

I. PROCEDURES

- A. Call to Order Chairperson Yvette Hudson called the meeting to order at 10:00am.
- B. Pledge of Allegiance The Pledge of Allegiance was recited.
- C. Roll Call Chairperson Yvette Hudson, Commissioners Andrea Dunn, Norma McDowell and Margaret Hangan were present, and they constituted a quorum. Vice-Chair Besler was absent. Present from City Staff, Building Inspector Dan Gordon, and Administrative Assistant Sue Bennett.
- D. Approval of minutes for March 14, 2017. Chairperson Hudson asked for motion to approve the Minutes from April 11, 2017, as presented. Commissioner McDowell made a motion to approve the minutes. Commissioner Dunn seconded the motion, and it carried 4-0.

Chairperson Hudson asked for a motion to approve the Minutes from April 18, 2017, as presented. Commissioner Dunn made a motion to approve the minutes. Commissioner McDowell seconded the motion and it carried 4-0.
- E. Adopt Agenda Commissioner Hangan made a motion to adopt the Agenda. Commissioner McDowell seconded the motion, and it carried 4-0.

II. AGENDA ITEMS

- A. Discussion and possible decision for new exterior light fixtures at 200 W. Railroad Ave: "Visitors Center", (*Tim Pettit*) Dan Gordon presented the photo of the new light fixtures that will be installed outside of the Visitors Center. All lights are per City code and Dark Sky compliant. Commissioner McDowell asked how many lights will be installed, a total of 20 lights around the Center. Commissioner McDowell motioned to approve the exterior lights at the Visitors Center. Commissioner Hangan seconded the motion, and it carried 4-0.
- B. Discussion and possible decision for window vinyl on the 6-1/2 ft. round window at 126 W. Railroad Avenue: "Everything Arizona". (*Theresa Stevens*) Tabled for the next Meeting.

C. Discussion and possible decision for three signs at 326 W. Route 66: “Brewed Awakenings”
(*Devin Maebe*)

First sign presented is the front of the Business measuring at 30ft which is compliant with City code and is allowable. Commissioner Dunn motioned to approve the front business sign, Commission McDowell seconded and it carried 4-0.

Second sign presented is for the side of business noting the Drive-thru area. City has no problem with this sign, meets the standard requirements. Commissioner McDowell asked how the sign would be installed. Ms. Maebe assumed that it would be put up with brackets in the mortar of the exterior wall. Commissioner McDowell motion to approve the sign at the side of business, Commissioner Hangan seconded the motion, and it carried 4-0.

Discussion relating to the third sign was inconclusive, Chairperson Hudson requested this Item be tabled for next meeting so that we could obtain additional information regarding size and verbiage.

D. Discussion and possible decision regarding neon bulbs not exceeding the total Lumens per city code. (this item was tabled from our last meeting 4/14/17) at 107 S. 3rd Street.
(*Peasley Holdings*)

Since this item was discussed at the 4/14/17 meeting and all that is required is the clarification that the neon bulbs would be per city code. Dan Gordon stated that the bulbs were compliant to the city code for total lumens as well as Dark Sky compliant. Commissioner Hangan motioned to approve the Neon blubs, Commissioner Dunn seconded and it carried 4-0.

F.

III. REPORTS AND INFORMATIONAL ITEMS

A. Commissioners

- Commissioner Dunn asked if the city could contact a residence at the corner of Fulton and Humbolt to see if their security lights are Dark Sky compliant, she has noted that they leave the lights on all night long. Dan will investigate.
- Commissioner Hangan informed the group that since the city is currently in “Fire Watch” mode, she may have difficulty attending all meetings but will certainly do her very best.
- Chairperson Hudson asked if the city allowed for a retail business to have vehicles for sale on property. Currently

the business located on Route 66 near the Sign maker business has vehicles parked out front for sale. Dan will investigate the rules relating to vehicles on property.

- B. Staff Reports • None

IV. ADJOURN

Commissioner Dunn made the motion to adjourn the meeting, and Commissioner Hangan seconded it. The meeting adjourned at 10:24 a.m.

Chairperson

Attest:

Administrative Assistant