

CITY OF WILLIAMS CITY COUNCIL

**ANNOTATED MINUTES
AGENDA ITEM**

PAGE 1

**JUNE 14, 2018
COUNCIL ACTION**

I. PROCEDURES

A. Call to Order

Mayor Moore called the meeting to order at 7:00 p. m.

B. Pledge and Invocation

The pledge of allegiance was recited and George Glen provided the invocation.

C. Roll Call

Mayor John W. Moore, Vice-Mayor Don Dent, Council members Bernie Hiemenz, Frank McNelly, Lee Payne, Dawn Trapp, and James Wurgler were present and constituted a quorum. Present from City Staff was Acting City Manager and Finance Director Keith Buonocore, Police Chief Herman Nixon and City Clerk/HR Director Pamela Galvan.

D. Approval of Minutes: May 24, (Regular), May 25 (Special) and June 7, (Budget) meetings.

Councilmember McNelly made a motion to approve the minutes of May 24, 25 and June 7th, of 2018 as presented. Councilmember Payne seconded the motion, and it carried.

E. Adopt Agenda

Councilmember Payne made a motion to adopt the Agenda as presented. Councilmember Hiemenz seconded the motion, and it carried.

II. PRESENTATIONS - None

III. PUBLIC PARTICIPATION –

Donna Eastman-Liddle, representative of the Williams Business Alliance came to announce the details, and invite all to attend the Williams Business Alliance Community Conversation. This will take place Tuesday, June 19th at the Grand Canyon Railway Hotel from 1:00 p.m. to 3:00 p.m.

She reminded everyone of the ArtWalk coming up with art from 40 local artists, including herself. She thanked them for their time and all that they do.

IV. CONSENT AGENDA ITEMS

***A. Approval of Purchase Orders: K. Buonocore
None***

B. Approval of Check Register Month Ending May 31, 2018. K. Buonocore

CITY OF WILLIAMS CITY COUNCIL

**ANNOTATED MINUTES
AGENDA ITEM**

PAGE 2

**JUNE 14, 2018
COUNCIL ACTION**

Councilmember Payne inquired on a check. Mr. Buonocore said it was for the wastewater treatment plant.

Councilmember Payne made a motion to approve the consent agenda items as presented. Councilmember Wurgler seconded the motion, and it carried.

IV. CONSENT AGENDA ITEMS

C. Council will determine how many readings will be required for Ordinance No. 964 granting UNS Gas, Inc. to operate in, through and around the City of Williams. The current ordinance is due to expire in 2019 and must go to the voters this November for approval. This ordinance will allow them another twenty-five (25) years to provide service to the city. J. Moore

Mayor Moore explained that this is a housekeeping ordinance and will go to vote in the November election.

Councilmember Trapp made a motion to waive the three rule reading for a single reading of Ordinance No. 964 by number and title only. Councilmember Wurgler seconded the motion, and it carried.

The City Clerk read Ordinance No. 964 by number and title only.

Councilmember Wurgler made a motion to approve Ordinance No. 964 granting UNS Gas, Inc. to operate in, through and around the City of Williams. Councilmember Hiemenz seconded the motion, and it carried.

C. Council will determine how many readings will be required for Ordinance No. 965 imposing a ban on open burning on private and public lands in the incorporated City of Williams. J. Moore

Mayor Moore requested to waive the three readings for Ordinance 965 due to the weather severity at this time. Each of the public service divisions, (Forest, Fire and Police) are in agreement with this decision.

Councilmember Wurgler made a motion to waive the three readings for a single reading of Ordinance 965 by number and title only. Councilmember Hiemenz seconded the motion, and it carried.

The City Clerk read Ordinance No. 965 by number and title only.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 3

JUNE 14, 2018
COUNCIL ACTION

Councilmember Payne confirmed: The purpose of this ordinance is so that we can impose the same burn ban to go along with restrictions of the Forest Service when it goes into closure.

However, the Forest Service restrictions and enforcement do not apply to the City's identified allowable permitted burn area, as marked out on the City of Williams Wildland-Urban Interface Area map.

Mayor Moore noted that we can impose a burn ban at various times depending on weather.

Chief Nixon stated that we can bring this ordinance into effect when necessary. It reads that we will follow what Kaibab National Forest does with some changes if necessary.

This ordinance will allow our Police department the ability to enforce a fire ban.

There was some discussion on the fire flow area.

Vice-Mayor Dent made a motion to approve Ordinance No. 965 imposing a ban on open burning on private and public lands in the incorporated City of Williams. Councilmember Hiemenz seconded the motion, and it carried.

E. Council may discuss and take action by authorizing to waive building fees for parcel #202-68-008, 1138 W. Morse Avenue for Habitat for Humanity.

Mayor Moore said they have asked that we waive the building fees, and he noted that this is something we have done in the past.

Councilmember McNelly made a motion to waive the building fees for parcel #202-68-008, 1138 W. Morse Avenue, Habitat for Humanity. Councilmember Payne seconded the motion, and it carried

F. Council may discuss and may take possible action in authorizing a service agreement with Woodson for the development of the City's Storm Water Master Plan. K. Buonocore

Mark Woodson of Woodson Engineering pointed out that a number of things triggered the development of the City's Storm Water Master Plan: Because of the change in the way the county is holding back the storm water fees; the fact that the county and the forest service are working on their plan right now, we want to coordinate with these events. We want to create a list of urgent/most important projects, and to use what monies we already have collected from the storm water fees over the years that we still hold; this is something the county has requested be put in order.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 4

JUNE 14, 2018
COUNCIL ACTION

This plan will look virtually like the Water Master Plan they just completed for the City.

Councilmember Wurgler asked for clarification as to what they were looking at tonight. Essentially, we are going to have to spend money. We will use funds from the collected storm water fees for projects we list.

Councilmember Payne made a motion to approve the service agreement with Woodson for the development of the City's Storm Water Master Plan. Councilmember Wurgler seconded the motion, and it carried.

Mayor Moore expressed feeling really good having these two plans in place, they have been talking about them for years and now they are in place and action is being taken.

VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS

Mayor and Council:

- Mayor Moore said the guys were called out last night regarding water at the standpipe. It turns out the Coconino County and Fann Construction had taken too much or pulled water too quickly. Coconino County and Fann can no longer pull water from the standpipe for their projects. Mayor met with Mike Fann and Pat Carpenter later in the day and noted that we have a bit of water left in a tank that we are allowing them to use since we cannot distribute it. We gave Fann permission to use that water, to pump it out, at that point we are hoping for rain. We just don't have enough water to give. He spoke to them of the possibility of water at Gonzales Lake, but it does not involve us, we have no ties to it.
- Councilmember Wurgler provided clarification to the public, that the water in discussion is not potable water they are using.
- Mayor Moore spoke of Road 51 noting it is a forest service road we have been grading. The Forest Service has asked us to obtain a permit to continue grading, and have promised a permit by tomorrow.
- Councilmember McNelly said, because of the highway construction, people are compelled to use the road. Area residents do not really have an alternative, they have to drive to Parks to get onto the West bound 1-40 or they can drive to and use, Road 51. The city has been diligently trying to work with ADOT, BNSF, Coconino County and the Forest Service, but it is slow going with them. The road is in bad shape because the amount of traffic has increased. The City crews were out working on it when the forest service shut them down because they did not have a forest service permit to work on a forest service road stymied.
- Mr. Greyson from Fann Construction is going to prepare a proposal for Road 51. With that being said, he feels it can still be worked out. We all need to come to the table and step up at this time. We all have a stake in this.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 5

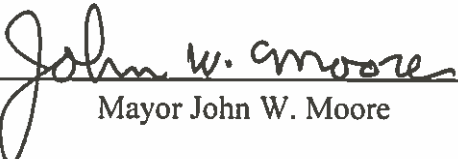
JUNE 14, 2018
COUNCIL ACTION

Staff Reports:

- The City Clerk announced that the reservations for the August 21st -24th Annual Arizona League of Cities and Towns Conference are confirmed. If someone will not be able to attend, she asked they notify her as soon as possible.
- Assistant Fire Chief John Moede provided a quick update. The stakeholders had an economic impact meeting, they talked about an emergency action plan outline that included the community stakeholder outreach. The key thing for him was there is no significant warning time, which will ultimately have a significant impact based on this model of the infrastructure. The other thing identified is this is not going away quickly. The question was asked of the Forest Service how much money you need to take care of the mountain. They gave a number and then they were given question: If you had all the money, how long would it take to do all of the recommendations you suggest. They responded three years. The next steps are disaster planning, additional community outreach, developing priorities for projects and identify critical infrastructure.
- Chief Nixon hosted a meeting with the Emergency Management we were talking about coordinating, and training for the City of Williams for crisis management. Also, a quick note thanking Aaron Anderson for all the work and help he has done for the stakeholders.
- He also spoke of the Code Red emergency system and the need for individuals to sign up for it. There are currently 3000 signed up for it.
- It is Cowpunchers weekend.

VII. ADJOURN

The meeting adjourned at 7:30 p.m.



Mayor John W. Moore

ATTEST:



City Clerk

CITY OF WILLIAMS CITY COUNCIL

**ANNOTATED MINUTES
AGENDA ITEM**

PAGE 6

**JUNE 14, 2018
COUNCIL ACTION**

CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on June 15, 2018. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 15th day of June 2018.



CITY CLERK