

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

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JANUARY 23, 2020
COUNCIL ACTION

I. PROCEDURES

A. Call to Order 7:00 PM

Mayor Moore called the meeting to order.

B. Pledge of Allegiance and Invocation

The pledge of allegiance was recited and George Glen provided the invocation.

C. Roll Call

Present: Mayor John W Moore, Vice Mayor Don Dent, Council member Mike Cowen, Council member Bernie Hiemenz, Council member Frank McNelly, Council member Lee Payne, and Council member Dawn Trapp.

Present from City Staff, City Manager Chase Waggoner, Interim Finance Director Barbara Ashley, Police Chief Herman Nixon, Public Works Director Tim Pettit, Public Works Manager Aaron Anderson, City Attorney Brandon Kavanagh and City Clerk/HR Director Pamela Galvan.

D. Approval of Minutes for January 8th Executive Session, and Regular Meeting, 9th, 2020 as presented.

Motion: *To approve the Minutes of January 8 Executive Session, and Regular Meeting, January 9, 2020 as presented.*

Action: *Approved*

Moved by *Vice Mayor Dent*, **Seconded by** *Council member Hiemenz.*

Motion passed unanimously.

E. Adopt Agenda

Motion: *To adopt the agenda as presented.*

Action: *Adopted*

Moved by *Council member Hiemenz*, **Seconded by** *Council member Cowen.*

Motion passed unanimously.

II. PRESENTATIONS – None

III. PUBLIC PARTICIPATION – None

IV. CONSENT AGENDA ITEMS

A. Approval of Purchase Orders.

Vice Mayor Dent recused himself due to possible conflict 7:02 PM

Motion: *To approve Consent Agenda Items.*

Action: *Approved*

Moved by *Council member Hiemenz, Seconded by Council member Payne.*

Motion passed unanimously.

Vice Mayor Dent returned to the regular session at 7:03 PM

III. NON-CONSENT AGENDA ITEMS

CONVENE TO PUBLIC HEARING 7:03 PM

To allow for public comment and/or suggestions for use of CDBG grant monies.

The City Manager addressed the presented Resolutions and the placeholders that were noted on them in the event there might be concerns as projects were noted.

Resident Gus Beatty inquired on projects that are not chosen for the CDBG funding, what happens to them. Mayor Moore explained that they are put aside and not funded. He asked if they could be rolled over into a department's budget. The answer was no. The grants are administered by NACOG and each entity has an opportunity every 5 years to use the funds available. If you do not use the funds for which they are designated it goes back into the fund and another entity may claim them and we may lose our opportunity. Even though we have resolutions with projects noted on them they in this process may be changed. We may have to accept one or the other for the grant monies and find a way to fix the street for the other. We did meet with NACOG and the projects reviewed didn't meet the criteria they would fund, some too small and you are not able to combine them.

It was inquired if the city would consider adding a project in next year's budget. The response was yes, they may be considered.

RECONVENE TO REGULAR SESSION – 7:08

B. Council may discuss and take action with direction for the CDBG grant monies.

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Chase Waggoner explained the cost of the Homestead Road project may be significantly more than what the CDBG allotment will be able to cover. The grant of approximately \$328,000.00 would be able to do half of the project or less. Staff devised an idea of submitting the rotational 5 year grant vs the competitive grant for water lines under Homestead Road as our project for the recurring CDBG grant funds. It has been identified by city staff as a very high priority project because we have invested a large sum of money into the rodeo well which we are unable to use because the water lines under Homestead Road cannot handle the pressure when the wells are turn on; they keep braking and it is costing us significant amounts of time, money and manpower to be able to keep it up and running. Our staff has proposed is to use the rotational grant funding to request funds to replace the lines under Homestead and then use the competitive application in order to repave and do drainage improvements along the surface of Homestead Rd. This is a proposal from staff.

It was affirmed that the competitive grants can be applied for each year, while the rotational grant comes around every 5 years. The rotating funds must be used within 2 years. The competitive funds are the same as the rotational, they are for a single project and not multiple projects.

There was further discussion on how timing of projects should roll out and the use of funds.

Mayor Moore noted that the projects discussed here tonight all meet the criteria for the grant application. A decision needs to be made tonight because of time constraints. There was additional discussion on the water lines on Homestead and their paramount need for replacement.

Vice Mayor Dent noted that work has been done by looping the line to increase the water pressure but not with the greater pressure the lines cannot handle it. They need to be fixed before we move forward.

Mayor Moore asked for one to entertain the motion to accept the CDBG grant money to fund the water line improvements on Homestead Road area and to apply for road funds through the competitive grant.

Will take a motion to accept the CDBG grant for the water lines.

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Motion: *To accept the Rotational CDBG grant funds for the water line improvements on Homestead Road.*

Action: *Approved*

Moved by *Council member Payne, **Seconded by** Council member Cowen.*

Roll Call Vote:

| | | | |
|------------------------|-----|------------------------|-----|
| Council member Payne | Yes | Council member Cowen | Yes |
| Council member Hiemenz | Yes | Council member McNelly | Yes |
| Council member Trapp | Yes | Vice Mayor Dent | Yes |

For the record Mayor Moore would vote yes.

Motion: *To approve the competitive application to repave and do drainage improvements along the surface of Homestead Rd.*

Action: *Approved*

Moved by *Council member McNelly, **Seconded by** Council member Heimenz.*

Roll Call Vote:

| | | | |
|------------------------|-----|------------------------|-----|
| Council member McNelly | Yes | Council member Hiemenz | Yes |
| Council member Cowen | Yes | Council member Payne | Yes |
| Council member Trapp | Yes | Vice Mayor Dent | Yes |

For the record Mayor Moore would vote yes.

Due to Councils discussions and weighing the merit of the projects presented, general consensus was established that the Homestead Road water line project and the Homestead Road repayment, drainage projects seem to benefit the community most so they forwent Item C. Resolutions 1390, and Item D. 1391.

- C. Council may discuss and take action in approving Resolution No.1390 for a CDBG application to repave 1st and Humboldt Streets.**
- D. Council may discuss and take action in adopting Resolution No. 1391 for a CDBG application for improvements to Homestead Road.**
- E. Council may discuss and take action to adopt Resolution No. 1392 by directing National Bank of Arizona to update the list of authorized signatories for the city's bank accounts.**

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The City Clerk read Resolution No. 1392 by number and title only.

Motion: *To Approve Resolution No. 1392 directing National Bank of Arizona to update the list of authorized signatories for the city's bank accounts.*

Action: *Approved*

Moved by *Council member Cowen, **Seconded by** Council member Trapp.*

- F. Council may discuss and possibly take action to create a performance stipend system for active volunteers in the Williams Volunteer Fire Department. Council may vote to enter into Executive Session Pursuant to A.R.S. §38-431.03 (A)(3) for matters covered under attorney client privilege.**

Motion: *To go into Executive Session*

Moved by *Council member Payne, **Seconded by** Council member McNelly.*

CONVENE TO EXECUTIVE SESSION – 7:25 PM

Pursuant to A.R.S. §38-431.03 (A)(3), Council discuss matter covered under attorney client privilege.

Motion: *To reconvene to regular session*

Moved by *Council member Hiemenz, **Seconded by** Council member Payne.*

RECONVENE TO REGULAR SESSION – 8:08 PM

- 1. Council may take action pursuant to discussion.**

Motion: *To adopt and create a performance stipend system for active volunteers in the Williams Volunteer Fire Department. And use the \$18,500 in the budget to pay the performance stipend to the volunteers who earned the payment.*

Action: *Adopted/Approved*

Moved by *Vice Mayor Dent, **Seconded by** Council member Payne.*

Motion passed unanimously.

- G. Council may discuss and take action with an IGA for ADOA-GRF Arizona Text-to-911 Grant Program.**

Motion: *To approve an IGA for ADOA-GFR Arizona Text-to-911 Grant Program.*

Action: *Approved*

Moved by *Council member Cowen, Seconded by Council member Trapp.*
Motion passed unanimously.

H. Council will discuss and take action with regards to the intended use of the baseball fields (Cureton Park), and its use for other events.

There was discussion of use of the park with the resolve from the Mayor to the Recreation department to continue to make the decision for events that are to take place in our cities parks.

CONVENE TO EXECUTIVE SESSION – 8:08 PM (began at 8:17 PM)

Pursuant to A.R.S. §38-431.03 (A)(1), Council discuss potential Finance Director.

Motion: *To reconvene to Regular Session*

RECONVENE TO REGULAR SESSION – 8:30 PM

I. Council may appoint a Finance Director or take other actions based on results of the Executive Session.

Motion: *To appoint Barbara Ashley as the city's Finance Director.*

Action: *Appoint*

Moved by *Council member Payne, Seconded by Vice Mayor Dent.*
Motion passed 5 Ayes to 1 Nay.

VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS

Mayor and Council

Staff –

- *The City Manager noted that we are currently taking city employee photos to go on our website and that the city has officially gone live with Facebook. He will be traveling over the next two weeks.*

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- George Glen noted the hospital is coming along nicely and it looks like spring will be the opening.

VII. ADJOURN – 8:39 PM

Mayor John W. Moore

ATTEST:

City Clerk Pamela Galvan

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CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on January 23, 2020. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 24th day of January 2020.

City Clerk Pamela Galvan

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