

WILLIAMS PLANNING & ZONING COMMISSION SPECIAL PUBLIC
WORKSHOP

ANNOTATED MINUTES
AGENDA ITEM

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OCTOBER 16, 2014
COMMISSION ACTION

I. PROCEDURES

- A. Call to Order Chairman Williams called the meeting to order at 7:00 p.m.
- B. Pledge of Allegiance Chairman Williams led the pledge of allegiance.
- C. Roll Call Present were Chairman Buck Williams, Commissioners Barbara Brutvan, Tony Robertson, and Harry Schmitz. A quorum was present. Vice Chairman Josh Smiley, Gabe Ayala and Brad Massey were absent. Present from Staff were Tim Pettit, City Building Inspector, Planner I/Code Enforcement Coordinator Harry Holmes, Public Works Director Kyle Christiansen, and Administrative Assistant Pamela Galvan.
- D. Adoption of Agenda Commissioner Brutvan made a motion to adopt the Agenda as presented. Commissioner Schmitz seconded the motion, and it carried 4-0.
- E. Approval of Minutes from March 13, 2014 Commissioner Brutvan made a motion to approve the minutes as presented. The motion was seconded by Commissioner Robertson, and it carried 4-0.

II. Discussion, development of guidelines, and preparation for *conducting a study* on loading zones, more bus parking areas, and the possibility of adding parking meters.

Chairman Williams invited the public to speak. John Holst asked to hear the discussion before he spoke.

Chairman Williams asked the Commission for ideas.

Commissioner Schmitz started with parking meters. Each of the Commissioners spoke of their experiences when they had approached the public, as well as merchants, regarding the placement of meters in town. They each received a unanimous negative response to the idea.

The Commission will recommend to Council that the City not place parking meters in town at this time.

The next issue discussed was the semis and oversize vehicles parking on the City streets.

Commissioner Robertson pointed out the trouble with parking in the downtown area is that the vehicles take up too much space. He suggested there could be certain hours for loading and unloading only. He noted there is parking down by the City Park; however, during inclement weather, that could make a difficult walk.

Commissioner Schmitz spoke of possible parking on 3rd, 4th or 2nd Streets, with parking hours posted on signs.

Chairman Williams had measured the spaces and found they are appropriate in size.

There was additional discussion on where to have the oversized parking.

It is noted that 2nd Street is not wide enough to park oversized vehicles; the best streets would be 1st and 3rd for bus parking with time limits posted. This will keep the Historic District open for walking.

John Holst presented to the Commission a "Proposal For Adjustments To The City Of Williams Program," including a map.

The map drew out the areas within town that could be best suited as loading and unloading /bus areas as well as oversized parking spaces.

There was discussion that perhaps some of the oversized parking spaces could be used as back-ups for semis' deliveries.

By providing them a place to park, it will relieve crowded parking lots with oversized vehicles parking across individual spaces for regular vehicles.

Tim Pettit asked about business deliveries. Depending on the business, vendors would use a designated loading and unloading parking space.

Commissioner Robertson felt the map and proposal were well done.

John Holst feels that Grant Street may be utilized next.

Tim Pettit brought up the space in front of Anna's Grand Canyon Café and how it is not legally marked for handicapped parking.

Tim said that small towns were not developed for handicapped parking and that we may locate them where we can. They do not have to be in a specific area. There are no requirements or regulations on it.

Chairman Williams asked if there were any additional comments.

Commissioner Robertson reiterated that enforcement will still be the necessary key for the parking to work.

Tim Pettit noted dual purpose loading and unloading and possible sharing of spaces for oversized vehicles is a tough scenario.

Chairman Williams mentioned last meeting that he would like to have something done to make it easier for handicapped folks. One of his suggestions was to make a handicapped space at the corner of Rt. 66 and 2nd Street in the marked-off area used only by the carriage companies. If that space were reserved for handicapped parking, they would have access in any direction they might want to go.

Commissioner Brutvan pointed out that we still need more spaces, adding that parking is necessary.

Commissioner Schmitz suggested that Staff create a list of the Commissions' suggestions along with John Holst's proposed parking program to present to Council at the next meeting. He would also like John's map to include 4th Street and other areas in town for possible parking.

A public hearing will be held on November 20, 2014, in conjunction with the regular scheduled Planning & Zoning meeting.

It was suggested that maps with parking locations and times be given to the delivery people.

The next regular meeting will be on November 20th.

III. ADJOURN

A motion to adjourn was made by Commissioner Robertson and was seconded by Commissioner Brutvan. It passed 4-0. The meeting ended at 7:56 p.m.

Buck Williams, Chairman

Susan Kerley, City Clerk

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