

- A. *Call to Order* The meeting was called to order at 5:05 p.m. by Chase Pearson.
- B. *Roll Call* Present were Jeff Dent, Ian James, Chase Pearson and they did not constitute a quorum, but continued with general discussions. Chairman Daniel Sutton, George Glen and Bobby Augenstein were absent. City Clerk Pamela Galvan was present from City Staff.
- C. *Adopt Agenda* Ian James made a motion to adopt the agenda as presented. Jeff Dent seconded, and the motion carried.
- D. *Approval of minutes: January 09, 2017* Jeff Dent made a motion to approve the minutes of January 09, 2017 as presented. Ian James seconded, and the motion carried.
- E. *Review and approve the annual report and bill of service from Innes and Associates.* The board reviewed the Annual Report Summary prepared by Innes and Associates, and was informed that the City's accountant had gone through it without concern.  
Chase went through the individual summaries and will distribute to individuals at their next Fire Department meeting. Those who no longer participate on the department will have their summaries mailed to them.  
The invoice for services rendered this past year is the same as last (\$2,456.00).
- F. *Approval of required minimum distribution for Stan Rock for \$715.54.* Stan's payments are due to him each January, and Pam Galvan will cut his check next month, as usual.  
Make a note in the memo of the calendar year it is paid.
- G. *Review and discussion of Innes and Associates performance.* Chase reminded the board that this had to do the lack of confidence the board has had with Innes performance. Ian said he would like to have individual accounts set up. Chase had inquired with Nationwide and was informed that is not possible because of the structure of our group.  
Chase said he is still looking and mentioned Galloway as a possibility. He will further address this with them.
- H. *Preparation of report due 3/31/2018 to Arizona Fire Marshall to participate in the Arizona Volunteer Fire Fighter Relief and Pension Fund.* Pam will prepare and submit.
- I. *Discussion regarding develop in a annual calendar for the Pension Board.* Quarterly deposits are to continue once the account reaches the \$5,000.00 threshold.  
The board has scheduled bi-annual meeting for June and December each year, unless others are required and called.

The board would like to meet in the event there is to be a payout. They wish to review prior to the transaction. Pam is to notify the board of such a transaction.

- J. *Discussion regarding improved communication with the Pension Board members.* Provide the board will any and all correspondence, from or to Innes and Associates.
- K. *Set Tentative Date for Next Meeting* June 13, 2018, 5 p.m. City Council Chamber
- L. *Adjourn* The discussions adjourned at 5:39 p.m.

\_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_  
City Clerk

CERTIFICATION

State of Arizona,     )  
                                  )  
Coconino County,    )

ss.

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on December 21, 2017. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 22nd day of December, 2017.

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CITY CLERK