## I. PROCEDURES

A. Call to Order Chairperson Yvette Hudson called the meeting to order at 10:00am.

B. Pledge of Allegiance The Pledge of Allegiance was recited.

C. Roll Call Chairperson Yvette Hudson, Vice-Chair Besler, Commissioners

Norma McDowell and Margaret Hangan were present, and they constituted a quorum. Commissioner Dunn was absent. Present from City Staff, Building Inspector Dan Gordon, and Deputy City Clerk

Sue Bennett.

D. Approval of Work Session minutes for May 08, 2018 Chairperson Hudson asked for motion to approve the Work Session Minutes from May 8, 2018, as presented. Commissioner McDowell made a motion to approve the minutes. Commissioner Hangan

seconded the motion, and it carried.

E. Adopt Agenda Commissioner Hangan made a motion to adopt the Agenda.

Commissioner McDowell seconded the motion, and it carried.

Mike Besler recused himself from the Commission to address them with agenda items.

## II. AGENDA ITEMS

A. Discussion and possible decision for removing existing stucco and flagstone. Re-stucco the body of the front of building, repair or replace windows and sills, paint the building. Pour concrete pad between the existing building and shed at 209 West Route 66 "Colors of the West": (Mike Besler)

Mr. Besler had a sample showing the true colors of the building and framing, which did not match the colors on the application. He claims that the man who created the printed samples had the wrong color and Besler wanted to be sure that the Commissioners see the actual true color; building color "Quill" and window and frames color "Canyon Cliffs". They will remove the stucco and possibly flagstone, re-stucco, and paint the front of building. The concrete pad behind will be in the color of the cinders that are in place. This concrete pad is to assist with loading and unloaded of merchandise. This particular area accumulates the run from all the rain. Dan asked if it will disrupt the normal flow and Besler stated no, it would only be an avenue so that the flow does not enter into the building or shed and accommodate retail shipments.

Commissioner Hangan motioned that we approve the repairs and painting of the front of building at 209 West Route 66. Commissioner McDowell seconded and it carried.

Commissioner McDowell motioned that we approve the concrete pad between the buildings and shed in the back in the colors that match the cinders. Commissioner Hangan seconded and it carried.

## III. REPORTS AND INFORMATIONAL ITEMS

A. Commissioners

- Chairperson Hudson visited the new retail location at the Masonic building and asked if they have approached the Historic Commissions regarding their business signs. They have submitted their application and will be on the Agenda at the July 10<sup>th</sup> Meeting. Chairperson Hudson concerns were that they are discussing removing the walls between the two units to create one big unit which she was under the impression this had to be approved by the Owners of the building in this case the Masonic Lodge. Dan informed the Commissioners that they would need permission from the Masonic Lodge before any removal of any walls and submit their plans to the City. It was determined that at one point this unit did have an opening and it may be as simple as removing drywall to obtain the opening again.
- Commissioner Hangan discussed the Certified Local Government funds (CLG) she has contacted the State and was informed that the City of Williams is already a CLG, we nominated as one of the first City in the late 80's but we have not taken advantage of this opportunity. The state receives money from the Government for this program. This money is distributed through a grant process, which the City of Williams has not applied for in quite some time. Commissioner Hangan recommended we proceed in applying for this grant money in order to hire an outside contractor to prepare a Historic Preservation Plan using clear goals and parameters. We could use what we already have in place and have a professional update our plan. Commissioners agreed that we do need to update our current Plan and Commissioner Hangan will take the lead on this application process researching the details. Vice Chair Besler offered his assistance in the research process if needed. Commissioner Hangan will get samples of other Plan to use as a guideline in determining how to best word the plan to fit our City needs. The application deadline is July 20<sup>th</sup> so we need to move forward if we want to meet this deadline.

B. Staff Reports

• None.

IV. ADJOURN

Commissioner McDowell made the motion to adjourn the meeting, and Vice Chair Besler seconded it. The meeting adjourned at 10:35a.m.

## HISTORIC PRESERVATION COMMISSION REGULAR MEETING ANNOTATED MINUTES PAGE 3 DATE: JUNE 12, 2018 AGENDA ITEM ACTION

Chairperson
Attest:
Deputy City Clerk