

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

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DECEMBER 13, 2018
COUNCIL ACTION

I. PROCEDURES

Call to Order 6:59 PM

Mayor Moore called the meeting to order.

A. Pledge and Invocation

The pledge of allegiance was recited and Rob Krombeen provided the invocation.

B. Roll Call 7:00 PM Roll Call.

Present: Councilmember Bernie Hiemenz, Councilmember Frank McNelly, Mayor John Moore, Councilmember Lee Payne, Councilmember Dawn Trapp, Councilmember Jim Wurgler.

Absent: Vice Mayor Don Dent.

Present from City Staff was City Building Inspector Tim Pettit, and City Clerk/HR Director Pamela Galvan

C. Approval of Minutes: November 8, 2018

7:02 PM Motion: To Approve, Action: Approve, Moved by Councilmember Frank McNelly, Seconded by Councilmember Bernie Hiemenz.

Passed: Unanimously

D. Adopt Agenda

7:02 PM Motion: To Approve, Action: Approve, Moved by Councilmember Bernie Hiemenz, Seconded by Councilmember Dawn Trapp.

II. PRESENTATIONS – Heather Herman from Front Burner Media is here to provide the City Council with an update on 2018.

7:01 PM

Heather began by noting that this is going to be a summary presentation.

End of calendar year update:

July-Present Highlights • Channel 12, Arizona Midday paid *What* partnership, aired August 17 and October 5. It reached over 4 million viewers, social media users, and website visitor. This will repeat again in early 2019. • Channels 3 and 5 broadcast the Saturday before the tree lighting to promote all things Mountain Village Holiday. It reached out to 1.7 million viewers. • Go USA Yizshibo began live streaming November 1. As the Chinese host was streaming and strolling around Williams, over 750,000 were watching in China. It received more than 120,000 reactions and the video lives on their website. Currently more than 2.7 million have viewed the video. This is free and far reaching. We were included because we were actively marketing and promoting Williams to the Chinese market. • Williams was inside the front cover of Arizona Highways.

Remainder of 2018 includes • Partnership with Art Walk in Williams. • Channels 3 and 5, social media sweepstakes for Valley audience, targeting our drive market in a

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slower time of year. • Building a Canadian database to send e-newsletters; nearly 5,000 subscribers from our summer/fall ad campaign with West Jet. • Taking advantage of the direct flight from LAX to Flagstaff by targeting that audience along with media outreach. • Begin negotiation of advertising rates, deals, and discounts for the coming fiscal year. • Continue to promote Williams as the first stop before a visit to the Grand Canyon.

Council thanked Heather for her updates.

III. PUBLIC PARTICIPATION - None

IV. CONSENT AGENDA ITEMS

- A. Approval of Purchase Orders: K. Buonocore**
- B. Check register for month ending November 30, 2018: K. Buonocore**

7:14 PM

No discussion.

7:14 PM Motion: To approve the consent agenda items as presented. Action: Approve, Moved by Councilmember Frank McNelly, Seconded by Councilmember Jim Wurgler.

Motion passed unanimously.

V. NON-CONSENT AGENA ITEMS

C. Council may discuss and take possible action with the compliance for the placement of large raptor perches on our utility poles. T. Pettit

7:15 PM

Mayor Moore explained that this is a mandate issued by US Fish and Wildlife.

Council member Hiemenz inquired on the material that is used. Brenda Haslett of APS explained that it is a plastic cover that goes over the phases protecting the birds.

Council member McNelly asked if the device is approve by Fish and Wildlife. Yes, it is a standard piece of equipment applied nationwide. The lifespan of the cover, so far is 25 years.

We have 28 poles to service.

7:18 PM Motion: To take action with compliance for the placement of large raptor perches on our utility poles. Action: Approve, Moved by Councilmember Jim Wurgler, Seconded by Councilmember Bernie Hiemenz.

Motion passed unanimously.

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D. Council may discuss and take action with the replacement of the rubber surface at Rec Park on Railroad Ave., and seal the surface of newer Tot Park.

7:18 PM

Mayor Moore explained where this is to be done and reminded all that this has been budgeted for.

Council member Trapp confirmed the action of resurfacing. Tim Pettit stated replacement older recreation park and seal of the Tot Park. To be done next year when weather permits.

7:20 PM Motion: To take action with the replacement of the rubber surface at the Rec Park on Railroad Ave., and seal the surface of newer Tot Park. Action: Approve, Moved by Councilmember Jim Wurgler, Seconded by Councilmember Lee Payne. Motion passed unanimously.

E. Council may discuss and take action with an amended IGA between the State Arizona, and the city of Williams to utilize HURF Exchange funds for reconstruction on Grand Canyon Blvd.

7:21 PM

Mayor Moore explained this IGA is for the acceptance of funds for us to reconstruct Grand Canyon Blvd. ourselves.

7:21 PM Motion: To enter into an IGA with the State HURF Exchange for reconstruction on Grand Canyon Blvd. Action: Approve, Moved by Councilmember Dawn Trapp, Seconded by Councilmember Bernie Hiemenz.

7:22 PM Vote: Motion carried by unanimous roll call vote (summary: Yes = 6). Yes: Councilmember Dawn Trapp, Councilmember Bernie Hiemenz, Councilmember Frank McNelly, Councilmember Lee Payne, Councilmember Jim Wurgler.

F. Council may discuss and take action with an IGA between the Coconino County Flood Control District and the city of Williams. Williams is to receive funds set aside for the 2019 fiscal year to be used for flood control projects.

7:23 PM

This was previously approved, and the Mayor asked for clarification as to the flexibility of project locations. Mike Janes of Woodson Engineering was unsure of how tight they are with locations previously submitted.

Council member McNelly asked for clarification about the amount, \$181,000.00 of money for the flood control and \$100,000.00 cost for a large storm project.

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7:23 PM Motion: To enter into an IGA with the Coconino County Flood Control District to receive funds set aside for the 2019 fiscal year to be used for flood control projects. Action: Approve, Moved by Councilmember Lee Payne, Seconded by Councilmember Dawn Trapp. Motion passed unanimously.

G. Council may discuss and take action with a proposed Magistrate Employment Agreement with the city of Williams.

7:27 PM

Judge Rob Krombeen expressed his desire to continue as the City's Magistrate, and the importance it is to him personally. He provided his past history of managing the courts budgets, and ability to reduce and yet function optimally for the community. He mentioned the city of Page doing a hybrid of our court set-up, and the issues they have encountered causing a division of the two courts, something he resolved would not be a viable option here in Williams.

He prepared his proposal after careful analysis of the responsibilities involved in the position, noting council supported a proposal similar to this/his a year ago, and he asks that you consider his. He feels his proposal is realistic.

Council member McNelly confirmed there are 2 separate courts, JP (Justice of the Peace) and Magistrate. The county runs the JP court and the Magistrate is the city's court. He confirmed Judge Krombeen works between 10-13 hours a week, Council asked for acknowledgement of part-time employment being 10-13 hours a week; it was acknowledge by Judge Krombeen. The increase in pay Judge Krombeen proposed was a 80.29%. It was asked if an appointed Magistrate need be an attorney or judge; no. The cities expense to operate the magistrate court was reviewed. It was asked if a Pro tem can fill in as a magistrate until a time when an agreement can be reached. The question was unanswered.

Council member Payne noted a discrepancy between his current contract salary and what is noted on the budget provided for his review.

There was discussion on how one would know how many cases a judge vs. his staff handles, daily, weekly, monthly, etc., this so they could justify/quantify the proposed increase. Judge explained the manner in which the courts schedule cases for efficiency. City court cases are held once a month.

8:06 PM Motion: To not approve the proposed Magistrate Employment Agreement. Action: Approve, Moved by Councilmember Jim Wurgler, Seconded by Councilmember Bernie Hiemenz.

8:09 P.M. Vote: Motion carried by unanimous roll call vote (summary: Yes = 6).

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Yes: Councilmember James Wurgler, Councilmember Bernie Hiemenz, Councilmember Frank McNelly, Councilmember Lee Payne, Council member Dawn Trapp, Councilmember Jim Wurgler.

Judge Krombeen stated he still wishes to work out a contract with the City, and proceeded to discuss an option he had. Mayor Moore instructed that we cannot discuss another option at this time, as it is not on the agenda, but he may provide the optional proposal to the City Clerk for future consideration.

Judge Krombeen handed the Clerk a copy of a different proposal for the Council to review and consider.

H. Council may discuss and take action with recommendations from the Golf Course Advisory Committee regarding the recent RFP for Elephant Rocks Golf Course.

8:13 PM

Mayor Moore explained that the Golf Course Advisory Committee has recommend that the City enter into another contract with Gemini Golf.

A new contract will be drawn up and presented to council for approval.

8:14 PM Motion: To accept the recommendation from the Golf Course Advisory Committee and enter into another contract with Gemini Golf., Action: Approve, Moved by Councilmember Bernie Hiemenz, Seconded by Councilmember Frank McNelly.

VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS

Mayor and Council: 8:17 PM

Mayor Moore is going to sign and IGA with the WUSD for shared costs for 2018/2019 school year for an SRO, as long as Council is not opposed. He noted we have had a good year and wished all a Merry Christmas.

Council member Wurgler noted that the airport is experiencing small jet use of our airport and the provision of jet fuel now at the airport. Also noted, we are at full occupancy, all hangars are occupied.

Staff Reports:

Assistant Fire Chief Moede noted the recent plane crash, thanking the various entities who helped out.

He noted effective January 1, 2019, new leadership will take place. Kevin Schulte will be the presiding Fire Chief and Don Macky will be the new Assistant Chief. He wished them well.

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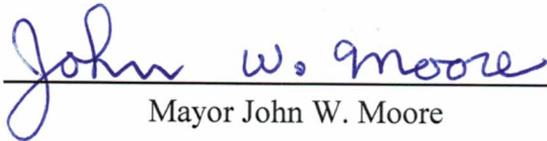
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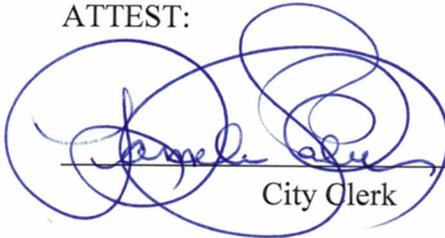
George Glen noted the masonry work has begun at the hospital and they now awaiting the arrival of the fabricated steel which is due to arrive after the first of the year.

VII. ADJOURN 8:19 PM Motion:
To Adjourn, Action: Adjourn



Mayor John W. Moore

ATTEST:



City Clerk

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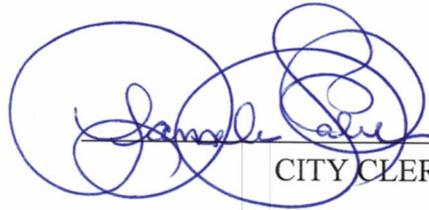
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CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on December 13, 2018. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 14th day of December 2018.



CITY CLERK