

I. PROCEDURES

A. Call to Order 7:00 PM

Mayor Moore called the meeting to order.

B. Pledge of Allegiance and Invocation

The pledge of allegiance was recited, and the invocation was foregone.

C. Roll Call

Present: Mayor Moore, Vice Mayor Don Dent, Council member Mike Cowen, Council member Bernie Hiemenz, Council member Frank McNelly, Council member Lee Payne, and Council member Dawn Trapp.

Present from City Staff, City Manager Chase Waggoner, Chief Herman Nixon, and City Clerk/HR Director Pamela Galvan. Also in attendance was City Attorney Brandon Kavanagh.

D. Approval of Minutes April 9, 2020 meeting.

Motion: *To approve the Minutes of April 9, 2020 as presented.*

Action: *Approved*

Moved by *Council member Trapp*, **Seconded by** *Council member Cowen.*

Motion passed unanimously.

E. Adopt Agenda

Motion: *To adopt the agenda as presented.*

Action: *Adopted*

Moved by *Council member Payne*, **Seconded by** *Council member Hiemenz.*

Motion passed unanimously.

II. PRESENTATIONS - None

III. PUBLIC PARTICIPATION – None

IV. CONSENT AGENDA ITEMS – None

V. NON-CONSENT AGENDA ITEMS

- A.** Council may discuss and take possible action in regards to selecting a vendor for Phase I of the Electric System Conversion Project.

Vice Mayor Dent opened the discussion with a bid they could award in the amount of \$414,000.00, plus \$200,000.00 was for materials which are supplied by APS, transformers etc. Sixteen Thousand will be paid to aps to have an inspector on-site as the work is performed.

KR Saline asked for more time because the other bid was substantially lower. They wanted to make sure was no issue or problems with the bid; there were none found. The other bid in total is less than \$400,000.00 dollars. APS originally quoted \$700,000.00 dollars.

The company that bid low, is currently in town doing the APS's portion out past Whispering Pines at the west-end town. Their bid is based on their ability to stay here and begin work a week from Monday. This bid provides a substantial savings, we need to decide to do the work now or not.

We have the money to fund this, we had budgeted for \$700,000.00 dollars. This is the next phase that is the last big phase. There are two smaller phases that will need to be performed.

Mayor Moore noted that we have put the money aside, we should move on it now and get this done.

Vice Mayor Dent explained the conversion of our electrical system for the paper and those unaware. Modernizing our system from 4 kilowatts to 12 kilowatts.

Motion: *To move forward and accept the bid, not to exceed \$400,000.00*

Action: *Approved*

Moved by *Council member Trapp, Seconded by Council member Hiemenz.*

Roll Call Vote:

Council member Trapp	Yes	Council member Hiemenz	Yes
Vice Mayor Dent	Yes	Council member Cowen	Yes
Council member Payne	Yes		

Motion passed unanimously.

Mayor Moore would have voted, yes.

- B.** Council may discuss and take possible action regarding reducing expenditures due to COVID-19.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 3

APRIL 23, 2020
COUNCIL ACTION

Mayor Moore explained the recommendation in their packet was put together by the Ad Hoc Council Budget Committee consisting Vice Mayor Don Dent, Council member Mike Cowen and Council member Bernie Hiemenz. They worked on it with City Manager Chase Waggoner, and Finance Director Barbara Bell. It explains worst case scenario and required services. It has cut expenses and projects, as well as, realigned how existing projects will continue moving forward. He proceeded to go through their numbered list.

Vice Mayor Dent went over Item 4 providing greater background.

Item 4. The committee would recommend we furlough for 90-days with insurance being paid for employees who currently have insurance. Furlough based on staff and committee's review of services that are needed to keep the city operating. Needs can and will change as guidelines from state and federal officials change.

He mentioned Item 5: the recycle program is no longer cost effective to the city, therefore, the city will provide the bins at the transfer station for residents to bring and dump their recycle, if they should so choose.

At this time, this is the committee's recommendation with consideration to make adjustments and/or changes in the near future.

The committee will continue to meet to discuss ongoing changes.

Motion: *To approve recommended reduction in expenditures due to COVID-19 for the next 90 days.*

Action: *Approve*

Moved by *Council member Cowen, Seconded by Council member Payne.*

Roll Call Vote:

Council member Cowen	Yes	Council member Payne
Vice Mayor Dent	Yes	Council member Hiemenz
Council member Trapp	Yes	

Motion passed unanimously.

Mayor Moore would have voted, yes.

VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 4

APRIL 23, 2020
COUNCIL ACTION

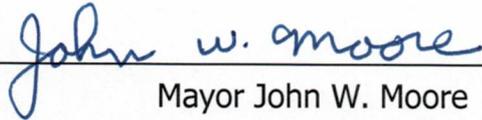
Mayor and Council

- Mayor Moore noted how he is hearing that many want to open the town. He guesses between May 1 and July 31, 2020. Flagstaff is working to keep their town shut down until the end of July. The governors will be meeting to discuss further.
- The Salvation Army, local food bank, and others (Camp Civitan) are continuing to provide food to the residences.
- Vice Mayor Dent thanked our Police Department for all of their assistance with our residents, especially our seniors making sure they are well.

Staff

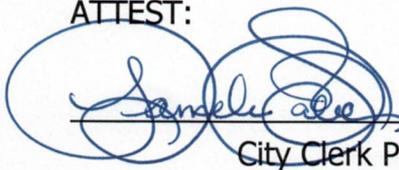
- *Chief Nixon stated we have not had any confirmed cases of COVID-19 in our city.*
- *We are considering the speed limit on South Rd. at this time and looking to change it to 35 mph and 25 mph on the curve.*
- *Chase Waggoner noted we have a burn ban in effect as of April 22, 2020.*

VII. ADJOURN – 7:28 PM



Mayor John W. Moore

ATTEST:



City Clerk Pamela Galvan

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 5

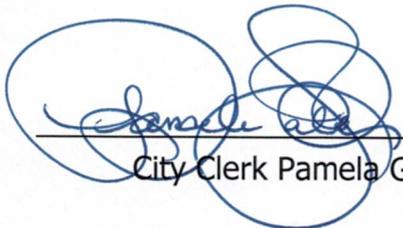
APRIL 23, 2020
COUNCIL ACTION

CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on April 23, 2020. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 24th day of April 2020.



City Clerk Pamela Galvan