

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

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APRIL 25, 2019  
COUNCIL ACITON

**I. PROCEEDURES**

A. Call to Order

6:57 PM

B. Pledge of Allegiance and Invocation

C. Roll Call

**Present:** Mayor John Moore, Vice-Mayor Don Dent, Council member Bernie Hiemenz, Council member Dawn Trapp, Council member James Wurgler, Council member Lee Payne.

**Absent:** Council member Frank McNelly

Present from City Staff Acting City Manager and Finance Director Keith Buonocore, Tim Pettit Public Works Director, Police Chief Herman Nixon, and City Clerk/HR Director Pamela Galvan.

D. Approval of Minutes for April 11, 2019

6:59 PM **Motion:** Approved as presented.

**Action: Approved**

**Moved by** Vice-Mayor Don Dent, **Seconded by** Councilmember Bernie Hiemenz.

Motion passed unanimously.

E. *Adopt Agenda*

6:59 PM **Motion: To adopt**

**Action: Adopted**

**Moved by** Council member Bernie Hiemenz, **Seconded by** Council member Lee Payne.

*Motion passed unanimously.*

**II. PRESENTATIONS - None**

**III. PUBLIC PARTICIPATION - None**

**IV. CONSENT AGENDA ITEMS**

A. *Approval of Purchase Orders: K. Buonocore*

7:00 PM

7:00 PM **Motion: To approve purchase orders.**

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*Action: Approved*

*Moved by Council member Lee Payne, Seconded by Council member James Wurgler.*

*Motion passed unanimously.*

V. **NON-CONSENT AGENDA ITEMS**

B. **CONVENE TO PUBLIC HEARING – 7:01 PM**

*A request by Jake Giles (AZ Wildfire Prevention LLC), for the rezoning of their property located at 355 Ellen Way, APN 200-12-006B, from CBD (Central Business District) to I-1 (Light Industrial).*

Mayor Moore noted that the Tim Pettit as well as the owners are here to answer any questions; in addition, P&Z had met and are in agreement with the rezoning.

Tim explained Mr. Giles intentions.

Council member Trapp asked about the “Range Future” noted on the map.

Possible future archery range.

Mayor asked for questions from the public; none received.

**RECONVENE TO REGULAR SESSION - 7:03 PM**

C. *Council may discuss and determine how many readings will be required for Ordinance No. 972 regarding the re-zoning of APN# 200-12-006B. T. Pettit*

***City Clerk read Ordinance No. 972 by number and title only.  
This is the first of three readings.***

***Tabled item from March 28, 2019 Council meeting.***

D. *Council may discuss and take action in adopting a Code of Ethics for Elected Officials. 7:04 PM*

Vice-Mayor Dent explained how he does not feel this is necessary considering the number of years (28), he has been on Council and never seen an ethics violation that would have fallen under this document. He researched several other cities and towns to see if there have experienced any issue, and the only thing he found was the Town of Camp Verde; that they have a Council Policy’s Rules and Procedures document. He does not feel that this applies to Williams.

He feels this shows a disconnect between the staff and the Council; there was a Work Session several weeks ago, talking about the future and what we doing, that would have been opportune time to discuss.

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The Mayor asked several meetings ago for the staff to work on a policies and procedures for Council so they would know what the policies are, what is written, what is not, and where they came from. He has also asked staff to work on communications not only between the staff and Council, but also between the City and the public, and feels they have not had any action they he is aware of on either one of those yet. So he does not think this is a priority of the Council's, if there were pieces of this that some Council member feels is appropriate, then that should be put into the policies and procedures.

No motion made.

*Died for lack of a motion.*

- E. *Council may discuss staff's recommendation enter into an Airport Consultant Contract with Stantec. 7:08 PM*

***7:08 PM Motion: To contract with Stantec based on the highest overall rating set by the RFQ.***

***Action: Approved***

***Moved by Council member Bernie Hiemenz, Seconded by Council member Lee Payne.***

*Motion passed unanimously.*

- F. *Council may discuss and take action to approve the employment of Juaquin Salaz as a related employee pursuant to the recommendation of the City Manager under Personnel Policy 3.07. K. Buonocore 7:09 PM*

Keith explained that this individual is a relative of Aaron Anderson, Public Works Manager. Mr. Salaz is a stepson to Mr. Anderson. Mr. Salaz will direct report to Mr. Tim Martinez, Maintenance Supervisor.

***7:10 PM Motion: To approve Mr. Salaz as a related employee pursuant to recommendation of the City's personnel policy 3.07.***

***Action: Approved***

***Moved by Council member James Wurgler, Seconded by Council member Dawn Trapp.***

***Roll Call Vote: Motion carried by unanimous roll call vote (summary: Yes = 7).  
Yes: Council member James Wurgler, Council member Dawn Trapp  
Council member Bernie Hiemenz, Council member Frank McNelly,  
Council member Lee Payne, Vice-Mayor Don Dent.  
For the record, Mayor John Moore would vote yes.***

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- G. *Council may discuss and take action with transactions made by the Arizona State Railroad Museum Foundation. 7:12 PM*

Mayor Moore explained that Mr. Richmond has submitted invoices for items purchased. Several meetings ago, Council made a strong recommendation that we not purchase anything until we know exactly where we are at with that part of the city's plan with the railroad museum. Apparently, this had been purchased prior to that time, and Mr. Richmond has made a request for an approval of payment. Mr. Buonocore said we need to start reviewing what we are granting to the Railroad Museum from this point forward.

***Motion: To approve the transaction purchases made by the Railroad Museum***

***Action: Approved***

***Moved by: Council member James Wurgler, Seconded by Council member Bernie Hiemenz.***

*Motion passed unanimously.*

**VI. *REPORTS, CURRENT EVENTS AND INFORMATION ITEMS***

Mayor and Council

- Mayor hears quite a few complaints about Grand Canyon Blvd. The project should be done by the twenty-something of July.
- Mayor spoke of the children that have away games and the possible need of funds to cover expenses, so that they may go down the evening before allowing them to play better.

Staff

- Ms. Galvan noted that the city has received 91 resumes for the City Manager position thus far.
- Mr. Buonocore has passed out the DRAFT 2019/2020 FY Budget for Council to review.
- Mr. Pettit noted the trash enclosure is completed and inspected.
- Chief Nixon has been in contact with the Forest Service and the prescribed burns that will be taking place up by the airport.

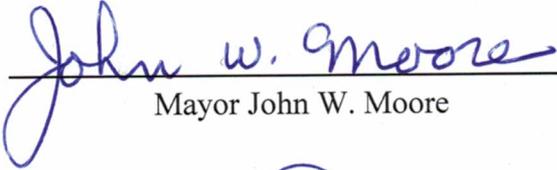
**VII. *ADJOURN -7:18 PM***

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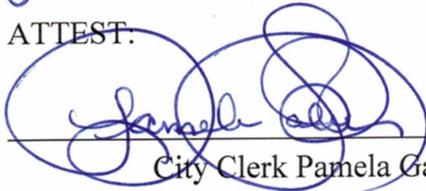
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\_\_\_\_\_  
Mayor John W. Moore

ATTEST:

  
\_\_\_\_\_  
City Clerk Pamela Galvan

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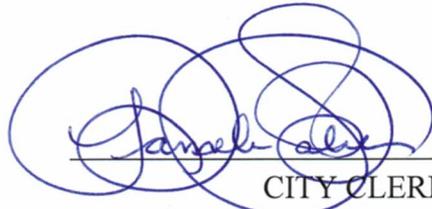
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CERTIFICATION

State of Arizona,     )  
                                  )     ss.  
Coconino County,     )

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on April 25, 2019. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 27th day of March 2019.

  
\_\_\_\_\_  
CITY CLERK