

**CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION**

**REGULAR MEETING  
ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 1**

**CITY COUNCIL CHAMBERS 10:00 AM  
NOVEMBER 7, 2018  
COMMISSION ACTION**

***I. PROCEDURES***

- A. Call to Order Chairman Patty Williams called the meeting to order at 10:00 a.m.
- B. Pledge of Allegiance The pledge was recited.
- C. Roll Call Chairman Patty Williams, Vice-Chair Kerry-Lynn Moede, Commissioners Rodger Ely, Theresa Rodriguez, Jan Bardwell and Jeana Stevenson were present. Absent was newly appointed Commissioner Johnny Hatcher. Also present were the Parks & Recreation Director Rose Newbold and Deputy City Clerk Sue Bennett.
- D. Approval of Minutes: Regular meeting from February 07, 2017 Commissioner Ely made a motion to approve the minutes with the minor corrections. Commissioner Rodriguez seconded the motion, and it carried.
- E. Adopt Agenda Commissioner Rodriguez made a motion to approve the agenda as presented. Commissioner Ely seconded the motion, and it carried.

***II. PRESENTATIONS***

*None*

***III. PUBLIC PARTICIPATION***

*None*

***IV. AGENDA ITEMS***

- F. Introduction of New Commissioners: *Sue Bennett*
- Deputy City Clerk introduced and welcomed each newly appointed Commissioner to the Meeting.
- G. Update on temporary signage options for Rodeo Barn: *Rose Newbold*
- Rose presented a print out of the newly designed signs for the Southside, Westside and Northside of the Rodeo grounds. Each 4x8 metal sign is made with good quality materials, which will withstand the weather.
- H. Update regarding event parking issues: *Rose Newbold*
- Rose met with Denise Dean and the Chief. There appears to be a miscommunication with Parking Staff. We will reassess the situation again next year and make corrections, if necessary we may need to cancel this event.
- I. Discussion of Rodeo Cook Shack cabinetry donation: *Rose Newbold*
- Commissioner Ely is working with the Habitat of Humanity as well as Kiwanis. Things are still in the works and we hope to have it installed by next summer. Will update the group again on progress at our next scheduled meeting.
- J. Discussion of “Restroom signage” west-end of town across from Swap Meet: *Kerry-Lynn Moede*
- Vice-chair Moede expressed the need for restroom in Williams; currently there are two restrooms near the west-end of town near the swap meet. People are not sure where these restrooms are located and should we have signs showing this location? Rose mentioned that this is not a

**CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION**

**REGULAR MEETING  
ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 2**

**CITY COUNCIL CHAMBERS 10:00 AM  
NOVEMBER 7, 2018  
COMMISSION ACTION**

Parks and Recreation issue, Rose will check with the City to see what hours the restrooms are available to the public. After checking with the City, the restrooms have been winterized and close each year at the first freeze. These restrooms have been closed since the first week of October.

K. Update of completed items from 2018/2018 Rec Facilities Budget: *Rose Newbold*

- Rose presented her spreadsheet showing the extensive amount of completed projects from 2018 to current. The Commissioners should be very proud of the accomplishments.

L. Report from Recreation Director: *R. Newbold*

- Rose presented her report. Written report provided.

M. Discussion of topics to include on 02/6/19 Agenda: *Rose Newbold*

- Pickleball updates – K. Moede.
- Update on Signage Rodeo Barn – R. Newbold
- Update on Cabinetry at Rodeo Barn Cook Shack – R. Ely
- Re-address the restroom area west-end of town – K. Moede

N. Set next meeting date, time, location and assignments: *Rose Newbold*

- Next meeting set for February 6, 2019 at 10:00am.

**V. ADJOURN**

- The meeting adjourned at 11:00 a.m.

---

Chairman Patty Williams

ATTEST:

---

Deputy City Clerk