AGENDA ITEM	ACTION
I. PROCEDURES	
A. Call to Order	Chairperson Yvette Hudson called the meeting to order at 2:00pm.
B. Roll Call	Chairperson Yvette Hudson, Vice-Chair Besler, Commissioners Norma McDowell, Margaret Hangan and Andrea Dunn were present, and they constituted a quorum. Present from City Staff, City Clerk/HR Director Pamela Galvan.
C. Adopt Agenda	Commissioner McDowell made a motion to adopt the Agenda. Commissioner Hangan seconded the motion, and it carried.
II. AGENDA ITEMS	
A. Eric Vondy from SHPO will be presenting an overview of the Historic Preservation Guidelines and Incentive Tax Program to the Commissioners. (*Margaret Hangan*)	Margaret Hangan introduced Eric and allowed him to proceed. After a brief introduction of Eric's background, he proceeded to brief the Commissioners on the rules and guidelines for the Commissioners as well as an ordinance regarding zoning overlays. Williams has two zoning districts; the Commercial, which has a zoning overlay, and the residential one that has over 99 contributing properties where only 1 is in the current tax program. Eric discussed the parameters for the tax incentive program; the property cannot be a rental or a non-profit. The purpose of this program is so that the owners of the property will abide by the historic Integrity of the building and not to tear down or destroy. Also the property owners under the tax program will have to talk with the National Register before beginning any renovations. Our local residents are afraid to be on the Historic registry since they were afraid of what they may not be able to do to their homes. Arizona State is not as strict with their guidelines when it comes to renovations such as other larger States. Eric explained the Prop 207 "eminent domain". Specific language where the City could not zone areas where it might affect property value. For residential property to be eligible for the Tax incentive program, it must be on the Historic Register. Commercial property is Federal and does not need to be on the National Register. The program basically is for renovating the Commercial property. Chairperson Hudson addressed the concerns on establishing proper guidelines for new tenants in the Commercial property to adhere to the historical colors. Margaret stated that we've been given a grant and are in the process of creating a new Historical Guideline that we could use for any new tenants or existing tenants for any color changes or renovation that may come up in

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AGENDA ITEM **ACTION**

the future. Main goal is to keep the integrity of the historical property. Color does not affect the integrity and should not be a major issue when reviewing the renovations.

Commissioner Hangan briefly discussed the current grant. We will be hiring an Architecture to help design our guidelines so that when we have new business owners they will have proper guidelines to follow so that when they present their renovations to the Commissioners the process will run more smoothly. The next step would be to meet with City staff and prepare a RFP to contract this project.

Chairperson Hudson has been appointed as a Representative of Williams on the Board of Directors for Route 66 and will attend the first meeting in Flagstaff in November.

IV. ADJOURN

Vice-Chair Besler made the motion to adjourn the meeting, and Commissioner McDowell seconded it. The meeting adjourned at 3:07p.m.

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Chairperson

Attest:

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Deputy City Clerk

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