

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 1

MARCH 14, 2019  
COUNCIL ACTION

**I. PROCEDURES**

**A. Call to Order**

**7:01 P.M.**

Mayor Moore called the meeting to order.

**B. Pledge and Invocation**

**7:01 PM**

The pledge of allegiance was recited and George Glen provided the invocation.

**C. Roll Call**

**7:01 PM**

**Present: Mayor John Moore, Vice-Mayor Don Dent, Council Member Bernie Hiemenz, Council Member Frank McNelly, Council Member Lee Payne, Council Member Dawn Trapp.**

**Absent: Council Member James Wurgler.**

Present from City Staff, City Building Inspector Tim Pettit, Police Lieutenant Darrell Hixson, Keith Buonocore Interim City Manager/Finance Director and City Clerk Pamela Galvan.

**D. Approval of Minutes: Emergency Meeting February 25, 2019 and Regular Meeting February 28, 2019**

**7:01 PM Motion: to Approve**

**Action: Approved**

**Moved by Council Member Frank McNelly, Seconded by Council Member Lee Payne.**

**Motion passed unanimously.**

**E. Adopt Agenda**

**7:02 PM Motion: to Approve**

**Action: Approved**

**Moved by Council Member Lee Payne, Seconded by Vice-Mayor Don Dent.**

**Motion passed unanimously.**

**II. PRESENTATIONS – 7:02 PM**

Several students presented their request to Council for assistance in supporting a safe Grad Night.

Mayor Moore increased the amount provided in the past from \$1,500.00 to \$2,000.00 this year.

**III. PUBLIC PARTICIPATION – EUSI, LLC**

**7:04 PM**

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 2**

**MARCH 14, 2019  
COUNCIL ACTION**

Kris Hendricks introduced himself to Council noting his years of service to the city's Water and Wastewater facilities. He came to present to them with the permit renewal status and EUSI support services.

- He has submitted a permit to AZPDES for renewal. The permit has a five year term.
- Williams currently has a valid permit which allows for discharge to Cataract Creek that he says we really don't want to do; we want to utilize the water that comes from the treatment plant.
- They successfully submitted the renewal application in October 2018.
- There is a packet for each of the Council members with this information that Ms. Galvan will provide them after the meeting for them to have and review.

***7:08 PM - Victim Witness Services of Coconino County***

Sarah Patton, Associate Director, thanked the Council for allowing them time to speak tonight. They have been here in Williams for one year now providing services to the City, and have come to introduce themselves.

- All of their services are free of charge.
- They are an advocate during the initial crisis, throughout the investigation, and during the entire judicial process.
- They provide assistance in obtaining legal documents such as Orders of Protection.
- They assist in connecting individuals with local resources for food, shelter, counseling, etc.
- They are going to start a Williams Crisis Program, now that they have some local volunteers. They already have this established in Flagstaff and it has been for 35 years now.
- They have received funding and other support so that they can expand their services out and since Williams is so close, they'd like to start it here.
- They provide prevention education and training centered on evidence-based practices and trauma-informed-care.
- There is no age restriction and they also offer care for pets too during one's crisis.

Mayor Moore thanked them and their services.

***IV. CONSENT AGENDA ITEMS***

***A. Approval of Purchase Orders: K. Buonocore 7:15 PM***

***B. Check register for month ending February 28, 2019: K. Buonocore***

***7:15 PM Motion: to Approve***

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

MARCH 14, 2019  
COUNCIL ACTION

*Action: Approved*

*Moved by Vice-Mayor Don Dent, Seconded by Council Member Bernie Hiemenz.  
Motion passed unanimously.*

V. **NON-CONSENT AGENDA ITEMS**

C. ***Librarian Andrea Dunn will provide an update on the Historic Photo Project.  
7:17 PM***

Andrea Dunn and Margaret Hangan came to thank the Council for the space in the Visitor Center, and provide Council with an update of the progress with the Photo Project, also to encourage all to come over and take a look at it.

- They have update and changed the display and held a reopening.
- Andrea spoke of the Williams Downtown Miniatures diorama installed in the display area.
- She mentioned there will be archaeology month talks and tours that will be taking place.
- Margaret mentioned that Marv Mason has established and is maintaining a Facebook page, and it is receiving a significant amount of activity.
- They have updated the public brochures.
- They are looking to create better directional signs within the Visitor Center for the Museum and Historic Photo Project.
- There has been 26 historic inquires and they have processed approximately 10 new collections. They continue to receive additional photo collections for the public.
- They have received donations. They average \$35.00 a month and have collected \$583; brought in \$740.00 through books sales, and \$200.00 in additional donations. They have received roughly \$1,400.00 over the last year.
- They have five volunteers who have put in 268 in-kind hours at \$24.69 coming to \$6,616.92.
- There future plans will have to do with the 100 year anniversary of the Grand Canyon as well as highlight the 100 year anniversary of the VFW Cordoba Post 13, and continue to look for grants.

Council member McNelly inquired on storage. They will address it as needed. Many items require climate controlled environments which we currently do not have in place.

Council member Payne appreciates what they are doing as does Council as a whole.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 4

MARCH 14, 2019  
COUNCIL ACTION

- D. Council may discuss and take action to approve a bid for the placement of fencing with automated gates in the city parking lot. T. Pettit**

**7:26 PM**

Mayor Moore explained that two months ago this was a disaster. There are a number of reasons we have this problem. People over load the trash containers not allowing the businesses a place for their trash. (The location serves eight business) It has been witnessed that some of our businesses just throw it onto the ground. He doesn't feel this will stop the problem with residences from out in the county and others from dumping trash in and around our bin(s). They will just go to another area in town and do the same. However, it will resolve it in that area. We can further discuss this issue on the 21<sup>st</sup>. We must continue to clean up the trash.

**7:30 PM Motion: to approve the low bid of \$11,265.00 for the placement of fencing with automated gates in the city parking lot.**

**Action: Approved**

**Moved by Council Member Lee Payne, Seconded by Council Member Dawn Trapp.**

**Motion passed unanimously.**

- E. Council may discuss and take action in; adopting and approving Resolution No 1367 for submission of projects for consideration in Arizona's 2019 (Federal Fiscal year 2020) Highway Safety Plan, and further discussion on possible Fire Department grants for the fiscal year. 7:30 PM**

**7:31 PM Motion: to read Resolution No. 1367 by number and title only.**

**Action: Have Resolution No 1367 read by number and title only**

**Moved by Council Member Lee Payne, Seconded by Vice-Mayor Don Dent.**

*The City Clerk read Resolution No 1367 by number and title only.*

**7:32 PM Motion: to Approve Resolution No 1367**

**Action: Approved**

**Moved by Council Member Lee Payne, Seconded by Vice-Mayor Don Dent.**

**Motion passed unanimously.**

**7:33 PM**

Mayor Moore asked Kevin Schulte to address some of the future grants he is looking at and/or pursuing.

Kevin provided grant updates on: Volunteer Fire Assistance, AZ Homeland Security, Gila River, which will be on the next Council Agenda, Staffing of Adequate Fire and Emergency Response, and the current AZ Governor's Office of Highway.

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 5**

**MARCH 14, 2019  
COUNCIL ACTION**

Mayor Moore would like to see Kevin participate in the meeting on the 21<sup>st</sup> further discuss in greater depth the needs and direction of our Volunteer Fire Department.

**VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS**

**Mayor and Council: 7:37 PM**

Mayor pointed out a major water leak incurred by CenturyLink last night and how well our staff responded in the freezing temperatures while repairing the line; how they went above and beyond.

The Council retreat is on the 21<sup>st</sup> at 8 A.M. The agenda will be a loose agenda, allowing for specific items one wishes to discuss, without decisions, and will be available Tuesday the 19<sup>th</sup>.

Woodson Engineering contract auto-renewal, if there are no objections it is renewing.

The advertisement for a City Manager is almost ready to go. It should go out next week with some final adjustments. We have removed the stringent requirement of having years of municipal managerial experience.

The Mayor is concerned with an application he saw up front asking for donations for our Senior Center's meals-on-wheels. It is a shame that our Senior Center is having to seek donations. He asked Keith Buonocore to look into the cut that took place and see if the City can do something to help. Vice-Mayor Don Dent noted that Flagstaff limits the number of meals they provide. They have a waiting list and raises less money than we do. Williams, we go to everyone, we do it differently here.

- Council member McNelly reported on the magistrate vacancy.
- Council member Payne reported on the Parks and Recreation position.

**Staff Reports:**

- George Glen noted the steel for the healthcare center should be complete at the end of this month. Also, Kathleen Buchanan will be returning in May.
- Lt. Darrell Hixson noted receipt of the GOHS vehicle, a citizen telephoned in donating \$1,000.00 for a ballistics vest for Nitro our K-9. The department is now independent from the county with their emergency communication system, and we are in the process of recouping \$15,000.00 from the County for undelivered services.

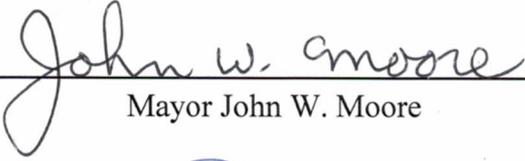
**VII. ADJOURN - 7:48 PM**

CITY OF WILLIAMS CITY COUNCIL

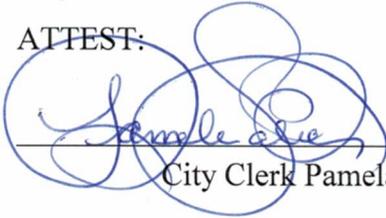
ANNOTATED MINUTES  
AGENDA ITEM

PAGE 6

MARCH 14, 2019  
COUNCIL ACTION

  
\_\_\_\_\_  
Mayor John W. Moore

ATTEST:

  
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City Clerk Pamela Galvan

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 7

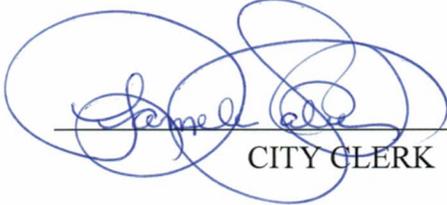
MARCH 14, 2019  
COUNCIL ACTION

CERTIFICATION

State of Arizona,     )  
                                  )     ss.  
Coconino County,     )

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on March 14, 2019. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 15th day of March 2019.

  
\_\_\_\_\_  
CITY CLERK