



**CITY OF WILLIAMS
HISTORIC PRESERVATION COMMISSION**

**WORK SESSION MEETING
JULY 14, 2020
10:00 A.M.**

**COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

MINUTES

PROCEDURES

A. Call to Order 10:00AM

B. Roll Call.

Present: Besler, Mike, McDowell, Norma, Hangan, Margaret, Hudson, Yvette, Dunn, Andrea.

Council Liaison; Mike Cowen and Dawn Trapp

C. Adopt the Agenda

Motion: Adopt Agenda as presented

Moved by: Margaret Hangan

Seconded by: Norma McDowell

D. AGENDA ITEMS

- A. Commissioners to discuss the “Historic District Guidelines” (Y. Hudson, M. Hangan and Council Liaison M. Cowen, D. Trapp).**

Commissioners reviewed a few areas of concern in the Historic Guideline draft manual, discussed at the last Council Meeting. Areas of concern and changes are as follows:

- A. Page 6: Landscape/Streetscape: (add) Exposed glass neon is encouraged in the Downtown Historic District. No LED tube or rope lighting mimicking authentic glass neon is acceptable or permitted. *Figure 42***
- B. Page 8: Streetscape/Landscape: (Second paragraph) The streetscape landscaping consists of exposed neon lighting, flowers and pot hanging from replicate historic streetlight fixtures.**
- C. Page 10: Window Replacement: (first bullet) The use of wood windows and storefronts is strongly encouraged. Composite materials acceptable if the material gives the appearance of the original material. (second bullet) Bare Aluminum or metal are not acceptable for any application. Metal may be used for doors and windows if painted a compatible color with the building or anodized (powder coated). (fifth bullet) Window types: Windows should be single, double hung, or fixed. Casement windows are acceptable if they meet the vertical orientation criteria (see Orientation below). Sliding, awning, hopper or jalousie windows are**

**CITY OF WILLIAMS
HISTORIC PRESERVATION COMMISSION**

**WORK SESSION MEETING
JULY 14, 2020
10:00 A.M.**

**COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

not acceptable. The use of wood for windows is strongly encouraged. Composite material is acceptable.

- D. Page 11: Storefronts: The first floor shall consist of “storefront” openings. The storefronts should have opaque (solid) lower panels one and a half to three feet high. The use of wood for storefronts is strongly encouraged. Composite material is acceptable if the material gives the appearance of wood. Case iron storefronts are acceptable. Aluminum or bare metal is **not acceptable**. Metal may be used for doors and windows if anodized (powder coated). Doors: (second bullet) Material: the use of wood for doors is strongly encouraged. Composite material acceptable if the material gives the appearance of wood. Aluminum or bare metal is not acceptable. Steel may be used for doors and windows if painted or anodized (powder coated). Masonry: Add: Composite material must be pre-approved. (Remove “split-face” masonry sentence).
- E. Page 12: Roof and Roof Parapet: (last bullet): The roofing material that is visible shall be an earth tone or match the color of the building to reduce glare. Awnings: (Second bullet): Aluminum, plastic or vinyl or other shiny materials are **not acceptable**. (Third bullet): Copper and metal awnings with a patina finish or aged metal (non-shiny metal surface) are acceptable.
- F. Page 13: Signage: (Insert): No digital or electronic message board signage is acceptable or permitted in the downtown Historic District. (Bullet 7): Any lighting signage is allowed but it must be of an output to comply with Coconino County Dark Sky Ordinance. (Bullet 8): Any lighting source is acceptable, if the source cannot be seen. (add Bullet 9): All electrically wires involved with lighting must be enclosed as much as possible and installed in a professional manner, including surveillance cameras.

Commissioner Hangan has also updated the Historic Preservation District application and will add the City’s website link. Pages 22 and 23 will be deleted both maps are obsolete.

Further discussions to see if any other issues or concerns needed to be addressed. Commissioners feel they have addressed all issues. Margaret will make the necessary changes to the Guideline and present to Council on July 23, 2020.

IV. ADJOURN: 11:45Am Adjourn

**CITY OF WILLIAMS
HISTORIC PRESERVATION COMMISSION**

**WORK SESSION MEETING
JULY 14, 2020
10:00 A.M.**

**COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

Chairperson

Attest:
Deputy City Clerk

DRAFT