

MATERIALS SELECTION POLICY

GENERAL OBJECTIVE:

The library will provide the community with access to a wide variety of materials. It will strive to maintain a balanced collection enhancing the educational, recreational, cultural, and information needs of the community.

RESPONSIBILITY FOR SELECTION:

Authority and responsibility for the selection of materials rests with the head librarian, who shall decide what and how many items shall be purchased in each subject area of the library. Library material will be selected from competent reviewing media and basic lists of standard works which are consulted as an aid to selection. Suggestions from readers are welcomed and given serious consideration.

MATERIAL SELECTION AND COLLECTION DEVELOPMENT

The library collection will be built to meet the needs and interests of the community following these principles:

1. price, format, ease of use
2. authority of author
3. accuracy
4. relation of work to existing collection
5. suitability of subject and style for the community
6. popular demand
7. material for research
8. current usefulness and permanent value

The collection will be periodically examined for the purpose of weeding, binding, or repair of materials to maintain a balanced and attractive collection.