

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

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**MAY 24, 2018  
COUNCIL ACTION**

**I. PROCEDURES**

**A. Call to Order**

Mayor Moore called the meeting to order at 7:00 p. m.

**B. Pledge and Invocation**

The pledge of allegiance was recited and George Glen provided the invocation.

**C. Roll Call**

Mayor John W. Moore, Council members Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler were present and constituted a quorum. Vice-Mayor Don Dent and Councilmember Dawn Trapp was absent. Present from City Staff was Acting City Manager and Finance Director Keith Buonocore, Public Works Director Tim Pettit and Deputy City Clerk/HR Administrator Sue Bennett.

**D. Approval of Minutes: May 10, 2018 both the Regular Meeting and Work Session**

Councilmember Hiemenz made a motion to approve the minutes of May 10, 2018 Work Session and Regular meeting as presented. Councilmember Wurgler seconded the motion, and it carried.

**E. Adopt Agenda**

Councilmember Hiemenz made a motion to adopt the Agenda as presented. Councilmember McNelly seconded the motion, and it carried.

**II. PRESENTATIONS - None**

**III. PUBLIC PARTICIPATION – None**

**IV. CONSENT AGENDA ITEMS**

**A. Approval of Purchase Orders: K. Buonocore  
None**

**RECESS TO PUBLIC HEARING – 7:04**

***Pursuant to A.R.S. 38-431.02, a Public Hearing will be held on the Preliminary Fiscal Year 2018-2019 Budget so the public will be informed and has an opportunity to ask questions and offer input.***

Mayor addressed the public regarding the 2018-2019 Budget that this was the time to address the council on where the public feels the budget funds should be distributed. Next Thursday night will schedule a Public Hearing where the public will have the opportunity to further discuss the line items of the budget. No comments or questions from the public.

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*RECONVENE TO REGULAR SESSION – 7:05*

**V. CONSENT AGENDA ITEMS**

***B. Council will review and may adopt the 2018/2019 Tentative Budget: K. Buonocore***

Mayor Moore asked that it be noted that this a “Tentative” budget meaning we may change or revise at our next work session. We need to approve and not exceed the 25.7 Million Budget.

- Mayor Moore asked for a motion to adopt the 2018/2019 Tentative Budget. Councilmember McNelly made a motion to adopt the 2018/2019 Tentative Budget. Councilmember Payne seconded the motion, and a roll call vote was taken.

Councilmember McNelly – Yes      Councilmember Payne – Yes  
Councilmember Hiemenz – Yes      Councilmember Wurgler \_Yes

***C. Council to discuss and may approve Resolution No. 1365 adopting the finalized City of Williams Master Water Plan. K. Buonocore.***

Mayor Moore asked if there is any further discussions regarding the City of Williams Water Master Plan, this project was a long time coming. Woodson Engineering assigned in creating this plan; they have done an excellent job in developing the Water Master Plan and are available if there are any further questions. Mark Woodson took a moment to thank our staff and council for all their cooperation, since this was a short time constraint. Woodson discussed the plan in detail at the Council work session meeting. Also addressed the Planning and Zoning Commissioners at their regular meeting. Woodson hopes that everyone has had the opportunity to review the plan and if there are any further questions, they are available.

Mayor Moore made a motion to have Resolution No. 1365 read by number and title only. Councilmember McNelly seconded the motion.

*The Deputy City Clerk read Resolution No. 1365 by number and title only.*

Councilmember Wurgler made a motion to approve Resolution No. 1365 adopting the finalized City of Williams Master Water Plan. Councilmember McNelly seconded the motion, and it carried.

***D. Council may discuss and make decision regarding Resolution No. 1366; this is a WIFA water project application. K. Buonocore***

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Mayor Moore asked if there are any further discussions regarding Resolution No. 1366 and if so Keith is available to address them. No further questions Mayor Moore made a motion to have Resolution No. 1366 read by number and title only.

*The Deputy City Clerk read Resolution No. 1366 by number and title only.*

Councilmember McNelly made a motion to adopt Resolution No. 1366 the WIFA water project application. Councilmember Payne seconded the motion, and it carried

***RECONVENE TO PUBLIC HEARING: 7:10***

***Allow Public input to the re-zoning of parcel # 202-22-008D, 133 W. Route 66, regarding the re-zoning from multifamily to central business district. T. Pettit***

Tim Pettit addressed the public and gave a brief discussion of the request of re-zoning to central business district. Application accepted all fees have been paid, this is to build a Marriott both Steve Patel and his Engineer are available if there are any questions. Councilmember Hiemenz asked what was resolved at the planning and Zoning meeting. No objections The P&Z Commissioners approved the re-zoning by 6-0 vote.

***RECONVENE TO REGULAR MEETING: 7:12***

***E. Council may discuss and request a first reading of Ordinance No. 963 regarding the re-zoning of APN# 202-22-008D Amending the City Zoning map from Multifamily to Central Business District. T. Pettit***

Mayor Moore mentioned that ordinances are read at three Council meetings, which would put construction out 6 weeks, he would like to see if we could waive the additional two readings to allow construction to occur. Mayor Moore asked for a motion to waive the second and third reading, Councilmember McNelly motion as an emergency to vacate the reading rule on Ordinance No. 963. Councilmember Wurgler seconded and it carried.

Mayor Moore made a motion to have Ordinance No. 963 read by number and title only

*The Deputy City Clerk read Ordinance No. 963 by number and title only.*

Councilmember McNelly made a motion to approve Ordinance No. 963 the re-zoning of APN#202-22-008D Amending the City Zoning map from Multifamily to Central Business District. Councilmember Wurgler seconded the motion, and it carried.

***F. Council will hear the third and final reading of Ordinance No. 962 relating to permits required for on story detached accessory structures, and may adopt. T. Pettit***

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If there are no further questions, Mayor Moore asked for a third and final reading of Ordinance No. 962.

*The Deputy City Clerk read Ordinance No. 962 by number and title only.*

Councilmember McNelly made a motion to approve Ordinance No. 962. Councilmember Wurgler seconded and it carried.

***G. Council may discuss and take action on a revised lease extension with SBA Cell Towers. J. Moore***

SBA Cell towers has been on the Agenda before, this issue is due to the length of the contract agreement, and currently the contract expires in 2030, if we wish to re-negotiate with them. The two towers currently agreed to two flags per year and we are to install the flags. Keith mentioned that the monies received is minimal and if we wish to re-negotiate, we have the time. Council has received SBA Towers offer but do not accept.

***H. Council will discuss and may take action with the proposal presented on May 10, 2018 for a new public safety data/communications system for our Police Department to replace the existing county system. Chief Nixon***

Consensus was at the last meeting that the Police Department wanted to replace the existing county system with a new public safety data system. Mayor Moore asked chief if anything new has that needs to be addressed, are they still pleased with the system, both Theresa Johnson and Chief had no new issues and are pleased with system. Councilmember McNelly motioned to approve the 2018 Public Safety Data/Communication system for the Police Department. Councilmember Payne seconded and it carried.

***I. Council will review and may approve an IGA with Coconino County Elections Department to conduct the 2018 Primary and General Elections: P. Galvan***

Coconino County elections IGA is a housekeeping requirement that we do each year. City of Williams contracts out for the Election since we are not equip to have one. Councilmember Wurgler motioned to approve the IGA Coconino County Elections to conduct the 2018 Primary and General Elections. Councilmember Hiemenz seconded and it carried.

***J. Council may discuss and provide direction regarding the City's legal counsel contract: J. Moore***

The City of Williams Legal counsel contract comes up yearly and is automatically renewed, unless we decide to take other action. Our current contract is up for renewal and we have the opportunity to go out and research other agency or RFP whatever we decide to select a new firm. Councilmember's agreed we should look at other areas and to have staff prepare a RFQ.

***VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS***

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### Mayor and Council:

- Mayor Moore unsure of park closures during this memorial Holiday but if anything new comes forward, he will be sure to inform all. Lt. Hixon stated he was in a meeting today with Forest Service and has copies of their Ordinances; they will be citing individuals who are hiking around the water shed area and Bill Williams Mountain. Maps and ordinance will be posted on the City Website and copies distributed at the Visitors Center. All Posting states fishing is fine at the Dam but if they go hiking along the west side and if caught by the National Forest Service, they will be cited. The Police Department will be out full force this weekend; we have so many people arriving for this holiday we need to be cautious of potential fires. Councilmember Payne recommended that during an off-season we coordinate with the city, county and State to prepare a proper message to the public regarding cautions and possible citations during the Fire restrictions season.
- Councilmember McNelly said tomorrow night is grad night and we have 70 kids which is a record, the town and Chief have stepped up to make this event a wonderful experience and wanted to thank everyone.

### Staff Reports:

- Keith will be submitting the WIFA application since the resolution was approved, big step in the right direction for the City and it started with the Water Master plan. We are planning to prepare an Auction so we can remove equipment at the shop and hope to have this auction in August. We are also looking at purchasing a Plow Truck to replace the one that is currently down.
- Deputy City clerk informed the council that reservations would be made for the 2018 AZ League Conference in the next few days for all councilmembers unless told otherwise.
- John Moede attended the stack holders meeting, one item of discussion was the evacuation plan, they are preparing infrastructure maps, doing tabletop exercises also prestaging. Common sense living in a forest, no flames and if we see anything that is suspicious please call 911. John wanted to thank the Police Department for their assistance in preparing the evacuation plan.
- Pat Carpenter wanted to thank the City for hiring Woodson Engineering it has been a pleasure working with them. Pat attempts to run the rodeo well at least every four weeks, attempted the Santa Fe a couple of weeks ago and it failed twice at a fault that he was unsure of, the first impression was that equipment motor was burnt had John Patton investigate and it was a minor issue with the drive unit. Pat would like to pull the equipment out of the hole until we can utilize the well, because if he does run it, it has to go to the wastewater plant because we cannot use it in the system because the lines are so old. Working on the re-use project, pumps went in today. Aaron's crew finishing up on the plumbing. We should be done by June 1<sup>st</sup>.

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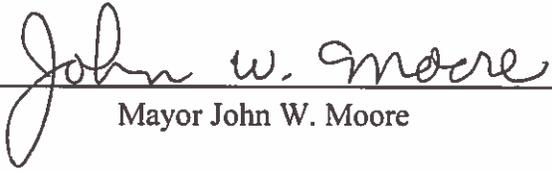
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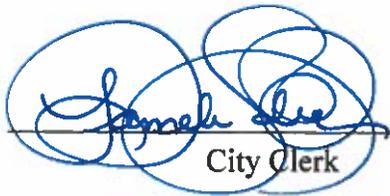
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**VII. ADJOURN**

The meeting adjourned at 7:45 p.m.

  
\_\_\_\_\_  
Mayor John W. Moore

ATTEST:

  
\_\_\_\_\_  
City Clerk

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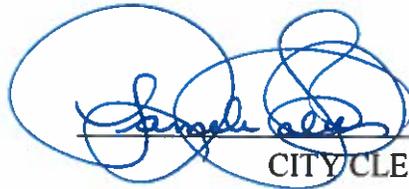
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**CERTIFICATION**

State of Arizona,     )  
                                  )     ss.  
Coconino County,     )

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on May 25, 2018. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 25th day of May 2018.

  
\_\_\_\_\_  
CITY CLERK