

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

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OCTOBER 25, 2018
COUNCIL ACTION

I. PROCEDURES

A. Call to Order

Mayor Moore called the meeting to order at 7:00 p.m.

B. Pledge and Invocation

The pledge of allegiance was recited and George Glen provided the invocation.

C. Roll Call

Mayor John W. Moore, Vice-Mayor Don Dent, Council members Frank Mc Nelly, Lee Payne and Dawn Trapp were present and constituted a quorum. Council members Wurgler and Hiemenz were absent. Present from City Staff was Acting City Manager and Finance Director Keith Buonocore, Police Chief Herman Nixon, Chief Building Inspector Tim Pettit, City Attorney Brandon Kavanagh and City Clerk/HR Director Pamela Galvan.

D. Approval of Minutes: October 11, 2018

Vice-Mayor Dent made a motion to approve the minutes of October 11, 2018 with corrections to *Item G*. Phil Echeverria's title, golf coach should be *Athletic Director*, and include the title of *golf coach* to Scott Little. Council member Payne seconded the motion, and it carried. The minutes were approved as corrected.

E. Adopt Agenda

Council member Trapp made a motion to adopt the Agenda as presented. Council member McNelly seconded the motion, and it carried.

II. PRESENTATIONS –

Felicia Bicknell from CASA of Arizona seeking volunteers within Coconino County.

Felicia Bickneel introduced herself to council and thanked them for providing time for her tonight.

She explained what a CASA stands for: CASA stands for Court Appointed Special Advocate. They are everyday citizen volunteers appointed by a judge to speak up for abused and neglected children to ensure they have safe and permanent home.

The Court Appointed Special Advocate (CASA advocate) provides support to county juvenile court judges responsible for reviewing juvenile dependency cases. The advocate develops and maintains a trusting relationship with an assigned child, interacts with parties involved in the child's (or children's) case plan, and provides recommendations to the juvenile court about the best interest of the children. The ASA advocate will work closely with Department of Child safety case managers and

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others involved in the child's case plan to ensure the best outcome for the assigned child.

Mayor Moore noted the CASA had been very active in the past in Williams and he is glad to see her here tonight.

III. PUBLIC PARTICIPATION – None

IV. CONSENT AGENDA ITEMS

A. Approval of Purchase Orders: K. Buonocore

Vice-Mayor Dent made a motion to approve the purchase orders as presented. Council member McNelly seconded the motion, and it carried.

V. NON-CONSENT AGENDA ITEMS

B. RECESS TO BOARD OF ADJUSTMENTS – 7:14

Board may discuss and take action concerning Mr. Jeff Carlson, Managing director, and new property owner of Pinecrest II Subdivision request for a variance to allow a temporary trailer banner of 500 sq. ft., advertising the startup and sales of newly installed Manufactured Homes.

Tim Pettit spoke on behalf for Mr. Carlson, as Mr. Carlson had a previous engagement. Tim said Mr. Carlson was aware of concerns with the look of a trailer, hitch and wheels showing and that they are willing to skirt the trailer for appearances.

Mr. Dent asked if it met Mr. Pettit's approval, and he replied, yes.

Mr. McNelly made a motion to approve the skirting of the trailer during its temporary placement. Council member Payne seconded the motion, and it carried.

RECONVENE TO REGULAR MEETING – 7:16

B. Discussion and possible action to execute continuation clause or not with EUSI wastewater management contract.

The Mayor explained the City has some contracts that do not have renewal clauses and some contracts that do have renewal clauses. If a contract does not contain a renewal clause, the contract expires on a specified contract date. The EUSI contract does contain a renewal clause in section 9.2. The option for this renewal is for an additional five-year term. If City Council makes the decision that they do now wish to renew this contract for the extension, the contract states that the City must provide notification 180 days prior to

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the contract end date specified in the contract. City Council needs to make a decision on this contract and the City Attorney is here to answer any question you may have on this issue.

Council member McNelly made a motion to give notice to EUSI the City's decision not to continue with the wastewater management contract beyond its current expiration date of May 31, 2019. Councilmember Payne seconded the motion, and it carried.

***D. Discussion and possible action to proceed with shop addition design costs.
T. Pettit***

Mayor Moore entertained that if the Council should so choose they might either continue discussion on this item tonight or come back to it with the entire Council present.

There were no objections brought forward, Tim Pettit began by explaining that the City's garage has run out of room to work on multiple vehicles and house equipment. He is looking to obtain Council's approval to move forward with the design. The cost is approximately \$29,000.00 to get the engineering, architectural drawings we need to take out to bid.

It was asked if the City has the money to fund this, and the reply was yes.

Council member McNelly asked who was involved in the design needs. Mr. Pettit replied, Sheldon, himself and additional employees. The addition will be off the east end of the existing building with four bays, bathroom and office.

Council member Payne made a motion to move forward with the engineering and design of the shop addition. Council member McNelly seconded the motion, and it carried.

Vice-Mayor Dent reference the new county shop in Flagstaff and suggested that perhaps we might also look at cost for covered parking along the east side vs. an enclosed building costs.

Mr. Pettit took this opportunity of open discussion to add that the roof on the existing shop building is in need of re-roofing with a metal roof to match what we have; it is falling apart. Also, would like Council to consider a cover for sanitation vehicles.

VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS

Mayor and Council:

Mayor Moore made note of the traffic in town and having to wait to get through; he is good with it. He also noted that tourism continues, and the street improvements are great.

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Staff Reports:

- Keith was down in Phoenix last week and obtained the WIFA loan, and it will come before Council next week.
Mayor noted that without Keith, we might have got it, but he sure put numbers together and he has a real good working relationship with our WIFA partners, and Mayor appreciates it.
- Jeff Dent filling in for Chief and Assistant Chief noted the department's recent activities. On 10/20, Guardian Air had LZ training at our airport that they attended with High Country and Sherwood Fire Department. On 10/22, they assisted with flushing of fire hydrants throughout the town. On 10/14, they responded to a single car rollover with an individual trapped inside. They worked with Lifeline and DPS members to remove the individual from inside. Ponderosa Fire assisted with managing the landing zone and patient transfer. Ryan Thibault was present and recognized for his part in the extrication of the individual in the rollover, as well as Kevin Perkins and Shilo Thompson. Chief wanted to thank them for working together as a team to smoothly and efficiently remove the patient from the vehicle. Also thanks to Lifeline, DPS and Ponderosa Fire for their working relationships with us.
- Chief Nixon noted that the K-9 is back from training and has already made an appearance at the school for public relations. He came out of the academy as one of the top dogs. Tylor has done a good job.

He also had a meeting with the Christmas Committee and discussed how they would address last year issues.

He wanted to announce two officers' recent accomplishments. Officer Robert Anderson received the "Officer of The Year Award" for his actions during the shooting in Williams, and Officer Jason Nicolls was awarded the "Heart of Gold" for his dedication to his victims of crime in the City of Williams; they did a great job.

Mayor Moore asked George Glen to speak on the development of the hospital and to speak just a bit about the election coming up, how important it is and that we cannot publicly endorse it but he can talk about it.

Mr. Glenn noted that although there have been weather delays they are still on schedule to pour concrete and stem walls.

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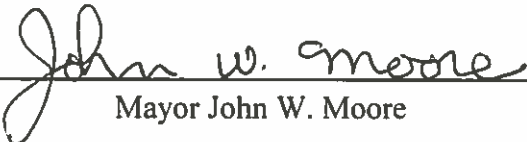
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He asked that those who had not yet voted to support the tax base for the hospital district. He noted that every 5 years it has to be reauthorized for the tax base on the property taxes based on the valuation. It is not used for building; building funds come from a grant from Northern Arizona Healthcare Foundation. The money that comes in from tax revenue is used to maintain the property and to augment what North County needs to continue to operate 7 days a week, 12 hours a day. It is important because if we do not pass this, and the tax base stops, the services currently provided could be reduced drastically.

Mayor Moore noted that he has been here in Williams a very long time and he is very pleased to hear how well the staff is working and their accomplishments.

VII. ADJOURN

The meeting adjourned at 7:29 p.m.



Mayor John W. Moore

ATTEST:



City Clerk

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CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on October 25, 2018. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 26th day of October 2018.



CITY CLERK