

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

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OCTOBER 11, 2018
COUNCIL ACTION

I. PROCEDURES

A. Call to Order

Mayor Moore called the meeting to order at 7:00 p.m.

B. Pledge and Invocation

The pledge of allegiance was recited and George Glen provided the invocation.

C. Roll Call

Mayor John W. Moore, Vice-Mayor Don Dent, Council members Bernie Hiemenz, Frank Mc Nelly, Lee Payne and Dawn Trapp were present and constituted a quorum. Council member Wurgler arrived at 7:02. Present from City Staff was Acting City Manager and Finance Director Keith Buonocore, Police Chief Herman Nixon, Sanitation Foreman Jeff Pettit, City Attorney Brandon Kavanagh and City Clerk/HR Director Pamela Galvan.

D. Approval of Minutes: September 27, 2018

Vice-Mayor Dent made a motion to approve the minutes of September 27, 2018 as presented. Council member Hiemenz seconded the motion, and it carried.

E. Adopt Agenda

Council member Hiemenz made a motion to adopt the Agenda as presented. Council member Trapp seconded the motion, and it carried.

II. PRESENTATIONS –

Mayor Moore presented Vice-Mayor Dent with a 24 Years of Service Award, which he was awarded at the 2018 Arizona League of Cities and Towns Annual Conference.

III. PUBLIC PARTICIPATION – None

IV. CONSENT AGENDA ITEMS

A. Approval of Purchase Orders:

B. Check register for month ending September 30, 2018

Council member Payne made a motion to approve the Consent Agenda items as presented. Council member Wurgler seconded the motion, and it carried.

V. NON-CONSENT AGENDA ITEMS

- C. Council may discuss and adopt Resolution No 1373 designating the City Manager or Acting City Manager as the agent dealing with the Arizona Division of Emergency Management.**

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Mayor Moore explained the reason for this resolution is to update the agreement with the Arizona Division of Emergency Management.

Mayor Moore asked the Clerk to read the resolution by number and title only.

The City Clerk read the resolution by number and title only.

Council member Trapp made a motion to approve Resolution No. 1373 read by number and title only. Council member Hiemenz seconded the motion, and it carried.

D. Council may discuss and take action with the City of Williams and Little Colorado Water Conservation District IGA: K. Buonocore

This is a piggyback on the previously approved, August 9, 2108, SPAA agreement.

Council member Payne made a motion to take action in approving the IGA with Little Colorado Water Conservation District. Council member Wurgler seconded the motion, and it carried.

E. Council may discuss and take action with the agreement for Network Integration Transmission service by APS. K. Buonocore

Mayor Moore noted this item was discussed previously, August 9, 2018 work session and at the regularly scheduled meeting.

Council member Payne made a motion to approve the agreement for the Network Integration Transmission service by APS. Council member Wurgler seconded the motion, and it carried.

F. Council may discuss and take action with the replacement of its aging work vehicles through a cooperative governmental purchase arrangement. K. Buonocore

Mayor Moore inquired if the city intended to purchase all of the vehicles listed. Mr. Buonocore replied yes. Each model was noted for a total of seven in all, one of them being a replacement of the snowplow.

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Council member McNelly asked if the retiring vehicles would be auctioned off. They will be, and some parted out.

Council member Payne thanked Sheldon Johnson for keeping the vehicles going as long as he has.

Council member Wurgler made a motion to approve the replacement of the City's aging work vehicles through a cooperative governmental purchase arrangement. Council member Hiemenz seconded the motion, and it carried.

G. *Council may discuss and take action to proceed with an RFP for the Golf Course contract.*

Mayor Moore explained that the current contract is due to expire on December 31, 2018. The Acting City Manager had moved forward and published an RFP. Some RFPs are discussed with Council before they are published, and they would have liked to know about it before it was published, that is why it is on the agenda.

Mayor stated that before the audience asked questions he wants to let Council ask first.

Vice-Mayor Dent began by pointing out that the item as printed is incorrect. He in fact wants to kill or stop the RFP. He explained that they do put out RFPs, if they like them they, will just renew their contracts. The only time we do an RFP is if we want to replace them. It was not necessary to put out an RFP on this item until they had a chance to discuss the current operator about the contract and possible changes, because there are parts of the contract that the Acting City Manager would like to see changed, but that discussion did not happen and was not given an opportunity to happen.

He wanted to apologize to Mr. Little as he received a registered letter reminding him of the expiration of his contract, and not a thank you for the six years of service and a good job he has done.

Normally any of our golf issues through the years were taken to the golf committee to discuss and make a recommendation to the Council. That is how it has been done since they opened.

Vice-Mayor Dent explained the components of the current contract that was created for Mr. Little. The contract was written in a way that if he ran total revenue past \$750,000.00, he would get a 10% bonus on the monies above. It was put into place to get him to work as hard as he could, to grow revenues. He has grown the numbers every year, significantly, so that he has earned a decent bonus the last couple of years. Vice-Mayor is happy, because

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if Mr. Little has earned that 10% bonus, that means we have received the other money. He is pleased with Mr. Little's performance because he has done everything that has been asked of him, and the numbers show it.

If things need to be changed in the contract, the first thing we should have done is sit down with him to share our concerns. He and Council had not been made aware of any concerns.

He is upset with the RFP that is out there because it is not just looking for a new pro, but it is going to change how we do business now. It is asking to bid on pro shop operations and the maintenance as well. He spoke of Marty Yerian's dedication to the course.

He does not like the RFP, he would have at least listened to suggestions if brought forward, but nothing was brought to them, it was just done.

Kingman's Cerbat Golf course was mentioned and used as a comparison to ours; their percentage pay out was used as a comparison to what we pay to Mr. Little.

Vice-Mayor Dent would like to kill the RFP proposal and instruct staff and the golf committee to sit down with Mr. Little and go over the contract and any potential changes; and go from there.

It was asked if he is making the motion, "yes" and Council member Payne seconded the motion.

Vice-Mayor Dent made a motion to kill the RFP, pull it from the website, stop the process, and instruct staff and the golf committee to sit down with Mr. Little and go over the contract and any potential changes. Council member Payne seconded the motion, and a roll-call vote was taken.

Mayor noted that before we accept the motion he would like to allow Council member Wurgler a moment.

Council member Wurgler asked to confirm with our attorney that they could proceed as the motion was made.

Brandon Kavanagh was unsure how he should answer his question in open session or not.

Council member Wurgler asked if they could legally withdraw the RFP. Mr. Kavanagh replied, "Yes."

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Mayor Moore stated before they take a vote if anyone from the audience would like to speak. He would like to have City Council representation along with the Golf Committee at the meeting with Mr. Little. He would like Vice-Mayor Dent and Council member Trapp to participate in this meeting.

Phil Echeverria, the school’s athletic director, spoke in his support for Mr. Little the golf coach. He is not just a golf pro; he is a part of our community. He is an outstanding individual.

A roll-call vote was taken:

Vice-Mayor Dent	Yes	Council member Payne	Yes
Council member Hiemenz	Yes	Council member McNelly	Yes
Council member Trapp	Yes	Council member Wurgler	Yes

The vote was unanimous

VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS

Mayor and Council:

- Mayor Moore mentioned the City’s Clean-up day was on September 27 and how it was a success. He thanked Kerry-Lynn Moede for all she did.
- Council member Payne noted the high school welding class has almost completed the monument signs for the west and east ends of town just in time for the other teams to see them when they come for the playoffs.
- Vice-Mayor Dent noted that Sheldon has almost completed the arch for the west end of town and it is scheduled to go up on Tuesday the 16th at 9 a.m. He has done most of the welding himself.
- Both ends of town now has Route 66 painted on the street thanks to Don Dent, he was instrumental in that happening, as was Mike Cowen.

Staff Reports:

- Chief Nixon noted there is semi-parking issues and would like a couple of Council members to sit down with him and devise a plan to keep limit the number of semis on our the streets.
- Fire Chief Pearson noted this Saturday is Community Safety Day. They are really pushing to get working smoke detectors and carbon monoxide detectors in homes.

VII. ADJOURN

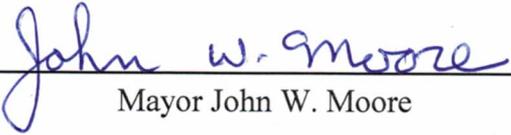
The meeting adjourned at 7:30 p.m.

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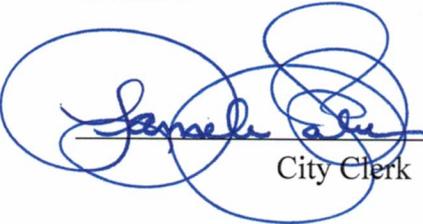
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Mayor John W. Moore

ATTEST:



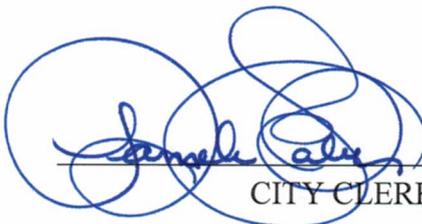
City Clerk

CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on October 11, 2018. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 12th day of October 2018.



CITY CLERK