_  
City Clerk

## CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 1

NOVEMBER 13, 2014  
COUNCIL ACTION

### **I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Police Chief Herman Nixon led the pledge of allegiance, and Kate Glen offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler were present and constituted a quorum.  
Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Finance Director Keith Buonocore, Public Works Director Kyle Christiansen, and City Clerk/HR Director Susan Kerley.  
Ken Brendel and Kellie Peterson, representing Mangum, Wall, Stoops and Warden, were present.
- D. Approval of Minutes October 23, 2014 Councilman Fritsinger made a motion to approve the minutes as presented. Councilman Payne seconded the motion, and it carried 6-0.
- E. Adopt Agenda Councilman McNelly made a motion to adopt the Agenda as presented. Councilman Fritsinger seconded the motion, and it carried 6-0.

### **II. PRESENTATIONS**

- A. Brian Harris, Marketing & Events Coordinator for Coconino Community College, presented *Student Success – The Heart and Purpose of CCC*, an update following the defeat of the proposed bond in the fall election:
- CCC's current 3-year strategic plan completes in December 2015, and its new 5-year strategic plans begins January 2016 and continues through December 2020.
  - Beginning in 2022, projections indicate that expenses will outweigh revenues.
  - CCC will continue to serve the residents of Coconino County with quality instruction, transition programs like CCC2NAU and other educational opportunities that address workforce needs.
  - Financial considerations will impact the decision making process during the next 5-year strategic plan, shaping your community college.

### **III. PUBLIC PARTICIPATION - None**

### **IV. CONSENT AGENDA ITEMS**

- B. Approval of Purchase Orders: K. Buonocore Councilman McNelly made a motion to approve the Consent Agenda Items as presented. Councilman Hiemenz seconded the motion, and it carried 6-0.
- C. Approval of Check Register for Months Ending September 30, 2014, and October 31, 2014:

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

NOVEMBER 13, 2014  
COUNCIL ACTION

K. Buonocore

V. *NON-CONSENT AGENDA ITEMS*

- D. Council may approve a recommendation to the AZ Department of Liquor Licenses and Control for a Series #10 (beer and wine store) license to be issued for Love's Travel Stop #553: S. Kerley
- Susan Kerley reported that the notice of liquor license application was posted for the requisite 20 days, and no responses were received. Councilman Fritsinger made a motion to recommend approval of the license issuance to the Arizona Department of Liquor License & Control, and Councilman Wurgler seconded the motion. It carried 6-0.
- E. Council may approve a recommendation to the AZ Department of Liquor Licenses and Control for a Series #12 (Restaurant) license to be issued for Elk Ridge Ski Area: S. Kerley
- Susan Kerley reported that the notice of liquor license application was posted for the requisite 20 days, and no responses were received. Tammy Fountain of Elk Ridge Ski Area explained that she will be selling her current Series #7 to another party for a tasting room in Flagstaff. By getting a Series #12, she can sell beer, wine, and limited spirits, focusing on winter drinks. This takes away the liability of selling package goods.
- Councilman McNelly made a motion to recommend approval of the license issuance to the Arizona Department of Liquor License & Control, and Councilman Fritsinger seconded the motion. It carried 6-0.
- F. Council will review and may approve a site for Save-MTR project: Robyn Eckels
- Robyn Eckels, representing MTR, appeared to ask for a lease for the property off Ellen Way the City has offered this group. She said this site will have room for expansion later if necessary. They have a set of wall blueprints. Their next step is to get blueprints for this site once it is approved by Council. The estimated cost is \$150,000 for a building shell. They have verbal commitments for some funds. What they needed from Council was approval of the site so they could proceed with getting blueprints drawn.
- Councilman Wurgler made a motion to approve the identified site on Ellen Way for use by Save-MTR subject to a lease that will be negotiated later. Councilman Hiemenz seconded the motion, and it carried 6-0.
- G. Council may review and approve issuance of building permits with concessions being offered by Andy and Danielle Worthington
- Andy Worthington said they were looking for an exception to the building restrictions initiated under Level IV Water Restrictions. The purchasers of the homes they would build would use underground cisterns until the City would allow them to connect to its water system. After the homes were connected to the City's water system, the cisterns could be used

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

NOVEMBER 13, 2014  
COUNCIL ACTION

for other purposes, like watering trees and plants.

Kellie Peterson said this is something the City can do, but it must have an Agreement from each property owner. A permit would be issued subject to the Agreement with the owner. The matter of payment up front and other issues would be addressed in the Agreement. Staff and the City Attorney will work with the developer and property owners to develop an Agreement that is acceptable to Council.

Councilman Dent said this is something that should be done because this won't be the last request we have. He said this would be great for the City if later, the tanks are used for collection. Brandon Buchanan added that there are communities that are requiring equipment for collection. This will not impact charges for sewer usage as residential customers pay a flat rate.

Councilman Wurgler made a motion to approve this exception, and Councilman Fritsinger seconded the motion. A roll call vote was taken:

Councilman Dent	No
Councilman Fritsinger	Yes
Councilman Hiemenz	Yes
Councilman McNelly	No
Councilman Payne	No
Councilman Wurgler	Yes
Mayor Moore	Yes

The motion carried 4-3.

H. Council may discuss and direct Staff on the rehabilitation of Dogtown #1 well

Kyle Christiansen explained that we are through with the drilling process and that the result of pumping 40 gallons per minute is not satisfactory. The remaining option is to stimulate the hole. Garth Owens of Drill Tech reported:

- They had to concrete a small section of the well (about a 15' section) earlier in order to drill.
- In doing so, they sealed off the zones producing the majority of water.
- The only solution is creating a controlled explosion that cracks the concrete and keeps the fractures open or they can perforate the 15' stretch with tiny holes.
- His suggestion is to go down and shoot a 10' zone with a GasGun Propellant Stimulation, do an offset of 5' and shoot again. This is the best plan he can come up with to fracture the hole.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 4

NOVEMBER 13, 2014  
COUNCIL ACTION

Mayor Moore asked if this would be the last effort to rehabilitate the well. Garth said another option remains, pumping liquid nitrogen into the well to fracture it. The soonest they could begin this process would be at the end of next week. The estimate for this process is \$28,000.

Pat Carpenter, A Quality Water, asked if there were any advantage to perforating above and below the concreted area. Garth replied, "Sure." They would go around the old casing. Councilman Dent agreed that he would like to see another charge down below like Pat Carpenter described.

Councilman Dent made a motion to direct Staff to work with the drillers to continue on with the process of fracturing the well. Councilman Hiemenz seconded the motion, and it carried 6-0.

**VI. REPORTS AND INFORMATION ITEMS:**

- J. Mayor and Council None
- K. Staff Reports None

**VII. CONVENE TO EXECUTIVE SESSION - 8:00 p.m.**

*Councilman Fritsinger made a motion to enter Executive Session and to switch the order of the Items scheduled for Executive Session, and Councilman Payne seconded the motion. It carried 6-0.*

**EXECUTIVE SESSION**

**Item #2**

**Pursuant to A.R.S. 38-431.03 A.4. Council will consult with the attorneys regarding settlement discussions to resolve litigation in Reyes vs. City of Williams.**

**Item #1**

**Pursuant to A.R.S. 38-431.03 A.1 Council will review performance evaluations for City Manager Brandon Buchanan.**

**RE-CONVENE TO REGULAR SESSION - 8:54 p.m.**

- L. Council may make decisions related to the matters discussed in Executive Session:  
J. Moore

**VIII. ADJOURN:** The meeting adjourned at 8:55 p.m.

ATTEST:

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City Clerk

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Mayor

## CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 1

DECEMBER 11, 2014  
COUNCIL ACTION

### ***I. PROCEDURES:***

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Al Richmond led the pledge of allegiance, and George Glen offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler (late arrival) were present and constituted a quorum.  
Present from City Staff were Brandon Buchanan, City Manager, Finance Director Keith Buonocore, Building Inspector Tim Pettit, and City Clerk/HR Director Susan Kerley.  
Kellie Peterson, representing Mangum, Wall, Stoops and Warden, was present.
- D. Approval of Minutes November 13, 2014 Councilman Fritsinger made a motion to approve the minutes as presented. Councilman Hiemenz seconded the motion, and it carried 5-0.
- E. Adopt Agenda Councilman Payne made a motion to adopt the Agenda as presented. Councilman Fritsinger seconded the motion, and it carried 5-0.

### ***II. PRESENTATIONS***

- A. Kaibab National Forest Service will provide an update on 4FRI.  
Danielle (D.D.) Harrison, District Forest Ranger, introduced Annette Fredette and Dick Fleishman who presented a Project Implementation Update on the 4FRI initiative that includes Kaibab, Coconino, Tonto, and Apache Sitgreaves Forests. They reviewed the Phase One NEPA Project Area, the EIS Timeline, the FEIS Alternatives, the Draft Record of Decision, and the Rationale for Decision. At this time, the 4FRI Implementation includes:
- 4FRI Phase 1 Contract – 3,000 acres harvested, 29,000 acres in task orders.
  - 20,000 other acres outside Phase 1 Contract
  - 11,000 acres timber sales, 62,000 acres fuel treatments October 2013-September 2014
  - New manufacturing facility in Coconino County (Newpac Fibre)
  - 16,000 acres of prescribed burning since October 1<sup>st</sup>.
- B. Elephant Rocks Golf Course – 2014 Season and Plans for 2015: Scott Little  
Scott Little said that 2014 was a great year. It had the highest total revenue since 2007 because of more rounds (19,000) of golf played, almost 3,000 more rounds annually since these records have been kept. The season passes were a huge success with sales of \$48,000. Rental of the Events Building increased from \$0 in 2007 to \$5,157 in 2014. The increased rounds and the new revenue contributed to a very successful 2014.

### ***III. PUBLIC PARTICIPATION - None***

### ***IV. CONSENT AGENDA ITEMS***

Councilman McNelly made a

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

DECEMBER 11, 2014  
COUNCIL ACTION

- C. Approval of Purchase Orders: K. Buonocore motion to approve the Consent Agenda Items as presented. Councilman Payne seconded the motion, and it carried 6-0.
- D. Approval of Check Register, Month Ending November 30, 2014: K. Buonocore

V. **NON-CONSENT AGENDA ITEMS**

- E. Public Officials Sworn In and Seated: S. Kerley Officials elected in the 2014 fall election, Mayor John W. Moore and Council Members, Don Dent, Bernie Hiemenz, and Lee Payne were administered their oaths of office by Susan Kerley, City Clerk. Pamela Galvan was sworn in as Deputy City Clerk. Mayor Moore said, if there were no objections, he would appoint Don Dent as Vice Mayor again. No objections were voiced. Vice Mayor Dent said he would be honored to serve.
- F. Williams' Folklorico Dancers will request a monetary donation (\$500) for the purchase and repair of dresses: Armando Padilla Council members believe that Mr. Padilla does a lot with the kids, and everyone enjoys watching them perform. Their consensus was to give the \$500 requested.

G. **CONVENE TO PUBLIC HEARING**

*Pursuant to A.R.S. 9-462.04, Request by the City of Williams for public comment on parking regulations, primarily for vendor deliveries and tour buses, in the Central Business District and Historic Preservation Overlay, City of Williams, Coconino County, Arizona. Each person may speak one time for five minutes or less.*

No comments were made. The new regulations will be made effective upon consensus of the Chief of Police

**RE-CONVENED TO REGULAR SESSION**

- H. Council will participate in an Impact Fee Discussion with Pat Walker. Ms. Walker said she had presented a memo to City Council in which she recommended holding off on impact fees due to lack of anticipated increase in population and building permits. Phase I would include completion of a task list and a timeline. You have to have a sound, reasonable defense of whatever fee is put into place, and the City simply does not have complete and available data on which to base fees at this time. Water meters must be replaced before you will have good data on water usage. Between what we treat and what we bill, we have a water loss. With so many unanswered questions, we can't determine if we have excess capacity that could be paid for by new development or how much excess capacity. Councilman Dent said that we need to get correct numbers to Ms.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

DECEMBER 11, 2014  
COUNCIL ACTION

Walker because we need to get impact fees back in place or the cost of growth will be charged to current residents.

Ms. Walker noted that the less information you have, the higher your exposure for claims. We are at a fork in the road. The City does not have a long-term capital improvement plan or a master plan. Her question to Council was whether they want to wait to get things done with Staff, including looking at 10 years of projected growth.

Mayor Moore added that it makes no difference how much water we think we have, the difference is how much we can prove we have.

Councilman Dent believes we will pass up \$300,000 just this year without impact fees and that it is a priority to get the data. Brandon Buchanan noted that we have the data we have available to us and that is all we have to work with. We are working on getting all of the needed data, but that will require significant work on projects, such as replacing water meters.

Mayor Moore asked that Staff diligently re-look at our numbers. Councilman Dent asked that the question of whether we want impact fees be put on the January 8, 2015, Agenda as an action item.

- I. Council will review and may accept a bid for fencing at Cureton Park: K. Christiansen  
Councilman Payne made a motion to accept a bid from Alamo Fence Company for \$8,995 for providing and installing fencing at Cureton Park. Councilman Wurgler seconded the motion, and it carried 6-0.
- J. Council may adopt Resolution No. 1312, authorizing an application for financial assistance of the Greater Arizona Development Authority( 2005 GADA refinancing): K. Buonocore  
Councilman Dent made a motion to read Resolution No. 1312 by number and title only. Councilman Wurgler seconded the motion, and it carried 6-0. Susan Kerley read the Resolution by number and title only. Keith Buonocore pointed out that the City will save approximately \$75,000 over ten years, given current interest rates. Councilman Wurgler made a motion to adopt Resolution No. 1312, and Councilman Hiemenz seconded the motion. It carried 6-0.
- K. Council will review and may select a site for a new well: K. Christiansen  
Councilman Dent cautioned that the City has done studies on wells in the past and have come up with dry holes. The recommended location is on Airport Road (Site #1), north of I-40, on City property. Because of this and the fact that the location is in our watershed, less paperwork will be involved. Mayor Moore reiterated that, when we do choose a site, it is based on studies and experts' opinions, but we do not know if there's water there. Councilman Hiemenz made a motion to proceed with Site #1, and Councilman Fritsinger seconded the motion. It carried 6-0.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 4

DECEMBER 11, 2014  
COUNCIL ACTION

- L. Council may adopt Resolution No. 1313, approving formation of Arizona Theme Park District No. 1 and creating a board of directors for the special taxing district:  
J. Moore/B. Buchanan

Mayor Moore explained that resolutions are needed from City Council, Phoenix City Council, and Coconino Board of Supervisors. This Resolution authorizes the tax district to form and formally creates the Board of Directors as a unique entity

In response to a question from Councilman McNelly, Kellie Peterson explained that property does not move off the tax rolls until it is acquired by a tax district; however, the income of the activity of the theme park is taxable. The taxes from a theme park would greatly exceed any loss from property taxes on the subject property. "Voluntary payments in lieu of property taxes" may be paid. This gives statutory authorization to say this is the type of thing you can require. Revenues of the Theme Park are pledged to pay off their bond.

Mayor Moore added that it is called a "tax district" because a fee is added on so they can retire their bond, but this does not cost us any money.

Councilman McNelly said the Board will collect 9%, bringing the total sales tax rate to almost 20%. When the bonds are retired, and the district goes away, does the tax situation change at that time? Kellie Peterson replied that the district may or may not be dissolved once the bonds are paid.

Councilman Wurgler and Councilman Payne noted that this proposed vote does not approve any project. It does only one thing: approves formation of a Board. Anything else that goes on the land must still be approved later by City Council through the land entitlement process.

Mayor Moore noted that the property taxes on this land are now about \$51 a year.

Councilman Dent said his concern is how funding to other entities, like the school district and the flood district, could be replaced. The City would be all right because of sales tax.

Al Richmond (public participant) said he believes an agreement making such provisions should be done before a project is approved.

Brandon Buchanan added that the City would have input at the time it creates a theme park zoning district. They would have to come back to secure these entitlements.

Councilman Wurgler made a motion to adopt Resolution No. 1313. Councilman Fritsinger seconded the motion, and a roll call vote was taken:

Councilman Wurgler	Yes
Councilman Fritsinger	Yes
Councilman Dent	Yes

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 5

DECEMBER 11, 2014  
COUNCIL ACTION

Councilman Hiemenz	Yes
Councilman McNelly	Yes
Councilman Payne	Yes
Mayor Moore	Yes

The adoption of Resolution No. 1313 was unanimous.

M. Council will discuss and may provide direction to staff on operation of the Visitors' Center: S. Kerley

Because the Forest Service has a shrinking budget for its recreation activities, it can no longer participate at the Visitor's Center by renting the facility and providing employees to work there. Does Council want the City to provide the management and operation of the Visitor's Center?

Susan Kerley explained that the revenues included in her Staff Report were obtained from the Chamber of Commerce and represent retail sales by the Chamber as well as PLIA (Public Lands Interpretive Association).

Councilman Wurgler made a motion that the City releases the Forest Service, its partner, PLIA, and the Chamber of Commerce from all their obligations at the Visitor's Center and that tourism funds that have been supporting the Events Coordinator position at the Chamber of Commerce be withdrawn and be re-directed to the Visitor's Center, effective December 31, 2014. Councilman Hiemenz seconded the motion, and it carried 6-0.

N. Council will discuss and may appoint a Magistrate: J. Moore

Judge Krombeen's current term as Magistrate expires on December 31, 2014. Councilman McNelly made a motion to re-appoint Judge Krombeen for a term of two years. Councilman Payne seconded the motion, and it carried 6-0.

**VII. REPORTS AND INFORMATION ITEMS:**

O. Mayor and Council

Councilman Hiemenz has worked on a street light project for years. Recently, Mayor Moore received a grant for street lights. At no cost to the City, the grant is to put in 150-160 solar street lights. The batteries will go for three to five years; still, purchasing them is cheaper than electricity. Tim Pettit said that, by using split-faced block as a base, the only damage to the sidewalk would be drilling for the rebar. The Mayor said that the lights would be installed on Route 66, Grand Canyon Blvd., and Railroad Avenue. They will be different from those currently in the Historic District. He will move on with this project.

Mayor Moore praised Council members, saying, "You have a hard-working Council group, and I thank them."

P. Staff Reports None

**VIII. CONVENE TO EXECUTIVE SESSION  
EXECUTIVE SESSION**

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 6

DECEMBER 11, 2014  
COUNCIL ACTION

Pursuant to A.R.S. 38-431.03.A.4 - City Council will consult with City Attorneys regarding the status of the Reyes claim.

*RE-CONVENE TO REGULAR SESSION*

- Q. Council may make decisions related to the matters discussed in Executive Session: J. Moore
- Councilman Fritsinger made a motion to decline increasing a settlement offer above \$20,000. Councilman Hiemenz seconded the motion, and it carried 6-0.

*IX. ADJOURN:* The meeting adjourned at 9:05 p.m.

\_\_\_\_\_  
Mayor John Moore

ATTEST:

\_\_\_\_\_  
City Clerk

