

CITY OF WILLIAMS CITY COUNCIL

**ANNOTATED MINUTES
AGENDA ITEM**

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**SEPTEMBER 13, 2018
COUNCIL ACTION**

I. PROCEDURES

A. Call to Order

Mayor Moore called the meeting to order at 7:00 p.m.

B. Pledge and Invocation

The pledge of allegiance was recited and George Glen provided the invocation.

C. Roll Call

Mayor John W. Moore, Councilmembers Bernie Hiemenz, Frank Mc Nelly, Lee Payne, Dawn Trapp and James Wurgler were present and constituted a quorum. Vice-Mayor Don Dent was absent. Present from City Staff was Acting City Manager and Finance Director Keith Buonocore, Chief Herman Nixon, Sanitation Foreman Jeff Pettit, City Attorney Brandon Kavanagh, and City Clerk/HR Director Pamela Galvan.

D. Approval of Minutes: August 9, 2018 Work Session and Regular Meetings

Councilmember McNelly made a motion to approve the minutes of August 9, 2018, work session and regular, as presented. Councilmember Hiemenz seconded the motion, and it carried.

E. Adopt Agenda

Councilmember Hiemenz made a motion to adopt the Agenda as presented. Councilmember Payne seconded the motion, and it carried.

II. PRESENTATIONS - None

III. PUBLIC PARTICIPATION –

Chris Williams of the Williams Alliance for the Arts came to thank Council for the funds provided. She read a letter to Council thanking them for their support.

George Glen introduced Guy Mikkelson as the new Executive Director of the Housing Authority.

Mr. Glen also mentioned the up-and coming Williams Health Fair taking place Saturday, September 22 from 9-12 noon, and an update on the new clinic scheduled for completion in the fall of 2019.

Mayor Moore also wanted to thank Kerry-Lynn Moede for her serving on the Williams Housing Board.

IV. CONSENT AGENDA ITEMS

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A. Approval of Purchase Orders: K. Buonocore

B. Approval of Check Register for Month Ending August 31, 2018: K. Buonocore

Councilmember McNelly made a motion to approved consent agenda items and purchase orders as presented. Councilmember Hiemenz seconded the motion, and it carried.

V. NON-CONSENT AGENA ITEMS

C. Canvas of Votes for primary election held August 28, 2018, and possible approval of Resolution No. 1370 adopting the results. P. Galvan

The voter turnout was noted as average. Council is thankful for the passing of Home Rule.

The City Clerk was asked to read the resolution by number and title only.

The resolution was read by number and title only.

Councilmember Wurgler made a motion to adopt Resolution No. 1370 read by number and title only. Councilmember McNelly seconded the motion, and it carried.

D. Council may discuss and take action to terminate the ADOT Project No. T0000801C, 01D, 03D, Reconstruction of Pavement and Sidewalks along Grand Canyon Blvd, Edison Ave. and Franklin Ave. K. Buonocore

Mayor Moore explained it was a grant acquired a while ago to do work on Grand Canyon Blvd. and there was a snag. ADOT did the engineering survey and they came up with a project cost greater than the grant. We need to close this out in order to begin a project with the monies we have.

- We will get the same amount of money for the new project; \$464,000.00
- The project will be re-evaluated by our engineers and come back to Council with recommendations.
- Mike Janes from Woodson Engineering explained that we would self-administer this project and not go through ADOT for the project, which is the HURF exchange. Therefore, we must cancel this IGA, to do the IGA for the HURF exchange project so that it is done all in-house as far as reviews and administration.
- Woodson will be doing the engineering.

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Councilmember McNelly made a motion to terminate the ADOT Project No. T0000801C, 01D, 03D, Reconstruction of pavement and Sidewalks along Grand Canyon Blvd., Edison Ave. and Franklin Ave. Councilmember Payne seconded the motion, and it carried.

E. Council may discuss and take action in executing a grant participant agreement awarded to the City of Williams Historic Preservation for design guidelines.

This is before Council now that it has been awarded to the City of Williams. The City must accept the terms in order to move forward.

- Eight Thousand dollars (\$8,000.00) will be granted to the city as a pass-through grant. This is a reimbursement grant.

Councilmember Hiemenz made a motion to approve the grant participation agreement awarded to the City of Williams Historic Preservation for design guidelines. Councilmember Wurgler seconded the motion, and it carried.

F. Council may discuss and take action regarding a budgeted purchase or lease/purchase of a new Administration vehicle.

Mayor Moore explained that the vehicle has been in the budget for the past couple of years. Research has been done and a vehicle has been identified that they would recommend for purchase.

- The need for a vehicle was discussed and its purpose/use. It will allow staff and Council a vehicle to attend meetings, trainings etc. on behalf of the City, as we currently do not have one as in the past.
- It is a Ford Expedition.
- The cost for the vehicle is \$61,898.00.
- It was agreed that the City needs a vehicle for transportation.

Councilmember Hiemenz made a motion to approve the purchase, or lease/purchase of a new Administration vehicle within the guidelines that it was budgeted for. Councilmember Wurgler seconded the motion, and it carried.

G. Council may discuss and take action in the purchase of a new \$198,314.00 dollar Side loader for Sanitation.

- This is a replacement for our outdated fleet equipment.

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- We purchased new in 2014, 2017 and now to replace another outdated truck that we cannot find parts for. If are going to continue in the sanitation business we need the vehicles to maintain a service. This truck is budgeted.
- Jeff Pettit pointed out this truck will replace one that would cost the city anywhere between \$10 to 25 thousand dollars to repaired. It has been in the shop several times with a bad fuel pressure system (\$15,000.00) and in need of a new floor (\$10,000.00). This vehicle is almost 15 years old and worn out.
- Mayor Moore pointed out the city's growth in housing construction, and the demand it put on our service. We need to deal with it now, planning for the next 3 to 4 years.
- Councilmember Payne asked of it purpose, example, going to Flagstaff and back. There was concern of its horsepower. The shop has evaluated it and it will perform.
- This will pick up the 3-yard cans. This is a 32-yard truck.
- There was discussion why we needed two trucks at this time. This is a regular trash pick-up truck.
- Mayo Moore would like to see an extensive study on our city's sanitation, because he has seen trash blown around town outside of the containers sometimes a block, two blocks away. Would like to know if, how and when the situation will be corrected. If we do address will we need to purchase new trucks and new equipment.
- Jeff Pettit said for the city to go to a front load system in Williams might be a challenge, because there are a large number of places that will not allow the size. If we do go to a front load system these 3-yard cans you can weld a front load arm on them. We will still be able to use the cans either way. As far as the cans that allow trash to blow out of them they are welding, the lids shut leaving a two to three foot opening to be able to dump.
- The truck will be available around the end of November 2018.

Councilmember Payne made a motion to approve the purchase of a new (\$198,314.00) Side loader for Sanitation. Councilmember McNelly seconded the motion, and it carried.

H. Council may discuss and take action regarding the purchase of a used 3-yard, Side load garbage truck for \$55,000.00

This is a used truck we were allowed to borrow/demo for two weeks. This one has the same system as the new one.

- This is a 20-yard truck.
- This is a recycle pick-up truck.
- This truck has been inspected and the trash part is new, the cab and chaise are used.
- It was asked what would happen with the old trucks. One will be parted out and the other auctioned or used for backup.

Council member McNelly made a motion to approve the purchase of the used 3-yard side loader garbage truck. Council member Wurgler seconded the motion, and it carried.

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I. Council may discuss and take action regarding the possible reduction in cost for monthly hangar lease rentals. B. Olson

Mr. Brad Olson, H.A. Clark Memorial Fields FBO is requesting the Council consider reducing the monthly/lease rate from \$325.00 to \$290.00.

Mayor Moore spoke of the horse stalls occupancy before reducing their rates, and what it is today; pointing out how in doing the same with the hangars may likely have the same result.

Mr. Olson has three interested renters waiting to hear the outcome of tonight's meeting.

It was asked of the current terms on hangars. Mr. Olson noted that the city hangar contracts are set up as a single year lease, but would like to negotiate short-term availability.

- Five of the ten hangars are currently rented out.
- The term of the lease is to be decided by the Finance Director and FBO.

Councilmember Wurlger made a motion to accept the reduced monthly hangar rental cost of \$290.00 a month, the cost be negotiated with the existing hanger lessees, and set for the new leases. Councilmember Hiemenz seconded the motion, and it carried.

J. Council may discuss and take action on request from APS for additional funds (\$25,000.00) to complete the Forestry Work of vegetation maintenance. Brenda Hazlett and Erin Creekmur

It was discovered that the original pricing was miss calculated based on rates and unit pricing, which was done prior to the current O & M agreement between APS and the City of Williams.

There are 120 units of work left, 100 of those are up on Bill Williams mountain area and are recommending Council's approval because of the high fire danger associated with that area. These are the trees up near the high voltage lines.

- Greater clarification was provided what and why the additional cost.

Brenda noted that the DSAP project has been completed under cost providing a savings to the city.

Councilmember Wurgler made a motion to approve the additional funds to complete the APS Forestry Work of vegetation maintenance. Councilmember Hiemenz seconded the motion. Councilmember McNelly voted against, the others voted for approval, and it carried.

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VI. *REPORTS, CURRENT EVENTS AND INFORMATION ITEMS*

Mayor and Council:

- Mayor Moore pointed out the roads projects are moving along nicely. The clean-up day is scheduled for November 22 from 9am to 12 noon.
- Road 51 we have received the permit to move forward with the work by next week.
- Councilmember McNelly mentioned several citizen spoke to him about vacation rentals and their concerns. Not much can be done without legislation changes. City Attorney Brandon Kavanagh noted there is a statute that cities cannot ban or restrict vacation rentals in any way that does not direct relate to health safety welfare.

Councilmember Payne asked if he sees this becoming more prevalent and might hit a boiling point. Attorneys are talking about it all the time.

- Assistant Fire Chief Moede introduced Don Mackay has been with us two years and is a captain and duty officer.
- The stats in August were 12 calls; their average is 12 a month. Engine 7 has gone back to Las Vegas for repair and they want to thank Ash Fork Fire for their support.
- September 6 at the Arizona fire school, Jimmy Walker was noted for his experience and time spent in the fire service in Arizona.
- Thank you to the water department for hanging a flag at the legion, because of its height and them not having to put someone up on a 30-foot extension ladder.
- September is national preparedness month.
- Chief Nixon the 9th circuit court ruled on camping in the city and they are allowing all camping, we are going to get with our attorneys and see what can be worked out.

Staff Reports:

VII. *ADJOURN*

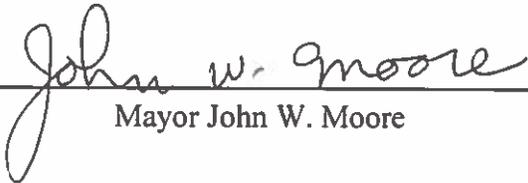
The meeting adjourned at 7:53 p.m.

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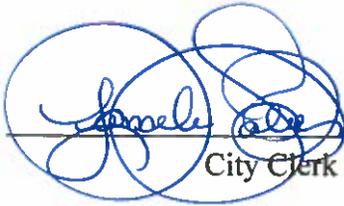
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Mayor John W. Moore

ATTEST:



City Clerk

CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on September 13, 2018. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 14th day of August 2018.



CITY CLERK