

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

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FEBRUARY 23, 2017
COUNCIL ACTION

I. PROCEDURES:

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Fire Chief Pearson led the pledge, and George Glen offered the invocation.
- C. Roll Call Mayor John W. Moore, Vice Mayor Don Dent, Councilmember Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler were present and constituted a quorum. Councilmember Dawn Trapp was absent. Present from City Staff were City Manager Skylor Miller, Finance Director Keith Buonocore, Public Works Director Kyle Christiansen and City Clerk/HR Director Pamela Galvan. Also present was City Attorney Brandon Kavanagh.
- D. Approval of Minutes: Vice-Mayor Dent made a motion to approve the minutes of February 09, 2017 as presented. Councilmember Hiemenz seconded the motion, and it carried 5-0.
- E. Adopt Agenda Councilmember Wurgler made a motion to adopt the Agenda as presented. Councilmember Payne seconded the motion, and it carried 5-0.

II. PRESENTATIONS

- None

III. PUBLIC PARTICIPATION

- None

IV. CONSENT AGENDA ITEMS

- A. Approval of Purchase Orders: *K. Buonocore* None
- B. Approval of Check Register for Month Ending February 28, 2017.: *K. Buonocore* Councilmember r made a motion to approve the check register for the Month ending January 31, 2017 as presented. Councilmember seconded the motion, and it carried 5-0.

V. NON-CONSENT AGENDA ITEMS

- C. Council may approve Resolution No. 1344 the application for airport development grant funds from ADOT airport development grant program.: *K.*
- Mayor Moore read Resolution No. 1344 aloud, and directed any questions to the Public Works director Kyle Christiansen.
 - Vice- Mayor Dent confirmed the City's cost of five percent to be \$5,178.00 and that this will be sent out for a bid; Mr. Christiansen's response was yes.
 - Councilmember Wurgler made a motion to have

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Christiansen

Resolution No. 1344 read by number and title only. Councilmember Payne seconded the motion, and it carried 5-0.

City Clerk read Resolution No. 1344 by number and title only.

Councilmember Wurgler made a motion to adopt Resolution No. 1344. Councilmember Payne seconded the motion and, it carried 5-0.

D. Council may authorize Resolution No. 1345 Coconino County Pro Tem Judges or Justices to serve as City Pro Tem Magistrates when necessary for proper operation of the Williams Municipal Court. *S. Miller*

- Mayor Moore announced Resolution No. 1345 and directed any questions to Skylor Miller.
- Mr. Miller said this is necessary due to up and coming case that presents a conflict; our magistrate has requested a pro-tem to sit on a case to avoid any issue. This is in lieu of a contract with Coconino County. This resolution allows for any approved pro-tem of Coconino County could sit in where there is conflict. We will pay standard rates but this allows us to give the authority to a qualified pro-tem.
- Councilmember McNelly asked if the county board of supervisors approves all pro-tems that would serve here. The reply was yes and, also vetted by the Superior Court.

Vice-Mayor Dent asked that the Resolution No. 1345 be read by number and title only. Councilmember Payne seconded the motion, and it carried 5-0.

City Clerk read Resolution No. 1345 by number and title only.

Councilmember McNelly made a motion to adopt Resolution No. 1345. Councilmember Hiemenz seconded the motion, and it carried 5-0.

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E. Council will discuss and may decide on a contract with Woodson Engineering for on-call services. *S. Miller*

- Mr. Miller began the discussion by listing the panel that participated in the decision of choosing Woodson Engineering and how they eventually decided on two firms to handle city projects. Woodson is to be used for primary on-call service for civil engineering, plan review, surveying, as needed. When it comes to plant operations on the utilities side Hazen & Sawyer will be called in; they do not do civil engineering.
- Councilmember McNelly inquired if Woodson has worked with Hazen & Sawyer before and, if they would be operating under the Woodson license.
- Mr. Woodson replied, "He has not worked with them directly, but has heard they have a great reputation." Woodson will be completely independent of them as far as contracts; they do not do heavy plant work.
- There will be no duplication of costs as each firm has their own scope of expertise.

Councilmember Hiemenz made a motion to approve a contract with Woodson Engineering for on-call services. Councilmember McNelly seconded the motion, and it carried 5-0.

F. Council will discuss and may decide on a contract with Hazen & Sawyer Engineering for on-call services. *S. Miller*

- Mayor Moore read item F opening it up for discussion.
- Councilmember McNelly made a motion to approve Hazen & Sawyer Engineering for on-call services. Councilmember Payne seconded the motion, and it carried 5-0.

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- G. Council will discuss and may make a motion to approve the Donation Agreement with the Sullivant Estate.
S. Miller
- Mr. Miller explained that this donation, a (parcel) part of North 4th Street, would contribute to the existing right-of-way that we currently maintain. This is on the corner of 4th Street and Route 66.
 - Councilmember Payne made a motion to approve the donation agreement with Sullivan's Estate. Councilmember Hiemenz seconded the motion, and it carried 5-0.

VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS

- H. Mayor and Council: Mayor Moore announced that he had attended a NACOG meeting earlier today. At the meeting they announced they will be holding a meeting this April, on the fourth Thursday of the month, here in Williams. They will have a mixer the evening prior and Mayor encouraged Council to attend.

Councilmember McNelly mentioned the road to the old train depot is in better shape and people/residents appreciate it.

- I. Staff Reports:
- Mr. Miller noted that Coconino County invited him to be on a review panel for the appointment of a new Emergency Management director.

CONVENE TO EXECUTIVE SESSION Discussion and possible action regarding potential settlement in RKID v. City of Williams. The Council may vote to enter into executive session pursuant to ARS §38-431.03(A)(3) for legal advice or (A)(4) for negotiations in pending litigation.

Councilmember Wurgler made a motion at 7:17 to go into executive session. Councilmember McNelly seconded the motion, and it carried 5-0.

EXECUTIVE SESSION began at 7:24

Wurgler made a motion to re-convene to the regular meeting at 8:29. Councilmember Hiemenz seconded the motion, and it carried 5-0.

RE-CONVENE TO REGULAR MEETING 8:29

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J. Council may or may not take action on
Executive Session discussion.

Legal counsel has been instructed to
move forward with the litigation that
was discussed in Executive Session.
Vice-Mayor Dent made a motion and
Councilmember Hiemenz seconded the
motion, and it carried 5-0.

VII. *ADJOURN*

Mayor Moore adjourned the meeting at 8:30 p.m.



Mayor John Moore

ATTEST:



City Clerk