



**CITY OF WILLIAMS
GOLF COMMITTEE REGULAR MEETING**

**REGULAR MEETING MINUTES
DECEMBER 14, 2020
5:00 P.M.**

**COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

I. PROCEDURES

Call to Order 5:00pm

Roll Call

Present: Vice Chairman Gill Hoffman and Committee Members Bob DeLander, Marci Freshour, Rick Shipley, and newly appointed Member Mark Roggenbuck. ***Absent:*** Andy Worthington and Chuck Nelson. ***Staff Members in Attendance included,*** Mike Combs Golf Superintendent, Aaron Anderson Public Works and Sue Bennett Deputy City Clerk. Also attending Council Liaison Vice-Mayor Don Dent and Scott Little Golf Course Manager via telecom.

Approval of the Regular Meeting Minutes for August 06, 2019

Motion: To approve the minutes for August 06, 2019 with the correction removing C. Nelson as present.

Action: Approve

Moved by Rick Shipley, Seconded by Mark Roggenbuck

Motion passed unanimously.

Adopt the Agenda

Motion: To adopt the Agenda as presented.

Action: Approve

Moved by Rick Shipley, Seconded by; Bob DeLander

Motion passed unanimously.

II. AGENDA ITEMS

- A. ***Discuss and recommend using release for Golf Carts (Samples provided).*** Inquired whether we had an agreement in the past, to most of their knowledge, no agreement used in the past. Don asked Mike what were our costs for repairs related to damage to equipment with neglectful drivers. Mike stated that roughly around 5000 dollars' worth of repairs to all the cart equipment. The City insurance company did recommend the use of a waiver of liability. If we should have a law suit this waiver will assist with the court case. Bob DeLander was not sure if drivers would actually look at the document. Mark Roggenbuck mentioned that he has signed many from other golf course, but wondered if this procedure might be too difficult for the golf course to put into place. Rick asked if the carts are assigned to each waiver, Scott said they do not. Bob asked if this would be difficult with paperwork in actually establishing who made the damage to any particular cart. Scott does not feel that this would be any additional burden on staff, but agrees with having a paper trail in place for the Insurance company in case of a situation. All agreed that something in

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place would be better.

Motion to recommend to Council to create a waiver in place.

B. Motion by; Marci Freshour: Seconded by: Mark Roggenbuck

C. Discuss and recommend Rate Increases for 2021. *Bob Delander suggested that we raise the rates, but not too much. Bob feels the weekend will remain the same. Marci asked that we should have increased the rates back during the summer. Scott would like to see consistent pricing before changing. Gill agreed with Scott that being in hospitality; He has seen the fluctuation with rates and how rates are lowered for things not moving. Mark asked what kinds of numbers are comparable. Scott feels we have room for increase and not really scare anyone away. Scott gave Mark a feel for what are rates are, based on other golf courses. Scott mentioned that if we raise some rates we will be over Continental; usually we have been a few dollars under their rates. Scott stated we have rooms on weekends rates. Don mentioned that this was a great year for the course, but also sees stress on equipment we do need to add carts sometime in the future, so increasing the rates will assist with that. Don also noticed that the course stressed without the extra staff help. Our expenditures were not very high this year in a few departments due to the pandemic. Rick recommended that we consider a 10% across the board.*

Motion to increase rates by 10% across the board.

Motion by: Rick Shipley *Seconded by: Mark Roggenbuck*
motion passed unanimously

D. Discuss and recommend purchases of equipment, carts and staffing needs for 2021. *We would need to hire new staff members to help assist in the maintenance and care of the course itself. Parts now have been the issue taking much more time to arrive and causes delay in repairs. Mike doesn't feel that this too critical, he is most concerned on getting the most important equipment such as the slate seeder, Mike also recommend if we do go for more carts we go with the same and possibly used carts, since we currently have an inventory of parts for them. Rick Shipley asked on the slate seeder, how soon to get this going, looking for top soil to incorporate into our ground would be a plus. Rick feels the slate seeder is a necessity, he feels that it would help the most in getting the ground up to par. Don asked if we get this equipment sometime in March, could we begin using it at that time, Mike said most definitely.*

III. REPORTS AND INFORMATION ITEMS - *Marci wanted to mentioned that when she golfing with the girls, some of the maintenance staff runs through their play, and the snack cart also drives way too fast. She also wanted Scott and Mike to know that all staff are so very*

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nice and polite to the golfers, just concerned on speed on their driving. Mike stated his staff sometimes do not know the etiquette for golfers, but he does try to train them. Scott mentioned that he would address the speed to the Snack cart driver.

IV: ADJOURN 6:03 PM

Chairperson

Attest _____
Deputy City Clerk

DRAFT