

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 1**

**MARCH 10, 2016  
COUNCIL ACTION**

**I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Police Chief Nixon led the pledge and Kerry-Lynne Möede offered the invocation.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler were present and constituted a quorum.  
Present from City Staff were Jim Wine, Interim City Manager, Police Chief Herman Nixon, Public Works Director Kyle Christiansen, Finance Director Keith Buonocore and City Clerk/HR Director Susan Kerley.
- D. Approval of Minutes February 25, 2016, and March 3, 2016: Councilman Fritsinger made a motion to approve the minutes as presented. Councilman Dent seconded the motion, and it carried 6-0.
- E. Adopt Agenda Councilman Hiemenz made a motion to adopt the Agenda as presented. Councilman Fritsinger seconded the motion, and it carried 6-0.

**II. PRESENTATIONS - None**

**III. PUBLIC PARTICIPATION - None**

**IV. CONSENT AGENDA ITEMS**

- A. Approval of Purchase Requisitions: K. Buonocore Councilman Dent made a motion to approve the Purchase Requisitions and Check Register as presented. Councilman Fritsinger seconded the motion, and it carried 6-0.
- B. Approval of Check Register for Month Ending February 29, 2016: K. Buonocore

**V. NON-CONSENT AGENDA ITEMS**

- C. Council may adopt Resolution No. 1326, renewing membership with Rural Arizona Group Health Trust (RAGHT) for a four-year period: J. Moore Councilman Dent made a motion to read the Resolution by number and title only. Councilman Payne seconded the motion, and it carried 6-0. Susan Kerley read the Resolution by number and title only. Councilman Dent made a motion to adopt the Resolution, and Councilman Wurgler seconded the motion. It carried 6-0.
- D. Council may adopt Resolution No. 1327, adopting the 2015 Multi-Hazard Mitigation Plan: J. Councilman McNelly made a motion to read the Resolution by number and title only. Councilman Wurgler seconded the motion, and it carried 6-0. Susan

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

MARCH 10, 2016  
COUNCIL ACTION

Moore

Kerley read the Resolution by number and title only. Councilman Fritsinger made a motion to adopt Resolution No. 1327. Councilman Payne seconded the motion, and it carried 6-0.

- E. Council will review and may accept a proposal from Travelers for the renewal of liability and property insurance coverage: Ron Cadaret

Susan Kerley introduced Ron Cadaret and Julie Marshall from NFP Insurance who attended to answer questions. The increase in premium adjusted up 1.8% to \$267,978 for April 1, 2016 - March 31, 2017, coverage. There were no questions. Councilman Wurgler made a motion to accept Travelers' proposal for renewal. Councilman Hiemenz seconded the motion, and it carried 6-0.

**VI. REPORTS AND INFORMATION ITEMS:**

- F. Mayor and Council None

- G. Staff Reports

- Susan Kerley:
  - As requested by Council, Department Heads will appear before Council to discuss their budgets on Thursday, April 21st from 10:00 a.m. to 12:00 p.m. and 1:00 p.m. until 3:00 or 4:00 p.m.
  - Ten applications for City Manager have been received. Two did not qualify as they did not answer supplemental questions. Applicants are from Minnesota, Louisiana, Iowa, and Arizona.
  - Training on *Consciously Overcoming Unconscious Bias* will be conducted by Jim Wine on Tuesday at 9:00, 10:00 and 11:00. Please attend.
- Keith Buonocore:
  - April utility bills should show per gallon water charges.
  - When the Mayor asked if it is possible people are being billed for more water than they're using, he replied that it is not likely, but it is possible if their MXU's are switched. We're working with KE & G to correct these things.
  - A notice for the paper to let people know the issues is being put together to run next week and the week after.
- Mayor Moore asked Jim Wine to personally stay on top of this situation and to inform Council if this is not happening. If the issues are not worked out, changes will be made.
- Mayor Moore asked the City Clerk to put this on the Agenda for the first Council meeting in April.
- Kyle Christiansen:

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 3**

**MARCH 10, 2016  
COUNCIL ACTION**

- From the data logs for each individual meter, we can tell where, how, and when a problem occurs. The information can be used to determine the existence of a leak and can then locate it.
- Where there were improper installations of new water meters, we can now issue the appropriate credit to the affected customers.

**VII. ADJOURN:** The meeting was adjourned at 7:22 p.m.

---

Mayor John Moore

ATTEST:

---

City Clerk

DRAFT