

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**REGULAR MEETING
ANNOTATED MINUTES
AGENDA ITEM**

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**CITY COUNCIL CHAMBERS 10:00 AM
AUGUST 1, 2018
COMMISSION ACTION**

I. PROCEDURES

- A. Call to Order Vice-Chairman Patty Williams called the meeting to order at 10:00 a.m.
- B. Pledge of Allegiance The pledge was recited.
- C. Roll Call Vice-Chair Patty Williams, Commissioners Rodger Ely, Kerry-Lynn Moede, Tad Wygal and Theresa Rodriguez, were present. Also present were the Parks & Recreation Director Rose Newbold and Deputy City Clerk Sue Bennett.
- D. Approval of Minutes: Regular meeting from February 07, 2017 Commissioner Ely made a motion to approve the minutes as presented. Commissioner Rodriguez seconded the motion, and it carried.
- E. Adopt Agenda Commissioner Moede made a motion to approve the agenda as presented. Commissioner Ely seconded the motion, and it carried.

II. PRESENTATIONS

None

III. PUBLIC PARTICIPATION

Jack Hadley introduced himself and gave a brief overview of "Pickle ball" and offering his support for more activity here in Williams.

IV. AGENDA ITEMS

- F. Nominate and elect new Chairman and Vice-Chair: *Sue Bennett*
- Deputy City Clerk asked the Commissioners for Nominations for the Chairman seat. Patty Williams offered her nomination for Chairman. Commissioner Ely motioned to nominate Patty Williams as Chairman Seconded by Rodriguez. Vote; Wygal, Rodriguez, Moede and Ely voted unanimously, Patty Williams was elected Chairman. Deputy City Clerk asked for Nominations for Vice-Chair, Commissioner Moede offered her nomination for Vice-Chair. Commissioner Rodriguez motioned to nominate Kerry-Lynn Moede as Vice Chair, seconded by Ely. Vote: Wygal, Rodriguez, Williams and Ely voted unanimously and Kerry-Lynn Moede was elected Vice-Chair.
- G. Discussion of temporary signage options at Rodeo Barn: *Kerry-Lynn Moede,*
- Discussed the need for temporary signs at the Rodeo Barn for events. Many visitors are confused on where the Rodeo Barn is located, they are basically looking for a red barn and since we do not have signage we should consider temporary ones. Rose investigated the issue, we could possibly accommodate temporary sign on the south side and the west side of the barn at a minimal cost until the permanent signs are erected.
- H. Discussion of Pickleball: *Kerry-Lynn Moede*
- The main concern for "Pickleball" is the location. They were using the WUSD Gymnasium but due to the tape used

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for outlining, there are not able to use this facility any longer. Residue from the tape was harmful to the gym floor. Rose offered the Rodeo Barn during the slow season and is flexible during busier season. Rose will take a look at the schedule and coordinate with Kerry-Lynn.

- I. Discussion of possible solutions to event parking issues: *Rose Newbold*
- Miscommunication occurred at the last event causing parking issues at Cureton Park. Rose will be meeting with the Chief next Wednesday and offered an invite to the Commissioners to attend to discuss the parking plans for upcoming events.
- J. Review 2018/2019 Recreation Facilities Budget: *Rose Newbold*
- Buckskinner Park – Area sandblasted, new roof.
 - Cureton Park – New fencing going up, electrical updates and possible bleachers for the baseball field.
 - Recreation Sign – Presenting signage to the HPC
 - Maintenance – Playgrounds resurface and urethane protection.
 - Cataract Park – Frisbee golf
 - Pool – Climbing wall.
- K. Update on recruitment for open P&R commission seats: *Sue Bennett*
- Received three applicants for P&R Commission, all three will be presented to Council on 8/9/2018. Once decision is made, City Clerk will notify applicants selected.
- L. Report from Recreation Director: *R. Newbold*
- Rose presented her report. Written report provided.
- M. Discussion of topics to include on 11/7/18 Agenda: *Rose Newbold*
- Discussion regarding Cook Shack kitchen cabinets/countertops.
 - Update signage at Rodeo Barn
 - Update on event parking Plan
 - New Commissioner announcement.
 - Report from Recreation Director.
- N. Set next meeting date, time, location and assignments: *Rose Newbold*
- Next meeting set for November 7, 2018 at 10:00am.
- V. **ADJOURN**
- The meeting adjourned at 10:55 a.m.

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Vice-Chairman Patty Williams

ATTEST:

Deputy City Clerk

DRAFT