

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

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MARCH 28, 2019
COUNCIL ACTION

I. PROCEEDURES

A. Call to Order
6:59 PM

B. Pledge of Allegiance was recited and George Glen provided the invocation.

C. Roll Call
6:59 PM

Present: Mayor John Moore, Vice-Mayor Don Dent, Council Member Bernie Hiemenz, Council Member Frank McNelly, Council Member Lee Payne, Council Member Dawn Trapp, Council Member James Wurgler.

Present from City Staff, Acting City Manager and Finance Director Keith Buonocore, Police Lt. Darrell Hixson, City Attorney Brandon Kavanagh, and City Clerk/HR Director Pamela Galvan. Also present Fire Chief Kevin Schulte.

D. Approval of Minutes for March 14, 2019
7:00 PM **Motion: Approve as presented**

Action: Approved

Moved by Council Member Dawn Trapp, **Seconded by** Council Member James Wurgler.

Motion passed unanimously.

E. Adopt Agenda
7:00 PM **Motion: To Adopt**

Action: Adopted

Moved by Council Member Dawn Trapp, **Seconded by** Council Member James Wurgler.

Motion passed unanimously.

II. PRESENTATIONS 7:02 PM

III. PUBLIC PARTICIPATION 7:00 PM

Brian Nickerson lives on Hancock Avenue. He lives in a house built in 1905 and is here to find out why now there are "No Parking" signs our front of his house after 114 years of being able to park there.

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Council tried to determine where exactly his home is and where the signs are placed.

Mayor Moore explained that the City did order signs and had them placed up in that area and is not sure if that was one of the areas they were considering placement. Mayor Moore will look into it and get back with them tomorrow.

7:02 PM

Kerry-Lynn Moede is here requesting direction from Council; if they would like her to pursue, or to have any involvement with the clean-up day this May 4, 2019. Having spoken with Jeff Pettit of Sanitation she expressed a concern because the County is going to be doing a collection the week following.

Mayor Moore noted that this, and another date, are set times each year, that we have in place to perform our clean-up, and did not feel it necessary to change what is in place. He and Council appreciate her involvement and like her help with our clean-up.

IV. CONSENT AGENDA ITEMS

- A. Approval of Purchase Orders: *K. Buonocore*
None

V. NON-CONSENT AGENDA ITEMS

- B. Council may discuss and adopt Resolution No. 1377 approving existing related employees of the City of Williams pursuant to Personnel Policy 3.07. *B. Kavanagh 7:05 PM*

Council member Lee Payne recused himself.

7:09 PM Motion: To read Resolution No. 1377 by number and title only.

Action: Read by number and title only

Moved by Vice-Mayor Don Dent, Seconded by Council Member Frank McNelly.

Motion passed unanimously.

The City Clerk read Resolution No. 1377 by number and title only.

7:10 PM Motion: To Adopt

Action: Adopted Resolution No 1377 by number and title only.

Moved by Council Member Bernie Hiemenz, Seconded by Council Member James Wurgler.

Motion passed unanimously.

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- C. Council may discuss and take action in approving an IGA, Mutual Aid Agreement with the Greater Flagstaff Region for All Risk Emergency Services. *K. Schulte 7:09 PM*

Mayor Moore noted that he and staff recommends this. Fire Chief Kevin Schulte was invited to briefly explain what it is.

This is an agreement between agencies to the East and Southeast of Williams. There was a previous agreement with Flagstaff that has not been updated and this one updates it as well as adds additional agencies.

Council member McNelly confirmed that this is to provide aid to us when they can, and vice versa; when we can. There are no guarantees by either party.

7:11 PM Motion: To Approve the IGA, Mutual Aid Agreement with the Flagstaff Region for All Risk Emergency Services

Action: Approved

Moved by Council Member Lee Payne, Seconded by Council Member Dawn Trapp.

Motion passed unanimously.

- D. Council may discuss and take action in approving a grant application for the Gila River Indian Community Grant Cycle 2019. This will provide funds for a replacement water tender in our fire department. *K. Schulte 7:11 PM*

Mayor Moore noted this is an item that was previously discussed last week; the replacement of a water tender via the Gila River Grant Cycle 2019.

This is an application for assistance in funding the purchase of a replacement water tender. We are hoping for entire funding, but if that does not happen, then we are requesting \$300,000.00 in assistance and we will cover that balance. Mayor Moore reminded that at this time we are not committing to anything, this is an approval to pursue the grant.

It was asked why Gila River would be inclined to give Williams, AZ monies. Fire Chief Kevin Schulte explained, that when Prop 202 which allowed for gaming was approved the state mandated that they are to give 8% to public health and 12% to either a city or non-profit agency. We are encouraged to apply.

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7:12 PM Motion: To Approve the grant application for the Gila River Indian Community Grant Cycle 2019

Action: Approved

Moved by Council Member James Wurgler, Seconded by Council Member Dawn Trapp.

Motion passed unanimously.

- E. Council may discuss and take action in adopting a Code of Ethics for Elected Officials. *J. Moore 7:14 PM*

Mayor Moore noted that Pamela Galvan had come up with this document and it has been updated. The City has in the past, adopted Elected Officials Code and he is unsure what has been updated. It is good that we have this in writing and have it on file. The City Clerk and City Attorney can answer any questions you have.

An explanation of the Code of Ethics was inquired upon; how one should conduct themselves? Was answered, correct. Is this all-inclusive binding? This is not a grant of authority or provision, it is more of a statement of guidelines you should be working by. City Attorney Brandon Kavanagh proceed to explained in detail what the Council had before them.

Council member Payne asked, who polices this? Brandon Kavanagh stated this is basically an accountability system.

Council member Trapp asked if there is something already in place. Brandon Kavanagh noted not that he is aware of at this time. In a sense you could say these items are in place, to the extent, that the statutes already governing you are in place.

Council member James Wurgler has an issue with the title. Can it be changed; yes.

Council would like to take some time to review and think this through before making a decision.

Mayor Moore likes the idea of having a Code of Ethics and that it should be in writing but feels there this one still needs some work. Ethics is solely about doing that right thing.

Brandon Kavanagh noted there is no requirement to have this.

7:29 PM Motion: To table item E. until the 2nd meeting in April

Action: Tabled

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Moved by Council Member Frank McNelly, Seconded by Council Member James Wurgler.

Motion passed unanimously.

- F. Council may discuss and take action in adopting the Disadvantaged Business Enterprise (DBE) policy statement (§26.1, §26.23). The City establishes this program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. K. Buonocore 7:29 PM

Keith Buonocore explained that this is so that the City may participate in FAA and ADOT grants we need to have this in place.

7:30 PM Motion: To Adopt the Disadvantage Business Enterprise policy statement

Action: Adopted

Moved by Council Member Lee Payne, Seconded by Council Member James Wurgler.

Motion passed unanimously.

- G. Council will review, discuss and may take action with a new insurance carrier, (One Beacon) for the City's 2019-2020 coverage.
7:31 PM

Vice-Mayor Dent went through some of the policy comparisons. He noted the email received that stated the coverage is the same or better for less money with One Beacon, and there are no deficiencies with their policy compared to Travelers. In some places there is more coverage than what Travelers had to our benefit. Under General Liability Travelers excluded our dam's vs One Beacon has provides existence exposure for 4 dams. He confirmed that we have funds to pay policy in full. Keith replied yes. They are going to work with Pamela Galvan to review the coverages on our building by having a Marsh and Swift program review, it is a standard program that insurance companies use to make sure we have the correct coverage on our buildings. He wants to include the terrorist coverage in the purchase, because of our exposure. He looked into this company and they are owned by Intact Financial Corporation in Canada. Their financial rating is A+. Travelers has been really good to us over the years, paying a lot of claims, but when you are presented with a \$17,281 difference, a good quote, good company with good coverages it is hard not to consider making a move. He explained what blanket coverage is. He explained that NFP was previously AJS, but our service is the same. He spoke of retro dates, and how they go back to 1995; tail coverage in place.

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7:45 PM Motion: To purchase insurance with One Beacon for the City's insurance needs

Action: Approved

Moved by Council Member Frank McNelly, Seconded by Council Member Lee Payne.

Motion passed unanimously.

VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS

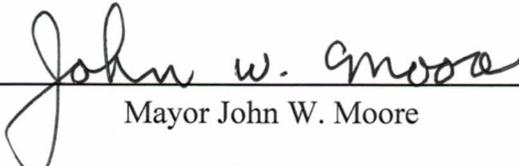
Mayor and Council 7:46 PM

- Mayor Moore pointed out the progress on Grand Canyon Blvd. We are behind a bit but will catch up.
- They are crushing rocks on the east side of town.
- He is working with Pam on better form of communication within organization.
- Vice-Mayor Dent noted the golf course opened yesterday. It was opened on Monday so that a high school match could be played here. The coaches in the region chose to have their regional match in May here at Elephant Rocks.

Staff 7:47 PM

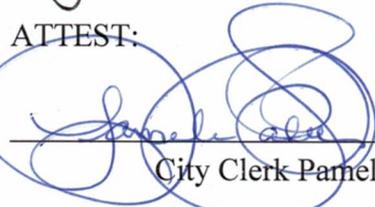
- Pamela noted that the ad for City Manager was placed late yesterday, and has received 14 resumes thus far.

VIII. ADJOURN 7:48 PM



Mayor John W. Moore

ATTEST:



City Clerk Pamela Galvan

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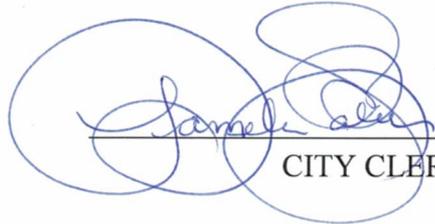
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CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on March 28, 2019. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 29th day of March 2019.



CITY CLERK