



**CITY OF WILLIAMS  
HISTORIC PRESERVATION COMMISSION**

**REGULAR MEETING  
JULY 23, 2019  
10:00 A.M.**

**COUNCIL CHAMBERS  
113 S. FIRST STREET  
WILLIAMS, ARIZONA**

**MINUTES**

**PROCEDURES**

A. *Call to Order 10:00AM*

B. *Pledge of Allegiance*

C. **Roll Call.**

*Present: Dunn, Andrea, McDowell, Norma, Hangan, Margaret, Hudson, Yvette.*

*Absent: Besler, Mike*

D. *Approval of the Regular Meeting Minutes for May 14, 2019*

*Motion: Approval of Minutes*

*Action: Approve,*

*Moved by Norma McDowell, **Seconded by Dunn, Andrea.***

*Motion passed unanimously.*

E. *Adopt the Agenda*

*Motion: Adopt Agenda*

*Action: Approve,*

*Moved by Dunn, Andrea, **Seconded by Hangan, Margaret.***

*Motion passed unanimously.*

**AGENDA ITEMS**

A. **Commissioners to review and discuss the (Draft) "Historic District" guidelines. (Y. Hudson, T. Pettit) 10:09am**

Margaret briefed the Commissioners on the process of the guidelines. Tim stated that all is the same as what we had previously, the District is where it affects us, the items in red are what the Commissioners need to input into the system. Tim is questioning the sidewalks in historic regions. To his knowledge, we have none. Tim addressed all items in red with the Commissioners. Commissioner Hangan believes we can use as a guideline but we are free to make any changes or adjustments. The guidelines also addresses signs, Tim will check to see if the guidelines are in with the current City codes.

Awnings we usually allow as long as they are permanent. Signage painted directly on property is allowed which is something we currently do not allow. We do not allow the painting of brick or building so we should remove the painting of signs on building. Suggest we wording should be if sign on building is original, repainting will be allowed, but if not original not allowed.

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Lighting/signage is allowed, neon is also allowed. Tim's question is regarding the LED lighting. In the past we have allowed the LED in the inside building or align the interior of the door/window which has been based on the dark sky rules. Commissioners did recommended that the Commissioners address each LED case on a case-by-case basis. Tim suggest that we allow them since currently the future of lighting is headed toward LED. Chairperson Hudson did addressed that we currently have the rules established that meets with the dark sky rules.

Box type signs are not allowed, but we currently have a few that are grandfathered it, but going forward no box style allowed. Colors were addressed but the commissioners do not wish to place a strict color pallet since the Commissioners approve colors prior to the actual painting. Commissioner asked if it is addressed in the guidelines that property should be maintained regarding the paint upkeep and Tim stated that would be monitored by the City.

New construction was addressed in the guidelines, but Tim feels we currently do not have any areas available for new construction. Guidelines regarding demolition is not allowed, unless the property is not capable of being saved. Building Deterioration addresses the issue of maintaining their property to keep the integrity of the building.

The guidelines addresses resources and references, Commissioner Hangan asked if we should include our updated ordinance as well as our City Codes, this would be the time to include them. Tim asked if he should distribute to the current owners for their review and give them a period to read and recommend changes before we submit the final publication. We can also leave the draft on the City Website and Library for public review. Tim will update the City Ordinance, this will need to be approved by Council which we could also submit the publication for their approval as well. HPC Meeting on 20 August for continued review.

**III. ITEMS**

*A. Commissioner: Chairperson asked if there are some camera in town for security, Tim stated that this is not allowed it is in private areas. Commissioner Dunn has asked if we considered adding portable potty during the busy season. Tourists visits are increasing and not the City and it has become so difficult to accommodate. Chairman Hudson asked what is happening at the south side of town, this will be a water tank. Water will be for the new dog town water lines, extra storage. Commissioner Hangan is working with Tim to address the cemetery history and plot locations, she hopes to have kiosk location place within the City allowing visitors or relatives to locate their families.*

*B. Staff Report. None*

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*IV. ADJOURN 10:55AM*

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Chairperson

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Attest: Deputy City Clerk

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