

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**REGULAR MEETING
ANNOTATED MINUTES
AGENDA ITEM**

PAGE 1

**CITY COUNCIL CHAMBERS 10:00 AM
NOVEMBER 05, 2019
COMMISSION ACTION**

I. PROCEDURES

Call to Order 10:00am

- **Pledge of Allegiance**

- **Roll Call**
Present: Moede, Kerry-Lynn, Ely, Rodger, Bardwell, Jan, Williams, Patty, Stevenson, Jeana, Rodriguez, Theresa. Absent; Johnny Hatcher

- **Approval of Minutes: August 06, 2019**
10:04am
Motion: To approve the minutes from August 06, 2019
Approve: Roger Ely, Seconded by: Kerry-Lynn Moede

- **Adopt Agenda**
10:05AM
Motion: To Adopt the agenda with the addition of Item "L" discussing Commissioner Johnny Hatcher
Approve: Theresa Rodriguez, Seconded by Jan Bardwell

II. PRESENTATIONS - None

III. PUBLIC PARTICIPATION – *Kathy Bates Friends of Williams aquatic center, briefed the group on the history of Williams Aquatic center and their involvement. 20 years ago, City Manager signed a grant with the Arizona parks enabling the aging pool with a new aquatic center \$100,000,000 was obtained with grant and donations. Kathy's concern is that we utilize the pool facility more than the 3 months out of the year. She feels if we collaborate we could find other functions and maybe obtain some additional revenue. We are nearing to the 25th year mark on this grant and will need to determine where to locate additional funds, so the need to utilize the facility more than 3 months may help in getting donations. The Aquatic Center is important to all community and residence in Williams. Kathy requested that the P&R committee, City Manager and Friends to come up with other areas the pool can be used. Friends of the Aquatic Center would like to present a formal presentation at the next meeting and continue to remain on the agenda in the future. Chairperson Williams asked if we need to have monthly meetings instead of quarterly and Vice-chair Moede agreed. City Staff may need to evaluate.*

Chase introduced himself to the Commissioners and the Public in attendance.

IV. AGENDA ITEMS

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PAGE 2

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- ***Discuss the Facility Inventory: T. Yerian***

Troy is continuing to keep up with the property landscaping, if the public has concerns such as a downed tree or weeding of area, contact front desk so that they can produce a work order. Chase informed the group that public notification is necessary so that the City can prepare a work order, to address the issue and determine the priority. Kerry asked Troy if he would like the Commissioners to prepare an inventory of the items that need attention at the parks. Troy stated this will be helpful, but they are currently working on painting and maintaining all the parks. Kerry asked how Troy feels about the condition and cost of the Tennis Courts. Troy stated it will be expensive even if we use a temporary material and this will be the least effective.

Introduction of Sylvia Lopez: S. Lopez

Sylvia Lopez introduced herself to the Commissioners and the public and addressed her title as Recreation Supervisor. Kerry asked for the breakdown of the Parks and Recreation department. Troy is the Parks Superintendent controls the landscaping and general maintenance of the exteriors. Sylvia is the Recreation Supervisor responsible for the Recreation and Pool department, Michelle Walker operates the pool and staff during the 3- month period of opening and assists in the recreation department the remainder as an aide under Sylvia.

- ***Update on Pickleball: K. Moede***

Kerry-Lynn and the WPG pickleball group are requesting the City look into a permanent location for pickleball. Gus Beatty spoke on behalf of the WPG. Currently the group is at three separate locations: City's Tennis courts, City's Rodeo barn, City's Skate Park/Shed. WPG concern is moving equipment to each location as well as the condition of each location. The Tennis Courts are in bad shape and need to be refinished, WPG received quotes of around #23,000-\$30,000 to repair. The Rodeo barn has been the main playing site for 2 years, which has two courts taped on the floor and room for a practice/dink court. The concrete needs to be refinished, cracks repaired and lines painted on surface. The Skate park/Shed is the newest facility available. With the assistance of the WPG the skate ramps were removed, the concrete needs to be refinished and/or resurfaced due to a very slick surface, cracks and expansion joints throughout need repair.

The WPG goal is to identify other locations, which could support pickleball activities/play both indoor and outdoor and identify best locations for play.

Kerry continued the discussion by informing the public and staff "Pickleball is a growing activity that is not going away". The WPG purchased all their own equipment and asking if maybe the City could in the future assist in this area. Kerry asked if the City Manager would look into the activity and get accustomed to this sport to better understand the potential for our City.

- ***Update on Skate Park Shed:***

Ramps have been taken out of shed and a new storage has been installed. Painting of the ceiling and floors. Option of placing a surface paint is extremely expensive at this time. Kerry asked if the Commissioner could look into other options of non-slick surface. Patty asked where the restrooms are located, the possibility of an elevated stage at that location. Sylvia did not feel that another stage would be necessary.

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PAGE 3

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- **Update on Volunteer Workers:**
Volunteer workers must past a background and a finger printing and the forms will be available at City Hall with Pam Galvan.

- **Discuss the expansion to Rodeo Cook Shacks: R. Ely**
ongoing progress with cabinetry and the cook area. Waiting for funding on the cabinetry and then we will purchase and install, allowing for storage of tables, chairs. Patty asked if the stove was repaired, Rodger stated that they also have new refrigerator and we have had problem with the grill with missing parts. The stove itself has a mild gas leak and will have a few fires when turned on, the pilots stay on. This stove is a commercial value and has been a problem for a long time. Kerry stated who's responsible for the Stove, staff is unsure of whom is responsible. Chase asked Aaron to contact Tim to check the stove. Patty asked if we could check the facility to see that it is cleaned after each event, if not the cleaning deposit should not be returned.

- **2020 Preliminary Budget/Goals: S. Lopez/T. Yerian**
Troy stated that for the Parks he is putting items on the list and preparing for what he will need for the budget. Chase stated that the usual preliminary budget process starts around February March fiscal year. Kerry asked with our past year revenues, do we think numbers will be good or not, Chase stated we are up but not as high as we were prior years.

Discussion of Johnny Hatcher:
Mr. Hatcher has missed the last three meetings and the Commissioners have decided to remove him from the Commission and look for other applicants. Any interested parties can ask the front desk for application.

- **Discussion of topics to include on February 04, 2020 Agenda**
 1. Facility of Expansion Inventory: Troy
 2. Pool budget, numbers: Sylvia
 3. Update on Skate Park: Sylvia
 4. Update on Cook Shack: Roger
 5. Wish List: Troy/Sylvia

- **Set next meeting date, time, and location: P. Williams**
Commissioners have decided to change their meetings to Monthly December 04, 2019 at 10:00am, Staff will evaluate

V. ADJOURN – 11:40am

ATTEST:

Chairman Patty Williams

Deputy City Clerk