

CITY OF WILLIAMS CITY COUNCIL

**ANNOTATED MINUTES
AGENDA ITEM**

PAGE 1

**JULY 13, 2017
COUNCIL ACTION**

I. PROCEDURES

A. Call to Order

Mayor Moore called the meeting to order at 7:04 p. m.

B. Pledge and Invocation

The pledge of allegiance was recited and Barbara Brutvan provided the invocation.

C. Roll Call

Mayor John W. Moore, Vice Mayor Don Dent, Council members Bernie Hiemenz, Frank McNelly, Lee Payne, Dawn Trapp and James Wurgler were present and constituted a quorum. Present from City Staff were City Manager Skylor Miller, Finance Director Keith Buonocore, Sanitation Foreman Jeff Pettit and City Clerk/HR Director Pamela Galvan.

D. Approval of Minutes: June 22, 2017

Vice-Mayor Dent made a motion to approve the minutes of June 22, 2017. Councilmember Hiemenz seconded the motion, and it carried 6-0.

E. Adopt Agenda

Councilmember Hiemenz made a motion to adopt the Agenda as presented. Councilmember Wurgler seconded the motion, and it carried 6-0.

II. PRESENTATIONS

- *None*

III. PUBLIC PARTICIPATION

- *None*

IV. CONSENT AGENDA ITEMS

A. Approval of Purchase Orders: *K. Buonocore*

B. Approval of Check Register for Month Ending June 30, 2017.: *K. Buonocore*

Councilmember Wurgler made a motion to approve the consent agenda items as presented. Councilmember Payne seconded the motion, and it carried 6-0.

V. NON-CONSENT AGENDA ITEMS

- C. Council will review and may approve the annual renewal of accident and sickness insurance proposal from VFIS of Arizona for the Williams Fire Department, in the amount of \$4,889.00.: *C. Pearson***

CITY OF WILLIAMS CITY COUNCIL

**ANNOTATED MINUTES
AGENDA ITEM**

PAGE 2

**JULY 13, 2017
COUNCIL ACTION**

Councilmember Payne made a motion to approve the annual renewal of accident and sickness insurance from VFIS of Arizona for the Williams Fire Department in the amount of \$4,889.00. Councilmember Wurgler seconded the motion, and it carried 6-0.

D. Discussion of water supply and storage options with Doug Kobrick of Hayzen and Sawyer.

Mr. Kobrick introduced himself to the Council since it had been awhile since he had last met them. He explained that he was there to update them on the findings he was asked to research for the City. Specifically: water storage tank, hydraulic capacity-water treatment plant, wastewater plant conversion, and water resource recovery project.

Mr. Kobrick went through his presentation explaining the City's current water supply and storage options.

He recommends against pursuing the tabor tank project for several reasons, a couple being cost and location to build. Zone 1 needs water storage volume in the range of .5 to 1 million gallons. Third Street would be a good location, also Zone 2, above 2nd street would be a good location for a smaller tank at 35,000 gallons.

The next steps are to:

- Finish elevation of bottlenecks, hydraulic limitations at water treatment plant by next summer.
- Plant water reuse at wastewater treatment plant.
- Confirm criteria for a new 0.5 million gallon Zone 1 tank and a 0.35 million gallon tank in Zone 2, with associated improvements.
- Coordinate with ADEQ and complete water recovery study.
- Consider updating water master plan.

Pat Carpenter went over the issues with the hydraulic filter system, explaining that there may be an obstruction. He needs to take the plant off-line in order to investigate.

Vice-Mayor Dent inquired about water on the Northside of the highway by Love's. Mr. Kobrick explained that the elevation was not adequate. Vice-Mayor Dent asked if we can find a higher location will it work. Mr. Korbick reminded that we still need to get water to the tank infrastructure; a loop would work.

Councilmember McNelly brought up future growth and how it would be addressed. Mr. Kobrick said that was not included in their scope of this study, however, an update to the master plan needs to include this concern.

There was discussion regarding the current system and upgrading it.

Pat Carpenter reminded that time is of the essence to get the grant money; we need to pick the site, start putting the tank in and the rest of the infrastructure can be worked on as they are doing the site work for the tank.

Councilmember Payne inquired on the 3rd St tank status. The tank is fine, but cannot be used to its capacity.

Mayor Moore suggested that we move on this quickly due to the time frame for use of funds.

Skylor Miller will be reporting to NACOG on the decision of tonight's meeting; a relocation of the tabor tank.

CITY OF WILLIAMS CITY COUNCIL

**ANNOTATED MINUTES
AGENDA ITEM**

PAGE 3

**JULY 13, 2017
COUNCIL ACTION**

E. Council will discuss development procedures, i.e. Costs, policies etc.

Mayor Moore explained that he a Mr. Tim Pettit, Chief Building inspector had been talking about procedures for development; different types of developments. Our codes and policies are outdated and require updating.

Vice-Mayor Dent expressed an urgency for this to be addressed, because of businesses desiring to come and developed in Williams. We have no way to access the costs to our infrastructure at this time. We need to discuss now and not just codes, but our future and direction of Williams growth; what do we want to be.

We have developers that are coming to us weekly looking to build here.

A work session is to take place on Tuesday, July 18th at 7:00 p.m.

It is advised that the Fire and Police Departments be included in the work session(s) so that they may express their needs/requirements based on size of development and future growth.

The City Clerk is to provide existing City Codes to Council for review and discussion at work session.

VI. *REPORTS, CURRENT EVENTS AND INFORMATION ITEMS*

Mayor and Council:

Mayor Moore referenced a letter that was placed before them regarding the railroad museum that was requested that the City distribute. Council questioned the reasoning for the city's participation in distribution and suggested the letter be distributed by the non-profit itself.

Mayor Moore reported on the 4th of July events and how well it was executed. He thanked the Fire and Police departments.

Vice-Mayor Dent noted that our employees don't always get their due recognition and expressed his appreciation for the individual who assisted him with the take-down of the children's carnival at the end of the day. Also, Marty and Staff at the golf course for their dedication and effort in removing debris from the sprinkler heads due to reclamation of golf balls in the lake; putting in long hours to rectify the problem.

Councilmember Wurgler too expressed his admiration to the group who did the fireworks this year; great job.

Staff Reports:

The City Clerk asked that Council confirm or decline their attendance to the up and coming AZ League Conference in late August.

Assistant Fire Chief Moede commended the partners who assisted with the fireworks show this year; 40 individuals participated from the Forest Service, as well as regional fire departments. Great team effort.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

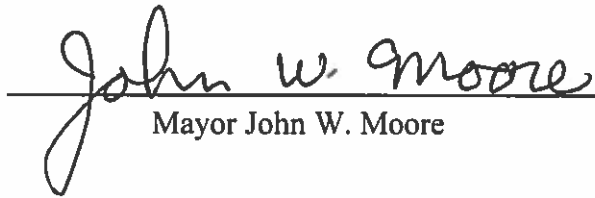
PAGE 4

JULY 13, 2017
COUNCIL ACTION

VII. ADJOURN


Councilmember McNelly made a motion to adjourn the meeting and Councilmember Wurgler seconded the motion, and it carried 6-0.

Mayor Moor adjourned the meeting at 8:11 p.m.



Mayor John W. Moore

ATTEST:



City Clerk