

GOLF COMMITTEE REGULAR MEETING

ANNOTATED MINUTES
AGENDA ITEM

PAGE 1

DATE: MARCH 05, 2012
ACTION



I. PROCEDURES

- A. Call to Order Brian James called the meeting to order at 5:00 p.m. and asked for a roll call.
- B. Roll Call Committee members Brian James (Chairman), Ed Czech, Bob DeLander, Charles Nelson, Pam Fain and Tom Hughes were present and constituted a quorum. Brent Redman (Pro) was not present. Golf Course Superintendent Marty Yerian and Administrative Assistant Pamela Galvan represented City Staff.
- C. Approval of minutes December 05, 2011 Chuck Nelson moved to approve the minutes with an amendment to Item C. motion to read, "City" Council. Ed Czech seconded, and the motion carried 6 -0.
- D. Adoption of Agenda Ed Czech moved to adopt the agenda as presented. Bob DeLander seconded, and the motion carried 6-0.

II. AGENDA ITEMS

- A. Update on yardage signs. (Brian James)
- They have 4.5 signs of advertising sold.
 - There was discussion regarding offering advertising options to businesses in Flagstaff. It was decided that first all businesses in Williams be approached, then some in Flagstaff
 - Bearizona will be promoting the golf course on their sign.
 - The suggestion was made to contact the Chamber as a way of addressing local businesses.
 - The Committee referred to their packets with the bids and photos from FusionCast; there was discussion regarding the product.
 - The consensus is that the Committee members like the yardage signs.
 - Several Committee members will solicit business for advertising.
- B. Update of Dust Suppression. (Marty Yerian)
- Brian James met with the City Manager, Finance Director and a Councilmember to discuss the need for suppression; the Manager, Director and Councilmember suggested applying the monies to blacktop/asphalt each year until completed.
 - The Committee, along with the Golf Superintendent, felt it was not feasible, based on the budgeted monies each calendar year and the actual cost to lay the asphalt.

GOLF COMMITTEE REGULAR MEETING

**ANNOTATED MINUTES
AGENDA ITEM**

PAGE 2

**DATE: MARCH 05, 2012
ACTION**



- The dust suppression product should last anywhere from two to three years.
 - The Finance Director will put it in the budget as a line item.
 - The City Manager was approached about non-golfing activities at the course, and it was discussed that enforcement is almost impossible.
 - The Committee discussed and agreed at least to post a sign. Councilman Dent reminded them that you must respond to calls if you post. With further discussion, it was decided that the course Rangers would enforce the “No Trespassing” signs.
 - Request the HOA to send out reminder letters to the homeowners of “No Trespassing.”
 - There was discussion regarding the memorial for Ed Payne: an amenities box.
 - There was extensive discussion of possible memorial plaques that could be placed throughout the course; it is being discouraged as benches were discussed and decided upon at the last meeting.
 - Marty and Brent will construct the benches in the Spring.
 - Because of the cost of fuel, maintenance is waiting to see how things evolve.
 - Brent Redman has requested that aeration be applied earlier than last year.
 - Marty noted that it is going to be done twice this year, starting with a hired company first.
 - Maintenance would like to purchase their own aerator at \$3,500.
 - Aeration needs to be deeper during the fast growing period. Various methods were discussed.
 - It is noted that sponsorship is for one year, and a request for changes was addressed.
 - The Committee approved for them to stay the same.
- C. Discussion on non-golfing activities on golf course. *(Group)*
- D. Discussion and decision of Ed Payne memorial. *(Group)*
- E. Maintenance issues. *(Marty Yerian)*
- F. Approval of golf scorecard reprint. *(Brian James)*
- G. Set date, time and location for next
- The next meeting is scheduled for Monday, June 4 at 5:00 p.m.

GOLF COMMITTEE REGULAR MEETING

**ANNOTATED MINUTES
AGENDA ITEM**

PAGE 3

**DATE: MARCH 05, 2012
ACTION**



meeting

III. REPORTS AND INFORMATIONAL ITEMS

- A. Ex-Officio and Committee Members
 - None
- B. City Staff
 - Marty stated that, weather permitting, the course is set to open Wednesday, March 14; clean-up has started.
 - There was an inquiry if volunteers were needed.

IV. ADJOURN

Pam Fain moved to adjourn, Ed Czech seconded and the motion carried 6-0. The meeting adjourned at 6:45p.m.

Chairman

Attest

DRAFT

GOLF COMMITTEE REGULAR MEETING

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AGENDA ITEM

PAGE 1

DATE: JUNE 04, 2012
ACTION



I. PROCEDURES

- A. Call to Order - Brian James called the meeting to order at 5:00 p.m. and asked for a roll call.
- B. Roll Call Committee members Brian James (Chairman), Bob DeLander, and Charles Nelson were present and constituted a quorum. Brent Redman (Pro) and Vice Mayor Don Dent were present. Superintendent Marty Ycrian and City Clerk/HR Director Susan Kerley represented City Staff.
- C. Approval of minutes March 5, 2012 Chuck Nelson made a motion to approve the minutes as presented. Bob DeLander seconded, and the motion carried 3-0.
- D. Adoption of Agenda Bob DeLander made a motion to adopt the agenda as presented. Chuck Nelson seconded, and the motion carried 3 - 0.

II. AGENDA ITEMS

- A. *Appointment of a Committee Chairperson.* Every two years Council appoints a new committee. With a new committee, a new chairperson should be appointed.

A Chairperson will not be appointed until after City Council appoints Committee members. The following members indicated that they would like to be considered for another term: Brian James, Bob DeLander, and Charles (Chuck) Nelson. Mr. James will poll Ed Czech, Pam Fain, and Tom Hughes to learn their intentions.
- B. Update on yardage signs

The cost for the 18 signs is \$15,440 plus shipping from Ontario, Canada. The signs are being sold at \$1,000 each for a total of \$18,000.

Brian James announced that advertising on signs has been sold except on six signs. The remainder needs to be sold so the signs can be ordered. Businesses in town have been given a chance to purchase this advertising. It is now open to out-of-town businesses.

The signs will have a high-density exterior and low-density interior (bronze over aluminum).

Replacement signs will cost \$552 each.

In addition, Elephant Rocks will be featured on the back of the Bearizona LED sign from March or April until the end of the golf season

Brent Redman mentioned that the ER website has been updated with more modern pictures taken by Bob DeLander.

GOLF COMMITTEE REGULAR MEETING

**ANNOTATED MINUTES
AGENDA ITEM**

PAGE 2

**DATE: JUNE 04, 2012
ACTION**



C. Discuss dust suppression

Brian James approached the City Manager about dust suppression, but he received no support.

Councilman Dent said there is another budget meeting this week. Right now, revenues at the Golf Course are up. They may be up at the end of the season, and this could be afforded.

C. Update and progress of Ed Payne memorial.

Brian James asked Marty Yerian and Brent Redman to get together and come up with a design. It will be located at the first tee near the ball washer. Brian offered to do brickwork. It was determined that fieldstone would match the building, and Marty can do that work.

People are still asking about Ed and about plans for a memorial. Brian said it would be nice to dedicate the memorial before the end of the season. July 23rd would be Ed's birthday.

Don Dent suggested getting Benji Fernandez to lay fieldstone because he could lay it pretty quickly.

D. Maintenance issues.

Marty Yerian reported that he is happy with the results of the aeration process. The course is at a point where there is too much water for some areas and too little for other areas. He can't keep it 100% green. The grass' recuperation time from aeration was extremely short. We should be looking at buying a used machine for about \$6,000. If not, the use of the machine will continue to cost \$3,000 per year.

III. REPORTS AND INFORMATIONAL ITEMS

A. Committee Members

- None

B. City Staff

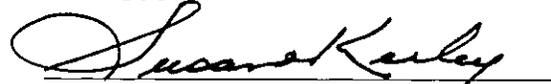
- None

IV. ADJOURN

Bob DeLander made a motion to adjourn, Chuck Nelson seconded, and the motion carried 3-0. The meeting adjourned at 5:35 p.m.



Chairperson

ATTEST:


Susan Kerley, City Clerk

GOLF COMMITTEE REGULAR MEETING

ANNOTATED MINUTES
AGENDA ITEM

PAGE 1

DATE: NOVEMBER 5, 2012
ACTION



I. PROCEDURES

- A. Call to Order Brian James called the meeting to order at 5:03 p.m. and asked for a roll call.
- B. Roll Call Committee members Brian James (Chairman), Pam Fain, Bob Delander, Charles Nelson, Andy Worthington and Rick Shipley were present and constituted a quorum. Commissioner Tom Hughes and Brent Redman (Pro) were not present. Administrative Assistant Pamela Galvan and Golf Course Superintendent Marty Yerian represented City Staff.
- C. Approval of minutes June 4, 2012 Bob Delander moved to approve the minutes as presented. Pam Fain seconded, and the motion carried 6-0.
- D. Adoption of Agenda Chuck Nelson moved to adopt the agenda as presented. Bob Delander seconded, and the motion carried 6-0.

II. AGENDA ITEMS

- A. Appoint a Committee Chairperson
- Bob Delander made a motion to keep Brian James as the Committees Chairperson. Pam Fain seconded the motion, the motion carried.
- B. Discuss rates for 2013 and make recommendation to council
- Brian suggested keeping the rates the same for 2013.
 - There was discussion of cart rates.
 - The last cart rate increase was in 2007 from \$13.00 to \$18.00.
 - Brian suggested they discuss cart fee at the next meeting; Brian will create a spreadsheet.
- Bob Delander motioned to approve that the rates stay the same for 2013. Rick Shipley seconded the motion and it carried 6-0.
- C. Update on yardage signs
- Brain provided a list of the business sponsors as well as a sample of the yardage sign.
 - Andy Worthington suggested that the yardages be double-checked before the signs are created.
- D. Approval of yardage sign design
- On "Exhibit A" sample sheet, the left yardage sign is the Committees choice. They preferred the smaller font size displaying the hole designation.
- Andy Worthington made a motion to approve the sign on the left; see "Exhibit A." Chuck Nelson seconded the motion and it carried 6-0.
- E. Dust suppression
- Brian James mentioned he approached the City Manager regarding dust suppression but did not receive much

GOLF COMMITTEE REGULAR MEETING

**ANNOTATED MINUTES
AGENDA ITEM**

PAGE 2

**DATE: NOVEMBER 5, 2012
ACTION**



encouragement. It is being put aside for now.

F. Winter improvements discussion

- Brain asked the group to brainstorm.
- There was discussion regarding a French drain dug on hole 8.
- A walking bridge on 13 was discussed.
- Marty spoke of removing wet spots on the course. He noted that 18 is better now and 5 is much better. There is a need to repair bald spots. Hickman's Farms has a mix that Marty is using to repair bald spots.

G. Maintenance update

- Maintenance needs equipment replaced.

H. Set date, time and location for next meeting

The next meeting is scheduled for Monday, February 4th, 2013 at 5:00 p.m.

III. REPORTS AND INFORMATIONAL ITEMS

A. Ex-Officio and Committee Members

- Committee commended Marty on his work with the course.

B. City Staff

- None

IV. ADJOURN

Pam Fain moved to adjourn, Bob Delander seconded and the motion carried 6 -0. The meeting adjourned at 5:51p.m.

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• Andy Worthington suggested that the yardages be double-checked before the signs are created.
- D. Approval of yardage sign design • On "Exhibit A" sample sheet, the left yardage sign is the Committees choice. They preferred the smaller font size displaying the hole designation.

Andy Worthington made a motion to approve the sign on the left; see "Exhibit A." Chuck Nelson seconded the motion and it carried 6-0.
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Chairperson

Attest
