

***I. PROCEDURES***

- A. Call to Order Vice-Chair Jim Bultema called the meeting to order at 10:00 a.m.
- B. Pledge of Allegiance Vice-Chair Jim Bultema led the Pledge.
- C. Roll Call Vice-Chairperson Jim Bultema, Commissioners Andrea Dunn, Norma McDowell and Mike Besler were present. Commissioner Al Dunaway was absent. Present from City Staff was Tim Pettit, Chief Building Inspector, Dan Gordon, City Building Inspector and Pamela Galvan, Deputy City Clerk.
- D. Approval of minutes for October 21, 2015. Commissioner McDowell made a motion to approve the minutes from October 21, 2015, as presented. Commissioner Besler seconded the motion, and it carried 4-0.
- E. Adopt Agenda Commissioner McDowell made a motion to approve the Agenda, Commissioner Besler seconded the motion, and it carried 4-0.

***AGENDA ITEMS***

- A. Discussion and possible decision for addition for signage, and point color change located at 141 W. Railroad. (*John Kennelly*)
- Chairman Bultema asked to discuss and possibly decide on the signage and paint separately.
  - John Kennelly explained that he would be switching out the existing signs at 141 W Railroad with new business signs.
  - There was discussion regarding the size and number of signs to be replaced.
  - Each sign will be replaced with the same size sign.
  - Lighting was addressed, but there will be no changes.
- Commissioner Besler made a motion to approve the request for signage changes at 141 W. Railroad. Commissioner Dunn seconded the motion, and it carried 4-0.
- John Kennelly explained that he will keep the same colors when just apply new coat.
- Commissioner Besler made a motion to approve the request as long as the colors stay the same. Commissioner McDowell seconded the motion, and it carried 4-0.

***III. REPORTS AND INFORMATIONAL ITEMS***

- A. Commissioners
- There was an inquiry as to the removal date of the tree on 2nd St.

B. Staff Reports                      • None

*IV. ADJOURN*                      The meeting adjourned at 10:12 a.m.

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Vice-Chairperson

Attest:

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