

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

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**JULY 14, 2016  
COUNCIL ACTION**

***I. PROCEDURES:***

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Chief Nixon led the pledge, and George Glenn offered the invocation.
- C. Roll Call Mayor John W. Moore, Vice Mayor Don Dent, Councilmen Bernie Hiemenz, Frank McNelly, and James Wurgler were present and constituted a quorum. Councilmen Craig Fritsinger and Lee Payne were absent. Present from City Staff were City Manager Skylor Miller, Police Chief Herman Nixon, Public Works Director Kyle Christiansen, Finance Director Keith Buonocore, and City Clerk/HR Director Pamela Galvan
- D. Approval of Minutes June 23, 2016 Councilman Dent made a motion to approve the minutes as presented. Councilman Hiemenz seconded the motion, and it carried 4-0.
- E. Adopt Agenda Councilman Hiemenz made a motion to adopt the Agenda as presented. Councilman Wurgler seconded the motion, and it carried 4-0.

***II. PRESENTATIONS - NONE***

***III. PUBLIC PARTICIPATION –***

- Mr. Chad Thomas approached the City Council to express his desire to operate as an airport coordinator at H.A. Clark Memorial Field. He proceeded with his background in the aviation field.
- Mayor Moore asked Mr. Thomas to meet with the City Manager first allowing review of his proposal, and for the City Manager to report to the Council his opinion to address at another Council meeting.
- Councilman Wurgler asked that Mr. Thomas not be discouraged, but that this is protocol.
- Bob Dean approached the City Council with his concern of criminal action (award winning dirt has been contaminated with cinder rock) at the rodeo grounds. He wants the removal of the contamination and winning dirt replaced.

***IV. CONSENT AGENDA ITEMS***

- A. Approval of Purchase Requisitions: K. Buonocore
- Councilman McNelly questioned the \$53,815.64 to Santander Leasing. Mr. Buonocore pointed out it is for the sanitation truck.
  - Councilman McNelly asked about the roof repair, confirming it was the aquatic center and its completion. Mr. Christiansen said yes the

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roof is complete, and it looks good.

B. Approval of Check Register for  
Month Ending July 31, 2016

- Councilman Wurgler explained to the public that this is the City's check register for the past month. The cost was \$1,296,782.87 these are costs to run the City.

Councilman Wurgler made a motion to approve Purchase Requisitions and Check Register as presented. Council McNelly seconded the motion, and it carried 4-0.

V. *NON-CONSENT AGENDA ITEMS*

C. *(Tabled from 6.9.16 and 6.23.16)*  
Council will review and may approve an Amendment to the Lease Agreement with Save – MTR animal rescue group: J. Moore

- Councilman Dent pointed out that they have the amendment to the first lease which he explained last month needed to be done in order to downsize the so that it would not require \$30,000.00 detention fund for water that's not there to start with. Also, the architect and Pat Carpenter have determined where the water is, and that it is not exactly where it was before.
- The City will need to dig a couple hundred feet of water line. The water line is not through the road as believed. Will need a two inch line, but it may make sense to run a 6 inch pipe to the hydrant. Pat Carpenter will research this for us and report back.
- Mayor Moore spoke to a Save – MRT Chairman and she indicated that they may come back to Council requesting the original property traded back to them.
- Councilman Dent stated there is no sense in building it then having to move it. The site has quite a bit of rock in it. They will bring in fill to build it up so as not to have to hammer through rock, it's expensive but it's in the budget and makes more sense to do it this way. Save – MTR is going to have to raise more money. They estimated low they are getting real numbers now.

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- Mayor Moore entertained a motion to accept the amendment to the lease agreement.
- Councilman Wurgler confirmed the parcel size of 0.72AC from the original 1.5 AC.
  - Councilman Wurgler made a motion to accept the amended lease agreement with Save - MTR
  - The motion was seconded by Councilman McNelly, and it carried, 4-0.
- VI. D. Council will review and may approve application by Police Department of GOHS Grant: H. Nixon**
- Councilman Heimenz confirmed the City's cost of \$345.18.
- Councilman McNelly made a motion to approve the application for the Police Department for the GOHS traffic grant. Councilman Heimenz seconded the motion, and it carried, 4-0.
- E. Council will review, discuss and may instruct Staff to follow up with installation of solar stop sign at Grand Canyon Blvd and Edison Avenue: H. Nixon**
- Police Chief gave stats, but the real reason is the complaints coming in from the citizens.
  - The Police Department conducted two separate traffic studies at the intersection.
  - 48 citations last month at this location last month.
  - Cost for solar is approximately \$10,000.00.
  - After talking with Skylor there are possibly other cost effective ways they may be able to address the issue; yellow reflective tape.
  - Skylor Miller City Manager said the goal is to improve visibility at this intersection. We need more staff time to review and look at options.
  - Skylor Miller passed out a sheet with additional options.
  - There was discussion on the intersection and the need of resolve.
  - Staff is to meet and discuss options.
  - Mayor Moore asked to look at the possibility of no stop signs as something to consider. More accidents happen at 4-way stops than at 2-way stops.
  - Chief invited Council to meet in researching the issue. Councilmen McNelly and Wurgler offered to assist. Will also meet with Skylor.

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F. Council will review La Quinta's request seeking assistance in fulfilling their obligation for their Water Impact Fee; Water allocation. The current balance due is \$118,104.24.

- Councilman Dent asked Andy Bhakta what is the City's collateral?
- Mr. Bhakta explained that he is looking to make monthly payments.
- Councilman Dent explained that you are looking to receive your occupancy permit, but that is the City's only collateral, how is that going to work for us.
- Councilman Dent said we've never done this before and doesn't think this is a good precedence to set.
- City Manager Skylor Miller said we do have the ability to set-up a payment plan. If Council should decide to go forward he would recommend it be paid in full within the year. Maybe a temporary occupancy.
- Councilman Wurgler wants the Staff to work through the details then bring it to Council. Perhaps talk to the City's counsel as well.
- City Manager asked for some policy direction from Council. Does Williams enter into payment plans for development fees or not. If not, then the stance is pretty clear.
- Councilman Dent noted that we are not a banker and should not enter into that position.
- City Manager Skylor is to discuss and bring options back to Council.
- Mr. Bhakta noted that he has already paid 60% of permit fees to the City.
- Mayor Moore asked that aside of money, haven't we given people temporary occupancy permit in the past, and taken it back if agreement is not fulfilled?
- City Manager Skylor said it is a lawful thing we can do, if we should decide to go that way.
- Mayor Moore instructed staff to return next Council meeting with a recommendation.

***VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS***

G. Mayor and Council

- Conformation of attendees to AZ League Cities and Towns Annual Conference.

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H. Staff Reports

- Senator McCain is coming to Wild West Junction on the 20<sup>th</sup> of July at 8 a.m.; Mayor has invited Council to attend.
- Help Save-MTR come to Sultana's on the 22<sup>nd</sup> of July.
- Mayor Moore introduced Pam Galvan as the new City Clerk and Skylor Miller the new City Manager. New face over from the Chamber.
- City Manager Skylor looks forward to working with staff. Look forward to making Williams his home.
- Finance Director Keith Buonocore pointed out the decrease in sales tax.
- Public Works Director Kyle Christiansen thanked Council for listening to Mr. Thomas. He pointed out the runway project at the airport; re-pavement will be complete by tomorrow afternoon. ADOT aeronautical is in charge of this project. WE have quite a bit of millings from this.

VII. ADJOURN:

Councilman Wurgler made a motion to adjourn. Councilman McNelly seconded the motion, and it was approved 4-0. The meeting adjourned at 7:45 p.m.

  
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Mayor John Moore

ATTEST:

  
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City Clerk