

**I. PROCEDURES**

**A. Call to Order 7:00 PM**

Mayor Moore called the meeting to order.

**B. Pledge of Allegiance and Invocation**

The pledge of allegiance was recited, and Kerry-Lynn Moede provided the invocation.

**C. Roll Call**

**Present: Mayor Moore, Vice Mayor Don Dent, Councilmember Mike Cowen, Councilmember Bernie Hiemenz, Councilmember Frank McNelly, Councilmember Lee Payne, and Councilmember Dawn Trapp.**

Present from City Staff, City Manager Chase Waggoner, Finance Director Barbara Bell, Police Chief Herman Nixon, and City Clerk/HR Director Pamela Galvan.

**D. Approval of Minutes for May 28, 2020 meeting, and June 1, Called Emergency Meeting.**

**Motion:** *To approve the Minutes of May 28, and June 1, 2020 as presented.*

**Action:** *Approved*

**Moved by** *Vice Mayor Dent, Seconded by Council member Hiemenz.*

**Motion passed unanimously.**

**E. Adopt Agenda**

**Motion:** *To adopt the agenda as presented.*

**Action:** *Adopted*

**Moved by** *Council member Hiemenz, Seconded by Council member McNelly.*

**Motion passed unanimously.**

**II. PRESENTATIONS** – *Mayor Moore asked our police officers, Mike Chelpka, Kohl Nixon, Thomas Sanders and Nitro to come up front to present a proclamation of support to our Williams Police Officers and to present Kohl Nixon with a 2019 Outstanding Service Officer of the Year award. Mayor Moore read the proclamation to all in full.*

**III. PUBLIC PARTICIPATION** – *Kerry-Lynn Moede came to thank Council for the public restroom signs throughout the city.*

*Robin Eckles approached Council with a notice placed on her trash receptacle regarding grass cuttings, to which the Mayor assured her, her issue has been resolved.*

**IV. CONSENT AGENDA ITEMS –**

**A.** Approval of check register for month ending May 31, 2020.

**Motion:** *To approve the consent agenda items as presented.*

**Action:** *Approved*

**Moved by** Council member *McNelly*, **Seconded by** Council member *Trapp*

**Motion passed unanimously.**

**V. NON-CONSENT AGENDA ITEMS**

**RECESS TO PUBLIC HEARING - 7:10**

To allow for public comment and/or suggestions for use of CDBG grant monies.

Mayor Moore asked if anyone had any comments they wished to express to Council regarding the CDBG grant monies.

Resident Michael Vasquez commented that he is of the opinion, under the financial circumstances, he does not feel it wise to open the pool this season.

**RECONVENE TO REGULAR SESSION - 7:12**

**B.** Council may discuss and take possible action regarding Resolution No 1399, a CDBG application for water line replacement in the vicinity of Homestead Road.

***The City Clerk read Resolution No 1399 by number and title only.***

**Motion:** *To approve Resolution No 1399, CDBG application for water line replacement in the vicinity of Homestead Road.*

**Action:** *Approved*

**Moved by** Council member *Payne*, **Seconded by** Council member *Cowen*

**Roll Call Vote:**

Council member Payne	Yes	Council member Cowen	Yes
Council member Hiemenz	Yes	Council member McNelly	Yes

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

JUNE 11, 2020  
COUNCIL ACTION

Council member Trapp                      Yes                      Vice Mayor Dent                      Yes  
**Motion passed unanimously.**

C. Council may discuss and take possible action in regards to Resolution No. 1403, a commitment of local funds in the form of cash or resources as a leverage for a FY2020/2021 CDBG application.

***The City Clerk read Resolution No 1403 by number and title only.***

**Motion:** *To approve Resolution No 1403, a commitment of local funds in the form of cash or resources as leverage for a FY2020/2021 CDBG application.*

**Action:** *Approved*

**Moved by** *Vice Mayor Dent, Seconded by Council member Hiemenz.*

**Motion passed unanimously.**

D. Council may discuss and take possible action regarding Resolution No 1400, an application for CDBG S.S.P. funds for the purpose of repaving and drainage improvements on Homestead Rd.

***The City Clerk read Resolution No 1400 by number and title only.***

**Motion:** *To approve Resolution No 1400, an application for CDBG S.S.P. funds for the purpose of repaving of and drainage improvements on Homestead Rd.*

**Action:** *Approved*

**Moved by** *Council member Cowen, Seconded by Council member Payne.*

**Motion passed unanimously.**

E. Council may discuss and take possible action regarding Resolution No 1401, a commitment of local funds as a leverage for a FY2020/2021 SSP CDBG application.

***The City Clerk read Resolution No 1401 by number and title only.***

**Motion:** *To approve Resolution No 1401, a commitment of local funds as leverage for a FY2020/2021 SSP CDBG application.*

**Action:** *Approved*

**Moved by** *Council member Hiemenz, Seconded by Council member Cowen.*

**Motion passed unanimously.**

- F. Council may discuss and take possible action in regards to Resolution No. 1404 in designating the CFO for officially submitting the fiscal year 2020 expenditure limitation report to the Arizona Auditor General.

***The City Clerk read Resolution No 1404 by number and title only.***

**Motion:** *To approve Resolution No 1404, in designating Barbara Bell the CFO for officially submitting the fiscal year 2020 expenditure limitation report to the Arizona Auditor General.*

**Action:** *Approved*

**Moved by** *Council member Cowen, Seconded by Council member McNelly.*

**Roll Call Vote:**

Council member Cowen	Yes	Council member McNelly	Yes
Council member Hiemenz	Yes	Council member Payne	Yes
Council member Trapp	Yes	Vice Mayor Dent	Yes

**Motion passed unanimously.**

- G. Council may discuss and take action with the issuance of a liquor license (#10 Beer and Wine) to Duane Scott Kaler for Williams 76, 801 W. Route 66.

*Council member Cowen recused himself from the discussion at 7:22pm.*

**Motion:** *To approve the issuance of a liquor license, #10 Beer and Wine to Duane Scott Kaler for Williams 76.*

**Action:** *Approved*

**Moved by** *Council member McNelly, Seconded by Council member Trapp.*

**Motion passed unanimously.**

*Council member Cowen rejoined the meeting at 7:23pm.*

- H. Council may discuss and take possible action regarding the aquatic center, and Parks and Recreation.

Mayor Moore noted that Friends of the Williams Aquatic Center came tonight to make a presentation, but since it is on the agenda he chose to include them in the discussion. Mayor stated that rather than hear all that the FWAC have put together, then have Council discuss budgetary, and personnel, and then whether or not to even open the facilities, he felt it would be better for all that Council first make the decision as to whether or not we are even going open, instead of after FWAC presents all they have done and their suggestions for us, only then

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 5**

**JUNE 11, 2020  
COUNCIL ACTION**

to decide we are not going to open. He didn't feel that was a good use of everyone's time.

- Council member Cowen noted that the Budgetary Committee took into consideration the COVID-19 and the financial aspects of opening, and how it would affect people of Williams regarding the pool and recreation.
- Mayor noted the last discussion Council had it was agreed that we would following the CDC guidelines and wait until the end of June, then revisit monthly until we had a better understanding of where we are at financially.

FWAC said that what they had included in the Council Packet was research they have done, it was for Council to see that they are doing something, and how the city might go about the reopening year-round pool. They worked on "Creating a Vision", and "Swimming for Life" program, noting that the process may take five to ten years to come to fruition. They would like Council to review their plans and let them know what they feel will or will not work in the process towards this goal.

- Mayor stated that based on the conversation tonight, we are not going to take any action at this time.

Vice Mayor Dent thanked Sylvia Lopez for her proposed reopening guidelines for the Recreation Center, but does not see funding increasing to the point of reopening. He pointed out that the plan did not include numbers of individuals it would accommodate.

Ms. Lopez was not considering a summer recreation program due to timing but more for general use. She explained how the center is currently laid out for social distancing. There is generally no more than 20 children in the building at any given time, they come check-in, and most head outside to play; they come and go as they please, because it is not structured.

Vice Mayor Dent also noted that the committee has been meeting with the Finance Director. She was showing our estimated cash position. On April 30<sup>th</sup>, our cash position was \$10,500,000.00 and, updated the numbers at the end of May showing that our numbers has dropped to \$8,241,000.00. Because of the lowered state shared revenues, our current receipt of sales tax and other funds we receive, our numbers have dropped. So until we know what our actual revenues are going to be over the next several months, it will give us a better

view of how and when we may move forward. Until we see how revenues progress we need to be prudent in our expenditures. He doesn't foresee us opening back up, and to let our furloughed employees know that their services may not be needed for some time; he does not see a quick rebound from the pandemic.

We have cut spending that does not have to be done and will continue to do that as necessary for as long as needed. No capital spending or hiring unless it is critical.

Citizen Michael Vasquez feels the pool and recreation should be separated because of the expense to run the pool is far greater than running the recreation center.

**No action was taken.**

- I. Council may discuss and take possible action regarding the City's telephone system.

Mayor Moore explained the telephone issues that the city facilities have been experiencing over a period of time, and the need rectification. We must have a working telephone system.

Daniel Taft of The Computer Guys explained what has happened with the system. He presented an alternative system to Council that he is confident is a sound replacement and will work for the city and cost less.

Mayor Moore asked for a time frame. He should have results mid next week with the results for the recent updates to the current system that were performed today.

Mayor noted that the Police Department has bids for both the PD and City Hall. PD is unhappy with the current system. Mayor directed Mr. Taft to resolve the telephone issues.

**No action taken.**

**VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS**

***Mayor and Council***

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 7

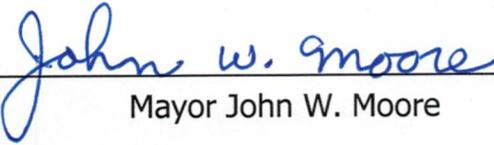
JUNE 11, 2020  
COUNCIL ACTION

- *The City of Williams now has a case worker from Coconino County. They assist with utility bill and can provide general assistance for residents.*
- *The Car Show is this weekend.*
- *The Williams Grand Canyon News was generous in providing the city a half page ad, at no cost to us, listing our up and coming events here in town.*

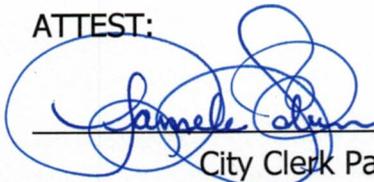
**Staff**

- *City Manager reported the Arizona Army National Guard will be performing a free concert on Monday, July 6 at the Babbit Polson Stage.*

**VII. ADJOURN – 7:59 PM**

  
\_\_\_\_\_  
Mayor John W. Moore

ATTEST:

  
\_\_\_\_\_  
City Clerk Pamela Galvan

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 8

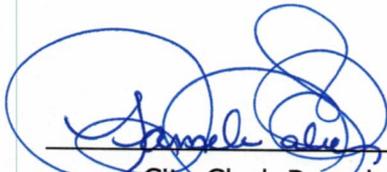
JUNE 11, 2020  
COUNCIL ACTION

CERTIFICATION

State of Arizona,    )  
                                  )    ss.  
Coconino County,    )

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on June 11, 2020. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 12<sup>th</sup> day of June 2020.



---

City Clerk Pamela Galvan