



**CITY OF WILLIAMS  
HISTORIC PRESERVATION COMMISSION**

**REGULAR MEETING  
AUGUST 20, 2019  
10:00 A.M.**

**COUNCIL CHAMBERS  
113 S. FIRST STREET  
WILLIAMS, ARIZONA**

**MINUTES**

***PROCEDURES***

*A. Call to Order 10:00AM*

*B. Pledge of Allegiance*

***C. Roll Call.***

*Present: Dunn, Andrea, McDowell, Norma, Hangan, Margaret, Hudson, Yvette.*

*Absent: Besler, Mike*

*D. Approval of the Work Session Minutes for July 23, 2019*

*Motion: Approval of Minutes*

*Action: Approve,*

*Moved by Norma McDowell, Seconded by Dunn, Andrea.*

*Motion passed unanimously.*

*E. Adopt the Agenda*

*Motion: Adopt Agenda*

*Action: Approve,*

*Moved by Hangan, Margaret, Seconded by Norma McDowell*

*Motion passed unanimously.*

***AGENDA ITEMS***

***A. Commissioners to discuss the "Historic District" final guidelines. (Y. Hudson, T. Pettit)  
10:09am***

Margaret Hangan reviewed the comments received from Mike Besler, Mike Cowen and John Holst, technical changes basically. They felt the guidelines were not detailed or descriptive enough in letting the individual know what they can and cannot do. They would like to see the guidelines reflect the City ordinances where appropriate. These issues will be addressed with Mr. Otwell so that he may incorporate them. Discussed the concern on maybe having an advisory group in the future to address issues something we may have to consider. Commissioner Dunn asked why would we need an advisory group if we address all issues in the handouts. Commissioner Hangan stated that the handouts are basically how to operate currently what the group was discussing was the long picture.

Commissioner McDowell asked if this was going to be internal. Commissioner Hangan stated no, only the external. Tim addressed the fact on how he approaches request, he will not let them destroy the building, they need to restore but if they are so deteriorated then

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they discuss other options. The overall concept is to maintain as much of the historical value as possible. The Appendix's will have the ordinance attached and referenced. Commissioner Hangan will take all the comments and incorporate them, Tim and Commissioner Hangan will get them back to Mr. Otwell and will submit payment before the 31<sup>st</sup> of September. If the Commissioners are all comfortable we will move forward with the changes, we will receive another draft where the Commissioners can make changes themselves and add any further changes as necessary.

Commissioners discussed the idea of creating before and after photo's for placement on the historical building. Once the guidelines are finalized we will proceed with presenting to Council possibly by October.

***III. ITEMS***

*A. Commissioner: None*

*B. Staff Report. None*

***IV. ADJOURN 10:28 AM***

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Chairperson

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Attest: Deputy City Clerk