

1. Call to Order                      The meeting was called to order at 5:05 p.m. Jeff Dent chaired the meeting.
2. Roll Call                              Board members Jeff Dent, Marty Glassburn, Sam Espinoza, and Chase Pearson were present. They constituted a quorum. Absent were Ian James and Daniel Sutton. City Clerk/HR Director Susan Kerley was also present.
3. Adopt Agenda                      Sam Espinoza made a motion to adopt the Agenda as presented. Chase Pearson seconded, and the motion carried 4-0.
4. Approval of minutes              Sam Espinoza made a motion to approve the minutes of December 27, 2011. Chase Pearson seconded, and the motion carried 4-0
5. Discussion and consideration:  
Applicants for  
Payments of Benefits              A. Pay Out: Jeff Pettit  
Sam Espinoza made a motion to issue two checks, one to Jeff Pettit for \$4,623.10 and the second to the City of Williams in the amount of \$1,155.78 for his withholding taxes. The motion was seconded by Chase Pearson, and it carried 4-0.  
B. Pay Out: John Wagoner  
Marty Glassburn recommended a partial payment of \$20,000 to John Wagoner, pending receipt of his resignation. Then, the Board would ask Innes for approximately \$33,000 to pay the remaining balance owed to John Wagoner along with the taxes due, leaving enough in the Money Market account to keep it open.  
Sam Espinoza made a motion to pay out John Wagoner \$20,000, pending receipt of his letter of resignation, and to issue a check to the City of Williams for taxes of \$9,271.37. When money is received from Innes, issue a check to John Wagoner for the balance of the \$56,003.33 (\$36,003.33). This motion was seconded by Chase Pearson, and it carried 4-0.
6. Other Business                      An appointment of someone to replace Marty Glassburn will be discussed at the next Fire Department meeting.
7. Set Tentative Date for  
Next Meeting                      A tentative date for the next regular meeting was suggested: Monday, August 20, 2012, at 4:00 p.m.
8. Adjourn                              Sam Espinoza made a motion to adjourn, and Chase Pearson seconded the motion. It carried 4-0. The meeting was adjourned at 5:33p.m.

1. Call to Order & Roll Call  
The meeting was called to order at 5:37 p.m. Chairperson Daniel Sutton and Board members Jeff Dent, Marty Glassburn, and Chase Pearson were present and constituted a quorum. City Clerk Susan Kerley was present to take notes, and Luci Pearson was present to observe.
2. Adopt Agenda  
Jeff Dent made a motion to adopt the agenda as presented, Chase Pearson seconded, and the motion carried 4-0.
3. Approval of minutes  
Jeff Dent made a motion to approve the minutes of January 11, 2012. Chase Pearson seconded, and the motion carried 4-0.
4. Discussion and consideration:  
Application for Payment of Benefits:  
A. Pay Out: Cory Henson  
Marty Glassburn explained that the amount of Cory's payout will be right around \$5,000 plus \$1,000 for taxes. He suggested waiting for December to get the final report from Innes or giving Cory some money now and finalizing the balance in December. Jeff Dent added that the Fire Department wrote Cory a check out of its slush fund, and he will be paying it back. So, he is under no pressure to complete his payout. Marty said that, if investments have lost money, there would be a danger of paying too much to Cory if he is paid now. By waiting for the Annual Report to the State Fire Marshal from Innes, the exact amount owed him would be known. The end of the year is at the end of September, and the reports come out in December.  
Daniel Sutton made a motion to pay out Cory Henson in December. Jeff Dent seconded this motion, and it carried 4-0.
5. Other Business  
Marty Glassburn pointed out that the balance of the local Money Market Account, which doesn't pay much interest, is around \$32,000. Of this balance, around \$6,000 will be needed for Cory Henson's payout, and \$1,000 minimum balance must be maintained. So, \$25,000 could be invested. There's no need to worry about a low balance in the Money Market Account as, every month or so, the City puts in \$2,000 to \$3,000 to cover optional retirement and mandatory retirement deductions along with the City's contributions. Daniel Sutton suggested that funds from the local account be swept into Innes for investment more often.  
Daniel Sutton made a motion to transfer \$24,000 to Innes for investment. The motion was seconded by Jeff Dent and passed

4-0. Susan Kerley will make out a check (#174) to LPL Financial and mail it to Innes tomorrow.

6. Set Tentative Date for Next Meeting      The Board members tentatively scheduled the next meeting for 5:00 p.m., Thursday, January 3, 2013.
7. Adjourn      Chase Pearson made a motion to adjourn, and the motion was seconded by Jeff Dent. The motion carried 4-0. The meeting was adjourned at 6:10 p.m.

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1. Call to Order & Roll Call  
The meeting was called to order at 5:09 p.m. by Fire Chief, Jeff Dent. Board members Jeff Dent, Sam Espinoza, Marty Glassburn, Ian James, and Chase Pearson were present and constituted a quorum. City Clerk Susan Kerley was present to take notes.
2. Adopt Agenda  
Ian James made a motion to adopt the agenda as presented, Sam Espinoza seconded, and the motion carried 4-0.
3. Approval of minutes  
Sam Espinoza made a motion to approve the minutes of October 29, 2012, as presented. Chase Pearson seconded, and the motion carried 4-0.
4. Discussion and consideration:  
Application for Payment of Benefits:
  - A. Pay Out: Cory Henson  
Marty Glassburn suggested that, if the final report for last year (ended in September 2012) doesn't arrive from Innes, Cory be issued a check for \$2,500 before Christmas and checks for the balance due him and the City for withholding taxes be written before December 31, 2012.  
Ian James made a motion to issue checks after the report from Innes arrives, one for Cory Henson and one to the City for withholding taxes if the report arrives by next week. If not, issue one check to Cory Henson for \$2,500 next week, and by December 31<sup>st</sup>, issue a check for the balance due him and a check to the City for the appropriate withholding taxes. This motion was seconded by Sam Espinoza, and it carried 4-0.
  - B. Pay Out: Mike Schulte  
Ian James made a motion to defer the discussion and consideration of a Pay Out for Mike Schulte, unless enough money has built up in the Money Market Account or a transfer from Innes is completed. Then a payout can be made to him in December. Sam Espinoza seconded the motion, and it carried 4-0.
5. Other Business  
None
6. Set Tentative Date for Next Meeting  
The Board members tentatively scheduled the next meeting for 5:00 p.m., Tuesday, January 8, 2013.
7. Adjourn  
Sam Espinoza made a motion to adjourn, and the motion was seconded by Chase Pearson. The motion carried 4-0. The meeting was adjourned at 5:20 p.m.

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Chairperson

ATTEST:

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City Clerk

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