

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

REGULAR MEETING

CITY COUNCIL CHAMBERS

10:00 AM

**ANNOTATED MINUTES
AGENDA ITEM**

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**FEBRUARY 03, 2016
COMMISSION ACTION**

I. PROCEDURES

- A. Call to Order Carol Glassburn called the meeting to order at 10:10 a.m.
- B. Pledge of Allegiance Rodger Ely led the Commission in the Pledge.
- C. Roll Call Chairperson Carol Glassburn, Commissioners Tad Wygal, Rodger Ely were present. Vice Chairperson Patty Williams, Commissioner Mike Dulay and Teresa Rodriguez were absent. (No quorum present) Also present were City Manager Brandon Buchanan, Maintenance Foreman Rob Brothers, Parks and Recreation Director Rose Newbold and Deputy City Clerk Pamela Galvan.
- D. Approval of Minutes: Regular meeting from November 04, 2015 No quorum
- E. Adopt Agenda No quorum

II. PRESENTATIONS NONE

III. PUBLIC PARTICIPATION NONE

IV. AGENDA ITEMS

- F. Update on Tennis Court improvements and Rotary assistance: *Carol Glassburn*
 -) It was brought to the Rotary's attention that the City wanted to do something with the courts. There has not been much interest, but that may be changing. Rotary has started a new committee called Project and they are looking for projects to do around Williams.
 -) Rose noted they could do a refurbish at a cost of \$7,000.00 to \$8,000.00.
 -) Carol mentioned she would like them to address clean up around the courts as well.
 -) Clean and Beautiful may contribute funds if they have some.
- G. Update on Glassburn Park improvements: *Brandon Buchanan & Kyle Christiansen*
 -) The Rail Car Bridge is in. The sidewalk will get done in the spring as weather permits. We will paint the car in the spring with grant money. Money for the landscape and the sidewalk we tentatively have available. Money for painting the car is ready to go.
- H. Update on signage on for City Parks: *Rose Newbold*
 -) Rose has acquired the signs for Monument and Cureton parks. Brandon and Rose are very pleased with them and have discussed placement for them.

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- I. Discussion and possible recommendation regarding "Bark Park": *Patty Williams*
 -) Carol inquired if the signs are compatible with the community.
 -) The remaining park signs will come as the budget allows.
 -) Tabled until next meeting.
 -) A site was pointed out.

- J. Discussion enhancements at Glassburn Park: *Teresa Rodriguez*
 -) Tabled until next meeting.
 -) Carol mentioned Rotary would like to do a sidewalk in gray brick this spring.

- K. Update on improvement plan for Rodeo Barn: *Roger Ely*
 -) Roger offered several options one being to update the electrical at the serving counter which is where most of the problems occur. Most of the power available is on the south side of the building and it can be extending behind the counter. Kyle may be expanding the project.
 -) Rose looked into replacement of the wall panels. It will run \$5,000 to 10,000.00 to complete the inside of the barn, electrical being done first.
 -) Rob and Rose want to leave the existing panel in place and panel over it so that it will be reinforced.
 -) The Kiwanis are going to help with the cook shack as soon as the weather permits; before May.
 -) The City will be doing the electrical work at the barn.
 -) Rose will make sure this gets on the BBB worksheet to see where they can work it in.

- L. Discussion of empty seat on Commission: *Carol Glassburn*
 -) Please encourage individuals to apply. Carol would like all the Commission seats filled.

- M. Report from Recreation Director: *Rose Newbold*
 -) Went through her plans for the coming year.

- N. Discussion of topics to include on the May 2016 agenda: *Carol Glassburn*
 -) Bark Park with Patty Williams, Glassburn Park and sidewalks Teresa Rodriguez/Kyle Christiansen, Tennis courts Carol Glassburn, Cook shack Rodger Ely and update on park signs Rose.
 -) Rodger discussed the lighting at Monument Park; LED fixtures and flood lighting to illuminate the statue. Would like to do more with the low cost, low maintenance LED lighting at other parks too. Will comply with dark sky lighting.
 -) Rose read a list of the items thanking Brandon Buchanan for

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assisting in getting them completed during his 4 year term with the City of Williams.

) Commission needs to look into capital improvement projects.

O. Set next meeting date, time, location and assignments The next regular meeting is scheduled for Wednesday, May 4, 2016, at 10:00 a.m. in Council Chambers.

V. ADJOURN

The meeting was adjourned at 10:43 a.m.

Chairperson Carol Glassburn

ATTEST:

Deputy City Clerk