

I. PROCEDURES

- A. Call to Order Chairperson Yvette Hudson called the meeting to order at 10:00am.
- B. Pledge of Allegiance The Pledge of Allegiance was recited.
- C. Roll Call Chairperson Yvette Hudson, Vice-Chair Besler, Commissioners Andrea Dunn, Norma McDowell and Margaret Hangan were present, and they constituted a quorum. Present from City Staff, Building Inspector Dan Gordon, and Deputy City Clerk Sue Bennett.
- D. Approval of minutes for January 09, 2018 Chairperson Hudson asked for motion to approve the Minutes from January 09, 2018, as presented. Commissioner McDowell made a motion to approve the minutes. Vice-Chair Besler seconded the motion, and it carried.
- E. Adopt Agenda Commissioner Dunn made a motion to adopt the Agenda. Commissioner McDowell seconded the motion, and it carried.

II. AGENDA ITEMS

- A. Discussion and possible decision for removing existing 48"x140-7/8" sign from west side of building and install new face using hidden clips. Manufacture and install one sign display and manufacture and install on double sided sandblasted blade sign to be painted Red, Black and White. Neon Turquoise added in windows along roof line at 138/144 Route 66 Street for "Grand Canyon Wine Co & 66 Italian Bistro": (*John Kennelly*) Commissioners agreed to discuss each individual sign, beginning with "Anna's Café" Sign - John Kennelly was available to give the commissioners a brief description of materials and sign design. Commissioner Hangan asked if this sign was the same dimensions as the sign currently in place and is this simply a replacement. John said yes, same dimensions and slightly different material. Material is more durable and remains vinyl but will be under heavier Plexiglas protector. Commissioner Hangan motioned to approve "Anna's Café" sign as presented. Commissioner Dunn seconded and it carried.
- "Grand Canyon Wine Co." Sign – John gave a brief description of the design and material of sign as well as installation Adding neon turquoise lighting around border of windows and rooftop. Vice-Chair Besler inquired about our dark sky ordinance. The lights will have an angle panel along the rooftop to avoid any lighting beyond the building. Commissioner Hangan has no issues with the sign as this does not distract from the historic features. Commissioner Hangan motioned to approve the sign as presented. Commissioner McDowell seconded, opposed by Vice-chair Besler. Vice-Chair Besler would like it noted that further discussions on sign materials need to be addressed at a later date and time. Commissioner McDowell motion to approve the Neon Turquoise lighting on rooftop and window borders. Vice-Chair Besler seconded and it carried.

“66 Italian Bistro” Sign – John briefed the commissioners on a new sandblasted sign that appears to have the look of wood but much more durable and holds up well in inclement weather conditions. This sign will be replacing the current sign, just the wording has changed to reflect the food business and not the retail. Vice-Chair Besler motion to approve the sign as presented. Commissioner Dunn seconded and it carried.

III. REPORTS AND INFORMATIONAL ITEMS

- A. Commissioners
- Chairperson Hudson presented the History News which had a very nice article regarding the Pioneer Museum award.
 - Vice-Chair Besler has expressed his desire to meet as a group and update the sign requirements to reflect current trends and historic values. Commissioners all agreed that the current guidelines really need to be updated and presented to the Council for approval. Vice-Chair Besler will contact “Signs-Plus” to see when they would be available to be a part of our “Work Session”. Signs Plus background on proper materials would be a great asset in establishing parameters for any new business that take up shop in our historic buildings. This will give them guidelines on creating a sign that will be presented with fewer questions and discussions. Commissioners all agreed that a “Work Session” is necessary to properly address these issues and to better prepare the public when completing an Historic Preservation Application. Vice-Chair Besler will contact the Deputy City Clerk once date and time are selected so that we can schedule a Work Session.
- B. Staff Reports
- None.

IV. ADJOURN

Vice-Chair Besler made the motion to adjourn the meeting, and Commissioner McDowell seconded it. The meeting adjourned at 10:45a.m.

Chairperson

Attest:

Deputy City Clerk

DRAFT