



**CITY OF WILLIAMS
HISTORIC PRESERVATION COMMISSION**

**REGULAR MEETING
MAY 14, 2019
10:00 A.M.**

**COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

MINUTES

PROCEDURES

A. Call to Order 10:05 AM

B. Pledge of Allegiance

C. Roll Call

Present: Yvette Hudson, Norma McDowell and Andrea Dunn

Absent: Mike Besler, Margaret Hudson

D. Approval of the Regular Meeting Minutes for April 09, 2019

Motion: Approve Minutes

Action: Approve

Moved by: Norma McDowell

Seconded by: Andrea Dunn

E. Adopt the Agenda 10:06 AM

Motion: Adopt Agenda

Action: Approve

Moved by: Norma McDowell

Seconded by: Andrea Dunn

II. AGENDA ITEMS

A. Discussion and possible decision for a new business sign (face changes) at 222 West Railroad Ave "Circle K" (*Circle K Stores*). 10:10 AM

Tim Pettit briefed the Commissioners on the signs. The two signs are currently 96 sq. ft. each. They exceed the allowable square footage of 75 sq.ft. They are legal non-conforming signs (Grandfathered). We have tried to stay away from electronic signage in the Historic District but since this is the only franchised business in the Historic district and allowing only the gas pricing to be electronic and have them remove the lower 32"x97" would clean up this signage and bring the sign into compliance with the maximum size. Anytime a change is requested they must come into conformance with the current codes.

Motion: Commissioner McDowell motioned to approve with the contingency that

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they remove the lower section.

Action: Approve

Moved by Norma McDowell

Seconded by Andrea Dunn

Motion passed unanimously

III. ITEMS

A. Commissioner: Chairperson Hudson brought to Tim Pettit attention that there is an area near "Colors of the West" on the sidewalk which is so rough and broken that caused her to fall and injured her hand. Tim will check into this location immediately and get a cost to get this fixed. 10:14 AM

B. Staff Report – 10:15 AM Tim Pettit informed the group that Bill Otwell has been selected out of the 6 bids received for the "Historic Guidelines" proposal. There will be a meeting on Thursday, 5/16/2019 at 10:00am with Mr. Otwell to go over the scope of work and brief discussions, the Commissioners are welcomed to attend.

IV. ADJOURN 10:17 AM

Chairperson

Attest:
Deputy City Clerk