

I. PROCEDURES

- A. Call to Order City Clerk Pamela Galvan called the meeting to order in the absence of Vice-Chair Jim Bultema, at 10:01.
- B. Pledge of Allegiance The Pledge of Allegiance was recited.
- C. Roll Call Commissioners Andrea Dunn, Mike Besler, Yvette Hudson and Norma McDowell were present, and they constituted a quorum. Vice-Chairman Jim Bultema was absent. Present from City Staff, Chief Building Inspector Tim Pettit, and City Clerk/HR Director Pamela Galvan.
- D. Approval of minutes for October 11, 2016. Commissioner McDowell made a motion to approve the Minutes from October 11, 2016, as presented. Commissioner Besler seconded the motion, and it carried 4-0.
- E. Adopt Agenda Commissioner Dunn made a motion to approve the Agenda, Commissioner McDowell seconded the motion, and it carried 4-0.

In the absence of a Chairperson, the City Clerk requested the Commission to appoint a temporary Chairperson the meeting. The Commission unanimously chose Yvette Hudson and she accepted the position.

II. AGENDA ITEMS

- A. Discussion and possible decision for new business signs at 320 W. Route 66 for a new business; El Corral (*Ruth Alvarado*) Ruth Alvarado came before the Commission to acquire their authorization to replace two existing business signs at 320 W. Route 66. One out front on Route 66 and the other out back on Railroad. The Commission asked a few questions regarding the attachment of the proposed signs and concluded they would be fine. Ms. Alvarado mentioned lighting and the Commission asked that she return with descriptions and pictures at a future meeting for authorization; she agreed.
- Commissioner McDowell made a motion to approve Ms. Alvarado's request to replace the existing signs with new signs on Route 66 and on Railroad. Commissioner Dunn seconded the motion; motion carried 4-0.

Mike Besler recused himself from the Commission to address them with agenda items.

B. Discussion and possible decision for replacement of a 4" gutter and downspout with a 6". Also, include a new aluminum sash window at 201 W. Route 66: Colors of the West (*Mike Besler*)

Mr. Besler presented a sample of window frame to the Commission noting that the color is very similar for the gutter and downspouts he wishes to replace as well.

Commissioner McDowell made a motion to approve replacement of the 4" gutter; the 6" downspout, and the aluminum sash window at 201 W. Route 66. Commissioner Dunn seconded the motion, and the motion carried 3-0.

C. Discussion and possible decision for restoration, rehabilitation and new construction at 209 W. Route 66: (old Alternative Impressions location) (*Mike Besler*)

After reviewing the packet provided, the Commission agreed to discuss a make motions on each item separately.

(Rear of building) Tim Pettit went over the work listed that Mr. Besler had provided. He noted that all of the work meets the Secretary of Interior's Standards for Rehabilitation of Historic Buildings.

Commissioner McDowell made a motion to approve the rear of the building repair work as proposed. Commissioner Dunn seconded the motion, and it carried 3-0.

(Front of building) Mr. Besler is going to replace deteriorated wood details with no change of detail or location. The color will be the same.

Commissioner Dunn made a motion to approve the proposed rehabilitation to the front of the building at 209 W. Route 66. Commissioner McDowell seconded the motion, and it carried 3-0.

(Tin shed next to alley) Mr. Besler explained the existing material make-up of the shed and that he is going to keep electrical supplied to it. He is going to pour concrete to level the floor. He spoke of replacing the tin roof with a shingle composite roof and will recycle the roof tin by repairing areas on the sides. Its use will be a maintenance shed/storage.

Commissioner McDowell made a motion to approve the request to rehabilitate the shed behind 209 W. Route 66. Commissioner Dunn seconded the motion, and it carried 3-0.

D. Discussion and possible decision to add a 6' gutter and downspout on back of building. Also,

Mr. Besler referenced a photograph that was supplied with the application showing area of issue with water drainage.

Commissioner McDowell made a motion to approve the application as presented to add a 6" gutter and downspout on the back of the building at 213 W. Route 66. Commissioner Dunn seconded the motion, and it carried 3-0.

