

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

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AUGUST 9, 2018
COUNCIL ACTION

I. PROCEDURES

A. Call to Order

Mayor Moore called the meeting to order at 7:00 p.m.

B. Pledge and Invocation

The pledge of allegiance was recited and George Glen provided the invocation.

C. Roll Call

Mayor John W. Moore, Vice-Mayor Don Dent, Council members Bernie Hiemenz, Frank Mc Nelly, Lee Payne, Dawn Trapp and James Wurgler were present and constituted a quorum. Present from City Staff was Acting City Manager and Finance Director Keith Buonocore, Chief Herman Nixon, Public Works Director Tim Pettit and City Clerk/HR Director Pamela Galvan.

D. Approval of Minutes: July 12, 2018

Council member Trapp made a motion to approve the minutes of July 12, 2018 as presented. Council member Hiemenz seconded the motion, and it carried.

E. Adopt Agenda

Council member Hiemenz made a motion to adopt the Agenda as presented. Council member Payne seconded the motion, and it carried.

II. PRESENTATIONS – Heather Herman from Front Burner Media is here to provide the City Council with an update on 2018.

Heather provided a recap of 2018 and noted how they are on course to beat last year's record.

- 2017 ended with the highest number of visitors at the center to date over 97,000 and aim to surpass that in 2018.
- Website traffic is up, and expected to reach over 200,000 this year.
- They welcomed travel writers and media from Mexico, Canada, California, New York, China and Arizona over the last fiscal year. They are going to reach out to the Mexico market.
- Challenges/Obstacles: We need to keep up with the competition; our rates fluctuate so much that tour operator will bypass Williams because of the rates, sometimes the quality and options for newer rooms in Flagstaff.
- 2018/2019: Channel 12, Arizona Midday paid partnership: first airdate August 17, morning snippets on Today show, during commercial breaks in Arizona. A 1-hour segment on Arizona Midday will be all about Williams.
- We also have a Channel 3 and 5 paid partnership for 2018/2019. The purchase includes four (4) on location live broadcasts with content we generate and set up. The life of the campaign will reach nearly 25 million, which includes social, digital, email, and TV.

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- Future travel/trade and media representation, Germany: September 23-28, meeting with journalists from several cities in person, for pitch and promotion. Followed up by Vancouver in October, 24-28; Canada loves cowboys.
- Goals remain the same: Continue to promote the destination as a year round location to visit.

Margaret Hangan from the Historic Preservation Commission would like to make a recommendation to Council for grant monies for updating the Williams Historic Guide Book. Also, from the Historic Preservation Commission is Yvett Hudson to recommend a letter of support and resolution for the (NHT) National Historic Trail.

Margaret Hangan announced that she would not be discussing the NHT for Route 66 as she was informed that a Resolution opposing it from Council had already passed. Instead, she would focus on the application for grant monies. The grant funds are do develop a Historic Design Guide. Williams currently does not have one. This will be a public process, which will eventually come before Council for approval. She had spoken to Eric Vondy and was told Williams is in an excellent position to obtain the grant; \$8,000.00 matching grant monies.

Council member McNelly asked of the status of NHT at this time; they are moving forward with it and expect it to pass.

Yvette Hudson noted the Margaret's participation on the Historic Preservation Commission is a, "Breath of fresh air". She presents beneficial information to the Commission.

Margaret will follow-up with Council if they get the grant.

III. PUBLIC PARTICIPATION –

Robin Smith-Eckles – commented on the Phantom Ranch Subdivision. She wanted to make Council aware, and expressed her concern, with the increased traffic that it will create on Airport Rd by her home. She suggested, maybe they consider installing a round a bout.

Chris Williams – from the Williams Alliance for The Arts made a presentation on March 22, 2018; she came back on April 26, 2018 with a formal request for funds. She is here to obtain a disposition for the current physical year.

Randy Sartor – presented signed petitions about the removal of the Grand Canyon Carriage Works.

Mayor Moore explained that this is a Police Department issue and Council cannot enforce what the Police Department does. He asked Mr. Sartor to give the Clerk his signed petitions for the record.

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Matthew Fizzell – owner of Grand Canyon Carriage Works explained he has complied with the City notice of violation by diapering his horses and has informed his drivers of a new route, as well as, they now carry radios on them for communication if there are issues. He pointed out that he has current insurance, and a business license. He wants to know how to get back onto the streets. He is additionally adding new lighting to his carriage.

Chief Nixon asked Mr. Fizzell to come in and see him about getting back onto the streets.

IV. CONSENT AGENDA ITEMS

A. Approval of Purchase Orders: K. Buonocore

B. Approval of Check Register for Month Ending July 31, 2018: K. Buonocore

Vice-Mayor Dent made a motion to approved consent agenda items as presented. Council member Payne seconded the motion, and it carried.

V. NON-CONSENT AGENA ITEMS

C. RECESS TO BOARD OF ADJUSTMENT – 7:52

Board may discuss and take action concerning a variance request from John Berg for building permit violation and zoning setback encroachment.

Mr. Berg introduced himself to Council. He began by informing the Council that he had purchased the property, and it previously had a shed. Therefore, he purchased a new tuff shed to replace it.

Tim Pettit proceed to explain what has transpired.

Mr. Berg installed a shed without submitting a required Building Permit Application. Building Permits require a site plan that would have identified the setback encroachment not allowing the shed to be installed at that location.

Mr. Don Dent pointed out that he liked the sign Mr. Berg has posted on his shed, however, there is a problem if they allow his shed to stay not being in compliance. If we allow his then it would set a precedence for others.

Mr. Berg explained that he did not know that the City of Williams had a building department and would not have done this had he known. He agrees with zoning and setbacks, that is why is requesting the variance.

Mr. John Moore asked if there were any more questions from the board.

Mr. James Wurgler made a motion to deny Mr. Berg his request for variance. Mr. Don Dent second the motion, and a roll call vote was taken.

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Mr. Wurgler – Aye
Mr. Hiemenz – Nay
Mr. McNelly – Aye

Mr. Dent – Aye
Mrs. Trapp – Nay
Mr. Payne – Aye

4/2 vote, variance denied.

RE-CONENE TO REGULAR MEETING – 7:52

D. RECESS TO PUBLIC HEARING – 7:52

This is a request from Steve Iverson for a rezoning and preliminary plat approval for the Phantom Ranch subdivision, APN# 202-11-005B.

There were no comments or questions from the public.

RECONVENE TO REGULAR MEETING – 7:53

E. Council may discuss and take action on the rezoning and preliminary plat approval for the Phantom Ranch subdivision, APN#202-11-005B T. Pettit

Mr. Tim Pettit explained what has been developing.

Since the July 20, 2018, DRT, the Preliminary-Plat and developers comments and conditions have been amended and updated. They have address staff concerns and code, and development requirements.

The developer has submitted first draft of the CC&R's not allowing vacation rentals.

Staff does not oppose this development and recognized that all technical concerns either have or will be met for the subdivision.

The Planning and Zoning Commission held a public hearing on July 27, 2018, with the recommendation of approval to council for the rezoning and preliminary plat for the Phantom Ranch Subdivision with a 5 to 0 vote the following conditions listed in the motion for approval.

There was discussion regarding VRB's being allowed. Mr. Iverson replied, no. Mr. Pettit explained they have set in place the most restrictive conditions possible.

They will be hooked into the sewer system, and the developer will provide a lift station.

- Council member Wurgler asked if this included Air B&B's. Mr. Iverson reiterated no vacation rentals.

There was discussion of who was to inforce the CC&R's. It will be up to the HOA. The city is not in the position to enforce. It is up to the HOA and homeowners. Mr. Iverson will be the officer of the HOA.

Mr. Iverson noted that he is a developer of affordable housing and is not in the vacation rental business.

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- Council member Wurgler inquired if P&Z approves this development. Mr. Pettit replied yes.

Council member Payne made a motion to approve the rezoning and Preliminary Plat application, including the Variance requests, for Phantom Ranch Subdivision with the following conditions:

1. All engineering and DRT requirements must have satisfactory resolution, in writing, with the City Engineer and Staff. Council member Wurgler seconded the motion, and it carried.

F. Council will determine how many readings will be required for Ordinance No. 969, amending the zoning map of the City of Williams for parcel number APN# 202-11-005B from commercial residential district to single family residential (R1-4). Council may adopt Ordinance No. 969 after its first reading or schedule additional readings: J. Moore

Vice-Mayor Dent made a motion to waive the three read Ordinance No. 969 for a single reading by number and title only. Council member McNelly seconded the motion.

The Mayor read Ordinance No. 969 by number and title only, and a roll call vote was taken.

Vice-Mayor Dent – Aye

Council member McNelly – Aye

Council member Hiemenz – Aye

Council member Payne – Aye

Council member Trapp – Aye

Council member Wurgler – Aye

Mayor Moore would have voted, Aye.

6/0 vote carried.

G. Council may discuss and approve Amendments to Resolution No. 1369. Amendments are as follows: the first paragraph and to Section 3., naming both, Mayor John W. Moore and Acting City Manager/Finance Director Keith Buonocore, as designated signees allowing the City of Williams to enter into a financial agreement with Government Capital Corporation for the purchase of a Perpetual Software System for its Police Department: K. Buonocore

Council member Payne made a motion to amend Resolution No. 1369 naming both, Mayor John W. Moore and Acting City Manager/Finance Director Keith Buonocore, as designated signees. Council member Trapp seconded the motion, and it carried.

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H. Council may discuss and take action on agreement of the SPPA agreement: J. Woner of KR Saline

Council member McNelly made a motion to approve the SPPA Pool membership agreement. Council member Wurgler seconded the motion, and a roll call vote was taken.

Council member McNelly – Aye
Council member Hiemenz – Aye
Council member Trapp – Aye

Council member Wurgler – Aye
Council member Payne – Aye
Vice-Mayor Dent – Aye

Mayor Moore would have voted- Aye.

6/0 vote, carried.

I. Council may discuss and take action regarding the proposal for an arsenic treatment system for the City of Williams: P Carpenter

Pat explained that this proposal is for the Rodeo well. He gave the background work with the City on the water system for the past 4 years, and how this would provide great security to the water system.

- Council member Payne noted how this would put the City in a good place for our future system.

This is security for the future; the cost is expensive, and there will be additional costs yet.

- Vice-Mayor Dent recalled that this is one of the higher priorities on the water study that was done.
- Mayor Moore reminded this is part of the overall plan.

It was asked if we have the funds, yes.

- Council member Payne asked if we could at vessels at another time; yes.

Vice-Mayor Dent made a motion to approve the Canyon State proposal for an arsenic treatment system for the City of Williams. Councilmember Payne seconded the motion, and it carried.

J. Council may discuss and take action on a proposal for Hometown Hero's Street Signs from Carol McElwain.

Carol introduced herself to Council. She proceeded to explain that for each hero, she held up a prepared sign, noting the hero's name and each conflict he was involved. She is asking to add these to the the

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existing street signs. Screws and bolts will attach the signs, and they will provide brackets and are willing to install them. If approved they will be entered into the Veterans of Foreign War contest.

Mayor Moore thanked VFW Auxiliary for their involvement.

Councilmember McNelly made a motion to approve the proposal for Hometown Hero's Street Signs. Councilmember Payne seconded the motion, and it carried.

***K. Council may discuss and take action regarding Christmas decorating for 2018:
Michael Vasquez***

Michael Vasquez, Dustin, from Christmas Décor and Bill Sutton were here to present a proposal to add additional lighting to the city.

Photos were passed out to Council of last year's tree dedication.

He referred to proposal "A" and "B" bids. They would like to add more to Monument Park and more electrical to the train cars.

Christmas Décor is willing to give us a discount if paid by August 31, 2018.

- Mayor Moore inquired on last year's cost; \$41,693.36.

The Christmas tree was \$23,580.27.

Mr. Sutton noted how working with Christmas Décor has worked out so much better. This is not just for visitors; it is also a benefit for the community.

This will allow Dustin to go out and purchase additional lights.

Councilmember Hiemenz made a motion to approve the proposal for Christmas decorations for 2018. Councilmember Wurgler seconded the motion, and it carried.

- Mayor Moore asked who owns the equipment if we purchase.
- Council member Trapp confirmed the City does not own in the end. Response, correct.

Michael wants to add cameras to the trees because of vandalism done to the tree last year.

L. Council may discuss and take action in appointment(s) for the Parks and Recreation Commission: J. Moore

Mayor Moore appointed Jan Bardwell, Johnny Hatcher and Jenana Stevenson as the replacement Commissioners filling the two, soon to be three, openings on the Parks and Recreation Commission.

Vice-Mayor Dent made a motion to accept the appointed to the Parks and Recreation Commission. Council member McNelly seconded the motion, and it carried.

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M. Council may discuss and take action in acceptance of a state traffic grant for purchasing of a traffic safety board. Chief Nixon

Chief Nixon explained it is a radar detector that also has the ability to be programed for traffic information.

It is a matching grant, and we will receive \$10,000.00 grant monies.

Council member Trapp made a motion to approve the acceptance of a state traffic grant for the purchase of a radar trailer. Councilmember Wurgler seconded the motion, and it carried.

VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS

Mayor and Council:

- Vice-Mayor Dent, Mike Cowen and Mayor Moore discussed the application of “Route 66” on the west and east ends of town. Mr. Cowen is going to pursue with the City in agreement.
- Vice-Mayor Dent took a moment to explain to the public what the SPPA agreement is. The City would now become a member in this pool, purchasing our power through them. It allows us the ability to buy and resell if we have it. We are the 21st member in this pool.
- Mayor Moore expressed the importance of voting to pass the Home Rule this election.

Staff Reports:

- Assistant Fire Chief Moede the department helped with a horrific fire last night.
- City Clerk noted that there would not be a second meeting this month; the next one will be on September 13 at 7:00 p.m.

VII. ADJOURN

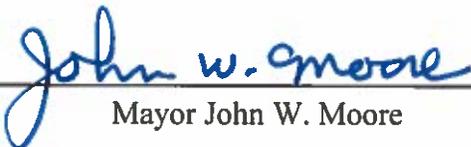
The meeting adjourned at 8:49 p.m.

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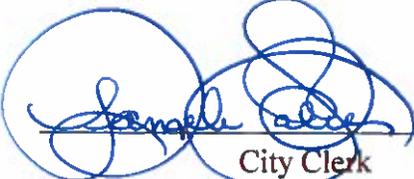
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Mayor John W. Moore

ATTEST:



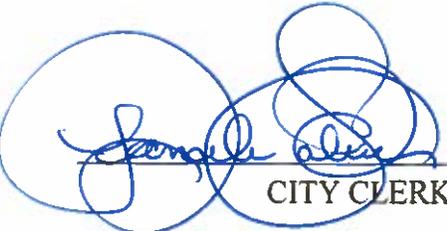
City Clerk

CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on August 9, 2018. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 13th day of August 2018.



CITY CLERK