

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**SPECIAL MEETING
ANNOTATED MINUTES
AGENDA ITEM**

PAGE 1

**10:00 A. M.
SEPTEMBER 03, 2014
COMMISSION ACTION**

I. PROCEDURES:

- A. Call to Order Chairperson Carol Glassburn called the meeting to order at 10:02 a.m.
- B. Pledge of Allegiance None performed.
- C. Roll Call Chairperson Carol Glassburn, Commissioners Tad Wygal (excused himself at 10:30 police call), Mike Dulay and Teresa Rodriguez were present. Vice-Chairperson Patty Williams was excused from this meeting. Also present were Recreation Director Rose Newbold and Administrative Assistant Pam Galvan.
- D. Adopt Agenda Teresa Rodriguez made a motion to adopt the Agenda as presented. Mike Dulay seconded the motion, and it carried 4-0.

II. PRESENTATIONS

- None

III. PUBLIC PARTICIPATION

- None

IV. AGENDA ITEMS

- E. Welcome new Commissioner Ely and discuss the need for current Commissioners to actively recruit for open Commission seat: *Carol Glassburn*
- Carol welcomed Rodger Ely and noted that the by-laws state there are seven (7) seats on the Commission, and currently they now have six (6) filled. Carol asked if anybody had any suggestions for individuals to fill the final seat.
- F. Review park assessments from 2009, completed improvements, current plans for future improvements and recommendations for continued improvements: *Carol Glassburn*
- Carol passed out an Inspection of Parks & Recreation listing to each of the Commissioners.
 - Carol proceeded to go through each list noting what has and has not been done and what will not be taking place.
 - Monument Park: The sign is the only item not completed. There was discussion on where the sign should be placed and the type/style of sign.
 - City Tennis Court: Rose brought up the costs to resurface, paint new lines and replace the nets. It will be approximately \$2,000.00 to refurbish. The Commission discussed the possibility of changing the use of the court. It is a dawn to dusk court located in a residential area. There was additional discussion of its possible use.

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**SPECIAL MEETING
ANNOTATED MINUTES
AGENDA ITEM**

PAGE 2

**10:00 A. M.
SEPTEMBER 03, 2014
COMMISSION ACTION**

- Buckskiner Park: Rose noted that they have removed the broken benches and rebar; the tables and benches need to be sandblasted and general landscape needs to be done. The grills need to be refurbished and go back in place. Rose would like to place a vault unit (bathroom) with solar lighting. The City is going to install cameras in various locations at Buckskiner. Buckskiner still has a long list of things to be done.
- Glassburn Park: It was decided that it doesn't need a dog recreation area. Mowing will be done by the City. Two green trash cans will be repainted and delivered back to the park.
- Rodeo Barn and cook shack: The Commission went through the recommendations noting items completed and those that still need attention. They spoke about the electricity that still needs to be addressed in both the cook shack and barn. They discussed the interior walls of the barn and what to cover them in. Rose made a map/diagram and went over it regarding camping sites. It is noted that there is still much work to be done.
- Cureton Park: It is noted the storage building is coming down and the new field will be going in on the corner. They discussed the possibility of relocating the playground but it will stay where it is, it just needs to be upgraded. They spoke about parking, Jack's shack having been painted, and possibly installing a cover over the girls' dugouts. It was mentioned that Kyle Christiansen should be on the ASU surplus list as Glenn Cornwell was in prior years. They spoke of updating the scoreboard, lighting and noted that the cinders have been spread. The new storage area is complete. Things are moving along at Cureton Park.
- Next regular meeting will be December 03, 2014, City Hall, Council Chamber at 10:00 a.m.
- The Commission will elect a new Chairperson and Vice-Chairperson and each will get out and take a look at everything that still needs to be done as well as any new ideas to be added. Get the lists to Carol and she will prepare a new updated list for the next meeting.

G. Set next regular meeting date (Dec.), time, location and assignments.

IV. Adjourn

The meeting was adjourned at 10:42 a.m.

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**SPECIAL MEETING
ANNOTATED MINUTES
AGENDA ITEM**

PAGE 3

**10:00 A. M.
SEPTEMBER 03, 2014
COMMISSION ACTION**

Chairperson Carol Glassburn

ATTEST:

Administrative Assistant

DRAFT

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**REGULAR MEETING
ANNOTATED MINUTES
AGENDA ITEM**

PAGE 1

**10:00 A. M.
DECEMBER 03, 2014
COMMISSION ACTION**

I. PROCEDURES:

- A. Call to Order Chairperson Carol Glassburn called the meeting to order at 10:01 a.m.
- B. Pledge of Allegiance Led by Carol Glassburn.
- C. Roll Call Chairperson Carol Glassburn, Vice-Chairperson Patty Williams, Commissioners Rodger Ely and Teresa Rodriguez were present. Commissioners Tad Wygal and Mike Dulay were not present. Also present were City Manager Brandon Buchanan, Public Works Director Kyle Christiansen, Recreation Director Rose Newbold and Deputy City Clerk Pam Galvan.
- D. Adopt Agenda Patty Williams made a motion to amend the agenda to include New Business and Old Business. Teresa Rodriguez seconded the motion, and it carried 4-0.
- E. Approval of Special Meeting minutes from September 3, 2014 Teresa Rodriguez made a motion to approve the minutes as presented. Rodger Ely seconded the motion, and it carried 4-0.

II. PRESENTATIONS

- *None*

III. PUBLIC PARTICIPATION

- *None*

IV. AGENDA ITEMS

- F. Update current status of Cureton Park:
Brandon Buchanan & Kyle Christiansen
- Rose Newbold pointed out how beautiful Cureton Park looks now with all the work that has been done, and the Commission agreed. Additionally, once the field goes in, then the lighting will go up.
 - They will be using the same type of fencing that is currently there.
 - Patty inquired about the t-ball backstop and its height. She had concerns about balls going into the street. Kyle Christiansen is getting a temporary one on wheels and noted that the backstop must be no less than 10 feet from the power lines.
- G. Review park assessments completed by Commissioners:
Carol Glassburn
- Carol Glassburn directed the Commission to go on to the next item, the prioritizing of park improvements through a review of Commissioners' assessments.

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

REGULAR MEETING ANNOTATED MINUTES AGENDA ITEM

PAGE 2

10:00 A. M.
DECEMBER 03, 2014
COMMISSION ACTION

H. Prioritize park improvements per review of Commissioner assessments for recommendation to City staff and City Council: *Carol Glassburn*

- The Commission began with Cureton Park. They spoke about the basketball courts and how they are to remain in the park. They will require resurfacing and repainting every few years. Kyle Christiansen will attempt to reduce the truck traffic across the courts and eliminate parking on it.
- Patty Williams questioned the use of lighting and sprinklers with sprinklers left on during a 20° degree evening and lighting left on past 12:30 p.m. The sprinklers have been addressed, and the lighting is on because the Police Department requires it. It was suggested that the City look into yellow lights. Patty understands that they are cost efficient; the City of Flagstaff uses them.
- At this point Rose Newbold opened her packet of assessments to go over with the Commission.
- Teresa inquired on the old horseshoe pit and if it would be returning. Kyle will find a place for it.
- It was suggested that a sign be put up on the corner opposite Cureton Park at Edison and 3rd. Carol Glassburn would like to review our park signs. Rose likes that each park's sign has its own character.
- The Commission then prioritized Cureton Park's list. Brandon Buchanan requested from Carol Glassburn and Rose Newbold that the list provide the name of the project, the park where it is to be completed, and the order in which it is to be completed.
- Buckskinner Park: The Park needs much work.
- Carol will approach the Forest Service regarding the sign that is posted, allowing 14 day camping.
- The line items were reviewed individually.
- Brandon Buchanan mentioned a group that will be coming through in the fall; perhaps they will be able to help us with some of our projects, like painting. Carol Glassburn will find out more about them and the services they offer.
- Rodger Ely is concerned with the hazards at the park, BBQ's and horseshoe pit stakes. They began prioritizing the projects at Buckskinner Park.
- Cataract Park: It seems to be in excellent shape.
- Patty Williams would like to have something done about birds nesting on lighting fixtures and creating a mess on the picnic tables below. She suggested that some sort of device be put into place to deter the birds from nesting. She feels this

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**REGULAR MEETING
ANNOTATED MINUTES
AGENDA ITEM**

PAGE 3

**10:00 A. M.
DECEMBER 03, 2014
COMMISSION ACTION**

may be an issue at other parks. Kyle will have his crew look into it to see what they can do.

- City Tennis Court: The Commission was still unsure what to do with the deteriorating courts. Rose Newbold brought up the costs to resurface, paint new lines and replace the nets. It will cost approximately \$2,000.00 to refurbish and possibly add a new sign that restricts hours of play from dawn to dusk.
- Glassburn Park: Is in fairly good shape. It was asked if they are going to pursue installing pathways.
- The Commission agreed it's necessary to add a sign at the east end of the park.
- Would like to add the "Blue Mountains, hand-crafted" to the back of the interpretive sign so that it matches the other one. Kyle will talk to Sheldon Johnson to see if he can reproduce it.
- Monument Park: The Park looks wonderful. The sign is the only item not completed. There was discussion on where the sign should be placed and the type/style of sign.
- Tots Park: It is in really good shape. All it needs is a frame around the sign.
- Aquatic Center: Rose went item by item and mentioned getting together with Friends of The Aquatic Center regarding new tables and a climbing wall. She will ask if this is something they might like to assist in obtaining.
- Recreation Park, Recreation Center and Skate Park: Rose began reviewing, item by item. She elaborated on a Recreation Park/Center sign for the entire facility. It will be 11 feet tall with capabilities of hanging temporary banners as well. The cost for the sign is \$6,000.00, and it falls within the City Ordinance for signs. She would also like a simple sign for the east side reading, "Williams Youth Recreation Center." Its cost would be approximately \$1,000.00.
- Rodeo Grounds, Barn and Cook Shack: It is noted that this facility still needs much work and is in poor condition. Electrical and roofing issues must be addressed.
- Carol mentioned that the Chamber was thinking about hosting the Taste of Williams at the Rodeo Barn. Rodger explained what could and should be done electrically. Rodger will provide Kyle with drawings of the necessary electrical repair. Rose began talking about the paneling, but reiterated the need for electrical repair.
- The Commission feels the Cowpunchers can replace the

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**REGULAR MEETING
ANNOTATED MINUTES
AGENDA ITEM**

PAGE 4

**10:00 A. M.
DECEMBER 03, 2014
COMMISSION ACTION**

trough.

- The Commission continued discussion with each line item and their costs.
- It was brought up that Kyle Christiansen might get on the NAU surplus list.
- Patty Williams mentioned that the water troughs on the north side of the barn are owned by the Cowpunchers. Overnights are using them for their animals and leaving them with water in them, allowing algae to grow.
- Priority list for City:
 - Correct all safety and health issues at Parks.
 - Cureton Park
 - Tennis Court
 - Electrical and roofing at the Rodeo Grounds
 - Contact Cowpunchers for Rodeo grounds and Kiwanis for Cook Shack issues.
 - Rose will make a list of items under \$1,000.00 to be fixed.
 - Recreation
- The next regular meeting will be February 4, 2015, At City Hall in Council Chambers at 10:00 a.m. Other meetings are scheduled for May 6, 2015, August 5, 2015, and November 4, 2015.
- In February the Commission will address signs for the parks and present a list of recommendations to City Staff and the City Council. The Commission will elect a new Chairperson and Vice-Chairperson, or possibly wait until May 2015.

- I. Set next regular meeting date (March), time, location and assignments.

IV. Adjourn The meeting was adjourned at 11:40 a.m.

Chairperson Carol Glassburn

ATTEST:

Deputy City Clerk

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**REGULAR MEETING
ANNOTATED MINUTES
AGENDA ITEM**

PAGE 1

**10:00 A. M.
FEBRUARY 05, 2014
COMMISSION ACTION**

I. PROCEDURES:

- A. Call to Order Vice-Chairperson Patty Williams called the meeting to order at 10:14 a.m.
- B. Pledge of Allegiance The group recited the pledge.
- C. Roll Call Vice-Chairperson Patty Williams and Commissioners Tad Wygal, Mike Dulay, Teresa Rodriguez was present. Chairperson Carol Glassburn and Bobby Patricca were absent. Also present were City Manager Brandon Buchanan, Recreation Director Rose Newbold, Maintenance Superintendent Gene Owens and Administrative Assistant Pam Galvan.
- D. Approval of Minutes: October 02, 2013 Mike Dulay made a motion to approve the minutes as presented. Teresa Rodriguez seconded the motion, and it carried 4-0.
- E. Adopt Agenda Teresa Rodriguez made a motion to adopt the Agenda as presented. Mike Dulay seconded the motion, and it carried 4-0.

II. PRESENTATIONS NONE

- III. PUBLIC PARTICIPATION*** Chris Novosel pointed out that she is a walker. She suggested to the Commission the need for improvement in lighting in the Ray's Pocket Park. She stated she would like to see the improvement for safety purposes.

IV. AGENDA ITEMS

- F. Report from Recreation Director: Rose Newbold
- Rose went over her report with the Commission.
 - Pointed out 2013 was a successful year.
 - Went over 2014 schedule.
 - Went over projects that have and are taking place at the Railroad Park, Cureton Park, Recreation Park and the Rodeo Grounds.
 - Pointed out attendance for the special programs.
 - Aquatic Center has been quiet. Rose met with the "Friends" to brainstorm on ideas the will fit the needs of the City and goals of "Friends."
 - Noted the Sportsman's Club continues to be active.
 - Patty Williams inquired on Arizona Cowboy Shooting Association and SASSs exit from running Railhead. SASS wanted camping to be available and the Forest Service will not allow.

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**REGULAR MEETING
ANNOTATED MINUTES
AGENDA ITEM**

PAGE 2

**10:00 A. M.
FEBRUARY 05, 2014
COMMISSION ACTION**

- G. Old Business
- None
- H. New Business
- Patty Williams mentioned that the Kiwanis are going to hold a craft fair in the Rodeo Barn. The artists would like a different name other than ‘rodeo barn.’
 - Nothing was officially decided.
- I. Set next meeting date, time, location and assignments
- Rose asked if there were any issues needing to go on the next agenda. She then asked if perhaps the Commission didn’t need to meet every month, maybe quarterly.
 - No decision was formally made.
 - Next meeting March 5th at 10:00 am.
- IV.** Adjourn
- The meeting was adjourned at 10:39 a.m.

Vice- Chairperson Patty Williams

ATTEST:

Administrative Assistant

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**REGULAR MEETING
ANNOTATED MINUTES
AGENDA ITEM**

PAGE 1

**10:00 A. M.
APRIL 02, 2014
COMMISSION ACTION**

I. PROCEDURES:

- A. Call to Order Chairperson Carol Glassburn called the meeting to order at 10:09 a.m.
- B. Pledge of Allegiance The group recited the pledge.
- C. Roll Call Chairperson Carol Glassburn, Vice-Chairperson Patty Williams and Commissioners Tad Wygal (arrived late), Mike Dulay (arrived late), and Teresa Rodriguez was present. Also present were City Manager Brandon Buchanan, Recreation Director Rose Newbold, Interim Maintenance Foreman John Castro and Administrative Assistant Pam Galvan.
- D. Approval of Minutes: February 05, 2014 Patty Williams made a motion to approve the minutes as presented. Teresa Rodriguez seconded the motion, and it carried 3-0.
- E. Adopt Agenda Patty Williams made a motion to adopt the Agenda as presented. Teresa Rodriguez seconded the motion, and it carried 4-0.

II. PRESENTATIONS NONE

III. PUBLIC PARTICIPATION NONE

IV. AGENDA ITEMS

- F. Discussion & Recommendation regarding pool passes: Rose Newbold
- Carol asked that the group come back to this item as Mike Dulay was not seated yet.
 - Rose went over the pool pass examples with the Commission explaining the difference between the two being, one option was to charge a scale rate of: \$120.00 for students/seniors, \$140.00 for adults and \$200.00 for a family, vs. a flat \$120.00 per person.
 - Rose pointed out that they will allow aerobics with a season pass.
 - The question arose about “what number makes up a family?” After some discussion it is decided that there is not a limit to the family as long as they are immediate family.
- Patty Williams made a motion to recommend the graduated fee schedule for the pool pass for 2014. Mike Dulay seconded the motion and it carried 5-0.
- G. Update regarding improvements, Rodeo Grounds,
- Rose noted that the rodeo permanent bleacher covers are coming.

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**REGULAR MEETING
ANNOTATED MINUTES
AGENDA ITEM**

PAGE 2

**10:00 A. M.
APRIL 02, 2014
COMMISSION ACTION**

Cureton Park,
Glassburn Park
picnic area: Brandon
Buchanan

- Brandon Buchanan stated that they will be installed by the time the Hog Rally comes to town.
- Rose mentioned that the upgrades by the cowpunchers are halfway completed. They have repaired fences, the shoot and have dragged. They are going to paint the inside of the cook shack. Everything is going well.
- Brandon Buchanan noted the foundation for Cureton Park is going in for the new building.
- Carol Glassburn spoke of the picnic area and what a beautiful job that has been done. Cigarette butt cans are to be placed.
- It was noted that the weed mat was showing in the turn-around down by the railroad cars. Rock will be put down to cover it.
- Rose announced that John Castro is the City's Interim Maintenance Foreman replacing Gene Owens who has retired.

H. City Landscaping
Watering Schedule:
Brandon Buchanan

- Brandon Buchanan stated the ball fields will be kept alive; we will be pulling water from Kaibab to feed the park trees via a water hauler.

I. Report from Clean &
Beautiful: Carol
Glassburn

- The Clean & Beautiful budget gave the city \$5,000.00 towards a loan on signs and \$10,000.00 for park improvements. Another \$2,200.00 will be given for benches in Glassburn Park. Clean & Beautiful is having a fire sale on signs reducing their rate to \$150.00 so they can move them. Brandon Buchanan mentioned that they should be able to get \$300.00 a sign. They have four spots avail and it is noted that the monies go back to Parks & Recreation.
- Carol mention that the Kiwanis are installing a wishing well down at the Wild West Junction and all proceeds will go to youth programs.

J. Discussion and
decision regarding
meeting schedule:
Carol Glassburn

- There was discussion regarding a quarterly meeting schedule instead of the current, monthly.

Tad Wygal made a motion to hold quarterly meeting, calling special meetings if needed. Patty Williams seconded the motion and it carried 5-0.

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**REGULAR MEETING
ANNOTATED MINUTES
AGENDA ITEM**

PAGE 3

**10:00 A. M.
APRIL 02, 2014
COMMISSION ACTION**

- K. Recreation Report:
Rose Newbold
- Rose went over the recreation report provided to the Commission and pointed out that it is also on the City's website. They have a very busy schedule this year and improvements are move along. She noted that all of this is provided by the city at no cost individuals.
 - Carol Glassburn mentions that on April 16th, she is having an egg stuffing gathering at her home at 5:00 p.m. She has 2000 eggs to be stuffed. These are for the 6th Annual Eggstravaganza on Saturday, April 19th.
- L. Old Business
- *None*
- M. New Business
- *None*
- N. Set next meeting date, time, location and assignments
- Next meeting is August 6th, followed by November 5th etc.
 - City Hall, Council Chambers at 10:00a.m.
 - No assignments were issued.
- IV.** Adjourn The meeting was adjourned at 10:41 a.m.

Chairperson Carol Glassburn

ATTEST:

Administrative Assistant

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**REGULAR MEETING
ANNOTATED MINUTES
AGENDA ITEM**

PAGE 1

**10:00 A. M.
AUGUST 6, 2014
COMMISSION ACTION**

I. PROCEDURES:

- A. Call to Order Chairperson Carol Glassburn called the meeting to order at 10:00 a.m.
- B. Pledge of Allegiance Carol led the group in the pledge.
- C. Roll Call Chairperson Carol Glassburn, Vice-Chairperson Patty Williams and Commissioners Tad Wygal (arrived late, 10:08), Mike Dulay (arrived late, 10:34), and Teresa Rodriguez was present. Also present were City Manager Brandon Buchanan, Recreation Director Rose Newbold, Interim Maintenance Foreman John Castro and Administrative Assistant Pam Galvan.
- D. Approval of Minutes: April 02, 2014 Teresa Rodriguez made a motion to approve the minutes as presented. Patty Williams seconded the motion, and it carried 3-0.
- E. Adopt Agenda Teresa Rodriguez made a motion to adopt the Agenda as presented. Patty Williams seconded the motion, and it carried 3-0.

II. PRESENTATIONS

- George from the Lion's Club went over the Mountain Man Run event and its route to take place September 1, 2014. There are no changes from last year's event; Fun Run, 10K and 5K. He is not sure of the number of runners yet and spoke of internet registration this year. He mentioned the need for volunteers.
- Rose reminded him of the need for a certificate of insurance with the endorsement attached.

III. PUBLIC PARTICIPATION NONE

IV. AGENDA ITEMS

- F. Cureton Park and Rodeo Grounds improvement update: Brandon Buchanan
- Brandon noted the new building that went up and is currently awaiting its door and some final electrical work to be complete. He spoke of the old building that will be knocked down to make room for another field and would install some previously acquired lighting for the field.
 - The playgrounds will stay the same and hope to resurface the basketball courts.
 - Parking will stay the same for now.
 - Patty suggested a "Parking" sign.
 - The rodeo ground bleachers look good.

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**REGULAR MEETING
ANNOTATED MINUTES
AGENDA ITEM**

PAGE 2

**10:00 A. M.
AUGUST 6, 2014
COMMISSION ACTION**

- Rose mentioned the portable stalls are making money.
 - Carol mentioned the Kiwanis will be painting the cook shack and a new screen will be installed. Also, new chair racks are being installed.
 - There is a goal to work on the barn specifically the walls and the roof.
- G. Discuss and reassess City parks and facility improvement needs: Carol Glassburn
- Carol pointed out the inventory that was done regarding what the Commission wants to work on needs to be re-evaluated and addressed at the next meeting.
- H. Recreation Report: Rose Newbold
- Rose pointed out that we had a busy summer. The world team roping will become a regular event. She is in the process of redoing the 2015 contracts. She went through her list of events going to take place in 2015. After September, the rodeo grounds are used more by the community.
 - Star gazing has had a good turnout.
 - Summer recreation had record attendance numbers this year. The Aquatic Center attendance numbers were up this year. Rose will get final numbers as soon as the pool closes for the season.
 - Habitat for Humanity has not worked out for the Bike and Build so they will do some painting and other odd jobs for us.
 - This fall, we will install more video equipment at the Rec. Center
 - Rose will get quotes for a new roof and some asphalt for handicap access at the Rodeo Barn. Carol can get volunteers.
 - Basketball courts at Cureton Park to be restriped.
 - Patty questioned the metal pipes in front of the community stage. Rose noted they are to protect the stage as it was hit recently.
 - Teresa spoke of electrical issues over at the barn. It is agreed that the circuits are old and may need updating or possibly an addition. Rose will get a quote as the upgrades are addressed.
- I. Old Business
- Carol requested Pam to have Roger added to the next Council meeting agenda, so that Council may assign Roger to the Parks & Recreation Commission, as he has already applied for the open position.

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**REGULAR MEETING
ANNOTATED MINUTES
AGENDA ITEM**

PAGE 3

**10:00 A. M.
AUGUST 6, 2014
COMMISSION ACTION**

J. New Business

- Carol said on August 22, 2014 there is a Christian group of 300 youth coming to stay at Young Life and is looking for Community projects to do. Rose has Eagle Scouts that need to do work to obtain certification for awards.
- Carol wants to send one bus load up to the airport terminal to clear all around it. Another to Cataract Park/Country Club to clean up the area. Another two to the rodeo grounds/transfer station area and one to pick up trash along the railroad; the chaperones will be wearing orange vests. Carol will also arrange it with the Police Department.
- Clean Up Day will be September 20, 2014 and would like it to go out in the water bill. Paint will not be collected.
- Brandon noted that a part of Love's city improvement is to landscape the area near the Interstate entrance currently used for semi-truck parking.

K. Set next meeting date, time, location and assignments

- Next meeting is September 3rd, 2014.
- City Hall, Council Chambers at 10:00a.m.
- No assignments were issued.

IV. Adjourn

The meeting was adjourned at 10:40 a.m.

Chairperson Carol Glassburn

ATTEST:

Administrative Assistant