

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

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May 9, 2019
COUNCIL ACTION

I. PROCEDURES

Call to Order 7:00 PM

Mayor Moore called the meeting to order.

A. Pledge and Invocation

The pledge of allegiance was recited and George Glen provided the invocation.

B. Roll Call 7:00 PM

Present: Mayor John Moore, Vice-Mayor Don Dent, Councilmember Frank McNelly, and Councilmember Lee Payne.

Absent: Councilmember Bernie Hiemenz, Councilmember Dawn Trapp, Councilmember James Wurgler.

Present from City Staff, Keith Buonocore Interim City Manager/Finance Director, Public Works Director Tim Pettit, Police Chief Herman Nixon, and City Clerk Pamela Galvan.

C. Approval of Minutes: March 25, 2019 Work Session and regular meetings. 7:01 PM

Motion: *To approve the minutes as presented.*

Action: *Approved*

Moved by Vice-Mayor Don Dent, Seconded by Councilmember Lee Payne.

Motion passed unanimously.

D. Adopt Agenda 7:02 PM

Motion: *To approve.*

Action: *Approved*

Moved by Councilmember Lee Payne, Seconded by Councilmember Frank McNelly.

Motion passed unanimously.

II. PRESENTATIONS – None

III. PUBLIC PARTICIPATION – 7:02 PM Kerry-Lynne Moede came to report on cleanup day. They had 105 volunteers register with an additional 9 that just showed up. They collected 1.5 tons of trash in the rolloff in the parking lot. They collected electronic waste. They had more children this year than they ever have. She thanked Council for their support with donations towards the food as well as the Grand Canyon Railway, Dairy Queen and Anna's Grand Canyon Coffee. Because of donations received from the Glassburn family for food, it is only going to cost the city \$110.17 for reimbursement of expenses.

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In realltion to cleanup day, she thanked them for taking 3 trash cans that were going to auction and worked with Safeway to place then in their parking lot, (she provided a photograph showing the old trash recepticels vs. the city loaned recepticels).

***Kris Williams of the Williams Alliance for the Arts came to announce the annual art walk.** The art walk begins this Saturday from 6 to 9 PM, and she invited them all to attend. She thanked them for the part they played in having Front Burner Media prepare the brouchers for them. She passed brouchers out to Council and proceed to go through it with them, noting the map and points of interest. There will be wine and food at the gallery, as well as live music.*

IV. CONSENT AGENDA ITEMS

A. Approval of check register for month ending April 30, 2019: K. Buonocore

Motion: To approve the check register for the month ending April 30, 2019.

Action: Approved

Moved by Councilmember Frank McNelly , Seconded by Vice-Mayor Don Dent.

Motion passed unanimously.

V. NON-CONSENT AGENA ITEMS

CONVENE TO PUBIC HEARING – 7:11 PM

B. Council may hear public input on the tentative budget for Fiscal year 2019-2020.

Kerry-Lynne Moedeo came to request the refurbishing of the tennis courts noting that it has been on the CIP plan for a long time with Parks and Recreation. The Pickel Ball Club has looked into what needs to be done on the courts and found out that it can be resurfaced, originally it was throught it had to be torn up and rebuilt at a cost of \$50,000.00. They also looked into windscreens and stripping costs. They even thought of the possiblility of adding basketball hoops, allowing for greater use, as well as dark sky lighting. All of this, the court resurfacing, strip painting, benches, lighting and windscreens would be a cost of \$41,000.00 instead of the 50,000.00 to start rebuilding them.

Councilmember Payne asks that they revisit the need for them to contine as tennis courts. This is a general question that he would like them to think about. Kerry-Lynne pointed out that the use of the middle school, they cannot use the courts when school is in session, that limits their time of use. If you do the courts it can be stripped for both sports, its not much of an added expense and will provide greater functionality out of them. Basketball was also addressed further.

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Mayor Moore suggested that this should begin with the Parks and Recreation Commission and they come up with a recommendation and present it, maybe prior to their work session. Kerry-Lynne noted that she has volunteers to assist with this work.

Keith Buonocore noted that the tentative budget is on the City's website.

RECONVENE TO REGULAR SESSION - 7:16 PM

C. Second reading of Ordinance No. 972 regarding the re-zoning of APN# 200-12-006B.

The City Clerk was asked to perform the second reading of Ordinance No. 972.

The City Clerk read Ordinance No. 972 by number and title only.

The third and final reading will be at the next City Council meeting.

D. Council may discuss and take action with the awarding of the Williams shop bid.

Mayor Moore noted we received only one bid and it came \$30,000.00 over our estimate.

Tim Pettit explained that most of those that would have bid could not get commitments from their subcontractors to do the work. This bid is a good bid.

Staff recommends to award the bid to (BEC) Building & Engineering Contractors at the bid price of \$531,865.00

Vice-Mayor Dent inquired on \$75,000 over the estimated amount; where is the money going to come from; out of the Street Department.

Motion: To award the bid to (BEC) for building the shop.

Action: Approved

Moved by Councilmember Lee Payne , Seconded by Councilmember Frank McNelly.

Motion passed unanimously.

Mayor Moore inquired on the start date. Mr. Pettit stated the first or second week of June.

E. Council may discuss and direct staff regarding the sale of two (2) residential parcels within the Highland Meadows subdivision.

Mayor Moore explained that these are two parcels of land that were acquired in a transaction with Bill Gary.

Vice-Mayor Dent clarified that the acquisition of the parcels from Bill Gary, the developer of Highland Meadows, he owed us for half of the paving of Country Club road,

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that was a part of the original agreement, so he gave us the lots in exchange for that rather than cash.

To sell these they will need to be appraised, a public notice will need to be posted, and you recommend we hire a realtor. Tim explained that normally it is an 8% paid to a realtor for the sale, but Highland Meadows will do it for a flat rate of \$2,000.00 per lot. They will advertise and promote the sale. How it is to be advertised and promoted was discussed.

Motion: *Is to proceed with the appraisal and sale of the two Highland Meadows parcels and an agreement to pay \$2,000.00 for the sale of each lot.*

Action: *Approved*

Moved by *Councilmember Frank McNelly, **Seconded by** Councilmember Lee Payne .*

Motion passed unanimously.

F. Council may discuss and approve the Intergovernmental Agreement with ADOR for Administration of the TPT Tax.

Mayor Moore suggested this is a housekeeping item. Mr. Buonocore confirmed that this is a renewal of the existing contract.

Councilmember McNelly addressed discrepancies in the past; Mr. Buonocore assured him of their resolution.

Motion: *To approve the annual contract with ADODR for the administration of the TPT Tax.*

Action: *Approved*

Moved by *Councilmember Frank McNelly, **Seconded by** Vice-Mayor Don Dent.*

Motion passed unanimously.

G. Council may discuss and direct staff with the awarding of the Ellen Way Waterline Improvements.

Mayor Moore noted that we received only one bid and staff recommends that we move on this.

Mike Janes of Woodson Engineering stated they had come up with an estimate of \$205,634. They would like to have received more bids, but this is reasonable.

Mayor Moore is glad to see the bid go to a local contractor.

Motion: *To go with LP's Excavating bid for the Ellen Way Waterline Project.*

Action: *Approved*

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*Moved by Councilmember Lee Payne, Seconded by Councilmember Frank McNelly.
Motion passed unanimously.*

VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS

Mayor and Council:

- Mayor Moore asked the Mr. Pittenger if he would update us on the Grand Canyon Blvd project. Mr. Pittenger noted they are struggling a bit with the weather, the gas company has caused a bit of a hold up as well, but they are getting there.
- Mayor Moore said there is a car show coming up and they want to close 3rd street as they have in the past; closing 3rd St between Railway and Grant.
- Plan to move forward with fireworks this year. He intends to acquire the same property as before to display them from, however, he has not confirmed this just yet, but feels they can without any problem.
- He likes to hear how there are so many tourists in town.

Staff Reports:

- The City Clerk noted the Silent Auction will be taking place this weekend at the Rodeo Grounds from 9 AM -12 PM. Also, AZ League has reached out to Cities and Towns looking for interesting, unique or special parks to be highlighted in the next AZ League Magazine. We are going to submit Monument Park.
- Keith Buonocore noted working with WIFA on the tank. Working on scoping out the realining the boarder lines coming into town off of Railroad. The auction is coming up and the yard will be addressed in clean up after. One of the wells had an issue with mice, but that has been resolved and is up and working.
- Mike Janes noted the airport connection should be up and running with one month.
- Pat Carpenter the Ellen Way water project is glad it is approved as the two wells come into it. He received bids to do work on the Rodeo well.
- Chief Nixon noted the high school graduation is coming up and grad night will be at the Recreation Center that evening, and the usual busy Memorial Day weekend.
- George Glen noted the health care center construction is 35-40% complete. The board has decided to institute dental services at the new facility.

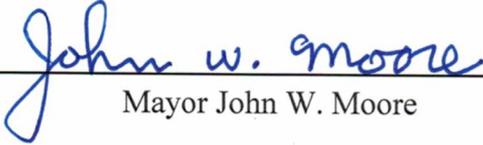
VII. ADJOURN – 7:38 PM

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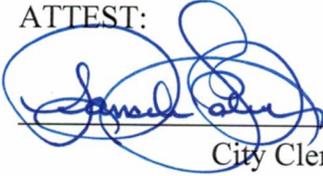
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Mayor John W. Moore

ATTEST:



City Clerk

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CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on May 9, 2019. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 10th day of May 2019.



CITY CLERK