

***I. PROCEDURES***

- A. Call to Order Vice-Chairperson Bultema called the meeting to order at 10:01 a.m.
- B. Pledge of Allegiance Vice-Chairperson Bultema led the pledge.
- C. Roll Call Commissioners (Vice-Chairperson) Jim Bultema, Andrea Dunn, Mike Besler, Al Dunaway and Norma McDowell were present and constituted a quorum. Commissioner Clyde Polson was not in attendance. Representing City Staff was City Building Inspector Tim Pettit and Administrative Assistant Pamela Galvan.
- D. Adopt Agenda Commissioner McDowell made a motion to approve the Agenda. Commissioner Dunn seconded the motion, and it carried 5-0.

***II. AGENDA ITEMS***

- A. Discussion and possible decision for addition of a neon sign, additional neon to building, a color change to combine the look of the buildings, and metal footer covers at 227 W. Route 66.(*Josh Peasley*)
- Mr. Peasley opened with the Coca Cola sign and how the sleeve in the plans will not be on the final sign. The sign is fitted with small flashing bulbs, but the City does not allow flashing lights, so it will be set not to strobe; or flash.
  - Commissioner Dunn asked if they would be selling Coca Cola products. Mr. Peasley responded, "Yes."
  - Commissioner Dunn inquired if the sign itself was historic. Mr. Peasley responded, "No," it is new. Commissioner Dunaway made the motion to approve the sign as presented without animation. Commissioner McDowell seconded the motion and it carried 5-0.
  - There was discussion regarding the neon wall sign. Originally it was presented as "Get Your Kicks on 66." Due to the possibility of copyright infringement, it has been changed to read, "Get Your *Gifts* on 66." Commissioner Besler made a motion to approve the wall sign. Commissioner Dunaway seconded the motion and it carried 5-0.
  - The next item discussed was the metal footer plates. Mr. Peasley addressed the bricks' deterioration after being sandblasted in the past; and presented how the plates would cover them.
  - Commissioners Bultema and McDowell noted their approval of the plates and their covering the deterioration. Commissioner McDowell made a motion to accept the footer plates to be placed at the base of the two brick pillars. Commissioner Besler seconded the motion, and it carried 5-0.

- There was discussion regarding the neon lighting inside the window frames, as well as the straight red and blue lights on the exterior of the building.  
Commissioner Dunn made a motion to approve the neon lights as presented. Commissioner Belser seconded the motion, and it carried 5-0.
- There was extensive discussion on the paint color change with Commissioners voicing their different ideas. Tim Pettit mentioned that it appears as though the bricks had been sandblasted and that, ultimately, it was up to the Commission to come to its own conclusion as to whether to allow paint on the surface again.
- The Commission's census was to leave the brick front unpainted; they liked its appearance.  
Commissioner Dunn made a motion not to approve the painting of the bricks above the windows. Commissioner McDowell seconded the motion, and it carried 5-0.
- The trim paint and existing color was discussed.
- Commissioner Besler recommended that each building should look different.  
Commissioner McDowell made a motion not to approve the trim paint, or change of existing color. Commissioner Dunn seconded the motion, and it carried 5-0.

***III. REPORTS AND INFORMATIONAL ITEMS***

A. Commissioners None

B. Staff Reports None

***IV.*** Commissioner Dunaway made a motion to adjourn. Commission  
***ADJOURN*** Besler seconded, and the meeting adjourned at 11:06 a.m.

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Chairman

Attest

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***I. PROCEDURES***

- A. Call to Order Vice-Chairperson Bultema called the meeting to order at 10:00 a.m.
- B. Pledge of Allegiance Vice-Chairperson Bultema led the Commission.
- C. Roll Call Commissioners (Vice-Chairperson) Jim Bultema, Mike Besler, Al Dunaway and Norma McDowell were present and constituted a quorum. Commissioner Clyde Polson and Andrea Dunn were not in attendance. Representing City Staff was City Building Inspector Tim Pettit and Administrative Assistant Pamela Galvan.
- D. Approval of minutes: November 13, 2012, November 20<sup>th</sup>, 2012 and January 22, 2013 Commissioner Dunaway made a motion to approve the minutes, Commissioner McDowell seconded the motion and it carried 4-0.
- E. Adopt Agenda Commissioner McDowell made a motion to approve the Agenda, Commissioner Besler seconded the motion, and it carried 4-0.

***II. AGENDA ITEMS***

- A. Discussion and decision of paint color change to building located at 225 W. Route 66 (*Josh Peasley*)
- Mr. Peasley produced a different photograph including white neon lighting stating they had made a change.
  - Commissioner Besler questioned the actual color “red” to be applied to the trim in the picture; producing an actual Coco Cola can and referring to its color. “This color red?” Mr. Peasley answered “Yes.”
  - Commissioner McDowell asked if the red on top was to represent Coke. Mr. Peasley, “Yes.”
- Commissioner Besler made the motion to approve. Commissioner McDowell seconded the motion and it carried 4-0.
- B. Discussion and decision for additions at 238 W. Route 66 a. Canopy, b. Signage and c. request to add flower pots in front of business(*John Kennelly*)
- a. Mr. Kennelly approached the Commission to show them a color swatch of the material to be used for the canopy. He expressed how he would not be adding his logo to the canopy; this canopy will match the neighboring business. The canopy will be covering the existing “furniture” sign. Commissioner Besler expressed his concern to not damage the sign. Commissioner McDowell feels it will protect the sign.
  - b. Mr. Kennelly spoke of the window decal/logo to go on the store front window. It was clarified that the decal is 3x3 in size.
  - c. Mr. Kennelly spoke of his desire to place flower pots out front on the sidewalk as other business have. The Commission requested he provide photographs of the pots he would like to place in front of his business. The

Commission will address the flower pots when he could produce photos. Mr. Kennelly stated he may not even place them.

Commissioner Bultema motion to vote on both items a. & b. together approving them both.

Commissioner Dunaway made a motion to approve the a. canopy and b. window decal. Commissioner Besler seconded the motion and it carried 4-0.

- C. Discussion and decision for restoration at 210 W. Route 66 a. replace existing awning with a wider and taller awning, b. replace valance on all window awnings to the copper/brown sample color and c. replace existing doors with same style and color.  
*Copper Canyon Trading (Mike Besler)*

This item is tabled until the next meeting due to Commissioner Besler would need to recuse himself leaving the Commission without a quorum.

- D. Discussion and decision to install awning removed from Copper Canyon to the back of *Colors of The West* located at 201 W. Route 66 (*Mike Besler*)

This item is tabled until the next meeting due to Commissioner Besler would need to recuse himself leaving the Commission without a quorum.

### ***III. REPORTS AND INFORMATIONAL ITEMS***

- A. Commissioners Commissioner Bultema said he spoke to the City Clerk Susan Kerley noted the Council is attending a retreat next week to discuss Committees and Commissions; one of the topics is the Historic Preservation Commission regarding city code and assignment to the Commission.

Commissioner Bultema noted that the town clock has been broken



***I. PROCEDURES***

- A. Call to Order Vice-Chairperson Bultema called the meeting to order at 10:00 a.m.
- B. Pledge of Allegiance Vice-Chairperson Bultema led the Commission.
- C. Roll Call Commissioners (Vice-Chairperson) Jim Bultema, Mike Besler, Al Dunaway, Norma McDowell and Andrea Dunn were present and constituted a quorum. Commissioner Clyde Polson was not in attendance. Representing City Staff was City Building Inspector Tim Pettit and Administrative Assistant Pamela Galvan.
- D. Approval of minutes: February 12, 2013 Commissioner Dunaway made a motion to approve the minutes, Commissioner Dunn seconded the motion and it carried 4-0.
- E. Adopt Agenda Commissioner Besler made a motion to approve the Agenda, Commissioner Dunn seconded the motion, and it carried 4-0.

***II. AGENDA ITEMS***

***Mike Besler recused himself at 10:01***

- A. Discussion and decision for restoration at 210 W. Route 66 a. replace existing awning with a wider and taller awning, b. replace valance on all window awnings to the copper/brown sample color and c. replace existing doors with same style and color. *Copper Canyon Trading (Mike Besler)*
- Mike Besler approached the Commission to explain how he was going to replace the existing awning with a wider and taller one. Commissioner McDowell made a motion to approve the request for renovation of awning. Commissioner Dunn seconded the motion and it carried 4-0.
  - Mike Besler approached and explained how he wanted to replace the valance on all of the windows with a copper color valance. Commissioner Dunn made a motion to approve replacing window valances on all window awnings. Commissioner McDowell seconded the motion and it carried 4-0.
  - Mike Besler explained how he is simply replacing the door with an exact duplicate door; no changes. Commissioner Dunaway made a motion to approve the door replacement. Commissioner McDowell seconded the motion and it carried 4-0.
- B. Discussion and decision to install awning removed from Copper Canyon to the back of *Colors of The West* located at 201
- Mike Besler explained that he will be removing the awning from Copper Canyon and moving it to the back of Colors of The West business. Commissioner Dunaway made a motion to approve the installation of the awning removed from Copper Canyon to the back of the business Colors of The West. Commissioner McDowell seconded the motion and it carried 4-0.

W. Route 66 (*Mike Besler*)

*Mike Besler rejoined the Commission at 10:10 a.m.*

C. Discussion and decision to authorize Addicted to Route 66 to: a) Add a wall sign b) Change white paint on wall to black c) another bench out front of his store and d) Add a goose neck light above the wall sign at 124 W. Route 66. (*Jeremy Hassen*)

- Jeremy explained the size of the sign and the mounting holes would go through the grout not the brick.
- Commissioner Bultema asked Jeremy to explain the sign again to him. Jeremy complied.
- Commissioner Bultema inquired on the colores of the sign and its location on the wall. Jeremy explained that it is to be placed as pictured.
- Commissioner Besler asked about the signs frame and Jeremy noted it will be black.
- Jeremy went on to explain the red neon tubing to go around the windows and how the transformer will be hidden. (This item was not on the agenda as printed and the Commission will hold a special meeting on Thursday the 14<sup>th</sup> to discuss and decide.)
- Commissioner Besler asked if the sign will be back lit; questioned the depth of the sign; appears 3-D. Jeremy said it will not be back lit and it is not 3-D. That was just the artistry for the picture.

Commissioner Dunaway made a motion to approve the wall sign. Commissioner Dunn seconded the motion and it carried 5-0.

- Jeremy explained he wanted to change the current paint color from white to black using Glidden Exterior Semi-Gloss black.

Commissioner Besler made a motion to approve the paint color change from white to black. Commissioner Dunaway seconded the motion and it carried 5-0.

- Jeremy approached the Commission to show them where the gooseneck light is being hung. He explained that he will run conduit and that it will match the color of the building. Commissioner Besley asked Tim Pettit if there was another way Jeremy could do this other than the conduit. No, there is not attic above the business.

Commissioner Dunn made a motion to approve the gooseneck light with conduit to match color of building. Commissioner Duanway seconded the motion and it carried 5-0.

- Jeremy explained the type of bench he is having built. It is a custom bench made from a 1965 Mustang Fastback deck lid;

painted in Shelby colors. "Will look like it came off of a car."

- Commissioner Besler felt it is too modern for the district; but it does have historical value.
- Commissioner McDowell asked how will anyone know that is a Shelby Mustang trunk lid; by its colors.

Commissioner Duanway made a motion to approve the additional custom bench to be placed out front of business on sidewalk. Commissioner McDowell seconded the motion and it carried 5-0.

- D. Discussion and decision for (new business) Treats N Treasures to: a) Change paint color on door to match trim, b) Place bistro set out front of business on sidewalk, c) Place two wooden barrels with 4' tall pine trees in each out front and d) Hang their neon sign from the existing sign bar at 309 W. Route 66. (*Linda*)

- Linda explained how she wanted to paint the doors to match the color of the trim (burgundy); to make the door stand out.

Commissioner McDowell made a motion to approve the request to paint the doors to match the trim. Commissioner Duanway seconded the motion and it carried 5-0.

- Linda explained they went and measured to make sure it the bistro set would fit on sidewalk with room to walk by. Commissioner Bultema wants to make sure there is the required 4 foot clearance to foot traffic. Tim Pettit expressed his concerns with bistro sets and would prefer benches. Commissioner Besler asked if there was something else they could come up with. Linda explained the need for a table because of the food they are selling; a table is needed.

Commissioner Dunaway made a motion to approve the bistro set (One table and two chairs) with the exception if it becomes a safety or liability issue they may be asked to remove it. Commissioner Besler seconded the motion and it carried 5-0.

- Linda wants to place two barrel planters with 4 foot pine trees in them to bring life to their end of town; add some color. Commissioner McDowell asked if Linda could place one of the planters in front of one of the windows next to the door. Linda replied "No, because that would block people from looking inside the business."

Commissioner Dun made a motion to approve the planters with the 4 foot pine trees. Commissioner Besler seconded the motion and it carried 5-0.

- Linda began explaining her neon sign for the business but had no specs to present to the Commission. The Commission suggested she reapply for a sign permit when she had everything to present.

**III. REPORTS AND INFORMATIONAL ITEMS**

- A. Commissioners
- Nothing
- B. Staff Reports
- Tim Pettit brought up the American Flyer and their need to come before the Commission with their changes.
  - Commissioner Bultema noted the one table and two chairs should be consistent throughout the district.
  - Commissioner Bultema mentioned that the business Addicted to Route 66 has a blinking light on his sign and our code does not allow for it; Tim Pettit will address it.
  - Commissioner Dunn noted that the Grand Canyon Railway still has its holiday lights up; Tim Pettit will address it.
  - Commissioner Dunn questioned the business front at the Canyon Club and our ability to enforce anything with the owner; still in need of repair. Tim Pettit will contact Teresa Stevens.

- IV. ADJOURN** Commissioner Dunn made a motion to adjourn. Commission McDowell seconded, and the meeting adjourned at 10:55 a.m.

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Chairperson

Attest  
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***I. PROCEDURES***

- A. Call to Order Vice-Chairperson Bultema called the meeting to order at 10:00 a.m.
- B. Pledge of Allegiance Not performed; meeting not held in Chamber.
- C. Roll Call Commissioners (Vice-Chairperson) Jim Bultema, Mike Besler, Al Dunaway (arrived late), and Andrea Dunn were present and constituted a quorum. Commissioners Norma McDowell, Clyde Polson were not in attendance. Representing City Staff was Administrative Assistant Pamela Galvan.
- D. Adopt Agenda Commissioner Dunn made a motion to approve the Agenda, Commissioner Besler seconded the motion, and it carried 4-0.

***II. AGENDA ITEMS***

- A. Discussion and decision to authorize Addicted to Route 66 to: add neon lighting in windows at 124 W. Route 66 (*Jeremy Hassen*)
- Jeremy Hassen explained to the Commission where he is going to place the lighting in the windows.
  - Commissioner Bultema inquired if it would be a solid color. Jeremy answered, "Yes."
  - Commissioner Bultema noted that Mr. Hassen has a flashing arrow on the building. Mr. Hassen explained that it had been approved last year at this time. Pam Galvan will research and notify the Commission on her findings.

Commissioner Besler made a motion to approve the neon lighting as long as there is no flashing. Commissioner Dunaway seconded the motion and it carried 4-0.

- IV. ADJOURN*** Commissioner Dunn made a motion to adjourn the meeting. It adjourned at 10:08 a.m.

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Chairperson

Attest

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***I. PROCEDURES***

- A. Call to Order Vice-Chairperson Bultema called the meeting to order at 10:15 a.m.
- B. Pledge of Allegiance Vice-Chairperson Bultema led the Pledge.
- C. Roll Call Commissioners Jim Bultema (Vice-Chairperson), Mike Besler, Norma McDowell and Andrea Dunn were present and constituted a quorum. Commissioners Al Dunaway and Clyde Polson were not in attendance. Representing City Staff was City Building Inspector Tim Pettit and City Clerk/HR Director Susan Kerley.
- D. Approval of minutes: March 12, and March 14, 2013 Commissioner McDowell made a motion to approve the minutes of March 12<sup>th</sup>. It was seconded by Commissioner Besler and carried 4-0. Commissioner Dunn made a motion to approve the minutes of March 14<sup>th</sup>. Commissioner McDowell seconded the motion, and it carried 4-0.
- E. Adopt Agenda Commissioner McDowell made a motion to approve the Agenda, Commissioner Dunn seconded the motion, and it carried 4-0.

***II. AGENDA ITEMS***

- A. Discussion and decision for a) business name painted onto building, b) bistro sets on sidewalk and c) planters on sidewalk at 326 W. Route 66. (*Hadder*)
- a) Business name painted onto building:  
Tim Pettit assured Commissioners that the sign meets Code, and the business is using only 64 sq. ft. of its 70 sq. ft. sign allowance. Commissioner McDowell made a motion to approve the sign painted on the building, "Café 326 on 66." The motion was seconded by Commissioner Besler and carried 4-0.
- b) Bistro Sets on sidewalk:  
Eric Hadder said that there are two tables with two chairs each that have been on the sidewalk in front of the business for some time. Tim Pettit pointed out that there's a streetlight west of the front door that must have 4' clearance. Customers move a third chair to one of the tables and compromise the clearance around the streetlight. With one table with two chairs safety should be o.k.  
Commissioner Besler made a motion to approve one table with 2 chairs on the east side of the building, leaving the 4' clearance around the streetlight. Commissioner McDowell seconded the motion, and it carried 4-0.
- c) Planters on sidewalk:  
Commissioner Dunn made a motion to approve the planters as presented. Commissioner McDowell seconded the motion, and it carried 4-0.

- B. Discussion and decision for signage with two led lights at 216 W. Route 66. (*Peasley*)
- John Peasley did not appear for this meeting. The item was tabled until next meeting.

***III. REPORTS AND INFORMATIONAL ITEMS***

- A. Commissioners
- It was noted that Quilter's Mercantile cut out their name from the awning still in place in front of their previous location. The awning company advised them to follow this process so a new business could re-use the awning with its name inserted onto the awning.
  - Commissioners scheduled their May meeting for the third Tuesday, May 21<sup>th</sup> at 10:00 a.m. as two of them will be away on the second Tuesday of the month.
- B. Staff Reports
- Staff was requested to review minutes to see if Commission approved a flashing light at Addicted to Deals. Staff was asked to draft a letter to Commissioner Clyde Polson to determine his intent regarding continuing as a Commissioner. Is it possible he could become a Commissioner Emeritus so another active Commissioner could be appointed?

- IV. ADJOURN***
- Councilman Besler made a motion to adjourn. It was seconded by Councilman McDowell. The meeting adjourned at 10:55 a.m.

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Chairperson

Attest

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***I. PROCEDURES***

- A. Call to Order Vice-Chairperson Bultema called the meeting to order at 10:12 a.m.
- B. Pledge of Allegiance Vice-Chairperson Bultema led the Pledge.
- C. Roll Call Commissioners Jim Bultema (Vice-Chairperson), Norma McDowell, Andrea Dunn and Al Dunaway were present and constituted a quorum. Commissioners Mike Besler and Clyde Polson were not in attendance. Representing City Staff was City Building Inspector Tim Pettit and Administrative Assistant Pam Galvan.
- D. Approval of minutes: April 9, 2013 Commissioner McDowell made a motion to approve the minutes of April 9th. It was seconded by Commissioner Dunaway and carried 4-0.
- E. Adopt Agenda Commissioner Dunaway made a motion to approve the Agenda, Commissioner Dunn seconded the motion, and it carried 4-0.

***II. AGENDA ITEMS***

- A. Discussion and decision for signage with two led lights at 216 W. Route 66. (*Peasley*)
- John handed out a new picture of the sign to be hung and confirmed that there will be two led lights facing down as well.
  - Property Plus will be doing the installation.
- Commissioner Dunaway made a motion to approve the sign and lighting as presented. Commissioner McDowell seconded the motion, and it carried 4-0.
- B. Discussion and possible decision on proposals for Saddlebag Sandwich Shop at 320 W. Route 66.
- Mr. Hoy presented for 320 W. Route 66. The first to be discussed was the A. Front of the building: Item i. Awning: Mr. Hoy brought forward a couple of samples of the canvas for the Commission to see. He noted that A-Shade Beyond out of Prescott will be making and installing the awning for them.
- Commissioner McDowell made a motion to approve the awning for south side of the Saddlebag Sandwich Shop. Commissioner Dunn seconded the motion, and it carried 4-0.
- Commissioner Bultema then directed Mr. Hoy to Item ii. Lighting: Mr. Hoy said it would be 3 down lights; same as the neighboring business, Café 66.
  - Commissioner McDowell inquired on the installation of the lighting and asked if they would be drilling through the wall to install. Mr. Hoy was unsure of the installation and the exact dimensions of the lighting itself. The Commission likes the concept and asked that he come back and present to the Commission when he has the specifications for the lighting; he agreed.
  - Item iii. Paint and column design was discussed. Mr. Hoy

explained the color to be brown with starts as presented in the picture. Commissioner McDowell inquired on the color brown and Mr. Hoy directed her to the samples provided for the actual color brown to be painted.

- Commissioner Bultema reminded the Commission that the existing brick is currently painted.

Commissioner Dunn made a motion to approve the paint color and design as presented. Commissioner McDowell seconded the motion, and it carried 4-0.

- Item iv. Wainscot metal: Mr. Hoy explained that it is basically just like the Bistro 66. It is to be installed under the windows; will be replacing the rotted wood that is currently there.

Commissioner McDowell made a motion to approve the application for corrugated steel, (Wainscot) for the front. Commissioner Dunaway seconded the motion, and it carried 4-0.

- Item v. Sign: This is a circular sign illuminated internally with either led or fluorescent lighting with a ring of red neon around the exterior of the sign. The bracket to be used will be attached to the left hand side column and they expect the wiring will come from the same source as the 3 down lights on front of business; conduit over the top of the building.

Commissioner Dunn made a motion to approve the light up signs as presented. Commissioner Dunaway seconded the motion, and it carried 4-0.

- The wall sign is made up of individual letters that will be mounted with glue.

Commissioner McDowell made a motion to approve the front south wall sign made up of individual letters to be glued or fastened to the building. Commissioner Dunn seconded the motion, and it carried 4-0.

- B. Back of building (north facing) Item i. Porch design: Mr. Hoy proposed to change the current roll-up door by removing and reframing to install a man door on the right hand side and a window and additional door in the area of the current roll-up door. Item ii. Color: brown same as the front of the store with green doors. Item iii. Porch roof same material as the Wainscot (corrugated steel) on the front of the building. Lighting in the back was questioned and Mr. Hoy replied the only lighting will be what the City requires; a single light over a door.
- Mr. Hoy noted that he is in the process of trying to obtain bus parking either over by the recreation center or perhaps working something out with the banks parking.

Commissioner McDowell made a motion to approve the application for north side of building to include porch design, doors, paint and roof as

proposed. Commissioner Dunaway seconded the motion, and it carried 4-0.

- C. Mr. Hoy would like to remove the existing sign and put up the Saddlebag Sandwich Shop sign and paint the building to match the rest. Also, to move the electrical service into the larger service area shared with the bank; will work it out with APS. The reason is to clean up the side of the building.

Commissioner Dunn made a motion to approve the paint color as presented on the sample card and replace sign on the east side of the building. Commissioner Dunaway seconded the motion, and it carried 4-0.

***III. REPORTS AND INFORMATIONAL ITEMS***

- A. Commissioners
- Commissioner Bultama inquired on the response to a letter that was to have been sent to Clyde Polson. Pam Galvan will inquire with Susan Kerley on the response and report next meeting.
  - Commissioner Bultama praised Mr. Polson's participation with the Historic Preservation Commission over the years.
- B. Staff Reports
- None

**IV.** Councilman Dunn made a motion to adjourn. It was seconded by  
**ADJOURN** Councilman McDowell. The meeting adjourned at 10:50 a.m.

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Chairperson

Attest

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***I. PROCEDURES***

- A. Call to Order Vice-Chairperson Bultema called the meeting to order at 10:03 a.m.
- B. Pledge of Allegiance Vice-Chairperson Bultema led the Pledge.
- C. Roll Call Commissioners Jim Bultema (Vice-Chairperson), Norma McDowell, Andrea Dunn and Mike Besler were present and constituted a quorum. Commissioners Al Dunaway was not in attendance. Representing City Staff was Administrative Assistant Pam Galvan.
- D. Approval of minutes: April 9, 2013 Commissioner McDowell made a motion to approve the minutes of April 9th. It was seconded by Commissioner Besler and carried 4-0.
- E. Adopt Agenda Commissioner Dunn made a motion to approve the Agenda, Commissioner McDowell seconded the motion, and it carried 4-0.

***II. AGENDA ITEMS***

- A. Discussion and decision for double sided sign for Treat N Treasures at 309 W. Route 66. (Linda)
- Linda mentioned originally they were going to go with neon but due to cost, they opted for the sign they are presenting. They intend to use the existing lighting for their sign.
  - Commissioner Besler inquired on the “grade” of plywood they would be using and expressed his concerns regarding deterioration over time.
  - Linda was not sure of grade except that it is approx. 1 inch thick. She expressed that her husband does exceptional work and proceeded to show the Commission some of her husband’s work via her ipad.
  - Commissioner McDowell suggested they keep an eye on it.
  - Commission Bultama suggested they might want to use sign grade wood for their sign or in the future.
  - Commissioner Besler expressed his dislike for the sign stating he felt “it doesn’t fit the district.”
- Commissioner Dunn made a motion to approve the sign and lighting as presented. Commissioner McDowell seconded the motion, and it carried 4-0.
- B. Discussion and decision on a. Signage, b. Benches and planters at Ivos BBQ located at 122 Route 66. (Ivos)
- There was extensive discussion on Ivos signs; both the wall sign and the awning sign. It was explained to Ivos that the City allows only one sign per business. As far as the awning, the side designs, he needs to apply for them for it to be considered. He acknowledged the requirements and will comply.
  - Commissioner Besler expressed his dislike for the wall sign “FOOD”, didn’t feel that it fit the district; “looks used.”
  - Ivos explained that he didn’t have the time to do anything other than what it there.

- Commissioner McDowell suggested to table the sign request until Ivos can present a sign with more detail.
- Ivos expressed that “Yes” he would like more time to work on the round sign and return to the Commission at another time (10/15/13).
- Ivos will return to the Commission in three months’ time with another application and sign details.

Commissioner Besler made a motion to approve the existing sign for three months’ time until 10/15/13, allowing Ivos to come back in October to present a new sign to the Commission. If at that time, the current sign is not improved and found acceptable it must come down. Commissioner McDowell seconded the motion, and it carried 4-0.

- Commissioner Bultema then directed Ivos to the request for benches and planters.
- Ivos explained that he sells coffee and benches allow people to rest.
- Commissioner Dunn made a motion to accept the benches and planters as presented. Commissioner McDowell seconded the motion.
- Commissioner Besler inquired on the BBQ in Ivos picture rendering as to whether the BBQ is actually used.
- Ivos stated that “yes” he uses the BBQ in the morning and then it is turned off.
- There was additional discussion regarding the BBQ, benches and planters.
- Commissioner Dunn withdrew her motion to approve the benches and planters until further information (photos etc.) are presented regarding the items.
- The Commission requested that Ivos come back next month with pictures of the actual benches and planters; Ivos acknowledged them and will return with the requested items.

C. Discussion and decision on signage on 145 W. Route 66; Squirring Squirrel Trading Post (*Rick Forman*)

- Mr. Foreman began by informing the Commission that his sign is made up of plywood and explained how it is to hang. He noted that the artist is a former Disney cartoonist and would be painting their sign.
- Commissioner Bultema noted the lights need to be “down lights.”
- Mr. Foreman sister Alex said they can obtain the appropriate bulbs that are required.
- There was discussion on the background color yellow.

Commissioner Dunn made a motion to approve the sign as presented. Commissioner McDowell seconded the motion and it carried 4-0.

Commissioner Besler made a motion to approve the lighting contingent on the approval from City Building Inspector Tim Pettit. Commissioner Dunn seconded the motion and it carried 4-0.

***III. REPORTS AND INFORMATIONAL ITEMS***

- A. Commissioners
- Commissioner Bultema inquired on a response from Clyde Polson. Pam Galvan said there had been no response.
  - Commissioner Bultema asked that there be some sort of communication between the City and HPC when individuals on the Commission are named in conflict letter(s) to the City.
  - The Commission requests there be an additional requirement added to the Historic Preservation District Application. It is to require a color photo of building with/including rendering of work to be done.
  - Commissioner Dunn requests that Tim Pettit address the Winchester House giant gun on Route 66; be removed. Pam Galvan will bring it to Mr. Pettit's attention.
  - There was discussion regarding the sidewalk furniture at Treat N Treasures not being the approved furniture. Pam Galvan will request Mr. Pettit to address it.
  - Commissioner Besler suggested that the State Historic Commission be invited to come to our City and talk to our Commission.
  - Commissioner Besler would like to discuss the business alcoves and what can be put into them. (Ivos BBQ)
- B. Staff Reports
- None

***IV.*** Councilman Dunn made a motion to adjourn. It was seconded by  
***ADJOURN*** Councilman McDowell. The meeting adjourned at 11:02 a.m.

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Chairperson

Attest

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***I. PROCEDURES***

- A. Call to Order Vice-Chairperson Bultema called the meeting to order at 10:03 a.m.
- B. Pledge of Allegiance Vice-Chairperson Bultema led the Pledge.
- C. Roll Call Commissioners Jim Bultema (Vice-Chairperson), Al Dunaway, Norma McDowell, Andrea Dunn and Mike Besler were present and constituted a quorum. Representing City Staff was Administrative Assistant Pam Galvan.
- D. Approval of minutes: April 9, 2013 Commissioner Dunaway made a motion to approve the minutes of April 9th. It was seconded by Commissioner McDowell and carried 5-0.
- E. Adopt Agenda Commissioner McDowell made a motion to approve the Agenda, Commissioner Dunn seconded the motion, and it carried 5-0.

***II. AGENDA ITEMS***

***Commissioner Besler recused himself at 10:05***

- A. Discussion and decision on items A-K at 213 W. Route 66 Old Glory Gifts; *Mike Besler*
- Mr. Besler opened with the lettering to be used at Old Glory Gifts noting it would be the same as he used on Copper Canyon.
  - Commissioner Dunn confirmed the color to be used on the brick.
  - Mr. Besler noted the galvanized metal to be placed “top cap” on brick to protect it from the elements. He noted the trim colors are as presented. Mentioned the front door and the work to be done to it. He explained how the flower boxes are made of pine and lined with galvanized inserts; and how they will cover the curb. The awnings will be just like the other awnings they’ve placed in town.
  - Commissioner McDowell liked the contrast of the awning colors and questioned the side signage of All American Products.
  - Mr. Besler pointed out that he would be replacing some broken bricks and the tuck-pointing to be done; he explained the process to the Commission. He also mentioned tuck-pointing the back of the building and reminded that this was only a maintenance procedure.
  - Commissioner Bultema requested that everyone refer to the Staff Report to discuss a few of the noted items.
  - It was confirmed that the sign will be within 42 sq.ft.
  - All American Product will be on the side of the awning.
  - Confirmed the stain on the flower boxes will be the same stain to be used on the door.

Commissioner Dunaway made a motion to approve as presented all items A through K. Commissioner McDowell seconded the motion and it carried 4-0.

*Commissioner Besler rejoined the Commission at 10:22.*

***III. REPORTS AND INFORMATIONAL ITEMS***

- A. Commissioners
- Discussed the next meeting to be on September 11, 2013.
  - Commissioner Bultema liked the change to the HPC application; the Commission agreed.
- B. Staff Reports
- None

***IV.*** Commissioner Dunaway made a motion to adjourn. It was seconded  
***ADJOURN*** by Commissioner McDowell. The meeting adjourned at 10:37 a.m.

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Chairperson

Attest

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***I. PROCEDURES***

- A. Call to Order Vice-Chairperson Bultema called the meeting to order at 10:06 a.m.
- B. Pledge of Allegiance Vice-Chairperson Bultema led the Pledge.
- C. Roll Call Commissioners Jim Bultema (Vice-Chairperson), Al Dunaway (arrived at 10:07); Norma McDowell, Andrea Dunn and Mike Besler were present and constituted a quorum. Representing City Staff was Administrative Assistant Pam Galvan.
- D. Approval of minutes: August 20, 2013 Commissioner McDowell made a motion to approve the minutes. It was seconded by Commissioner Dunn and carried 5-0.
- E. Adopt Agenda Commissioner Besler made a motion to approve the Agenda, Commissioner McDowell seconded the motion, and it carried 5-0.

***II. AGENDA ITEMS***

***Commissioner Besler recused himself at 10:08***

- A. Discussion and decision for LED back lighting of sign at 213 W. Route 66 Old Glory Gifts; *Mike Besler*
- Mr. Besler went before the Commission referring to the application and attachment for Old Glory Gifts. He asked if there were any questions.
  - Commissioner Bultema also asked if there were any questions and asked for a motion.
- Commissioner McDowell made a motion to approve as presented the LED back lighting around the existing sign. Commissioner Dunn seconded the motion and it carried 4-0.

***Commissioner Besler rejoined the Commission at 10:10.***

***III. REPORTS AND INFORMATIONAL ITEMS***

- A. Commissioners
- Commissioner Besler briefed the Commission on the sign Committees last meeting and what they are working on.
  - Commissioner Besler would like to schedule a walk through town with Tim Pettit.
  - Discussed the next meeting to be as needed; no set date.
- B. Staff Reports
- None

***IV. ADJOURN***

Commissioner McDowell made a motion to adjourn. It was seconded by Commissioner Besler. The meeting adjourned at 10:20 a.m.

