

# CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

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April 13, 2017  
COUNCIL ACTION

## **I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Lt. Hixon led the pledge, and George Glen offered the invocation.
- C. Roll Call Mayor John W. Moore, Vice Mayor Don Dent, Councilmember Bernie Hiemenz, Frank McNelly, Lee Payne, Dawn Trapp and James Wurgler were present and constituted a quorum. Present from City Staff were City Manager Skylor Miller, Finance Director Keith Buonocore, Police Chief Herman Nixon and City Clerk/HR Director Pamela Galvan.
- D. Approval of Minutes: March 23, 2017 Councilmember Vice-Mayor Dent made a motion to approve the minutes of March 23, 2017. Councilmember Hiemenz seconded the motion, and it carried 6-0.
- E. Adopt Agenda Councilmember Payne made a motion to adopt the Agenda as presented. Councilmember Trapp seconded the motion, and it carried 6-0.

## **II. PRESENTATIONS-**

*Assistant Fire Chief John Moede presented two letters of appreciation on behalf of the City of Williams Volunteer Fire Department and Williams City Hall. One to a Mr. Hayward, and another to Mr. Johnson for swiftly acting and extinguishing a fire on March 17, 2017, before it could get out of hand.*

## **III. PUBLIC PARTICIPATION**

*Ms. Kristi Frederickson addressed Council regarding a letter that went out to the public on March 22, 2017 regarding the City's water. She was not concerned so much with the water issue itself, as she was in the delay in being notified. She experienced symptoms in the month of January, when according to the letter, the City experienced it's water issue. She requested that the City be proactive in the future.*

## **IV. CONSENT AGENA ITEMS**

- A. Approval of Purchase Orders: K. Buonocore
- B. Approval of Check Register for Month Ending March 31, 2017:K. buonocore

Councilmember Wurgler asked for clarification on a contractor.

Mayor Moore inquired on a payment of \$8,000 for Tabor tank; if it was paid with our money or CDGB's.

Vice-Mayor Dent made a motion to approve the purchase orders and check register for

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month ending March 31, 2017. Councilmember McNelly seconded the motion, and it carried 6-0.

V. *NON-CONSENT AGENDA ITEMS*

C. *Council will discuss and may approve a bid from Paul R. Peterson Construction regarding Tabor tank.: S. Miller*

Skylor Miller explained that the Tabor tank bid came in much higher at \$826,539.00 our budget was for \$400,000.00. He recommends we do not approve this bid and look for alternative projects to use the block grant money. There is a possible 3<sup>rd</sup> Street tank project. It could capture approximately 170,000 gallons; he would like to look at it. It could be done with a more reasonable budget. Councilmember Hiemenz inquired if the monies can be transferred to another project. Mr. Miller thinks so; he is working with NACOG to make sure we can. We will have to request an extension on the deadline.

Councilmember Wurgler inquired on the original estimated construction amount, as well as retaining walls.

Mayor Moore inquired on the number of changes that have transpired since we obtained the grant, and asked Skylor if he feels comfortable going back to NACOG and have them reevaluate this again. Yes, based on conversations he has had with Isabel.

Mayor inquired if we have been reimbursed with any CDGB funds yet. Mr. Buonocore replied no.

Mayor suggested we have the new engineering firm look at this project and obtain their cost opinion.

There was continued discussion and direction to stick with the program. It was suggested we have the site above Love's be considered as an alternate location.

Vice-Mayor Dent made a motion to reject this bid and have the new engineering firm evaluate the 3<sup>rd</sup> Street tank; re-evaluate the Tabor tank, and the site above Loves evaluated. Councilmember Wurgler seconded the motion, and it carried 6-0.

D. *Council will discuss the 2017-2018 Fiscal year Budget.*

Electric Fund: Keith directed Council to turn to page 71; continuing from where they left off on Tuesday's night work session, he began with the revenue projected at about 4.5 million; with the new hotels, it is projected to be 4.9 million for the next coming year. He continued to go through the line items.

Keith shifted reference to a study from APS. It included: Table 1, 2017-2020 Load Forecast; Page 2, a map of the Williams Voltage Conversion Areas, and Page 3, Table 2, of the Williams Voltage Conversion Areas with the high level cost estimates for each conversion. John Haro from APS offered and came forward to explain the forecast information to Council.

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Water Utility Fund: revenues are budgeted for 2.5 billion, which is what we had last year that includes transfers. This includes about \$850,000 in transfer from the electric fund this year. There are two lines items that attribute to the increase in the budget, one is an increase in electric cost and the other is recalculation of the depreciation expense that comes from capitalizing the well and the meters. Vice-Mayor Dent pointed out that the increase in electric should go way down this year; last year we were pumping the wells continually, we don't anticipate having to do that because the lakes are so full. Skylor would like to keep the increase amount in, because, Keith mentioned, we might have to dilute what we pull out of the lakes, and Skylor noted, to cover this year's costs and be happy that we did not spend it.

Wastewater Fund: we have 2,000,000.00 in revenue this year and budgeting \$2,300,000.00 for next year. On the expense side with the transfer to the water fund to supplement, what we are sending on top of the electric fund, about \$500,000.00 it comes to \$2,000,000.00. And then we have \$400,000.00 capital for things that come up like extension work for the projects coming up.

Sanitation Fund: this year's revenues are \$812,000.00 and we have budgeted for next year \$823,000.00 because we have more business. Expenses are about \$852,000.00 leaves us a capital of \$80,000.00. We have purchased container for additional revenue.

Golf Course Fund: revenues are \$570,000 and we have budgeted \$590,000.00 for next year. Expenses about \$131,000.00 for paying back debt leaving about \$70,000.00 in capital equipment, but that is about break even right now. The current plan is to try to replace old equipment. Skylor pointed out that Mr. Little's contract expires at the end of this year, 2017, and could be up for renewal. Mayor Moore added that the golf course brings in a lot of surplus money to town through spillover spending in the community.

Mayor Moore pointed out that he has done a lot of budgets over the years, and this budget was the easiest to read and to understand, thanking Keith and Skylor.

Skylor Miller mention that he had met with several individuals to go over items that came up at the Tuesday night work session and will have a report to you sometime next week that should answer all of your questions.

Vice-Mayor Dent asked if salary for staff is included in this budget; yes, maximum 3%. Also, for the purpose of the public. The rate increase in our water and sewer systems are almost at the breakeven point. We are actually going to transfer some money out from the sewer fund into the water fund, to help carry it. The only fund not paying its way is the water fund. We should have \$300 to \$400,000.00 to work

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on the APS conversion, and \$750,000.00 towards streets and that includes \$250,000.00 for the flood plain. Vice-Mayor Dent asked if Staff will direct, or if Staff would like Councils direction. Staff would like Councils direction. What does Council want to see?

**VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS**

*E. Mayor and Council*

Mayor Moore announced that NACOG will have a mixer here in Williams on the 26<sup>th</sup> of April, at 6 p.m.; location, the brewery and would like to see Council, as well as the City Manager and Finance Director attends.

The Mayor and several individuals will be meeting this coming Monday regarding the fireworks.

Councilmember Wurgler mentioned the rebuild of the Williams Clinic. He thanked George Glen for his participation in making it happen. Mayor Moore concurred. Councilmember Payne announced that he received a letter from the Mayor of the City of Glendora; he was at Bearizona during our recent search for armed suspect, giving our police department kudos for a job well done that day.

*F. Staff Reports*

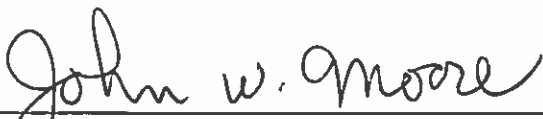
The public works is thriving since our change. In the last three weeks we have initiated over 109 work orders and a lot of the big projects are getting completed. Little league opening ceremony is April 22<sup>nd</sup> at 9 a.m. This program is the largest youth the organization that we have here in Williams, involving almost 250 children.

Police Chief is very impressed with their new truck and invites all to come and see it. The City had a major incident this evening on 7<sup>th</sup> St. and Cataract and he will update Council via email later.

**VII. ADJOURN**

Councilmember McNelly made a motion to adjourn the meeting and Councilmember Payne seconded the motion, and it carried 6-0.

Mayor Moore adjourned the meeting at 8:01 p.m.

  
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Mayor John Moore

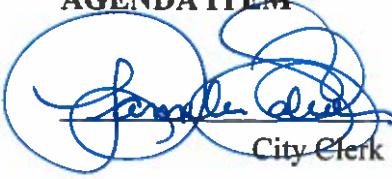
ATTEST:

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City Clerk