



**CITY OF WILLIAMS  
HISTORIC PRESERVATION COMMISSION**

**SPECIAL MEETING  
NOVEMBER 03, 2020  
10:00 A.M.**

**COUNCIL CHAMBERS  
113 S. FIRST STREET  
WILLIAMS, ARIZONA**

**MINUTES**

**PROCEDURES**

A. *Call to Order*

B. *Roll Call*

**Present:** *Holst, John, Besler, Mike, McDowell, Norma (via phone com), Hudson, Yvette.*  
**Absent:** *Dunn, Andrea and Hangan, Margaret*

C. *Adopt the Agenda*

**Motion:** *Adopt Agenda as presented*

**Moved by:** *Commissioner Holst*

**Seconded by:** *Commissioner Besler*

**II. AGENDA ITEMS**

- A. *Commissioners to discuss and approve a building Addition at 102 N. 1<sup>st</sup> Street business "Saya Gas Station". (D. Saya)*

*Saya's contractor was available for any questions. Commissioners were a little confused as to the pictures that was presented with the Agenda. The contractor also supplied additional designs showing the window, door design and installations. Tim informed the Commissioners that the addition to the building is not in question here, the colors and the window and doors is what the Commissioners need to approve. Commissioner Besler asked why we did not have all the designs before the meeting, and if they could request more information before the meetings. Tim stated "yes" the Commissioners may ask for more information, but in this case, there appeared to be lack of communication and this is why we had no drawings until now. They are going to build a 600 square foot addition to the south end of their building. This building is not an historic building but is within the Historic Preservation District and is a contributing building to the district. They must have the Commissioners approval on color, design and material prior to the issuance of the permit. This addition meets city code and is allowed. Commissioner Holst asked that in the future we make sure we have all the significant drawings relating to the project that they wish the Historic Commission to approve. Chairman Hudson asked for a motion to accept the colors, window and doors as presented.*

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*Motion: Commissioner Holst motion to accept the project as presented  
Seconded: Commissioner Besler seconded*

- B. Commissioners to discuss and approve a new projecting sign above awning at 214 W. Route 66 business "Pizza Factory" (D./V. Wurtner).*

*Mr. Wurtner was present to answer any questions the Commissioners may have. Mr. Wurtner went through his request to install an older sign that he acquired from another Pizza Factory location. He wish to mount the projecting sign measuring 40" just above the awning of his facility. Tim stated that projecting signs are allowed within the Historic District in lieu of free standing signs up to 16 sq. ft and can't project out more than 5'. Pizza Factory proposed sign is in compliance with the City Code, estimated 11 sq. ft. Design and colors will be commissioners decision. The Commissioners have no issue with Mr. Wurtner request. Chairman Hudson asked for a motion to accept the sign as presented.*

*Motion: Commissioner Besler motion to approve as presented  
Seconded: Commissioner Holst seconded.*

**III. ITEMS**

- A. Commissioner: Commissioner Holst wanted clarification related to Saya's contributing building and asked why no further designs were submitted to support the additional requests such as doors, etc. Tim stated that they had not completed the design and since the building is not an historic discussion, they felt bringing in the design at a later date would be sufficient, lack of communication or understanding on their part. Commissioner Holst asked that we be sure to have complete applications in the future, he is not really into the décor as much as in the integrity of the building itself. Commissioner Besler stated that he was confused as well with the Saya application. Chairman Hudson also agreed that when applications are received that they are not always complete. Further discussions relating to upcoming presentations and how they will need to be more complete. Commissioner Holst mentioned the removal of parking lots for Cruiser's Café when we are in very much need of additional parking lots, we will need to keep this in mind for the future. Commissioner Besler did state again that they will ask for more information or materials as necessary once he has received the Agenda Packet prior to the Historic Meetings.*

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*B. Staff Report: None*

*IV. ADJOURN: 10:25AM*

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Chairperson

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Attest:  
Deputy City Clerk

**DRAFT**